

Greatham Parish Council

Parish Council Meeting

Monday 2nd October 2017 at 7.30pm – St John the Baptist Church Greatham

Dear Councillor,

You are hereby summoned to attend a meeting of Greatham Parish Council for the transaction of business set out below.

J Ives

Jane Ives, Clerk to the Council

25th September 2017

AGENDA

- 1. Chairman's Announcements** – To make any announcements to the Council and members of the public in attendance at the meeting.
- 2. Apologies for Absence** – To declare any apologies received from Councillors unable to attend the meeting.
- 3. Declarations of Interest** – Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. Public Question Time** – To suspend standing orders for 15 minutes to allow members of the public to raise questions.
- 5. Approval of Minutes of the Parish Council Meeting on Monday 4th September 2017 & the Extraordinary Meeting on Monday 18th September 2017** – To review and approve the minutes of the Parish Council meeting, to make any amendments and sign them as true and accurate record of the meeting.
- 6. Matters arising from the minutes of the Parish Council Meeting on Monday 4th September 2017 & the Extraordinary Meeting on Monday 18th September 2017** - To discuss any matters arising from the minutes of the Parish Council meeting and identify whether any matters should be discussed at a future meeting.
- 7. Report of County Councillor** – To hear the report from Cllr Russell Oppenheimer and raise any concerns.
- 8. Rural Verges** – Cllr Oppenheimer to lead discussion on rural verges to seek the views of Councillors.
- 9. Review of Action Log** – To review the log of actions from previous meetings for Councillors to provide updates.

For further information regarding the village please visit www.greatham-hants.org.uk

- 10. Report of District Councillor** – To hear the report from Cllr Keith Budden and raise any concerns.
- 11. Annual Return 2016/17** - To note that the Annual Return has now been completed with the External Audit Opinion and to note the minor issues report. To approve and accept the Annual Return including the BDO certificate.
- 12. Budget 2018/19** – To appoint councillors to a working party, along with the Clerk, to produce a draft budget for the forthcoming financial year and report back to council in December 2017.
- 13. Budget 2017/18** – To approve an amendment to the budget for spend on grass cutting.
- 14. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups –**
- a) **Playground** – Cllr Cheesman
 - b) **Highways, Public Transport and Traffic** – Cllrs D Rudd & E Packett
 - c) **Footpaths and Bridleway** – Cllr Packett & Mrs Booton
 - d) **Tree Warden** – Adam Gibson & Anna Dale-Harris
 - e) **Greatham Village Hall** – report to be supplied by GVH
 - f) **Coryton Trust** – Cllrs Jerrard and C Rudd
 - g) **Liss Greatham and Hawkleay Friendship Fund** – Cllr Jerrard
 - h) **HALC/EHAPTC** – Cllr C Rudd
 - i) **Greatham Allotment Charity** – Cllr Jerrard
 - j) **Community Forum** – Cllr Jerrard
 - k) **Joint Meeting of SDNPA and HALC** – Cllr D Rudd
 - l) **CTCG** – Cllr Jerrard
 - m) **The Old Church** – Cllrs D Rudd, C Rudd & Whelan
 - n) **Lengthsman Scheme** – The Clerk
 - o) **Parish Communications** – Cllr Whelan
 - p) **Speedwatch** – Cllr Packett
- 15. Parish Council Finances**
Financial Report - To present the current position of the Parish Council’s finances.
- 16. Old Church** – To consider quotations from contractors for repairs to the masonry at the Old Church and to approve a contractor to carry out the work.
- 17. Approval of Payments** – To review and approve the following payments to be made to employees and supplies for the services provided to the Parish Council.

Payee	Purpose	Amount
Mrs J Ives	Clerk’s expenses	£107.68
Came & Co	Council insurance policy 2017/2018	£569.24
BDO	Annual audit report	£120.00

Hampshire Association of Local Councils	Training course for Clerk	£90.00
Society of Local Council Clerks	Renewal of membership	£93.00
Digitus	Printing of Summer newsletter	£175.00
Cllr A Cheesman	Expenses for playground paint/maintenance	£32.00
Mr A Bridgman	Expenses for costs of netting at the Old Church	£22.85
Mrs J Ives (standing order)	Clerk's salary 1 st August to 31 st August 2017	£476.67
Mrs J Ives (standing order)	Clerk's salary 1 st September to 30 th September 2017	£476.67
	Total Payments	£2,163.11

18. Report of Planning Chairman – to highlight any current issues.

19. Correspondence – To discuss items of correspondence received:

Date	From	Details
11.09.17	Cllr Keith Budden	New Call and Go Bus Service

20. Date of next meeting – To remind councillors of the date of the next meeting of the Parish Council will be on Monday 6th November 2017. If there is a Planning Sub-Committee Meeting it will be held on Monday 20th November 2017.

21. Close of meeting