

## Minutes of the Parish Council Meeting held at St John the Baptist Church on Monday 5<sup>th</sup> March 2018 at 7.30pm

**Present** Cllrs. C Rudd (Chair), E Packett (Vice Chair),  
A Cheesman, A Crick, S Jerrard, D Rudd  
Clerk to the Council: Mrs Jane Ives  
7 members of the public were also present

### **These are draft minutes and are subject to approval at the next Parish Council meeting on Monday 9<sup>th</sup> April 2018.**

- 1. Chairman's Announcements** – The Chairman welcomed members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded. Additionally, Cllr C Rudd advised that Teresa Whelan had recently resigned as a parish councillor and there were currently notices up confirming there is a vacancy.
- 2. Apologies for Absence** – District Councillor K Budden.
- 3. Declarations of Interest** - There were no pecuniary interests declared.
- 4. Public Question Time - Standing Orders were suspended for 15 minutes to allow public questions.**  
A member of the public asked about parking in Bakers Field and requested more parking spaces were created. Cllr C Rudd advised that Cllr Budden was aware of the problems and the Clerk would follow this up with him. Additionally, it was asked whether some small trees/shrubs could be put on the inner roundabout to stop people parking on the verges. The Clerk to follow this up with Highways/EHDC. **Action Clerk**  
  
A member of the public asked if the Council would write to Joyce Coffin's family to acknowledge the contribution Joyce made to Greatham especially her work as a founder committee member for the village hall and 30 years of taking bookings at the hall. The Chairman confirmed this would be done. **Action Clerk/Cllr C Rudd**  
  
A member of the public asked whether there was any update on the eco bus service or minibuses parking at Hopeswood. The Chairman confirmed that both of these items were covered in the District Councillor's report.
- 5. Minutes of the Parish Council Meeting on Monday 5<sup>th</sup> February 2018**  
The minutes were approved as a true record of the meeting.  
Proposed: Cllr S Jerrard. Seconded: Cllr A Crick. All in favour.  
The minutes were signed and dated by the Chairman.
- 6. Matters arising from the Parish Council Meeting on Monday 5<sup>th</sup> February 2018**  
There were no matters arising.

## 7. Review of Action Log

	Meeting Date / Agenda Item	Who	Action List updated 28/02/2018	Status	Update
1	11.07.16 Item 12b.2	EP	Councillor Packett to investigate getting a new bus shelter for Longmoor Road.	Ongoing	
2	06.03.17 Item 11h	EP	To investigate the repositioning of the bus stop and the need for hardstanding in addition to the slow drainage at Toll Corner	Open	
3	05.06.17	TW/ Clerk	To draft a financial risk assessment with the help of the Parish Councillors	Open	April agenda
4	03.07.17 Item 10	KB	A further consultation to take place in November regarding 4 traveller plots at Fern Farm.	Open	
5	03.07.17 Item 11	TW	Rewrite Old Church leaflet and take to next Old Church meeting.	Open	Wait for work to be complete
6	03.07.17 Item 13	Clerk	Investigate potential grant sources for purchase of a SLR	Open	
7	07.09.17 Item 4	Clerk	Produce maps for the footpaths in Greatham	Open	
8	07.09.17 Item 8	KB	Find out if there is any news on 1 Hillview with regards planning.	Open	
9	07.09.17 Item 8	KB	Establish if anything could be done to improve the safety for pedestrians on Liss Forest Road.	Open	
10	07.09.17 Item 11	TW/ Clerk	Agree and reconcile Old Church bank account	Open	Done, to be agreed by auditor
11	07.09.17 Item 12b	KB	Investigate parking issues in Hopeswood and Bakersfield.	Open	
12	07.09.17 Item 12o	Clerk	Add a forthcoming events section to newsletter which should be produced 3 times per year.	Open	Done
13	02.10.17 Item 14b	Clerk	Pavement to Ham Barn roundabout and church to Toll House Corner is overgrown. The Clerk to report to HCC.	Reported to HCC 07/12	
14	02.10.17 Item 14o	Clerk/ All Cllrs	Next newsletter to be produced in January 2018 to include articles on Carols by Candlelight, Speedwatch volunteers, work at Old Church, dog fouling & use of bins, council tax info from HCC, burglaries in Greatham, Coryton alms house, Allotment Charity info and Friendship Fund info.	Open	Done, being delivered 06/03, cllrs to deliver
15	06.11.17 Item 7	All Cllrs	Provide evidence to Cllr R Oppenheimer of damage to any BOATS in the locality	Open	
16	06.11.17 Item 8	KB	Provide Clerk with report from EHDC on trees at Wolfmere Lane	Open	
17	06.11.17 Item 8	KB	Ask EHDC Enforcement Officers to look into AMK buses parking near Hopeswood	Open	
18	06.11.17 Item 11b	Clerk	Report to Hampshire Highways Manholes on Longmoor Road near stables need sinking Pavement from lych gate to layby floods when it rains	Reported to HCC 07/12	No defect found. Photos needed Cllr D Rudd

