

Greatham Parish Council

Minutes of Parish Council Meeting held on Monday 2nd July 2018, 7.30pm

at St John the Baptist Church, Greatham

Present Cllr C Rudd (Chair), Cllr E Packett (Vice Chair),
Cllr A Cheesman, Cllr A Crick, Cllr S Jerrard, Cllr J Rook, Cllr D Rudd
Clerk to the Council: Mrs Jane Ives

District Councillor Keith Budden
20 members of the public were also present

These are draft minutes of the meeting held on 2nd July 2018 and are subject to approval at the next meeting on 3rd September 2018.

1. **Chairman's Announcements** -The Chairman welcomed members of the public to the meeting, pointed out the fire exits, reminded everyone to switch off their mobile phones and to ensure that they had signed in. The Chairman also asked members of the public to state their names if participating in public question time and to address all questions to the Chairman. It was also confirmed that the meeting was being recorded.

2. **Apologies for Absence** – County Councillor R Oppenheimer

3. **Declarations of Interest** – There were no declarations of interest.

4. **Public Question Time**

A member of the public asked that the wording on the Village Hall website is changed to reflect that the playground equipment is owned and maintained by the parish council. **Action Cllr Crick**

It was agreed, after a question was raised by a member of the public, that the Council would ask Hampshire Highways about providing some hard standing on the layby/verge opposite The Manor House (near the post box) which would additionally allow grass to grow through. **Action Clerk**

A member of the public requested that the lengthsman clears the pavement from Bakers Field to the school as it is very narrow in places. **Action Clerk**

A member of the public was concerned about dog fouling at Digby Way. Cllr Cheesman explained that this was MOD land and would soon be fenced off.

A member of the public asked Cllr Budden to investigate provision of a disabled bay for a resident of Bakers Field. Cllr Budden will need the resident to make the request to him.

A member of the public is concerned about ongoing parking issues at Bakers Field. Cllr Budden will continue to investigate. The Clerk will complain again regarding a commercial vehicle which is being parked on the inner roundabout.

The Clerk will write to the Environment Agency regarding clearance of the bridge area over the river on Longmoor Road following a complaint from a member of the public. **Action Clerk**

5. **Presentation regarding land at Petersfield Road, Greatham**

A presentation was given by representatives from Cove Homes and Turley regarding development of the nursery site off Petersfield Road. The proposal is for 50 homes and a public exhibition will be held

on 17th July 2018 from 3pm-7.30pm for members of the public to look at the plans and give their feedback. A planning application for the site is expected to be made in the Autumn.

Councillors and members of the public asked questions about the number of houses being provided, the size of houses, the amount of parking allocated to each property and the lack of provision of a shop or any other community benefits. A flyer will be posted through every door in Greatham encouraging residents to attend the public exhibition.

The presentation can be found at Appendix 1.

6. Approval of minutes of the Parish Council meeting held on 4th June 2018 – the minutes were approved. Proposed: Cllr Cheesman. Seconded: Cllr Crick. All in favour.

7. Matters arising from the minutes of the Parish Council meeting held on 4th June 2018 - there were no matters arising.

8. Review of Action Log

	Meeting Date / Agenda Item	Who	Action List updated 26th June 2018	Status	Update 26 th June
1	11.07.16 Item 12b.2	Cllr Packett	Councillor Packett to investigate getting a bus shelter for Longmoor Road.	Ongoing	
2	06.03.17 Item 11h	Cllr Packett	To investigate the repositioning and marking of the bus stop and the need for hardstanding in addition to the slow drainage at Toll Corner	Open	
3	07.09.17 Item 4	Clerk	Produce maps for the footpaths in Greatham	Open	Cllr Rook has updated the map and will provide to Clerk
4	07.09.17 Item 8	Cllr Budden	Report back to PC following discussions with HCC/SDNPA re safety for pedestrians on Liss Forest Road and Selborne Road (updated 04/06/2018)	Open	Verges on Forest Road have been trimmed by HCC
5	02.10.17 Item 14b	Clerk	Pavement to Ham Barn roundabout and church to Toll House Corner is overgrown. The Clerk to report to HCC.	Reported to HCC 07/12	
6	06.11.17 Item 8	Cllr Budden	Provide Clerk with report from EHDC on trees at Wolfmere Lane	Open	
7	06.11.17 Item 11b	Clerk Cllr D Rudd	Report to Hampshire Highways Manholes on Longmoor Road near stables need sinking (updated 04/06/18 Clerk to provide photo to Highways) Pavement from lych gate to layby floods when it rains HCC no defect found. Cllr D Rudd to take photos.	Open	Reported 11/06 ref 21371504
8	08.01.18 Item 8	Cllr Budden	Discuss residents at Fern Farm with EHDC and report back to council	Open	
9	08.01.18 Item 8	Cllr Budden	Forward information to EHDC regarding AMK bus being damaged in Hopeswood	Open	
10	05.02.18 Item 11e	Cllr D Rudd	Look into replacing rope at playground	Open	
11	05.03.18 Item 4	Clerk/Cllr Budden	Enquire with Highways/EHDC re potential tree/shrub planting at Bakers Field to alleviate parking on verges. Cllr Budden to take this forward (updated 04/06/18) as negative response from HCC. KB to look at provision of additional parking.	Open	

