

Greatham Parish Council

Parish Council Meeting

Wednesday 11th September 2019 at 8pm – Greatham Village Hall

Dear Councillor,

You are hereby summoned to a meeting of Greatham Parish Council for the transaction of business set out below.

J Ives

Jane Ives, Clerk to the Council

5th September 2019

AGENDA

1. Chair's Announcements

2. Apologies for Absence – To note any apologies received from Councillors

3. Declarations of Interest

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. Approval of Minutes - To approve minutes from the following meetings:

Parish Council Meeting on 1st July 2019

Planning Committee Meeting on 22nd July 2019

Extraordinary Parish Council Meeting on 27th August 2019

5. Update on actions arising from Minutes of the Parish Council Meetings held as above

6. Old Church Advisory Sub-Committee Meeting – To note the minutes of the meeting held on 2nd July 2019

7. Report from District Councillors – Report from Cllr Adam Carew/Cllr Phillip Davies

8. Report from County Councillor – Report from Cllr Russell Oppenheimer (Appendix 1)

9. Public Question Time – Adjournment of the meeting for 15 minutes to allow the public to raise questions

10. Parish Council Finances/Administration

a) To present the current position of the Parish Council's finances (Appendix 2)

b) Approval of payments on the Payment Schedule (Appendix 3)

c) Notice of Conclusion of Audit 2018/19

d) To appoint an internal auditor for financial year 2019/20 (Appendix 4)

e) To note opening of Grant Applications from the Parish Council for local organisations for 2020/21

11. Parish Council Initiatives for 2019/20 - To discuss and agree the principal initiatives and projects that the Parish Council will undertake over the coming year (Appendix 5) (Cllr Butler)

12. Wildflower Planting/Pollinator Project – To agree to take part in the Hampshire County Council Pollinator Project subject to funding (Appendix 6) (Cllr Harris)

- 13. Speedwatch** – To respond to a request from Liss Parish Council to share the Parish Council’s Speedwatch equipment and to decide:
- a) The monthly contribution from Liss Parish Council
 - b) How often the equipment can be used by Liss Parish Council
- 14. Old Church work on plinth** – To select a contractor to carry out work to replace the hardwood plinth at base of the tomb in the Old Church. All costs to be raised by the Old Church Advisory Committee from fundraising (Appendix 7).
- 15. Clerk Role Evaluation** (Staffing Advisory Committee)
- a) To agree to appoint a consultant to carry out an evaluation of the Clerk/RFO role to include grade & pay scale at a cost of up to £600 funded from General Reserves
 - b) To select a consultant to carry out consultancy work as above
- 16. Planning Matters** - To note any updates to planning matters (Appendix 8) (Cllr Rodbert)
- 17. To note reports from representatives of Organisations, Outside Bodies, Working Parties & Groups**
- 18. Items for next agenda**
- 19. Date of next meeting** – Wednesday 9th October 2019, 8pm. The Planning Committee are due to meet on Monday 23rd September 2019, 8pm, Church Rooms (subject to Planning Applications).
- 20. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**
- The Motion “In accordance with the provisions of Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”
- The Exempt Session is being held to discuss and agree the Clerk’s Annual Salary Review (subject to outcome of item 15).**