

Greatham Parish Council

Minutes of Parish Council Meeting held on Monday 3rd September 2018, 7.30pm

at St John the Baptist Church, Greatham

Present Cllr C Rudd (Chair), Cllr E Packett (Vice Chair),
Cllr A Cheesman, Cllr A Crick, Cllr J Rook, Cllr D Rudd
Clerk to the Council: Mrs Jane Ives

6 members of the public were also present

- 1. Chairman's Announcements** -The Chairman welcomed members of the public to the meeting, pointed out the fire exits, reminded everyone to switch off their mobile phones and to ensure that they had signed in. The Chairman also asked members of the public to state their names if participating in public question time and to address all questions to the Chairman. It was also confirmed that the meeting was being recorded.
The Chairman advised that the items planned for the exempt session would be moved to the public session of the meeting as it was not felt that they were confidential. If councillors strayed into confidential matters then an exempt session would be called at the end of the public meeting.
- 2. Apologies for Absence** – Apologies were noted from Cllr Jerrard.
Apologies from District Councillor Keith Budden and County Councillor Russell Oppenheimer had also been received.
- 3. Declarations of Interest** – There were no declarations of interest.
- 4. Public Question Time**
A member of the public had contacted the Chairman regarding parking on the verges at Todmore. The Clerk will enquire with Hampshire Highways to ask if dragons teeth can be installed to stop parking here. **Action Clerk**
A member of the public reported a traffic calming post had been knocked over by Rooks Farm opposite the school. The Clerk will report to Hampshire Highways. **Action Clerk**
A member of the public asked about 1 Hill View. District Councillor Budden has provided an update in his report which the Chairman advised she would read out later in the meeting.
Cllr D Rudd expressed concerns about his perceived lack of interest by EHDC and SDNPA in Greatham and felt strongly that they should be assisting the Council in maintaining our part of the National Park as it should be. It was resolved that a letter would be sent from the Council to both authorities and also to Damian Hinds MP and County Councillor Oppenheimer. **Action Cllr C Rudd**
- 5. Approval of minutes of the Parish Council meeting held on 3rd July 2018 & Extraordinary Parish Council meeting held on 13th August 2018** – The minutes were approved. Proposed: Cllr D Rudd. Seconded: Cllr Cheesman. All in favour.
- 6. Matters arising from the minutes of the Parish Council meeting held on 3rd July 2018 & Extraordinary Parish Council meeting held on 13th August 2018** – There were no matters arising.

7. Review of Action Log

	Meeting Date / Agenda Item	Who	Action List updated 28 th August 2018	Status
1	11.07.16 Item 12b.2	Cllr Packett	Councillor Packett to investigate getting a bus shelter for Longmoor Road.	Ongoing
2	06.03.17 Item 11h	Cllr Packett	To investigate the repositioning and marking of the bus stop and the need for hardstanding in addition to the slow drainage at Toll Corner	Open
3	07.09.17 Item 4	Clerk	Produce maps for the footpaths in Greatham (Updated 02/07 Cllr Rook has produced a map)	Closed
4	07.09.17 Item 8	Cllr Budden	Report back to PC following discussions with HCC/SDNPA re safety for pedestrians on Liss Forest Road and Selborne Road (updated 04/06/2018) (02/07 verges on Forest Rd have now been trimmed back)	Open
5	02.10.17 Item 14b	Clerk	Pavement to Ham Barn roundabout and church to Toll House Corner is overgrown. The Clerk to report to HCC.	Reported to HCC 07/12
6	06.11.17 Item 8	Cllr Budden	Provide Clerk with report from EHDC on trees at Wolfmere Lane	Open
7	06.11.17 Item 11b	Clerk Cllr D Rudd	Report to Hampshire Highways Manholes on Longmoor Road near stables need sinking (reported 11/06 ref 21371504) Pavement from lych gate to layby floods when it rains HCC no defect found. Cllr D Rudd to take photos.	Open
8	08.01.18 Item 8	Cllr Budden	Forward information to EHDC regarding AMK bus being damaged in Hopeswood	Open
9	05.03.18 Item 4	Clerk/Cllr Budden	Enquire with Highways/EHDC re potential tree/shrub planting at Bakers Field to alleviate parking on verges. Cllr Budden to take this forward (updated 04/06/18) as negative response from HCC. KB to look at provision of additional parking.	Open
10	09.04.18 Item 11c	Clerk	Write to MOD re footpath off Longmoor Road layby, in poor condition	Open
11	09.04.18 Item 11m	Clerk	Apply to District Councillor for £1k grant for Old Church (KB to provide application form)	Open
12	09.04.18 Item 11m	Clerk	Obtain copy of Old Church deeds from solicitor	Open
13	14.05.18 Item 23	Cllr C Rudd	Report drainage issues at playground at next Village Hall meeting	Open
14	04.06.18 Item 11	Clerk	Report foliage around sign for bend on Selborne Road (opposite Forge House) (reported 11/06 ref 21371497)	Open
15	04.06.18 Item 4	Clerk	Contact HCC Countryside Services re dog access on stile on footpath 6 from Le Court to Church Lane.	Open
16	04.06.18 Item 11	Clerk	Write to Post Office Counters re provision of mobile service (emailed 11/06)	Open
17	04.06.18 Item 14	Clerk/All	Carry out action plan for Internal Audit and report back to Council when complete (update 02/07 deposit account closed)	Open
18	04.06.18 Item 14	Clerk/ Cllrs Crick & Cheesman	Working party set up to work through unresolved actions and reduce length of action list.	Open
19	02.07.18 Item 4	Cllr Crick	Amend wording on Village Hall website for play equipment to say it is 'owned and maintained by the parish council'.	Closed