12	05.03.18 Item 10a	Cllrs. Crick/ Cheesman	Set up volunteer working party to carry out work at playground around posts	Open	Work at playground ongoing. Cllr D Rudd is investigating replacing the posts/rope around the playground.
13	09.04.18 Item 4	Clerk	Write to landowner re flooding ditches in Church Lane (updated 04/06/18 no landowner address identified)	Open	
14	09.04.18 Item 11b	Clerk	Request a bin is provided in second layby towards Ham Barn roundabout (requested 31/05/18)	Open	
15	09.04.18 Item 11c	Clerk	Write to MOD re footpath off Longmoor Road layby, in poor condition	Open	
16	09.04.18 Item 11m	Clerk	Apply to District Councillor for £1k grant for Old Church	Open	KB to provide application form
17	09.04.18 Item 11m	Clerk	Obtain copy of Old Church deeds from solicitor	Open	
18	14.05.18 Item 11	Clerk	Send copy of Old Church Advisory Committee Terms of Reference to member of the public request	Open	Closed
19	14.05.18 Item 11	Cllr Cheesman /Cllr Budden	Report 2 abandoned cars at Bakers Field to Keith Budden. Cllr Cheesman to provide photo to KB who will follow up (updated 04/06/18)	Open	
20	14.05.18 Item 23	Cllr C Rudd	Report drainage issues at playground at next Village Hall meeting	Open	
21	04.06.18 Item 4	Clerk	Write to Hampshire Highways re Selborne Road safety issues	Open	The Clerk read out a response from Ian Janes (appendix 2).
22	04.06.18 Item 4	Clerk	Report dumped caravan in layby to PCSO	Open	Closed, moved
23	04.06.18 Item 4	Cllr Cheesman	Arrange removal of furniture outside church	Open	Closed
24	04.06.18 Item 9	Clerk	Add link to Hampshire 2050 survey to PC website	Open	Closed
25	04.06.18 Item 9	Cllrs Rook/ C Rudd	Arrange access to Hampshire 2050 survey at coffee morning	Open	
26	04.06.18 Item 10	Clerk	Write to Hampshire County Council re support of application to divert footpath at Deal Farm	Open	Emailed 11/06, confirmation response received
27	04.06.18 Item 11	Clerk	Report foliage around sign for bend on Selborne Road (opposite Forge House)	Open	Reported 11/06 ref 21371497
28	04.06.18 Item 11	Clerk/All	Arrange for clearance of council property at Village Hall by 16 th July	Open	To be completed 1 st week in July
29	04.06.18 Item 11	Clerk	Write to Post Office Counters re provision of mobile service	Open	Emailed 11/06
30	04.06.18 Item 11	Clerk	Write to PCSO re Speedwatch equipment being used as a deterrent	Open	PCSO agreed this could be done but no evidence could be used.
31	04.06.18 Item 14	Clerk/All	Carry out action plan for Internal Audit and report back to Council when complete (to include closing second deposit account)	Open	Bank account letter re closure sent 12/06
32	04.06.18 Item 14	Clerk/ Cllrs Crick & Cheesman	Working party set up to work through unresolved actions and reduce length of action list.	Open	Postpone until after July council meeting

The updated Action Log can be found at Appendix 3.

