

Minutes of the Parish Council Meeting held at Church of St John the Baptist on Monday 6th November 2017 at 7.30pm

Present Chairman Cllr C Rudd, Cllrs E Packett, A Cheesman, D Rudd, T Whelan
Clerk to the Council: Mrs Jane Ives
Hampshire County Councillor Russell Oppenheimer
East Hampshire District Councillor Keith Budden
13 members of the public were also present

1. **Chairman's Announcements** – The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.
2. **Apologies for Absence** – Cllr S Jerrard
3. **Declarations of Interest** - There were no declarations of interest
4. **Public Question Time - Standing Orders were suspended for 15 minutes to allow public questions.**
A member of the public wanted to seek clarity on Greatham Voice and their recent crowdfunding to help pay for a planning consultant to respond to the SDNPA Local Plan Consultation. She wanted to understand if the council were going to support this initiative and explained that residents could submit their comments for free via the SDNPA website. Cllr C Rudd explained that this was an agenda item this evening.

A member of the public commented that they were part of Greatham Voice and the group were seeking help from a planning consultant as the draft Local Plan was a very complex document and these residents believe that acting as one voice will carry more weight with the SDNPA.

A member of the public said that they had written to the SDNPA in October 2017 and his letter was passed to Lesley Wells at EHDC for comment. She was the Planning Officer in charge of the Fern Farm site previous applications. This resident is concerned that the site is contaminated but there is no plan to clear the site. This was one of the planning conditions imposed by EHDC and it has not been complied with. The resident will forward relevant correspondence to the Clerk.

A member of the public reported that hedges were encroaching onto the pavement at 2 Laurel Cottages, Longmoor Road. The Clerk to write to the resident to ask for them to be cut back as access is difficult. Action Clerk

A member of the public asked if the Clerk had heard anything from EHDC regarding a blanket TPO on trees at his property. The Clerk to chase. Action Clerk
5. **Minutes of the Parish Council Meeting on Monday 2nd October 2017**
The minutes were approved as a true record of the meeting.
Proposed Cllr C Rudd. Seconded Cllr A Cheesman. All in favour.
The minutes were signed and dated by the Chairman.

6. Matters arising from the Parish Council Meetings on Monday 2nd October 2017

There were no matters arising.

7. Report of County Councillor – Cllr Russell Oppenheimer gave the following report.

1. Serving Hampshire consultation

At the Full Council meeting on 2 November 2017 the County Council approved a report on implementation of £140m of savings. In the short term, this involves some immediate spending on IT investment in order to gain efficiencies. HCC will also be investing in more social workers with a view to better supporting troubled families and thereby reducing the number of children taken into care. In the medium-term, the detailed cost savings as a whole are subject to further consultation and executive decision-making. A detailed public consultation is now expected in the New Year. Two further points are worth noting:

- Councillors have backed a new £500,000 fund to help Parish and Town Councils to provide more services themselves. This could for example help increase the frequency of grass verge cutting or could help with purchasing equipment. Details of the scheme's application process are currently being developed.
- The Council passed a resolution calling on the Government to give Hampshire the powers to undertake a trial scheme that enables the Council to charge OAPs a nominal £10 charge for bus passes. This would raise around £3m and we believe that the public would prefer this charge than to see unviable bus services cut.

The County Council is lobbying Government hard to give us other powers to charge for other services and we shall also be watching the Budget closely on 22 November to see if the Chancellor provides any meaningful additional support for local government.

2. Campaign to protect Byways Open to All Traffic (BOATs) from being damaged

I have this week written to the Chief Executive of the SDNPA calling for a Public Inquiry into the use of motorised vehicles on BOATs in the East Hampshire section of the National Park.

I believe that a Public Inquiry held in accordance with the provisions of the National Park Authorities' Traffic Orders (Procedure) (England) Regulations 2007 would be likely to conclude, on the basis of the evidence, that the purposes and duty of the National Park would be served by a ban on motorised vehicles on all East Hampshire byways.