20	02.07.18 Item 4	Clerk	Request hard standing providing on layby opposite The Manor House (by post box)	Closed
21	02.07.18 Item 4	Clerk	Add pavement clearance from Bakers Field to Greatham School to lengthsman's list	Closed
22	02.07.18 Item 4	Clerk	Write to Environment Agency re clearing river banks near bridge on Longmoor Rd	Open
23	02.07.18 Item 9	Clerk	Add public transport/street light consultation to Greatham website	Closed
24	02.07.18 Item 14	Clerk	Report potholes on Forest Road and manhole cover on Longmoor Road	Open
25	02.07.18 Item 14	Clerk	Write to stables re horse fouling on Longmoor Road	Closed
26	13.08.18 Item 4	Clerk	Write to Keith Budden about abandoned van in Bakers Field to find out when it will be removed	Closed
27	13.08.18 Item 4	Clerk	Write to Keith Budden about progress on provision of disabled bay in Bakers Field for a resident.	Closed

The updated Action Log can be found at Appendix 1.

8. Report from District Councillor

The Chairman read out an email from Cllr Budden which can be found at Appendix 2.

9. Report from County Councillor

The Chairman read out a report from Cllr Oppenheimer which can be found at Appendix 3.

10. Reports from representatives of Organisations, Outside Bodies, Working Parties & Groups:

Playground	Cllr Cheesman reported that the playground had been very well used over the summer. The rope has been replaced and wedges placed under fence on one side to help support it.
Highways, Public Transport & Traffic	Roadworks taking place outside Old Church installing fibre broadband. Cllr D Rudd advised job is running late but the Council were not notified of the work.
Footpaths & Bridleways/ Lengthsman Scheme	Mrs Booton advised that the bridge on 711a had still not been repaired by Hampshire Countryside Services. Clerk to chase. Cllr Rook asked for footpath 711b to be added to lengthsman list for clearance. Clerk to notify Adam Macey, Community Engagement Ranger, that Mrs Booton and Cllr Rook will volunteer as rights of way wardens. It was resolved that lengthsman jobs should be notified to the Clerk by the end of each calendar month for reporting to the lengthsman in a timely way. This would be reported back at each council meeting. All Actions Clerk
Tree Warden	The Clerk reported that the Tree Warden had asked for the Council to seek advice from EHDC regarding pruning 2 cherry trees at Toll House Corner and a lilac tree in the Old Church churchyard. Action Clerk
Greatham Village Hall	Cllr Crick reported refurbishment is ongoing and on schedule. Next meeting 17 th September. Concerns raised over ditches at front of village hall which need clearing and wire that had been left rolled up. Action Cllr Crick
Coryton Trust	Cllr C Rudd advised that a new chairman had been appointed.
Liss Greatham & Hawkley Friendship Fund	Cllr D Rudd advised that a request had recently been received and agreed.
HALC/EHAPTC	Next meeting 19 th September.
Greatham Allotment Charity	Item to be dealt with under agenda item 12.
Community Forum	No report.
CTCG	Next meeting 19 th September.

