

# Greatham Parish Council

## Parish Council Meeting

Monday 3<sup>rd</sup> September 2018 at 7.30pm – St John the Baptist Church Greatham

Dear Councillor,

You are hereby summoned to attend a meeting of Greatham Parish Council for the transaction of business set out below.

*J Ives*

Jane Ives, Clerk to the Council

28<sup>th</sup> August 2018

### AGENDA

1. **Chairman's Announcements** – To make any announcements to the Council and the public in attendance.
2. **Apologies for Absence** – To declare and approve any apologies received from Councillors.
3. **Declarations of Interest** – To declare any pecuniary interests.
4. **Public Question Time** – Adjournment of the meeting for 15 minutes to allow the public to raise questions.
5. **Approval of Minutes of the Parish Council Meeting on 3<sup>rd</sup> July 2018 & Extraordinary Parish Council Meeting on 13<sup>th</sup> August 2018** – To review and approve the minutes of the Parish Council meetings.
6. **Matters arising from the minutes of the Parish Council Meeting on 3<sup>rd</sup> July 2018 & Extraordinary Parish Council Meeting on 13<sup>th</sup> August 2018.**
7. **Review of Action Log** – To review and update the action log.
8. **Report of District Councillor** – Report from Cllr Keith Budden.
9. **Review of County Councillor** – Report from Cllr Russell Oppenheimer.
10. **Reports from representatives of Organisations, Outside Bodies, Working Parties & Groups:**
  - a) **Playground** – Cllr Cheesman
  - b) **Highways, Public Transport and Traffic** – Cllrs D Rudd & Packett
  - c) **Footpaths and Bridleway (including Lengthsman Scheme)** – Clerk, Cllr Packett, Rook & Mrs Booton
  - d) **Tree Warden** – Anna Dale-Harris
  - e) **Greatham Village Hall** – Cllrs C Rudd & Packett
  - f) **Coryton Trust** – Cllrs Jerrard and C Rudd
  - g) **Liss Greatham and Hawkley Friendship Fund** – Cllr Jerrard
  - h) **EHAPTC** – Cllr C Rudd
  - i) **Greatham Allotment Charity** – Cllr Jerrard
  - j) **Community Forum** – Cllr Jerrard
  - k) **CTCG** – Cllr Jerrard
  - l) **The Old Church** – Cllrs D Rudd, C Rudd & Packett
  - m) **Website & Parish Communications** – Cllr Crick
  - n) **Speedwatch** – Cllr Crick

*For further information regarding the village please visit [www.greatham-hants.org.uk](http://www.greatham-hants.org.uk)*

- 11. Playground Inspection Report** – review report and agree any actions
- 12. Greatham Allotment Charity** – appoint trustees to Greatham Allotment Charity
- 13. Community Payback Scheme** – consider whether to use this scheme for work in the Parish
- 14. Upgrade of Bridleway 11** – receive an update from the Clerk
- 15. Village Survey** – Receive a report from the working party and agree any recommendations
- 16. Parish Council Finances** - To present the current position of the Parish Council’s finances including quarterly income/expenditure report
- 17. Insurance policy** – agree insurance policy renewal commencing 1<sup>st</sup> October 2018
- 18. Approval of cost of work at the Old Church**
- a) Scarfing work on tomb
  - b) Provision of electricity supply
- 19. South Downs National Park Authority Local Plan** – To receive an update
- 20. Approval of Payments** – To review and approve the following payments to be made to employees and suppliers for services provided to the Parish Council

Payee	Purpose	Amount
Premier Grounds & Garden Maintenance	Cost of removal of debris from pavement clearance work (VAT = £9.00)	£54.00
Mrs J Ives	Salary 1 <sup>st</sup> September to 30 <sup>th</sup> September 2018 (including £15 working from home allowance)	£613.00
McNeillage Conservation	Work on west wall & north east window of Old Church (VAT = £320)	£1,920.00
St John the Baptist Church	Grant towards upkeep of churchyard	£1,240.00
Mrs J Ives	Payment for 20 additional hours worked (£223.25) plus mileage (£14.31) & expenses (£13.92)	£251.48
	<b>Total Payments</b>	<b>£4,078.48</b>

- 21. Correspondence received** – To review correspondence received & agree any actions
- Hampshire Highways response to request for layby improvements on Petersfield Road
  - Request from resident for Council to take action about parking on verge outside stables on Longmoor Road
  - Email from resident to ask Council to note concerns re speeding in village
- 22. Report of Planning Chairman** – To highlight any current planning issues

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**23. Planning Application** – To discuss and agree a response to the following application:

<b>Application ref.</b>	<b>Address</b>	<b>Proposal/Designated Councillor</b>	<b>Consultation Expiry Date</b>
SDNP/18/03989/HOUS	Le Court Rockwood House Selborne Road Greatham GU33 6BF	Replace existing fence with brick wall & pillars and replace existing entrance gate with sliding gates	19 <sup>th</sup> September 2018

**24. Date of next meeting** – To remind councillors of the date of the next meeting of the Parish Council on Monday 1<sup>st</sup> October 2018. If there are any planning applications a meeting will be held on Monday 17<sup>th</sup> September 2018.

**25. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion “in accordance with the provisions of Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

The exempt session is to discuss staffing matters.