

Greatham Parish Council

Minutes of the Parish Council meeting of Greatham Parish Council Old Church Advisory Committee held at St John the Baptist Church on Monday 22nd November 2017 at 7.30pm

Present Chairman Alan Bridgman (AB), Theresa Whelan (TW), David Self (DS), Anne Ballard (ACB), David Rudd (DRu), Boopie Cope (BC), David Redman (DRe)
Clerk to the Council: Jane Ives

1. Chairman's Announcements

The Chairman welcomed the members to the meeting.

2. Apologies for Absence

Apologies received from Carole Rudd, Anna Dale-Harris and Peter Merz.

3. Minutes of the Old Church Sub Committee meeting on 21st August 2017

The minutes of the meeting of 21st August 2017 were approved and signed.
Proposed: Alan Bridgman. Seconded David Rudd. All in favour.

4. Matters arising from the minutes of the Old Church Sub Committee meeting on 21st August 2017

ACB asked about the Friends of the Old Church. It was agreed that an item inviting people to join would be put in the next Parish Council newsletter. **Action Clerk**

ACB will also speak to Elly Butler from Greatham Voice asking if their mailing list can be used to invite people to join. **Action ACB**

AB asked about the grant from EHDC or work on the tomb. The Clerk confirmed the terms had been signed with the sign off date moved to 30th April 2018. Work on the tomb was due to take place in March 2018.

The Clerk confirmed that the District Councillor Keith Budden had confirmed a grant of £1,000 would be given in the next financial year for work on the Old Church.

BC advised that the plan of the churchyard that was discussed at the last meeting was specifically about where grass cutting would take place. DS has produced a map which is being worked on with a plan involving planting and cutting with a view to attain a Site of Special Scientific Interest (SSSI) designation.

5. Financial Report

Date	Chq No.	Name	Details	£	£
01/04/17		Opening Balance		£	1,323.56
		<u>Income</u>			
27/04/17		Donation		£	70.00
28/04/17		Bank Interest		£	0.01
09/06/17		Donation		£	10.00
12/06/17		Donation		£	80.40
30/06/17		Bank Interest		£	0.01
28/07/17		Pimms Party		£	609.05
09/08/17		Tickets Pimms Party		£	60.00
31/08/17		Bank Interest		£	0.01

11/09/17		Donation		£	22.00	
29/09/17		Bank Interest		£	0.01	
				<hr/>		
				Total income		£ 851.49
				<hr/>		
				Expenditure		
03/07/17	915	Dr J Paul	Exterior Water Supply for Old Church	£	119.55	
21/07/17	923	Mrs A Ballard	Netting for Old Church	£	137.40	
26/09/17	935	Mr A Bridgman	Materials for repairs	£	22.85	
				<hr/>		
				Total expenditure		£ 279.80
				<hr/>		
				Total		£ 2,175.05 £ 279.80
				<hr/>		
31/10/17			Balance	£ 1,895.25		
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TW advised that she had been working with the Clerk to reconcile Old Church balances with a start point of 1st April 2015. This may involve some retrospective changes to the accounts which the Clerk will need to check with the internal auditor.

6. Grants

The Leche Trust grant of £3,500 was confirmed by the Clerk who has also written to accept the terms.

TW advised that there is an option to go back to William Morris once the damp issue has been resolved.

ACB reported that Tesco’s was likely to be giving a grant of £1,000 (maybe £2,000). This would be confirmed in December with the grant paying out in 2018. She advised that the committee could potentially apply for a grant again for the Old Church but via the Bordon Tesco’s store.

ACB advised that the Co-op do a similar scheme which she will enquire about. **Action ACB**

7. Old Church leaflet

Graham Johnson rom Hawkley produced the original leaflet. TW to forward this to the Clerk and the Clerk to amend the text as agreed at the meeting and obtain a quote for printing.

Action Clerk

8. Tomb renovation

The Clerk confirmed that she had emailed Torquil McNeilage requesting that work on the tomb takes place in March 2018. No reply has yet been received so will be followed up.

Action Clerk

ACB advised that Chris Wood from Historic England would be visiting the Old Church on 30th November with a colleague to monitor the damp. She confirmed that the French drains had been removed as requested and the soil level taken down. It will be left like this until Chris Wood’s visit when it will be backfilled and turfed but at this lower level.

ACB to check with Chris Wood if there is a way of the committee monitoring the damp situation with photos or some sort of chart/grid. **Action ACB**

9. Safety at the Old Church

ACB presented the committee with a draft risk assessment which the committee agreed with some minor changes. The Clerk to recirculate and check how often this needs to be done but advised that risk assessments should be carried out before an event or at least once per year.

Action Clerk

The H&S notices circulated by ACB will be put up this week under advice from the Council's insurers.

Action DRe

10. Maintenance

ACB advised that repairs to the wall could be done by Torquil McNeilage at a cost of £1,400 approximately. It has proved difficult to get another quote as this is a very specialist job. The Clerk to add to December Council agenda.

Action Clerk

DRe advised that there is a section of plaster that is loose and not covered by the netting. He was concerned about the upcoming carols due to take place in the church. ACB will ask Chris Wood to have a look when he visits. It was agreed that the plaster should be taken off or the area screened off for the event.

Action ACB

BC advised that the noticeboard next to the door has rusted hinges in need of repair. DRu will try and fix.

Action DRu

The committee resolved not to book in any maintenance days at present but to wait until the next meeting.

11. Fundraising

Pimm's Party confirmed for 9th June 2018

Anniversary open day on Sunday 15th April 2018

ACB would like a bench to be placed in the grounds and fundraising would need to take place for this. The committee resolved to get the tomb project completed before assessing future fundraising requirements.

12. Carols by Candlelight 9th December 2018

AB advised that he will be away for this event but Peter Merz would be happy to lead if required. ACB/BC are now responsible for events and have put a plan in place for Tom Smiley to lead. They have organised a gazebo, mulled wine, music and lighting. They will require donations of mince pies.

AB has secured an electric flood light courtesy of Adam Cheesman and felt it was important to have this to provide sufficient light for visitors.

It was resolved that if, following Chris Wood's visit, it was felt that the Old Church wasn't safe then the event would have to be cancelled. Posters advertising the event will be put up after Chris Wood's visit on 30th November.

13. Date of next meeting – Wednesday 21st February 2018

14. Meeting closed at 8.57pm