The Old Church	The Clerk advised that the report from McNeilage Conservation on the tomb work had been circulated to councillors and is attached to the minutes at Appendix 4. A member of the public raised a concern about safety in the churchyard as the grass obscured potential hazards.
Website & Parish Communications	Cllr Crick reported that work continues to update the website and a report will be given at the next meeting.
Speedwatch	No report.

11. Playground Inspection Report – It was resolved that the Clerk will seek quotes for the work identified as moderate risk in the report including replacement of swing seats and chains, and a full inspection of the zip wire. **Action Clerk**

It was resolved to appoint Cllrs Cheesman & D Rudd to form a working party to seek quotes for a replacement playground. They will seek advice from the SDNPA re acceptable materials to be used.

12. Greatham Allotment Charity – it was resolved to appoint Jacqui Cheesman, Cllr C Rudd and Alan Bridgman to be re-appointed trustees for a further 4 year term. Proposed: Cllr Crick. Seconded: Cllr Packett. Abstentions: Cllr Cheesman, Cllr D Rudd, Cllr C Rudd.

13. Community Payback Scheme – It was resolved to use the Community Payback Scheme for projects in the village. Identified projects were clearance of the path on the village green and pavement clearance from the lychgate to Toll House Corner. Report attached at Appendix 5. **Action Clerk**

14. Upgrade of Bridleway 11 – The Clerk reported that the temporary closure notices were up and the bridleway work was due to start on or around 10th September. Funding has been confirmed. Cllr Rook thanked the Clerk for all her hard work in expediting this work.

15. Village Survey – Cllr Rook outlined the proposals for a Village Survey with a time frame. Councillors agreed that both paper and online versions should be available and that it would be ideal to tie this in with the next Council newsletter. A final proposal would be brought to the next meeting. Cllr Rook's report is attached at Appendix 6.

16. Parish Council Finances

The Clerk reported that a grant payment from EHDC is awaited of £2,500 towards work at the Old Church. The S106 payment from SDNPA was in hand and funding at risk is now secured. An additional £2,000 grant for work on bridleway 11 has been applied for from Hampshire Countryside Services.

Bank balances at 31st August 2018:
 Current account £ 50.00
 Deposit account £31,530.59

It was noted that Cllr Crick had carried out the quarterly reconciliation for the first financial quarter under the Council's Financial Regulations and all balances were correct.

17. Insurance policy – It was resolved to agree to Norris & Fisher providing the Council's insurance from 1st October 2018 for one year at a cost of £577.76. Proposed: Cllr Packett. Seconded: Cllr D Rudd. All in favour.

18. Approval of cost of work at the Old Church – It was resolved that this item, to approve scarfing work on the tomb and provide an electricity supply, is deferred to a future meeting as the Old Church

Advisory Committee have not yet been able to provide a recommendation. Proposed: Cllr Cheesman. Seconded: Cllr Packett. All in favour.

19. South Downs National Park Authority Local Plan – Cllr Crick said the SDNPA have sent an update saying that written representations carry as much weight as oral representations and that it is not necessary to appear unless it is to discuss a matter of soundness with the SDNPA. Therefore, since Greatham Parish Council have nothing to say in addition to our original representation and because we do not question the soundness of the Local Plan, he did not feel it is necessary for the Council attend the hearings.

20. Approval of Payments

The following payments were approved:

Payee	Purpose	Amount
Premier Grounds & Garden Maintenance	Cost of removal of debris from pavement clearance work (VAT = £9.00)	£54.00
Mrs J Ives	Salary 1 st September to 30 th September 2018 (including £15 working from home allowance)	£613.00
McNeilage Conservation	Work on west wall & north east window of Old Church (VAT = £320)	£1,920.00
St John the Baptist Church	Grant towards upkeep of churchyard	£1,240.00
Mrs J Ives	Payment for 20 additional hours worked (£223.25) plus mileage (£14.31) & expenses (£13.92)	£251.48
	Total Payments	£4,078.48

Proposed: Cllr C Rudd. Seconded: Cllr Cheesman. All in favour.