9. Report from District Councillor – Cllr Budden reminded councillors about the current public transport and street lighting consultation to be completed by 5th August. He recommended keeping the status quo with regards bus service 38 but support should be made using this consultation. Street lighting may be turned off in certain places between midnight and 5am. The Clerk will add a link to the survey to the website so members of the public can respond. **Action Clerk**

Cllr Budden advised that Community Forums are likely to change with EHDC naming individuals as Community Champions who would attend local events to speak to members of the community instead of the current meetings. There would still be an opportunity to call a local forum if there was a need.

Cabinet grants have now been abolished and instead funds will be provided from a new pot of money sourced from the removal of support for a number of local facilities that were receiving ongoing funding. These funds will now be spread wider through applications via the District Councillors. The Council should apply through Cllr Budden by the Autumn for any project funding that is around the £25k mark.

10. Report from County Councillor

Cllr Oppenheimer was not in attendance but had submitted his report which can be found at Appendix 4. The report was read out in the meeting.

11. Initial proposal for a village survey

Cllr Rook proposed a new village survey is undertaken and that councillors consider appropriate questions for a village survey and bring this item back to the next Council meeting. Supporting documentation is at Appendix 5.

12. To approve amendments to Old Church Advisory Committee members

Cllr Rudd proposed that Peter Merz is approved as a committee members to replace Debbie Hedicker who wishes to stand down. Proposed: Cllr Cheesman. Seconded: Cllr C Rudd. All in favour.

13. To review and amend representatives of Organisations, Outside Bodies, Working Parties & Groups:

- a) It was resolved that Cllr Rook supports Cllr Packett and Mrs Booton on Footpaths & Bridleways.
- b) It was resolved that Cllrs Crick & Rook form a working party with the Clerk to make improvements to the Greatham website. Proposed: Cllr Crick. Seconded: Cllr C Rudd. All in favour.

14. Reports from representatives of Organisations, Outside Bodies, Working Parties & Groups:

Playground	Painting work on the equipment has been ongoing.
Highways, Public Transport & Traffic	Potholes noted on Forest Road. A manhole cover needs to be reseated on Longmoor Road outside Darley. Clerk to report Horses are fouling along Longmoor Road and the Clerk to write to the stables to ask them to clear it up particularly when it's on the pavement. Action Clerk

Cllr Rook left the meeting at 9.20pm

Footpaths & Bridleways/ Lengthsman Scheme	The Clerk advised that the lengthsman had recently had family problems meaning he was behind with current jobs. She will liaise with Grayshott PC on priority work.
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Cllr Cheesman left the meeting at 9.30pm

Tree Warden	Nothing to report.
Greatham Village Hall	Refurbishment starts 16 th July.
Coryton Trust	Number 3 now has a new tenant, and the tenant at number 2 has moved back in.
Liss Greatham & Hawkley Friendship Fund	A meeting was held and it was identified that more advertising is needed. New leaflets are being printed.
HALC/EHAPTC	Cllr C Rudd and Cllr Jerrard attended a recent meeting where the guest speaker was Damian Hinds MP.
Greatham Allotment Charity	Meeting on 12 th July.
Community Forum	Cllr Budden has already updated on this item.
CTCG	Meeting on 4 th July.
The Old Church	The recent Pimm's Party was very successful raising approximately £350.
Website & Parish Communications	The working party has been set up as at item 13 (b).
Speedwatch	Nothing to report.

As the meeting had run to 2 hours, in accordance with Standing Orders it was resolved to extend the meeting by a further half an hour to conclude the business on the agenda.

Proposed: Cllr C Rudd. Seconded: Cllr Crick. All in favour.

15. Parish Council Finances – The Clerk provided the Summary Receipts & Payments report for Quarter 1 April – June 2018 (Appendix 6). The Clerk advised the second deposit account had now been closed with the balance transferred to the other deposit account. The bank balances were confirmed as follows:

Current Account	£ 1,782.00
Deposit Account	£31,707.81

16. Approval of cost of work at the Old Church

It was resolved that £500 should be allocated for work to be carried out on the window reveal at the Old Church to make it safe. Proposed: Cllr D Rudd. Seconded: Cllr Packett. All in favour.