At present, motorised vehicles are banned on byways in West Sussex, which means that many 4x4 drivers and bikers come to East Hampshire. The damage caused by this small number of people creates three serious and severe problems for the South Downs National Park:

- i. Wildlife is damaged including destruction of wildflowers and damage to the trees on the verges of the BOATs. Noise pollution and air pollution also disturbs the tranquillity of the park and damages the wider environment.
- ii. The byways are so severely cut up that they become dangerous and impassable for other users including walkers and cyclists.
- iii. The cost of repairing the byways places an unacceptable burden on the local taxpayer – funding which could be used to support communities elsewhere.

It follows that restricting motorised vehicles would support the conservation of the environment whilst improving opportunities for people to enjoy the National Park. Vehicle restrictions would also support the economic well-being of communities.

I have support from several other members of the National Park Authority so I am optimistic that we will get some traction for this campaign. I will keep you posted on progress.

3. Future Skills Centre opens in Whitehill and Bordon

The Future Skills Centre is the latest in a series of new, world-class technical training facilities which we at HCC are delivering across the County with a view to transforming the skills infrastructure in Hampshire. This facility has the potential to be a great resource for young people across East Hampshire.

The innovative new building, built by Hampshire County Council and substantially funded by the Enterprise M3 Local Enterprise Partnership (LEP), was officially handed over, on 13 October 2017, to Basingstoke College of Technology, which is operating the centre, and providing its comprehensive range of vocational training courses in the construction sector, including apprenticeships.

The Home and Communities Agency secured an award of £3.8 million to fund the project, through the Local Growth Fund Grant from the Enterprise M3 Local Enterprise Partnership, and then selected the County Council to build the new facility and identify an operator. The County Council also put £250,000 towards the building costs for the new centre.

Although the focus is on training for the construction sector, the centre is the new local hub for technical training and will host a broad adult and community learning programme for the wider community.

The first cohort of students is already taking courses at the centre, developing skills in carpentry, brickwork, plumbing and the built environment. Both full time and part time study options are available, as well as apprenticeships.

At the opening ceremony, Damian Hinds MP said: "I was delighted to be part of the official opening of the Future Skills Centre, and to meet students already at work in the new facility. It's certainly an exciting time for the area and I would encourage any young person with an interest in construction to take a look at the courses available."

4. One-stop community shops for those needing mental health support.

New plans will see extended opening hours during evenings and weekends, and social care and NHS mental health specialist staff brought together within the centres. A 'one stop shop' approach will also be developed for more areas such as crisis support and support for young people and families.

Support from the centres can be accessed by dropping in or through GP referral.

The plans for the Wellbeing Centres will make it much easier for people to access support in their local community as they will be able to drop in to their nearest centre. Our priority is to ensure that mental health is afforded the same attention and priority as physical health, which is what we are working on with our partners in the NHS to achieve.

The improvement plans are part of a new £8 million contract funded by the County Council and Hampshire's Clinical Commissioning Groups, awarded to Andover Mind, Solent Mind and Havant and East Hampshire Mind. These voluntary sector organisations, with mental health expertise, will work together to run the Wellbeing Centres across the county, from this month.

Havant and East Hampshire Mind operate from their centre at Leigh Park Community Centre in Havant. They can be contacted for advice on 02392 498916.

Cllr Oppenheimer requested that councillors provide evidence to him, if found, of damage to BOATS.

Action All Councillors

Clerk to ask Village Magazine to publish details and telephone number of Havant and East Hampshire Mind.

Action Clerk

8. Report of District Councillor – Cllr Keith Budden gave the following report.

Work by EHDC on the trees at Wolfmere Lane will commence between now and Christmas. Cllr Budden will supply copy of report regarding these trees to the Council.

Action Cllr Budden

There will be a road traffic camera van at Stairs Hill at various times in the next two months with results being published in the Petersfield Post with a view to bringing down driving speeds in this area.

There has been a spate of thefts from cars in the Liss/Liss Forest area and the police are warning residents to be aware and not keep valuable items, including Christmas presents, in their cars. All suspicious activity should be reported to the police.

