

# Greatham Parish Council

## Parish Council Meeting

**Monday 5<sup>th</sup> March 2018 at 7.30pm – St John the Baptist Church Greatham**

Dear Councillor,

You are hereby summoned to attend a meeting of Greatham Parish Council for the transaction of business set out below.

*J Ives*

Jane Ives, Clerk to the Council

27<sup>th</sup> February 2018

### AGENDA

1. **Chairman's Announcements** – To make any announcements to the Council and members of the public in attendance at the meeting.
2. **Apologies for Absence** – To declare any apologies received from Councillors unable to attend the meeting.
3. **Declarations of Interest** – Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **Public Question Time** – To suspend standing orders for 15 minutes to allow members of the public to raise questions.
5. **Approval of Minutes of the Parish Council Meeting on Monday 5<sup>th</sup> February 2018** – To review and approve the minutes of the Parish Council meeting.
6. **Matters arising from the minutes of the Parish Council Meeting on Monday 5<sup>th</sup> February 2018**
7. **Review of Action Log** – To review and update the action log.
8. **Report of District Councillor** – Report from Cllr Keith Budden.
9. **Report of County Councillor** – Report from Cllr Russell Oppenheimer.
10. **Reports from representatives of Organisations, Outside Bodies, Working Parties & Groups:**
  - a) **Playground** – Cllr Cheesman
  - b) **Highways, Public Transport and Traffic** – Cllrs D Rudd & E Packett
  - c) **Footpaths and Bridleway** – Cllr Packett & Mrs Booton
  - d) **Tree Warden** – Anna Dale-Harris
  - e) **Greatham Village Hall** – Cllrs C Rudd & E Packett

*For further information regarding the village please visit [www.greatham-hants.org.uk](http://www.greatham-hants.org.uk)*

- f) **Coryton Trust** – Cllrs Jerrard and C Rudd
- g) **Liss Greatham and Hawkley Friendship Fund** – Cllr Jerrard
- h) **HALC/EHAPTC** – Cllr C Rudd
- i) **Greatham Allotment Charity** – Cllr Jerrard
- j) **Community Forum** – Cllr Jerrard
- k) **Joint Meeting of SDNPA and HALC** – Cllr D Rudd
- l) **CTCG** – Cllr Jerrard
- m) **The Old Church** – Cllrs D Rudd, C Rudd & Whelan
- n) **Lengthsman Scheme** – Clerk
- o) **Parish Communications** – Cllr Whelan
- p) **Speedwatch** – Clerk

**11. Standing Orders, Policies & Financial Risk Assessment** – To set up a working party consisting of 2 Councillors plus the Clerk to update Council policies including Standing Orders, Financial Risk Assessment and to draw up other policies not currently in place. All documents to be adopted by Council once complete.

**12. Lengthsman Scheme** – To agree the scheme for 2018/19

- For Greatham to continue to be included in the scheme thereby assuring £1,000 of funding towards low risk maintenance work on footways, highways and rights of way in the parish
- To agree that Grayshott Parish Council will continue as the lead parish for our cluster
- To re-appoint Premier Grounds & Garden Maintenance as the lengthsman

**13. Maintenance work at Old Church** – To agree additional costings for work at the Old Church on the chancel wall.

**14. Wealden Heaths SPA Consultation** – To agree the Parish Council response to this consultation.

**15. Neighbourhood Development Plan Working Party** – To receive an update from the working party.

**16. Parish Council Finances**

- a) **Financial Report** - To present the current position of the Parish Council's finances.

**17. Approval of Payments** – To review and approve the following payments to be made to employees and suppliers for services provided to the Parish Council.

Payee	Purpose	Amount
St John the Baptist Church	Room Hire	£32.50
Mrs J Ives	Payment for 15 additional hours worked in January and February 2018	£165.00
Mrs J Ives	Salary payment 1 <sup>st</sup> January – 31 <sup>st</sup> January 2018	£476.67
Hampshire Association of Local Councils	Training on Data Protection Regulations 30 <sup>th</sup> January 2018 attended by the Clerk	£48.00

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Viking	Toner for printer (VAT = £27.80)	£166.80
	<b>Total Payments</b>	<b>£888.97</b>

**18. Report of Planning Chairman** – to highlight any current issues.

**19. Date of next meeting** – To remind councillors of the date of the next meeting of the Parish Council will be on Monday 9<sup>th</sup> April 2018. If there is a Planning Sub-Committee Meeting it will be held on Monday 19<sup>th</sup> March 2018.

**20. Close of meeting**