

Greatham Parish Council

Parish Council Meeting

Monday 8th January 2018 at 7.30pm – St John the Baptist Church Greatham

Dear Councillor,

You are hereby summoned to attend a meeting of Greatham Parish Council for the transaction of business set out below.

J Ives

Jane Ives, Clerk to the Council

2nd January 2018

AGENDA

1. **Chairman's Announcements** – To make any announcements to the Council and members of the public in attendance at the meeting.
2. **Apologies for Absence** – To declare any apologies received from Councillors unable to attend the meeting.
3. **Declarations of Interest** – Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **Public Question Time** – To suspend standing orders for 15 minutes to allow members of the public to raise questions.
5. **Approval of Minutes of the Parish Council Meeting on Monday 4th December 2017** – To review and approve the minutes of the Parish Council meeting.
6. **Matters arising from the minutes of the Parish Council Meeting on Monday 4th December 2017**
7. **Report of County Councillor** – Report from Cllr Russell Oppenheimer.
8. **Report of District Councillor** – Report from Cllr Keith Budden.
9. **Review of Action Log** – To review and update the action log.
10. **Co-option of Parish Councillor** – To consider applications and elect a new parish councillor.
11. **Reports from representatives of Organisations, Outside Bodies, Working Parties & Groups:**
 - a) **Playground** – Cllr Cheesman
 - b) **Highways, Public Transport and Traffic** – Cllrs D Rudd & E Packett
 - c) **Footpaths and Bridleway** – Cllr Packett & Mrs Booton
 - d) **Tree Warden** – Anna Dale-Harris

For further information regarding the village please visit www.greatham-hants.org.uk

- e) **Greatham Village Hall** – report to be supplied by GVH
- f) **Coryton Trust** – Cllrs Jerrard and C Rudd
- g) **Liss Greatham and Hawley Friendship Fund** – Cllr Jerrard
- h) **HALC/EHAPTC** – Cllr C Rudd
- i) **Greatham Allotment Charity** – Cllr Jerrard
- j) **Community Forum** – Cllr Jerra
- k) **Joint Meeting of SDNPA and HALC** – Cllr D Rudd
- l) **CTCG** – Cllr Jerrard
- m) **The Old Church** – Cllrs D Rudd, C Rudd & Whelan
- n) **Lengthsman Scheme** – Clerk
- o) **Parish Communications** – Cllr Whelan
- p) **Speedwatch** – Clerk

12. Parish Council Finances

- a) **Financial Report** - To present the current position of the Parish Council's finances.
- b) **Grant applications** - To discuss & agree any grant applications received.
- c) **Earmarked reserves** – To agree earmarked reserves for 2018/19.
- d) **Budget** – To finalise the budget and agree the precept.

13. Approval of Payments – To review and approve the following payments to be made to employees and suppliers for services provided to the Parish Council.

Payee	Purpose	Amount
St John the Baptist Church	Room Hire	£49.00
Mrs J Ives	Payment for 30 additional hours worked August – December 2017	£330.00
Viking	Print cartridge (VAT amount £7.60)	£45.59
Mrs J Ives (standing order)	Clerk's salary 1 st December to 31 st December 2017	£476.67
	Total Payments	£901.26

14. Old Church

- a) **To agree Terms of Reference for the Old Church Advisory Committee.**
- b) **Chancel Wall Repairs to the Old Church** – To consider a budget of £1,400 plus VAT for works to repair the chancel wall at the Old Church and agree commencement date and supervision of works.

Recommendation: In accordance with Financial Regulation 11.1 (d) the Council agree to waive financial regulations to enable a price to be negotiated without competition because of the specialist nature of the work due to be carried out.

Recommendation: To agree a budget sum of £1,400 plus VAT to be taken from council general reserves for a week's work commencing on 22nd January 2018 to repair the chancel wall at the Old Church. To agree a contingency amount if work exceeds one week due to unforeseen delays.

15. Neighbourhood Development Plan

- a) To appoint a working party of 3 councillors to carry out a feasibility study for a Neighbourhood Development Plan.
- b) To agree Terms of Reference for the working party.

16. Report of Planning Chairman – to highlight any current issues.

17. Planning Applications – To discuss and agree responses to the following applications:

Application	Address	Proposal / Designated Councillor	Consultation Expiry Date
SDNP/17/05901/FUL	West Fork, Farnham Road, Liss GU33 6LA	Change of use of land to residential and retention of patio and steps (retrospective application) Cllr. D Rudd	9 th January 2018
SDNP/17/06166/FUL	West Fork, Farnham Road, Liss GU33 6LA	Retention of building to form 3 holiday lets (not in accordance with approved plans) Cllr. D Rudd	12 th January 2018

18. Date of next meeting – To remind councillors of the date of the next meeting of the Parish Council will be on Monday 5th February 2018. If there is a Planning Sub-Committee Meeting it will be held on Monday 22nd January 2018.

19. Close of meeting