19	04.12.17 Item 11n	Clerk	Request work is carried out by the lengthsman on footpath 10. Find out what work is being carried out on footpath 711a from Hampshire County Council.	Open	Done, no work required
20	04.12.17 Item 11p	Clerk	Include a plea for Speedwatch volunteers in the January newsletter and request item in Village Magazine	Open	Done
21	04.12.17 Item 17	Clerk	Contact EHDC re oak tree in garden of 1 Hill View Cottages and ask for a TPO to be placed on it	Reported to EHDC 07/12	
22	08.01.18 Item 4	Clerk	Speak to lengthsman re clearing debris at the entrance to Bakers Field	Open	David Redman
23	08.01.18 Item 8	KB	Discuss residents at Fern Farm with EHDC and report back to council	Open	
24	08.01.18 Item 8	KB	Report back to council re issues at Hill View	Open	
25	08.01.18 Item 8	KB	Forward information to EHDC regarding AMK bus being damaged in Hopeswood	Open	
26	08.01.18 Item 11f	Clerk	Ask Village Magazine to publish article about vacant Coryton property	Open	
27	08.01.18 Item 11m	Clerk	Check whether appropriate signage has been placed at the Old Church regarding open trench; & consider safety measures for trench	Open	Old Church mtg actions
28	08.01.18 Item 14b	Clerk	Move money from general reserves to fund work on chancel wall	Open	Done
29	05.02.18 Item 4	Clerk	Investigate whether there will be a replacement for eco bus service	Open	Referred KB
30	05.02.18 Item 4	Clerk	Advise SDNPA of withdrawal of eco bus service and potential impact on Local Plan	Open	
31	05.02.18 Item 4	Clerk/ Cllr Crick	Wealden Heaths consultation: Add to March council agenda and ask SDNPA for better map. Cllr Crick to raise questions with SDNPA.	Open	Done
32	05.02.18 Item 4	Clerk	Report damaged reflective bollard near Old Rectory	Open	
33	05.02.18 Item 8	Clerk	Ask Cllr Budden about potential boundary change to include Longmoor site	Open	Done
34	05.02.18 Item 11c	Clerk	Follow up response from PCSO re parking on Longmoor Road	Open	
35	05.02.18 Item 11e	Cllr D Rudd	Look into replacing rope at playground	Open	
36	05.02.18 Item 11m	Clerk	Old Church: additional costs for work to be brought to March council meeting	Open	Done
37	05.02.18 Item 11m	Clerk	Write to Torquil McNeilage re revised start date and order scaffolding in time for start date of 8 <sup>th</sup> March	Open	Done
38	05.02.18 Item 12c	Clerk	Obtain paperwork to add new signatory to bank account for Cllr Packett	Open	Done, given to EP
39	05.02.18 Item 15	Clerk	Write to Petersfield Town Council re award of grass cutting contract with additional requests	Open	Done

The updated Action Log is attached to the minutes at Appendix 1.

8. **Report of District Councillor** – Cllr Keith Budden was not in attendance but his report is attached to the minutes at Appendix 2.

9. **Report of County Councillor** – Cllr Russell Oppenheimer gave his report which is attached to the minutes at Appendix 3.

Cllr Packett asked for more detail on Hampshire County Council's budget for 2018/19 and Cllr Oppenheimer explained that spiralling social care costs are a high proportion of the budget and HCC is starting to invest in land/property which is beginning to bring in revenue. HCC have also suffered cutbacks in the revenue support grant by government which hasn't affected EHDC who have managed to freeze council tax for the coming year.

Cllr C Rudd asked about a parishioner's request for the pavement to be widened at the top of Petersfield Road. Cllr Oppenheimer advised that any work could be requested through the Community Funded Initiative Scheme run by HCC. Costs would have to be met by private funds or Parish Council funds although Cllr Oppenheimer would be willing to give a grant towards a project of around £1,000 but he needed to understand the Council's priorities. Cllr C Rudd suggested a grant could go towards additional signage or speed limit repeater signs (SLRs).