21. Correspondence received –

Hampshire Highways – It was resolved to ask Hampshire Highways to repair the verge and provide dragons teeth to protect the verge in future, where it is currently bare and damaged on Petersfield Road near Toll House Corner. **Action Clerk**

Parking outside stables on Longmoor Road – It was resolved that the Clerk will write to EHDC regarding parking on the verges outside the stables and on the pavement opposite. **Action Clerk**

Speeding in village – Comments from a resident were noted and this would form part of the Village Survey. **Action Cllr Rook**

22. Report of Planning Chairman – Cllr Packett reported no additional matters.

23. Planning Application – It was resolved to raise no objection to the following application.

SDNP/18/03989/HOUS	Le Court Rockwood House Selborne Road Greatham GU33 6BF	Replace existing fence with brick wall & pillars and replace existing entrance gate with sliding gates.
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Cllr D Rudd believes the proposals would enhance the property. Proposed: Cllr D Rudd. Seconded: Cllr Packett. All in favour.

- 24. To approve a recommendation by the Staffing Committee for an updated employment contract for the Clerk** – It was resolved that the employment contract was approved. Proposed: Cllr Cheesman. Seconded: Cllr Crick. All in favour.
- 25. To approve a recommendation by the Staffing Committee to make a contribution towards additional training support for CiLCA for the Clerk. Approve and sign cheque for cost of contribution** – It was resolved that the full amount of the training was paid by the Council and the payment was approved for £340.00 (plus VAT at £68.00), total £408.00. The Clerk would not claim for the hours used for the training which will be 4 days. Proposed: Cllr Crick. Seconded: Cllr Cheesman. All in favour.
- 26.** The Chairman confirmed the date of the next meeting will be Monday 1st October 2018. If there are any planning applications there will be a meeting on Monday 17th September 2018.

The meeting closed at 9.30pm.

Appendix 1: Action List updated 3rd September 2018.

	Meeting Date / Agenda Item	Who	Action List updated 3 rd September 2018	Status
1	07.09.17 Item 8	Cllr Budden	Report back to PC following discussions with HCC/SDNPA re safety for pedestrians on Liss Forest Road and Selborne Road (updated 04/06/2018) (02/07 verges on Forest Rd have now been trimmed back)	Open
2	06.11.17 Item 8	Cllr Budden	Provide Clerk with report from EHDC on trees at Wolfmere Lane	Open
3	08.01.18 Item 8	Cllr Budden	Forward information to EHDC regarding AMK bus being damaged in Hopeswood	Open
4	05.03.18 Item 4	Clerk/Cllr Budden	Enquire with Highways/EHDC re potential tree/shrub planting at Bakers Field to alleviate parking on verges. Cllr Budden to take this forward (updated 04/06/18) as negative response from HCC. KB to look at provision of additional parking.	Open
5	09.04.18 Item 11c	Clerk	Write to MOD re footpath off Longmoor Road layby, in poor condition	Open
6	09.04.18 Item 11m	Clerk	Apply to District Councillor for £1k grant for Old Church (KB to provide application form)	Open
7	09.04.18 Item 11m	Clerk	Obtain copy of Old Church deeds from solicitor	Open
8	04.06.18 Item 4	Clerk	Contact HCC Countryside Services re dog access on stile on footpath 6 from Le Court to Church Lane.	Open
9	04.06.18 Item 14	Clerk/All	Carry out action plan for Internal Audit and report back to Council when complete (update 02/07 deposit account closed)	Open
10	02.07.18 Item 4	Clerk	Write to Environment Agency re clearing river banks near bridge on Longmoor Rd	Open
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12	03.09.18 Item 4	Clerk	Write to Hampshire Highways requesting installation of dragons teeth on verges at Todmore	Open
13	03.09.18 Item 4	Clerk	Report traffic calming post to Hampshire Highways that has been knocked over by Rooks Farm opposite the school.	Open
14	03.09.18 Item 4	Cllr C Rudd	Write to CEOs of EHDC/SDNPA, Damian Hinds MP and Cllr Oppenheimer regarding concerns re national park	Open
15	03.09.18 Item 10	Clerk	Chase work on bridge on footpath 711a with Countryside Services	Open
16	03.09.18 Item 10	Clerk	Notify Community Engagement Ranger that Mrs Booton and Cllr Rook would like to volunteer as rights of way wardens	Open
17	03.09.18 Item 10	Cllr Crick	Concerns raised over ditches at front of village hall which need clearing and wire left rolled up	Open
18	03.09.18 Item 11	Clerk	Get quotes for playground work that have been identified as moderate risk	Open
19	03.09.18 Item 11	Cllrs D Rudd & Cheesman	Seek quotes for a replacement playground, and seek advice for acceptable materials from SDNPA	Open
20	03.09.18 Item 13	Clerk	Confirm use of Community Payback Scheme	Open
21	03.09.18 Item 21	Clerk	Respond to email from Hampshire Highways re verge repairs and dragons teeth on layby near Toll House Corner	Open

