

Greatham Parish Council

Old Church Advisory Committee Meeting

Wednesday 30th May at 7.30pm – St John the Baptist Church, Greatham

AGENDA

- 1. Welcome from the Chairman**
- 2. Apologies for Absence**
- 3. Minutes of the last meeting on 21st February 2018** – To review and approve the minutes of the meeting
- 4. Matters arising from the minutes of the meeting on 21st February 2018**
- 5. Committee Members** – Discuss & agree committee members areas of interest
- 6. Financial Report**
 - a. Clerk to give an overview of finances including grants allocated and due
 - b. Clerk to outline Financial Risk Assessment and implications
 - c. Agree any additional forms required for reconciliation of funds
- 7. Old Church work** – update on planned and future work
- 8. Safety and security at the Old Church** – review and agree any actions
- 9. Maintenance days** – agree dates for future maintenance days
- 10. Fundraising/grants** – agree any follow up actions required
- 11. Upcoming events** – agree any actions required for Summer Celebration on 9th June 2018.
- 12. Date of next meeting** – to agree date of next meeting
- 13. Close of meeting**