Cllr Packett asked Cllr Oppenheimer to enquire whether the signs that were removed from Greatham when the main road was downgraded to a C road could be reinstalled. **Action Cllr Oppenheimer**

#### 10. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.

a) **Playground** – Cllr Cheesman & Cllr Crick will look at setting up a working party of volunteers to dig around all the wooden posts in the playground and infill with bark/tyre chippings. The rope will also be replaced around the play equipment. **Action Cllrs. Cheesman & Crick**

It was additionally noted that the playground may need to be entirely replaced within the next 5 years as the wood underground is starting to rot.

b) **Highways, Public Transport & Traffic** – Cllr D Rudd was concerned about bumps in the road near to the zig zags by the school. Cllr Packett asked the Clerk to report the pinch point outside The Rectory where the bollard was damaged. **Action Clerk**

c) **Footpaths & Bridleways** – Nothing to report.

d) **Tree Warden** – Clerk to chase up TPO request at 1 Hill View Cottages. **Action Clerk**

e) **Greatham Village Hall** – Nothing to report.

f) **Coryton Trust** – Cllr Jerrard confirmed that the advert for the vacancy had been agreed and was in the Council's newsletter and will also be in the Village Magazine. Notices should also be placed on the noticeboards. **Action Clerk**

g) **Liss Greatham & Hawkley Friendship Fund** – Cllr Jerrard reported that one application is currently going through. The Friendship Fund has benefitted from £3,000 made on investments.

h) **HALC/EHAP&TC** – Next meeting 14<sup>th</sup> March 2018.

i) **Greatham Allotment Charity** – An advert for this charity has gone in the Council's newsletter.

j) **Community Forum** – Nothing to report.

k) **Joint Meeting of SDNPA & HALC** – Nothing to report.

l) **CTCG** – Next meeting 14<sup>th</sup> March 2018.

m) **The Old Church** – Alan Bridgman reported that work is due to start on the chancel wall on 6<sup>th</sup> March with the tomb work following straight after. Cllr Packett raised concerns about water ingress after the work had been done by SPAB but Cllr D Rudd explained that the water is coming off the roof and soaking through the wall. Mr Bridgman was delighted to report that grants for £7,000 had been obtained from EHDC, The Leche Trust and Tesco's Bags of Help to contribute to the costs of the tomb work.

n) **Lengthsman Scheme** – The Clerk advised that there is 4 hours funding available for work on any footpaths and Councillors should let her know if they identify any work by the end of March.

- o) **Parish Communications** – The newsletter is complete and will be delivered on 6<sup>th</sup> March for councillors to distribute throughout the village. Cllr Crick agreed to take over the communications role following Cllr Whelan’s resignation.
- p) **Speedwatch** – It was agreed that Cllr Crick will be the contact for Speedwatch from now on.

**11. Standing Orders, Policies & Financial Risk Assessment** – A working party consisting of Cllr C Rudd, Cllr Crick and the Clerk was appointed to update Council policies including Standing Orders and Financial Risk Assessment and to draw up any other policies not currently in place.  
Proposed: Cllr Cheesman. Seconded: Cllr D Rudd. All in favour.

**12. Lengthsman Scheme** – It was resolved that the Parish Council would be part of the scheme for 2018/19 and councillors agreed that:

- Grayshott Parish Council will continue as the lead parish for our cluster
- Premier Grounds and Maintenance will be reappointed as the lengthsman

Proposed: Cllr Packett. Seconded: Cllr C Rudd. All in favour.

**13. Maintenance work at the Old Church** – It was resolved that the Council would set aside an additional £2,300 including VAT for the additional costs of work on the chancel wall at the Old Church to cover the work of the specialist contractor, associated scaffolding costs and additional work on the roof. Cllr Budden had also offered a grant of £550 could be made available now towards this work. The Clerk to apply by 9<sup>th</sup> March. **Action Clerk**  
Proposed: Cllr Packett. Seconded: Cllr Cheesman. All in favour.

**14. Wealden Heaths SPA Consultation** – Cllr Crick proposed the Council’s response to the consultation. The Clerk to submit the following response by 19<sup>th</sup> March. **Action Clerk**

*Greatham Parish Council notes the proposals outlined in the Draft “Wealden Heaths Phase II Special Protection Area” supplementary planning document. The proposals are broadly acceptable however the Council would not support a planning application which was found to have any sort of detrimental impact to the SPA itself or the local environment under a Habitat Regulations Assessment.*

*Greatham Parish Council proposes that the following text is added to section 2 of the Draft “Wealden Heaths Phase II Special Protection Area” supplementary planning document in recognition of this concern:*

***Sites where an HRA carried out under JCS policy CP22 finds that habitat or biodiversity of the SPA or local environment would be adversely affected will not be granted permission for development.***

Proposed: Cllr Crick. Seconded: Cllr Cheesman. All in favour.