EHDC Enforcement Officers were made aware of an abandoned caravan in MoD car park off Forest Road which has since moved but reappeared in Snailing Lane. It has now been moved again but any sightings should be reported to EHDC.

NHS England have advised that there is a moderate risk of a flu epidemic in the local area and residents are advised to get a flu vaccine if they are eligible.

Greatham Village Hall Committee have applied for a cabinet grant from EHDC which Cllr Budden is supporting for refurbishment works.

Cllr Cheesman asked for Cllr Budden to ask EHDC Enforcement Officers to look into AMK buses parking near Hopeswood.

Action Cllr Budden

A member of the public asked what is happening with 1 Hillview regarding the enforcement note. Cllr Budden will report back.

Action Cllr Budden

Cllr Whelan thanked Cllr Budden for the £1,000 grant that will be given in 2018/19 towards repairs at the Old Church.

Cllr Packett asked Cllr Budden for advice regarding the pre-application request submitted for housing at the nursery site. Cllr Budden advised that the council should not respond to this but instead focus on responding to the SDNPA Local Plan Consultation. Cllr Budden is not opposed to the principle of development of this site but is concerned about the density of proposed housing. Cllr Budden recognised there is a problem with access to the site particularly at school pick up/drop off times. He advised the Council to focus on the density and type of housing when responding to the consultation. He believes 2/3 bed houses are more appropriate than 4/5 bed houses. The SDNPA will set the criteria for affordable housing and suggest 50% but a developer may say that this isn't viable so the council could suggest a % or a given number in their response.

Cllr Oppenheimer commented that the national park cannot be forced by government to take any housing at all but the SDNPA recognise that some housing does need to happen.

A member of the public asked about MoD land at Longmoor Road and Cllr Budden explained that EHDC are keen to keep this as industrial land. This land is in Whitehill and not Greatham although will likely have a Greatham postal address.

9. Review of Action Log

	Meeting Date / Agenda Item	Who	Action	Status	Update
1	06.06.16 Item 9	Clerk	Councillor Whelan and Packett should be added as signatories. The clerk to circulate the bank mandates for completion.	Ongoing	
2	11.07.16 Item 12b.2	EP	Councillor Packett to investigate getting a new bus shelter for Longmoor Road.	Ongoing	
3	06.03.17 Item 11h	EP	To investigate the repositioning of the bus stop and the need for hardstanding in addition to the slow drainage at Toll Corner	Open	
4	05.06.17	TW/ Clerk	To draft a financial risk assessment with the help of the Parish Councillors	Open	
5	03.07.17 Item 10	KB	A further consultation to take place in November regarding 4 traveller plots at Fern Farm.	Open	
6	03.07.17 Item 11	TW	Arrange for printing of Old Church Leaflet	Open	
7	03.07.17 Item 11	SJ	Pass details of printing contact to the Clerk	Open	
8	03.07.17 Item 13	Clerk	Investigate potential grant sources for purchase of a SLR	Open	
9	03.07.17 Item 14b	DR/ Clerk	Report where the pot holes are on Longmoor Road to the Clerk	Open	
10	03.07.17 Item 14c	TW/EP	Pass EHDC Cycling and Walking document to Mrs Booton for completion	Open	
11	03.07.17 Item 14d	KB	Ask Tree Warden to look at tree issues on Wolfmere Lane.	Open	
12	03.07.17 Item 14d	SJ/ Clerk	Investigate ownership of the trees on Longmoor Road. Send a follow up hand delivered letter as no response to initial letter.	Open	Landowner identified, letter to be sent
13	07.09.17 Item 4	EP/ Clerk	Produce maps for the footpaths in Greatham	Open	
14	07.09.17 Item 4	EP	Investigate what work needs to be done on the bridge on the footpath behind Todmore.	Open	
15	07.09.17 Item 8	Cllr Budden	Ongoing water leak in Liss (from the Bluebell going into Liss on the right hand side near a house called The Balconies). Cllr Budden to report.	Open	
16	07.09.17 Item 8	Cllr Budden	Find out if there is any news on 1 Hillview with regards planning.	Open	
17	07.09.17 Item 8	Cllr Budden	Establish if anything could be done to improve the safety for pedestrians on Liss Forest Road.	Open	
18	07.09.17 Item 11	TW/ Clerk	Agree and reconcile Old Church bank account	Open	
19	07.09.17 Item 11	Clerk	Establish a process with NatWest for moving money between Old Church account and other accounts.	Open	