22	03.09.18 Item 21	Clerk	Write to EHDC re parking on verges outside stables on Longmoor Rd and pavement opposite	Open
23	03.09.18 Item 21	Cllr Rook	Include concerns about speeding in village in Village Survey	Open

Appendix 2: District Councillor Report

Hill View (next to Greatham Village Hall)

I am aware of the activity on the site (and subsequent fire) over the August Bank Holiday weekend. I am pursuing this with the enforcement and legal teams at EHDC and while for legal reasons I cannot give too much detail at the moment (as court proceedings are in process and therefore any comment could be sub judice but I think residents will be satisfied with the outcome.

38 Bus Service

I have made submissions as part of the consultation process and will maintain dialogue with the transport department at HCC to do my best to ensure that we maintain at least the current level of service for the year 2019/20

'Abandoned' vehicles

EHDC traffic enforcement officers inform me action is underway to get these removed.

Development of the Nursery Site

I am keeping a watching brief on this but nothing specific to report at the moment.

South Downs Local Plan

The dates for the public examination of the plan have now been announced at the South Downs Centre in Midhurst on Tuesday 13th, Wednesday 14th and Thursday 15th November and then Tuesday 4th December, Wednesday 5th December and Thursday 6th December. There is then a further 3 days of hearings in Lewes for issues at that end of the park. It is my intention to attend each of the days in Midhurst and of particular interest to Greatham PC is probably Wednesday 14th November when housing and gypsy and traveller sites are to be discussed. I have requested to speak on Wednesday 14th November. Any requests to speak must be submitted by Tuesday 11th September.

Please let me know if anything else comes up.

Warm regards

Keith

Appendix 3: County Councillor Report

1. Hampshire pupils perform above average in exams

Once again Hampshire's pupils have performed comfortably above national averages in A Levels, Advanced Technical Levels and GCSE's.

The provisional average grade per A-level entry in Hampshire has increased from C+ to B-. The 2017 national average was grade C (two notches lower). Students following advanced Tech-level qualifications in Hampshire, which support progressing to occupationally specific careers, also improved their average grade to 'Distinction', an increase above the 2017 national average of 'Distinction minus'.

The new scoring system for GCSEs had its first results this Summer, with pupils scored on a scale from 1-9 with 9 being the highest grade. We are still awaiting results from a number of schools but it is already clear that Hampshire has performed well above the national average. We can be very proud of all our schools and colleges.

2. County Council plans better targeted NHS health checks

As part of a new £9million contract with health providers starting in April 2019, Hampshire County Council is aiming to increase the uptake of checks by Hampshire residents, particularly those most at risk of developing cardiovascular disease.

Rather pleasingly, local Petersfield surgery the Swan Medical Group has been chosen to pilot the new scheme.

The County Council is responsible for ensuring Hampshire residents aged 40-75 are invited for regular health reviews by their GP surgeries. Currently just under half of those invited take up the offer of a check. This is something we want to see improve, so through a new contract with GPs and other health providers, we are aiming to increase this, particularly among patients considered most at risk of cardiovascular disease.

HCC will be working with the Swan Medical Group in Petersfield to test a wide range of ways to increase participation. Learning from this trial will be shared with other health providers to help increase the numbers attending, particularly from high risk groups.

Health checks are normally undertaken by practice nursing teams. Once the health assessment is complete, those receiving a check are given appropriate advice to help them manage and reduce their risk of becoming unwell. This advice will be tailored to suit the person's individual needs. If necessary people will be directed to either County Council commissioned public health support services such as weight management support, or referred for a clinical follow up with their GP.

3. LGA launches its own Green Paper on Social Care

Parish Councillors will be well aware that local government finances in Hampshire are already being heavily impacted by the cost of caring for our ageing population – a situation which is increasingly becoming unsustainable. We are therefore more reliant than most Counties on the Government developing realistic and workable plans for the long-term funding of adult social care. The Government has twice delayed its Green Paper on this issue, which is now due in "the Autumn".