**15. Neighbourhood Development Plan Working Party** – The Council resolved to extend the time period for the feasibility study until late 2018/early 2019 in order for more detailed work to be carried out (Appendix 4).  
Proposed: Cllr Crick. Seconded: Cllr C Rudd. All in favour.

**16. Parish Council Finances**

**Financial Report** – the bank account balances as at 28<sup>th</sup> February 2018 were:

Current account	£	50.00
Reserve account	£31,579.57	
Old Church account	£	2,438.60

### 17. Approval of Payments

The following payments were approved to be made by the Clerk.

Proposed: Cllr Cheesman. Seconded: Cllr D Rudd. All in favour.

Payee	Purpose	Amount
St John the Baptist Church	Hall hire for parish meetings	£32.50
Mrs J Ives	Additional 15 hours worked January/February 2018	£165.00
Mrs J Ives	Clerk's salary 1 <sup>st</sup> February to 28 <sup>th</sup> February 2018	£476.67
Hampshire Association of Local Council	Data Protection Regulations training for the Clerk on 30 <sup>th</sup> January 2018	£48.00
Viking	Toner for printer (VAT = £27.80)	£166.80
	<b>Total Payments</b>	<b>£888.97</b>

18. Report of Planning Chairman – Nothing to report.

### 19. Date of next meeting

The next meeting of the Parish Council will be held on Monday 9<sup>th</sup> April 2018. If there are any planning applications to consider there will be a Planning Committee meeting on Monday 19<sup>th</sup> March 2018.

20. The meeting closed at 8.41pm.

## Appendix 1: Action List as at 5<sup>th</sup> March 2018

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15	04.12.17 Item 17	Clerk	Contact EHDC re oak tree in garden of 1 Hill View Cottages and ask for a TPO to be placed on it	Reported to EHDC 07/12
16	08.01.18 Item 4	Cllr Packett	Agreed with David Redman to clear debris at the entrance to Bakers Field	Open
17	08.01.18 Item 8	KB	Discuss residents at Fern Farm with EHDC and report back to council	Open
18	08.01.18 Item 8	KB	Report back to council re issues at Hill View	Open
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20	08.01.18 Item 11f	Clerk	Ask Village Magazine to publish article about vacant Coryton property	Open

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25	05.02.18 Item 11e	Cllr D Rudd	Look into replacing rope at playground	Open
26	05.03.18 Item 4	Clerk	Enquire with Highways/EHDC re potential tree/shrub planting at Bakers Field to alleviate parking on verges	Open
27	05.03.18 Item 4	Cllr C Rudd/Clerk	Write to Joyce Coffin's email to express thanks for her work	Open
28	05.03.18 Item 9	RO	Enquire about replacement of speed reduction signs	Open
29	05.03.18 Item 10a	Cllrs. Crick/ Cheesman	Set up volunteer working party to carry out work at playground around posts	Open
30	05.03.18 Item 10f	Clerk	Add notices to village noticeboards re Coryton Almshouse vacancy and contact Village Magazine	Open
31	05.03.18 Item 13	Clerk	Complete EHDC grant application by 9 <sup>th</sup> March	Open
32	05.03.18 Item 14	Clerk	Submit Wealden Heaths SPA Consultation response by 19 <sup>th</sup> March	Open



## **Appendix 2: Report from District Councillor Keith Budden**

To start with some good news, thanks to a planned project not moving ahead as quickly as expected, I find myself with £550 left in my community grants pot. I'm happy to give this to your old church to help towards some of the work there. The only downside is that I need you to get the attached form completed and returned to me before the end of the week as the closing date for applications is this Friday.

### Bus Services

The 38 bus service from Petersfield to Alton is assured for the next 12 months. I will of course press for supporting funding to continue to be provided for it for 2019-20 and onwards.

Re the Eco bus - this was withdrawn due to low usage figures. I have asked to see the figures and am hopeful we may be able to fund an alternative service if the numbers add up. This is not going to be a rapid fix but we can hopefully get some service restored before the end of 2018.

### Boundary commission review

The boundary commission review into ward boundaries was extended to enable further consultation to take place in both Alton and Horndean as the commission wished to explore some alternative ward possibilities put forward by those communities. As a result, we will not know the full outcome of the boundary review until early-mid April. I will of course report to you as soon as I know any more.