20	07.09.17 Item 12a	Cllrs Rudd & Cheesman	Complete outstanding work at playground.	Open	
21	07.09.17 Item 12b	Cllr Budden	Investigate parking issues in Hopeswood and Bakersfield.	Open	Chase & write to AMK
22	07.09.17 Item 12c	Clerk	Send list of outstanding lengthsman tasks to Mrs S Booton.	Open	Closed
23	07.09.17 Item 12o	Clerk	Add a forthcoming events section to newsletter which should be produced 3 times per year.	Open	
24	07.09.17 Item 17	Clerk	Contact HARA about potential use of nursery site for affordable housing.	Open	
25	02.10.17 Item 4	Clerk	Place notices on noticeboards and on the Greatham website to inform residents of SDNPA consultation	Open	Flyer & website done
26	02.10.17 Item 4	Clerk	Investigate blanket TPOs with EHDC and liaise with landowner concerned	Open	Application submitted
27	02.10.17 Item 4	Clerk	Item 4 on 4 th September to be amended as this item should not be on the Lengthsmans List as the path is the responsibility of the landowner. Clerk to contact landowner.	Open	
28	02.10.17 Item 10	Clerk	Send Community Forum consultation email to all Councillors	Open	Closed
29	02.10.17 Item 10	All Councillors	Respond to Community Forum consultation email	Open	Closed
30	02.10.17 Item 14b	Clerk	Pavement to Ham Barn roundabout is overgrown. The Clerk to report to HCC.	Open	
31	02.10.17 Item 14b	Clerk	Machine being used to remove weeds on roads is not doing an effective job. Report to HCC. <i>19/10 spoke to Steve Neat and the weeds are sprayed once a year and take 3-4 weeks to die. This is mainly done on foot but sometimes by a small vehicle.</i>	Open	2138641 Hantsweb Closed
32	02.10.17 Item 14c	Clerk	Write to David Redman re repairs to bridge on footpath at the back of Todmore.	Open	Email sent, awaiting response
33	02.10.17 Item 14c	Clerk	Report to Countryside Services that water runs down and soil has been washed away on footpath at the back of Todmore. Ideally needs some steps/scalpings.	Open	
34	02.10.17 Item 14c	Clerk	Write to owners of 6 Todmore re broken fence on footpath adjacent to their land	Open	Closed
35	02.10.17 Item 14c	Clerk	Footpath 9 is overgrown and this is the landowner's responsibility) last cottage in Church Lane). The Clerk to write to the occupiers to ask them to rectify and to cut brambles around the stile.	Open	Address received, letter to be sent
36	02.10.17 Item 14e	Clerk	Send grant application form to Mr J Dale-Harris for grant for Village Hall refurbishment	Open	Closed
37	02.10.17 Item 14m	Cllr Budden	Provide information regarding amount of grant that can be given towards Old Church repairs	Open	Closed

38	02.10.17 Item 14n	Cllr D Rudd/ Cllr Whelan	Put up notice/tape warning of holes near Old Church chancel wall	Open	
39	02.10.17 Item 14o	Clerk	Next newsletter to be produced in January 2018	Open	
40	02.10.17 Item 14p	Clerk/ Cllr Packett	Cllr Packett to provide information on Speedwatch to Clerk in order for Clerk to chase progress	Open	Info received, to be actioned
41	02.10.17 Item 16	Clerk	Add item to November council meeting agenda to discuss quotations for work on chancel wall at Old Church	Open	December council meeting

10. Co-option of Parish Councillor

Cllr C Rudd advised that a second late application had been received today from a member of the public wishing to be consider for the position. As councillors had not had time to look at this application this item would be deferred to the December Parish Council meeting.

Proposed Cllr C Rudd. Seconded Cllr Packett. All in favour.

11. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.

- a) **Playground** – Cllr Cheesman advised that grants may be available from the MoD to refurbish play equipment. The notices re under 5s will be put back up at the playground. Painting of equipment is ongoing.
- b) **Highways, Public Transport & Traffic** – Longmoor Road at stable opposite Wolfmere Lane, manholes need sinking. Clerk to report to Hampshire Highways. Action Clerk
The pavement from church lych gate to layby floods when it rains. Report to Hampshire Highways. Action Clerk
- c) **Footpaths & Bridleways** – nothing to report.
- d) **Tree Warden** – nothing to report.
- e) **Greatham Village Hall** – the committee are applying for a EHDC cabinet grant.
- f) **Coryton Trust** – meeting on Wednesday 8th November.
- g) **Liss Greatham & Hawkley Friendship Fund** – nothing to report.
- h) **HALC/EHAP&TC** – HALC AGM was held last Saturday 4th November.
- i) **Greatham Allotment Charity** – nothing to report.
- j) **Community Forum** – nothing to report.
- k) **Joint Meeting of SDNPA & HALC** – nothing to report.
- l) **CTCG** – nothing to report.
- m) **The Old Church** – Cllr Whelan reported there was a working party carrying out maintenance last weekend. There are concerns about people coming in and out of church and children playing on the site. Notices are proposed to be put up to warn of dangers. Clerk to ask insurance company if suggested notice is suitable. Action Cllr Whelan/Clerk
- n) **Lengthsman Scheme** – the Clerk is arranging a meeting with the lengthsman to compile a list of outstanding tasks to be undertaken. Action Clerk
- o) **Speedwatch** – information passed to Clerk for further action. Action Clerk

12. Parish Council Finances

Financial Report – the bank account balance as at 31st October were:

Current account	£ 386.24
Reserve account	£34,320.11
Old Church account	£ 1,321.19

13. The Leche Trust Grant

Cllr C Rudd read out a letter from The Leche Trust offering the Council a grant of £3,500 towards maintenance work on the tomb at the Old Church. The terms of the grant were approved.
Proposed Cllr Whelan. Seconded Cllr Cheesman. All in favour.

14. Council email upgrade

The Clerk explained that the Clerk's email address storage had reached capacity of 2GB and required an upgrade to 50GB at a cost of £4.99 per month.
Proposed Cllr Whelan. Seconded Cllr Cllr Cheesman. All in favour.

15. Purchase of Printer

A printer was required for use by the Clerk for printing council documents. A cost of £200.00 was approved.
Proposed Cllr C Rudd. Seconded Cllr Packett. All in favour.

16. Approval of Payments

The following payments were approved to be made by the Clerk.
Proposed: Cllr C Rudd. Seconded Cllr Packett. All in favour.

Payee	Purpose	Amount
Mr A Cheesman	Expenses: paint brushes for maintenance of playground	£9.27
Petaprint	Printing of A4 flyers re SDNPA consultation	£27.50
Royal British Legion	Wreath for Remembrance Sunday	£17.00
Mrs S Bettin	Payment for hours worked in July/August 2017	£44.00
Mrs J Ives	Expenses – print cartridges & stamps	£84.77
Mrs J Ives (standing order)	Clerk's salary 1 st October to 31 st October 2017	£476.67
	Total Payments	£659.21

17. Report of Planning Chairman

There were no additional matters to report other than items on the agenda.

18. Minutes of the Planning Sub-Committee Meeting on Monday 16th October 2017

The minutes were approved as a true record of the meeting with no matters arising.
Proposed Cllr C Rudd. Seconded: Cllr D Rudd. All in favour.

19. South Downs National Park Consultation on Local Plan

A discussion took place around how the council would formulate its final response. It was agreed that Cllr Packett and any other councillor would attend the public meeting being arranged by Greatham Voice on Friday 17th November with the planning consultant appointed by that group. Cllr Packett would then finalise the Council's submission and the Clerk would submit comments before the deadline of 21st November. **Action Cllr Packett/Clerk**
Proposed Cllr Cheesman. Seconded Cllr D Rudd. All in favour.