Frustrated at the delay, the Local Government Association launched its own Green Paper this Summer and the consultation runs until 26 September. The proposals can be read at www.futureofadultsocialcare.co.uk . Interestingly the LGA has raised the prospect of extending National Insurance to people working beyond State Pension age as well as means-testing certain universal benefits for older people such as the Winter Fuel Payment and Free TV Licenses.

The County Council plans its financial position on a two-year basis. Through careful planning we are on track to deliver the £140m of savings needed by 2019/20. However, the challenges are far from over - there is currently a gap of £80m in the planning for the next two-year period to 2021/22. This is caused by demand pressures, cost inflation and further reductions in Government support grant. We therefore await the Government's Green Paper with considerable interest!

RUSSELL OPPENHEIMER
County Councillor for Petersfield Hangers

Appendix 4: McNeilage Conservation Report on Old Church

MCNEILAGE CONSERVATION

Weeks Farm | Talaton | Exeter EX5 2RG | T: 01404 822076
enquiries@mcneilage-conservation.co.uk | www.mcneilage-conservation.co.uk

Partners: Torquil McNeilage ACR | Ruth McNeilage ACR
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Greatham Old Church

Repairs to the Chancel West Wall

Project report and Recommendations

Introduction

This brief report describes work undertaken in July 2018 to the west wall of the chancel in the partially ruined church of St John the Baptist in Greatham Hampshire. The work was commissioned on behalf of the Greatham Old Church Advisory Committee by Anne-Chantal Ballard and funded by the Parish Council represented by Jane Ives.

During the work I met Ms Ballard and discussed the work with her and also with David Self, also of the committee and Chris Wood of Historic England. It was agreed that I would suggest some actions as a way forward in dealing with this precious and fragile building.

Chancel West Wall

Condition and Previous Work

The chancel west wall is unusual in that it forms the western enclosure of the functioning, roofed chancel, but is itself in a ruinous state, with a "rough racked" wall top rather than the coping stones that would properly protect the wall stonework and prevent water penetration into the chancel. Additionally, much of the mortar at the wall top is cement based, and there is cement render formed into an arch lower down the wall. This render is cracked in many places, and much of it is loose.

Internally, the chancel has for many years been severely affected by damp, both penetrating and apparently rising damp. The south west corner of the chancel in particular suffered from persistent water penetration, leading to elevated moisture in the plaster and masonry, green algae growth flourishing on the wall plaster and problems for the Caryll monument.

Much recent work has been done to alleviate the rising damp, by digging trenches alongside the north and south walls and making improvements to the drainage. Internally, I undertook extensive mortar repairs at high level across the width of the west wall of the chancel in March of this year, filling voids and open joints with lime mortar and stabilising a number of loose stones. It remained to complete the process of re-pointing on the external face of the wall.

Accordingly, in July a scaffold was erected to give good access to the external west wall, specifically the upper gable section, where the stone and mortar were both in poor condition. The wall was inspected, and a large number of water traps and open joints were identified, as well as some deep voids and much laminating stonework. The local Greensand stone is of limited durability and in any case, this was originally an internal wall of the nave, and would certainly have been plastered and limewashed in its original situation. The stone is therefore now exposed in a way that was never intended and for which it was not selected.

There have been a number of patch pointing repair projects, as was obvious on inspection. Cement use is generally limited to the topmost stones of the wall, along the ruined gable, and also the render

arch. Otherwise, there are lime-based mortar repairs, some apparently inserted by SPAB fairly recently as part of their repair course. Remnants of limewash, orange in colour, from the SPAB campaigns, also survives on the west chancel wall. However, the most recent mortars had not weathered very well, and some were cracked and loose.

Re-pointing Programme

An extensive programme of gap filling and re-pointing was undertaken with the aim of making the west wall weatherproof. Hot mix air lime mortars were used in most areas, and applied largely by hand rather than using metal tools. The aim was to achieve a wall surface with no water traps if possible. Joints were raked out only where the mortar was loose or lost; where joints survived but contained traps, mortars were simply added. Stone laminations were also filled where these produced water traps.

The topmost area of wall, where there was significant cement mortar was filled and pointed with hydraulic lime mortar, in an attempt to prevent cracks in the cement leading water into the wall core. Three areas were also grouted with hydraulic lime grout; these voids were filled but grout did not travel far within the wall. It was decided not to attempt extensive cement removal, since much of the upper wall is essentially held together by these cement repairs.

Following re-pointing, the central area of the west wall, where the stone had become particularly decayed and laminated, was given two coats of limewash, coloured as near as possible to the stone colour. Limewash was worked into the laminations where possible, and did impart some stability to the deteriorated stones.