17. Grant to Greatham Primary School

It was resolved that a £1,000 grant would be given to Greatham Primary School to put towards the Multi-Use Games Area that they will be building. Proposed: Cllr Packett. Seconded: Cllr C Rudd. All in favour.

18. Approval of Payments

The following payments were approved:

Payee	Purpose	Amount
Petersfield Town Council	Grass cutting May 2018 (VAT = £20.00)	£120.00
Mrs J Ives	Salary 1st July – 31st July 2018	£476.67
St John the Baptist Church	Room hire for May 2018	£ 38.50
Mrs J Ives	Expenses (parking), mileage (banking & supplementary meetings)	£18.64
Mrs J Ives	Additional hours (x16) worked May-June 2018	£176.00
Viking	Stationery for Clerk (filing cabinet, toner & paper) (VAT = £24.17)	£144.97
The Play Inspection Company	Playground inspection (VAT = £13.00)	£ 78.00
	Total Payments	£1,052.78

Proposed: Cllr D Rudd. Seconded: Cllr A Crick. All in favour.

19. To approve list of project using S106 contributions.

The Clerk outlined the current funds held by SDNPA and EHDC under S106 arrangements. Some of this money was allocated to transport and some to open spaces but both planning authorities are broadly in agreement that all the funds could be put towards upgrading the bridleway at Wolfmere Lane which forms part of the Shipwright's Way.

It was resolved that the Council pursues the following projects (in priority order):

Transport

Repairs to bridleway 11 at Wolfmere Lane

Purchase of SLR equipment

Provision of bus shelters

Open Spaces & Recreation

Repairs to bridleway 11 at Wolfmere Lane

Upgrade of playground equipment

Proposed: Cllr Crick. Seconded: Cllr Jerrard. All in favour.

Cllr Budden left the meeting at 9.45pm and advised that he would email the Council regarding the item he was going to discuss in the Exempt Session.

20. Planning Application – it was resolved to raise no objections to the following planning application:

**SDNP/18/02799/HOUS Laundry Cottage, Selborne Road, Greatham GU33 6HN
Single storey oak framed garden room. Extension to the side.**

Proposed: Cllr D Rudd. Seconded: Cllr Packett. All in favour.

21. The date of the next Parish Council meeting will be Monday 3rd September 2018. If there are any planning applications a meeting will be held on Monday 16th July 2018.

22. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion "in accordance with the provisions of Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted"

Cllr C Rudd explained that the exempt session was to discuss a staffing matter.

Proposed: Cllr C Rudd. Seconded: Cllr Packett. All in favour.

Appendix 1: Presentation re land at Petersfield Road, Greatham

Uploaded to website as separate document.

Appendix 2: Email from Ian Janes re Selborne Road

Selborne Road, Greatham TM (Enquiry 9004348)

Ian Janes<ian.janes@hants.gov.uk>

22/6/2018 18:01

To clerk@greatham-hants.org.uk

Dear Jane

I refer to your e-mail dated 11th June 2018 in connection with the above which has been passed to me for attention.

At the present time, the County Council's Traffic Management (TM) team has no proposals for further TM measures (such as lower speed limits, filter lanes and warning signs) at Selborne Road in the Greatham area. As part of a reduction in the County Council's TM service, priority for such measures is primarily being given to those sites where there are existing injury accident problems in terms of numbers of accidents, accident severity, common contributory factors and identifiable patterns. Having checked the five year injury accident record for the site in question, there are no such problems on this occasion and I am therefore unable to recommend any further action in this instance. For your advice and assistance, you will find below a link to the County Council's 2016 TM policy report which gives more details of the way forward for this service:

<https://www.hants.gov.uk/transport/roadsafety/makingroadssafer>

As per the above link, the policy scales back generally on the delivery of traffic management measures that do not clearly demonstrate a casualty reduction benefit. In particular, the County Council is scaling back work on larger scale TM measures (such as lower speed limits, physical traffic calming and heavy goods vehicle controls) unless required to support casualty reduction.

For those sites which are outside of the scope of the County Council's injury accident-led/casualty reduction-driven policy, the County Council operates the community funded TM initiative whereby external parties, such as Parish/Town Councils and residents associations/groups of residents, can fund the provision of straightforward minor TM measures – for your information, I have attached a copy of the community funded initiative pamphlet and introductory notes.

