

Greatham Parish Council

Parish Council Meeting

Monday 5th June 2017 at 7.30pm – St John the Baptist Church Greatham

Dear Councillor,

You are hereby summoned to attend a meeting of Greatham Parish Council for the transaction of business set out below.

S Bettin

Sarah Bettin, Locum Clerk to the Council

30th May 2017

AGENDA

- 1. Chairman's Announcements** – To make any announcements to the Council and members of the public in attendance at the meeting.
- 2. Apologies for Absence** – To declare any apologies received from Councillors unable to attend the meeting.
- 3. Declarations of Interest** – Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. Public Question Time** – To suspend standing orders for 15 minutes to allow members of the public to raise questions.
- 5. Minutes of the Annual General Meeting on Monday 8th May 2017** – To review and approve the minutes of the Parish Council meeting, to make any amendments and sign them as true and accurate record of the meeting.
- 6. Matters arising from the minutes of the Annual General Meeting on Monday 8th May 2017** - To discuss any matters arising from the minutes of the Parish Council meeting and identify whether any matters should be discussed at a future meeting.
- 7. Review of Action Log** – To review the log of actions from previous meetings for Councillors to provide updates.
- 8. Report of County Councillor** – To hear the report from the County Councillor and raise any concerns.
- 9. Report of District Councillor** – To hear the report from the District Councillor and raise any concerns.
- 10. To consider a proposal that Sarah Bettin continues as Secretary for the Allotment Charity.**

For further information regarding the village please visit www.greatham-hants.org.uk

11. To consider a proposal that Susan Jerrard and Doris Voice continue as trustees for the Allotment Charity for a further four years.

12. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups –

- a) **Playground** – Cllr Cheesman.
- b) **Highways, Public Transport and Traffic** – Cllrs D Rudd & E Packett.
- c) **Footpaths and Bridleway** – Cllr Packett and Mrs Booton.
- d) **Tree Warden** – Adam Gibson and Anna Dale-Harris.
- e) **Greatham Village Hall** – report to be supplied by GVH.
- f) **Coryton Trust** – Cllrs Jerrard and C Rudd.
- g) **Liss Greatham and Hawkley Friendship Fund** – Cllr Jerrard.
- h) **HALC/EHAPTC** – Cllr C Rudd. Next meeting 7th June, Four Marks Village Hall, 7pm.
- i) **Greatham Allotment Charity** – Cllr Jerrard.
- j) **Community Forum** – Cllr Jerrard.
- k) **Joint Meeting of SDNPA and HALC** – Cllr D Rudd.
- l) **CTCG** – Cllr Jerrard.
- m) **The Old Church** – Cllrs D Rudd, C Rudd & Whelan
- n) **Lengthsman Scheme** – The Clerk.
- o) **Parish Communications** – Cllr Whelan.
- p) **Speedwatch** – Cllr Packett.

13. Parish Council Finances

- a. **Financial Report** - To present the current position of the Parish Council's finances.
- b. To approve the annual return and confirm that the council has considered it's risk assessment policies and processes and found it's risk management arrangements to be appropriate.
- c. To complete section 1 of the Annual Return – Annual Governance Statement
- d. To present the internal auditors report to the council and consider the recommendations.

14. Approval of Payments – To review and approve the following payments to be made to employees and suppliers for the services provided to the Parish Council.

Payee	Purpose	Amount
Digitus Printing	Parish Council Newsletter printing	£220.00
Mrs S J Bettin	Locum clerk services during May 2017	£341.00
Do the Numbers Ltd	Internal Audit for the year ended 31/03/2017	£185.00
Councillor T Whelan	Advert in the Herald Papers for Clerk Vacancy	£150.15
	Total Payments	£896.15

15. Correspondence – To discuss items of correspondence received :

Date	From	Details
15.05.17	Victim Care Service	Grant Aid for Victim Support
18.05.17	The Pension Regulator	Automatic enrolment duties: Acknowledgement of declaration of compliance.
26.05.17	Lianne Richards, Elections Manager	Casual Vacancy – Greatham Parish Council

16. Report of Planning Chairman – to highlight any current issues.

17. Notable Meeting Dates not listed above:-

Independent Examination of the Liss Neighbourhood Development Plan – meeting to be held in Liss Village Hall on 30th June 2017 at 10am

East Hants Passenger Transport Forum – meeting to be held at Penns Place on 28th June 2017 at 10am.

18. Date of next meeting – To remind councillors of the date of the next meeting of the Parish Council will be on Monday 3rd July 2017. (If there is a planning meeting it will be on Monday 19th June 2017).

19. Close of meeting