This programme of patch re-pointing and repair has successfully stabilised the west wall exterior stonework for the time being. It must be said, however, that a ruined wall in this condition will be constantly vulnerable to continuing deterioration and must be maintained on a low-intensity, regular basis. (see below)

The cement render arch was pointed where large cracks had developed, but it must be accepted that this cement is not only inappropriate, but has in fact failed and pulled away from the wall stonework in many areas. It should be replaced with lime-based render as soon as funds allow.

North east nave window repairs

The eastern jamb of the north east nave window was becoming vulnerable to collapse due to the failure of the lowest jamb stone. It was agreed that this stone should be repaired with both lime mortar/tile repairs and a stainless steel rod inserted with hydraulic lime.

Future work and Maintenance Strategy

There are several areas of the ruined nave wall masonry that are now showing signs of instability, some of them urgent. During my recent visit, I packed and pointed one area on the internal north wall with lime mortar to stabilise it, but the nave requires a strategy of regular low-level maintenance and monitoring if it is to remain intact. It is also worth saying that such a programme will avoid the development of dangerous areas of instability that might threaten public safety.

In addition, some of the lime mortar repair work undertaken to the nave during the repair course of 2016 has now failed, and this may indicate that sporadic projects using volunteers have their limits, welcome though the energy and intentions are.

It is therefore recommended that the committee considers appointing a local, experienced and sympathetic contractor to visit the church, identify the areas most in need of repair and stabilising treatment and undertake that work as part of a maintenance brief. This work need not be very expensive and will in itself save the committee money in the longer term, by nipping developing problems in the bud. The current areas of the ruined nave walls in need of urgent stabilisation would, I estimate take perhaps a weeks of mortar repair work by an experience hand to solidify, and once they have been done, two or three days per year may be sufficient. It would be best if the same person returns repeatedly to do this work.

With regard to the west wall of the chancel, this really needs the cement render arch removed and re-plastered with a suitable lime mix. The cement has now failed and was in any case an unfortunate material in first place. The upper west wall, where I have been working, will also need maintenance –

which might take the form of regular limewashing (every two years, possibly?). It may be possible to do this work from a mobile tower, avoiding the need to re-erect fixed scaffold every time. An alternative, which I discussed on site with Chris Wood, would be to re-plaster the entire west wall and keep that limewashed (again, ideally every two years). This would protect the vulnerable and delaminating stonework from the weather.

It is understood that the committee may be concerned to discover that further work and money will be needed, but this is the reality of keeping a ruined building, and as I have mentioned, it need not be costly. It would seem possible that grant assistance would be available for such work since it achieves many different goals at once – the preservation of a beautiful public building, the protection of the public and the avoidance of costly future repair projects.

Torquil McNeilage

August 2018

Appendix 5: Community Payback Scheme

About the scheme

Magistrates or judges can sentence offenders to carry out anything from 40 to 300 hours of unpaid work as part of their order. Community Payback must include a minimum of a day's work – lasting at least seven hours – once a week.

People can also be sentenced to intensive Community Payback orders, which mean they must complete 28 hours of work every week.

Across Hampshire and Isle of Wight, people on probation complete thousands of hours of Community Payback every year. All projects combine hard work and the chance for the participant to develop skills. It is also a punishment as the individual is giving up their time to carry out the work.

Community Payback projects vary from maintaining the grounds of parks; churches; cemeteries; local football; cricket and sports clubs; schools and parks through to helping to run clubs for the elderly and vulnerable adults with learning difficulties. In addition, offenders who have been rigorously risk assessed can also be placed directly with charities and community groups, such as helping to run charity shops.

Meeting with Wendi Prosser, Placement Co-ordinator, Basingstoke Probation Office

I met with Wendi Prosser on 9th April 2018 to show her around Greatham and to indicate some of the areas of work we may be considering using the Community Payback Scheme. She outlined that other local parish councils use the scheme very successfully and she felt that the sort of work we discussed might be appropriate.

The work tends to take place at weekends as many of the offenders work during the week so it is easier to put a team together at the weekend. The suggested donation amount is £85 per day and that would give us a team of 8 with a Probation Supervisor.

The work that we specifically discussed that could be done is as follows: pavement ground clearance, litter picking, playground painting, conservation work, planting bulbs.