With regard to the recent accident described in your e-mail, I will contact the Police with a view to obtaining further details of this accident for further investigation.

Thank you for your enquiry.

Ian Janes
Traffic Management (East Hampshire & Havant)
Economy, Transport & Environment Department
Hampshire County Council
Elizabeth II Court West, The Castle
Winchester, Hampshire, SO23 8UD
Telephone – 0300 555 1388
ian.janes@hants.gov.uk
www3.hants.gov.uk

Appendix 3: Action Log updated 2nd July 2018

	Meeting Date / Agenda Item	Who	Action List updated 26th June 2018	Status
1	11.07.16 Item 12b.2	Cllr Packett	Councillor Packett to investigate getting a bus shelter for Longmoor Road.	Ongoing
2	06.03.17 Item 11h	Cllr Packett	To investigate the repositioning and marking of the bus stop and the need for hardstanding in addition to the slow drainage at Toll Corner	Open
3	07.09.17 Item 4	Clerk	Produce maps for the footpaths in Greatham (Updated 02/07 Cllr Rook has produced a map)	Open
4	07.09.17 Item 8	Cllr Budden	Report back to PC following discussions with HCC/SDNPA re safety for pedestrians on Liss Forest Road and Selborne Road (updated 04/06/2018) (02/07 verges on Forest Rd have now been trimmed back)	Open
5	02.10.17 Item 14b	Clerk	Pavement to Ham Barn roundabout and church to Toll House Corner is overgrown. The Clerk to report to HCC.	Reported to HCC 07/12
6	06.11.17 Item 8	Cllr Budden	Provide Clerk with report from EHDC on trees at Wolfmere Lane	Open
7	06.11.17 Item 11b	Clerk Cllr D Rudd	Report to Hampshire Highways Manholes on Longmoor Road near stables need sinking (reported 11/06 ref 21371504) Pavement from lych gate to layby floods when it rains HCC no defect found. Cllr D Rudd to take photos.	Open
8	08.01.18 Item 8	Cllr Budden	Forward information to EHDC regarding AMK bus being damaged in Hopeswood	Open
9	05.03.18 Item 4	Clerk/Cllr Budden	Enquire with Highways/EHDC re potential tree/shrub planting at Bakers Field to alleviate parking on verges. Cllr Budden to take this forward (updated 04/06/18) as negative response from HCC. KB to look at provision of additional parking.	Open
10	09.04.18 Item 11c	Clerk	Write to MOD re footpath off Longmoor Road layby, in poor condition	Open
11	09.04.18 Item 11m	Clerk	Apply to District Councillor for £1k grant for Old Church (KB to provide application form)	Open
12	09.04.18 Item 11m	Clerk	Obtain copy of Old Church deeds from solicitor	Open
13	14.05.18 Item 23	Cllr C Rudd	Report drainage issues at playground at next Village Hall meeting	Open
14	04.06.18 Item 11	Clerk	Report foliage around sign for bend on Selborne Road (opposite Forge House) (reported 11/06 ref 21371497)	Open
15	04.06.18 Item 4	Clerk	Contact HCC Countryside Services re dog access on stile on footpath 6 from Le Court to Church Lane.	Open
16	04.06.18 Item 11	Clerk	Write to Post Office Counters re provision of mobile service (emailed 11/06)	Open
17	04.06.18 Item 14	Clerk/All	Carry out action plan for Internal Audit and report back to Council when complete (update 02/07 deposit account closed)	Open
18	04.06.18 Item 14	Clerk/ Cllrs Crick & Cheesman	Working party set up to work through unresolved actions and reduce length of action list.	Open
19	02.07.18 Item 4	Cllr Crick	Amend wording on Village Hall website for play equipment to say it is 'owned and maintained by the parish council'.	Open

20	02.07.18 Item 4	Clerk	Request hard standing providing on layby opposite The Manor House (by post box)	Open
21	02.07.18 Item 4	Clerk	Add pavement clearance from Bakers Field to Greatham School to lengersman's list	Complete
22	02.07.18 Item 4	Clerk	Write to Environment Agency re clearing river banks near bridge on Longmoor Rd	Open
23	02.07.18 Item 9	Clerk	Add public transport/street light consultation to Greatham website	Open
24	02.07.18 Item 14	Clerk	Report potholes on Forest Road and manhole cover on Longmoor Road	Open
25	02.07.18 Item 14	Clerk	Write to stables re horse fouling on Longmoor Road	Open