### 1 Hillview

Court proceedings have begun against the owner and occupier of the land to force them to return the ground to its original condition. Assuming the court proceedings find in EHDC's favour (it's hard to find a reason that they won't), the owner and occupier will be given a fixed time period to restore the ground. If this is not done, EHDC will get a contractor to carry out the work and will then pursue the owner and occupier through the courts to recover the costs involved.

### AMK parking overnight

The EHDC traffic team are actively following this up with AMK and hopefully an acceptable solution can be found to stop them parking on residential roads overnight.

I will update on other matters by email as soon as I have firm progress to report.

### **Appendix 3: Report from County Councillor Russell Oppenheimer**

#### Council Tax decision confirmed

At Full Council on 22 February 2018 it was formally decided that Council Tax will rise by 5.99% from April 2018. The increase will ensure we can maintain important services such as school crossing patrols, tips and community transport whilst continuing to look after the most vulnerable people in society.

Hampshire still has one of the lowest precepts of any County Council and our finances are in good health despite the financial pressures. Council Tax was frozen for five years from 2010-2015 and the level of Council Tax in Hampshire is still lower in real terms than it was 8 years ago (i.e. when you adjust for inflation).

#### Leader Roy Perry thanks farmers for their help during the recent snow

Leader of Hampshire County Council, Councillor Roy Perry has praised the county's farming community for diverting their farmers and tractors to work alongside Hampshire Highways, keeping priority roads clear of snow. Here is an extract from his statement:

"The 100 plus strong volunteer farmer workforce has demonstrably boosted the resources that we have been able to deploy on the main routes of Hampshire to keep them clear and passable during the spell of heavy snowfall."

"Like our highways staff and partners, these farmers have been working round the clock since the onset of this period of adverse weather. It is thanks to their efforts, working in conjunction with highways crews, that we have been able to keep the entire main road network and priority routes to hospitals and other essential services open."

Thank you to all our farmers. It was great to see the community pulling together in this way. Let's hope that's the last of the snow for 2018 though!

#### Good news on School places

Of the parents applying for a September 2018, Year 7 place at a Hampshire secondary school, 98 per cent have been offered a school of their choice - with more children (over 92 per cent) being allocated a place at their preferred first choice school.

Considering the size of Hampshire and number of students to accommodate, this is a substantial achievement. HCC has a strong track record in planning for the future to ensure we keep pace with the rising number of pupils. Through our sustained investment in school expansions and new schools we are ensuring that we can provide a school place for every child in Hampshire.

**RUSSELL OPPENHEIMER**

**County Councillor for Petersfield Hangers**

## **Appendix 4: Neighbourhood Development Plan Working Party Report**

### **Feasibility Study**

The Council have met with Chris Paterson, a representative from the SDNPA, to discuss Neighbourhood Development Plans. One of the main outcomes of the discussion was that while attempting to do a Neighbourhood Development Plan in the minimum possible time to try and influence the finalised SDNPA Local Plan was possible, it would be exceedingly difficult, and fraught with difficulties. Not least among these is the need to work with the whole community to develop a long term vision for the village that they would then be willing to pass in a referendum.

The Council are very keen that the final Neighbourhood Development Plan is as good as we, the community, are able to produce. The initial reason to have a six-week Feasibility Study time period was to look at the potential for affecting the outcome of the SDNPA Local Plan. However, following the discussion with Chris we believe it is inappropriate to 'fast-track' a Neighbourhood Development Plan and greatly prefer to take as long as is needed to do a good job. As part of that we also wish to extend the time period of the Feasibility Study.

There are a number of factors to take into account regarding the Feasibility Study:

1. The hearings in the Summer about the submitted representations to the SDNP Local Plan. It is not only important that we are fully prepared for them, but once they are done, we can move on from being 'reactive' to the Local Plan to being 'pro-active' about our own Neighbourhood Plan.
2. The need to revamp the Greatham Village website in order to help us engage with villagers during the Feasibility Study.
3. The need to build an email list of villagers, for the same purpose.
4. It would be very helpful to know what the finalised Local Plan is.
5. It would be good to meet with Chris Paterson and a representative from Whitehill & Bordon to discuss Longmoor.
6. We are due to meet Roger Hargreaves from Liss Parish Council to talk about Neighbourhood Development Plans, and there may be others we wish to consult.

Therefore, we propose extending the time period of the Feasibility Study, with the aim of producing a report in late 2018/early 2019.

**Andrew Crick**  
**26<sup>th</sup> February 2018**