There are some provisos that we need to be aware of. Litter picks can only be done along roads where there is a wide pavement. She felt that the pavements in Greatham were suitable but where there is no pavement then it can't be done.

Ground clearance on pavements can only be done where the speed limit is 30mph or less. In some areas there is quite a long wait to get work done but, at the time of our meeting, Wendi did not think we would need to wait more than a few weeks.

Jane Ives
21st August 2018

Appendix 6: Report on Village Survey

MISSION STATEMENT

Greatham Parish Council are conducting a village-wide survey. The purpose is to help the Parish Council better serve the community by understanding the issues, concerns, ideas and opportunities that people in the village see about life in Greatham.

Greatham Parish Council are often those who higher levels of government consult about decisions that affect daily life in Greatham, and so we want to do the best job we can to represent you. We believe a village-wide survey will help us do this better.

TIME FRAME

The survey will be planned during September, with the aim of approving it in October's Parish Council meeting. If it is approved we will send it out mid-October for return early November. The results will be anonymised and presented at December or January's Parish Council meeting, and made available on the Council website.

Questions we have been considering:

- Should we send out a survey to every household or every person on the electoral roll?
- We're thinking of delivering paper copies to everyone, with an online survey alternative for those who want to do it that way. Do you think this is a good approach?

Cost of an online survey with survey monkey for unlimited number of questions and number of people answering is £35.

Cost of paper (~£5), envelopes (~£26), printed toner ink (~£32). Total approximately £63.

- What do you think would be the best way to collect the filled in surveys? Would it be best to collect in person (different days for each area of the village) or have a delivery point such as the village hall letter box and the pub?

Appendix 7: Correspondence received (names redacted)

(21379876) Worn away verge opposite the manor house, Petersfield Road Greatham
Highways Operation Centre<etehoc@hants.gov.uk>

26/7/2018 16:18

To clerk@greatham-hants.org.uk

Dear Jane Ives

Your enquiry regarding the possibility for building a new lay by or reinforced verge has been passed to me for my attention. I regret to inform you that the minor highways improvement programme to which the local highway depots were suggesting sites for, has been changed and now has far more emphasis on delivering traffic management improvements.

Nevertheless I have visited site this morning and noted 2 cars parked on the verge concerned, I am concerned that these vehicles are not parked by those visiting or living in the village but might belong to car sharers taking advantage of this location's proximity to the A3. Could you please confirm the local perspective on what is creating the demand for parking on this verge?

If the cars are indeed being left by car sharers then I do not believe we should be looking to accommodate this, there are other laybys slightly further into the village that were empty. Indeed if it is the Parish's view that these cars do belong to car-sharers I would suggest that we should return the verge to good condition and protect it with dragon's teeth.

Please let me have your thoughts.

Andrew Wood

Area Principal Engineer

Hampshire Highways

Tel: 0300 555 1388

Web: www.hants.gov.uk/roads

[@Hantshighways](#)

Longmoor Road

Sender name redacted

27/7/2018 14:35

To clerk@greatham-hants.org.uk

Dear Jane

Thank you for your letter dated 24th July regarding the amount of horse manure on Longmoor Road.

As a responsible owner and resident for the last 20 years, I regularly clear the manure left by my horses when being led up/down the road. I even keep a scoop at a friend's house half way along the road to aid with this process.

So, in answer to your question – I shall continue to clear up after my horses and hopefully not be a nuisance. I would however, point out that I believe the increase is mainly due to the business stables currently using additional grazing in the village, which is creating a much greater footfall (hoof print) and as they are regularly ridden from one site to the other the ability to clean up at the time is limited.

Further to your letter last year, regarding overgrown hedges. You will no doubt have seen, that I did trim the hedge back as requested and will do again so this year. I would like to ask what action the council can take to stop the verge becoming a car park, when visitors to the business next door don't park on site as per the planning permissions.

Kind regards

Sender name redacted

Sent from [Mail](#) for Windows 10

On 09 July 2018 at 14:17 **sender name redacted** wrote:

Hi Jane,

Thanks for your response. I've just found the volume of traffic, and the speed at which it travels through the village, very concerning recently. As I understand it, parish council meetings are generally on a Monday? Unfortunately I have a long-standing arrangement on Monday evenings so I am unable to register my concern in person. Is there anyway it can be noted at the next meeting please? I'd be interested to know if anyone else, generally not specifically, has also registered concern? Thanks again for your attention, and kindest regards,