Appendix 4: County Councillor's Report

1. Joint HCC/SDNPA Pilot project on National Park BOATs agreed

On 31 May 2018 I chaired a meeting in Winchester of all those involved in the management of Byways open to all traffic (BOATs). The attendees included Cllr Rob Humby, Transport and Environment Portfolio Holder, Cllr Edward Heron, the new HCC Countryside Service Portfolio Holder, Margaret Paren, SDNPA Chair, Cllr Rob Mocatta and Cllr Roger Huxstep as well as Jonathan Wood from HCC Countryside Service and the key officers from the SDNPA: Andrew Lee and Andy Gattiker.

It was a productive meeting and a pilot collaboration project has been agreed, focussing on the Five Ways complex of Byways around East Meon and Butser Hill. The project aims to improve signage, communications, co-ordination with the local community and use of traffic regulation order powers where appropriate. We have been promised a report on progress in six months. We hope that successful approaches will be developed and these can then be applied to other Byways in the National Park.

2. Fly-tipping update

Hampshire's fly-tipping strategy is delivering results. Fly-tipping tonnage decreased by around 25% in East Hampshire in the year 2016/17, compared to the previous year. This reduction is predominantly down to successful partnership working with the Hampshire Constabulary, NFU, CPS, District Councils and Parishes. Also worth noting are the following:

- So far three joint night-time enforcement operations have been mounted. 230 vehicles have been stopped. Several drivers have been issued with fines. One person has been arrested and one vehicle was seized. These operations are having a strong deterrent effect.
- An Intelligence and Enforcement Working Group has been established and met for the first time on 27 April 2018. A Parish Council representative will feed back to and engage with HALC.
- A funding bid for covert CCTV cameras has been successful with £3,000 being awarded from the Rural Delivery Budget. HCC are holding the cameras centrally. A pilot project with the HCC Countryside Service is taking place currently in Yateley. If anyone knows a good location for covert camera action please email Gareth Roberts at gareth.roberts@hants.gov.uk

3. Autism Ambassador scheme

After a full day of intensive training I am delighted to have qualified as an Autism Ambassador. The Autism Ambassador scheme is run by the Hampshire Autism Partnership Board with support from Hampshire County Council.

The role of an Autism Ambassador is to be a positive voice for people with autism, who are "differently abled" rather than disabled, and to raise awareness and understanding of autism amongst colleagues, friends and family so that we increase understanding of things a person with autism may find difficult or stressful.

Autism is a hidden condition which obscures its prevalence. Three in 100 people are thought to be living with autism whilst only one in 100 has a diagnosis. Many people on the autistic spectrum will struggle in social situations and may experience problems with relationships at home, school or work. All individuals are unique and autism can manifest in different ways. Most autistic people find processing information difficult and can be oversensitive to particular things such as smell, tastes, colour, sound and touch.

A key thing I took away from the training is that many autistic people can make a great contribution in the workplace, because they are often well organised, logical and have good attention to detail. However, in order to harness those talents it is often necessary for employers to make "reasonable adjustments". The benefits of

small changes can be enormous and they can enable people with autism to contribute to society and live more independently in the community.

If anyone is interested in undertaking Autism Ambassador training, please email Vanessa Cosby on admin@ascambassador.org.uk

4. Consultation on changes to public transport subsidies and street lighting hours

Hampshire County Council is asking for residents' and stakeholders' views in a public consultation on options for applying budget reductions to subsidies for public transport and to street lighting. This is part of the Transformation to 2019 cost-saving process: we need to close the funding shortfall brought about by reduced funding for council services and rising demand for social care for both adults and children.

Our priority is to direct resources to where they are most needed, and the County Council's Cabinet agreed earlier this year to protect the community transport service which provides vital support for elderly and disabled residents in particular. Community Transport schemes, such as Dial-a-Ride, Call and Go, Taxishares and Minibus Group Hire Schemes are not included in these proposals.