20. Planning Consultant

The Clerk had sought advice regarding the Council contributing to the crowdfunding carried out by residents of Greatham to fund a Planning Consultant to respond to the SDNPA Local Plan

Consultation. The Clerk advised the Council that this group was in effect an interest group and may not necessarily reflect the views of the whole community. The council would not be advised therefore to contribute but could appoint their own planning consultant at a later date if they wished to do so. A member of the public advised that all costs for the consultant had now been met but the group wished to work with the parish council to share views. Councillors have been invited to attend a public meeting on 17th November.

Cllr D Rudd proposed that the Council do not contribute towards the cost of the Planning Consultant. This was seconded by Cllr Cheesman. All in favour.

21. Planning Applications

SDNP/17/05087/PRE Liss Forest Nursery, Petersfield Road, Greatham GU33 6HA

Cllr Packett asked that the Council should follow the advice of Cllr Budden and not comment on this pre-application.

Proposed Cllr Cheesman. Seconded Cllr Whelan. All in favour.

SDNP/17/05355/HOUS Beeleigh, Petersfield Road, Greatham GU33 6AS

Cllr D Rudd had inspected the plans for this application and proposed that no objection was raised by the Council.

Proposed Cllr D Rudd. Seconded Cllr Packett. All in favour.

22. Correspondence

Cllr C Rudd read out a letter from EHDC regarding the Parish Council's application to list The Greatham Inn as an asset of community value. EHDC will make a decision within eight weeks and will notify the Council accordingly.

Cllr C Rudd had received a letter from East Hampshire Liberal Democrats regarding proposed boundary changes and this item would be brought to the next Council meeting in December.

23. Date of next meeting

The next Parish Council meeting will be held on Monday 4th December 2017. The next Planning Sub-Committee Meeting will be held on Monday 20th November if there are planning applications to consider.

24. The meeting closed at 9.50pm

ACTION LIST

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3	06.03.17 Item 11h	EP	To investigate the repositioning of the bus stop and the need for hardstanding in addition to the slow drainage at Toll Corner	Open
4	05.06.17	TW/ Clerk	To draft a financial risk assessment with the help of the Parish Councillors	Open
5	03.07.17 Item 10	KB	A further consultation to take place in November regarding 4 traveller plots at Fern Farm.	Open
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22	07.09.17 Item 12c	Clerk	Send list of outstanding lengthsman tasks to Mrs S Booton.	Open

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30	02.10.17 Item 14o	Clerk	Next newsletter to be produced in January 2018	Open
31	06.11.17 Item 4	Clerk	Write to owners of 2 Laurel Cottages, Longmoor Road regarding hedges encroaching on pavement	Open
32	06.11.17 Item 7	All Councillors	Provide evidence to Cllr R Oppenheimer of damage to any BOATS in the locality	Open
33	06.11.17 Item 7	Clerk	Ask Village Magazine to publish phone number for Havant and East Hampshire Mind	Open
34	06.11.17 Item 8	Cllr Budden	Provide Clerk with report from EHDC on trees at Wolfmere Lane	Open
35	06.11.17 Item 8	Cllr Budden	Ask EHDC Enforcement Officers to look into AMK buses parking near Hopeswood	Open
36	06.11.17 Item 8	Cllr Budden	Report back to council regarding situation with 1 Hillview	Open
37	06.11.17 Item 11b	Clerk	Report to Hampshire Highways Manholes on Longmoor Road near stables need sinking Pavement from lych gate to layby floods when it rains	Open
38	06.11.17 Item 11m	TW/Clerk	Look into putting up warning signs at Old Church after checking with insurance company for wording	Open
39	06.11.17 Item 11n	Clerk	Arrange meeting re outstanding tasks with lengthsman	Open
40	06.11.17 Item 11o	Clerk	Follow up Speedwatch progress	Open
41	06.11.17 Item 19	EP	Finalise submission to SDNPA re Local Plan Consultation	Open
42	06.11.17 Item 19	Clerk	Submit councillors comments to SDNPA re Local Plan Consultation	Open