Bus use in Hampshire is close to a 20 year high, and the vast majority (89%) of journeys are made on commercial services operating without any public subsidy at all. The County Council is seeking to make savings by making changes to financial support for some public transport services. Feedback from passengers will be carefully looked at, alongside data on passenger journeys and the cost of providing individual routes or services to inform final recommendations for consideration in the Autumn. People will be asked whether the discretionary discount for holders of older persons' bus passes on community transport should be continued.

The County Council is also asking residents their views on proposals to switch off some street lights for two or more hours during the night. This would mean that some areas of the county would have no street lighting for a period of the night time.

Further information and the online questionnaire is available online at www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations

The consultation closes at midnight on 5 August 2018.

RUSSELL OPPENHEIMER
County Councillor for Petersfield Hangers

Appendix 5: Village Survey documentation

Greatham village survey proposal

Surveys and questionnaires are the single most widely used method of engagement. The key to effective questionnaire design is knowing exactly what you want to find out and that the structure of a questionnaire is equally as important as its purpose. The same may be said for the wording of the questions.

Aims: To find out opinions across the village to help inform decisions by the parish council on how best to support the village.

Last known survey - June 1999. Topics covered:

Household and personal (age group etc)

Transport and traffic

Housing and development crime and safety

Shops and services

Sport and leisure

Social facilities

Village environment

Country side flora and fauna

Village amenities

Communication and information

Funding

It had 58 questions and a space for people to add a written comment for each topic.

Questions to start off considering:

- What topics are key to cover? What key questions do we want to find out about?
- How do we carry out a survey?
- How to we present the data?
- When do we carry out a survey?
- Do we need the survey to be anonymous or do we want to ask for a post code so that we can get a rough idea of different issues affecting different areas of the village?
- Data protection, what do we need to do if we request postcodes?
- Shall we consult some primary school children to involve a different demographic of the village?

Please see the document emailed for more information on different types of survey and other key pieces of information about surveys.

file:///C:/Users/jen/Downloads/gn29_creating_a_questionnaire_august2015.pdf

Appendix 6: Quarterly Summary Receipts & Payments (April-June 2018)

GREATHAM PARISH COUNCIL


SUMMARY RECEIPTS & PAYMENT ACCOUNT

1st QUARTER ENDED 30 JUNE 2018

Annual Budget	Actual-v-Budget		Figures shown exclusive of VAT	
			£	£
RECEIPTS				
15000	65%	Precept (1st instalment)/CIL payments	9,750.00	
5	59%	Bank Interest	2.93	
		VAT repayment	224.51	
0		Old Church income	3,867.00	
TOTAL RECEIPTS			<u>13,844.44</u>	
PAYMENTS				
7,198	23%	Net Salaries & Allowances (Apr-June 2018)	1,650.01	
0		HCC - Pension Contributions (e'ers & e'ees)	-	
100	70%	Travel costs	69.88	
200	0%	Recruitment	-	
500	29%	Printing	145.00	
300	9%	Stamps & Stationery	27.38	
200	95%	SLR Deployment	190.00	
150	0%	Equipment purchase	-	
400	22%	Room Hire	86.00	
0		Section 137	-	
50	0%	Publications	-	
150	65%	IT/email	97.74	
250	3273%	Old Church expenditure	8,182.33	
400	80%	Subscriptions	319.00	
200	95%	Audit fees	190.00	
3077	49%	Grant allocation	1,500.00	
450	21%	Training	93.00	
600	17%	Grass cutting	100.00	
250	0%	Playground maintenance	-	
80	0%	Playground inspection	-	
650	0%	Insurance	-	
0		VAT on payments	1,729.92	
<u>15,205</u>		TOTAL PAYMENTS	<u>14,380.26</u>	
BALANCE BROUGHT FORWARD on 01/04/2018			33,770.27	
ADD Total Receipts (as above)			13,844.44	
LESS Total payments (as above)			14,380.26	
Balance Carried forward 30/06/2018			<u>33,234.45</u>	

These cumulative funds are represented by:

Current Account Balance	1,782.00	
Less: Cheques drawn but not debited as at 30.06.18	255.36	
Deposit Account Balance	31,707.81	
Other Account	-	
		<u>33,234.45</u>

Signed: 
Responsible Finance Officer to Greatham Parish Council

Date: 30/06/2018