

Greatham Parish Council

Annual General Meeting

Monday 8th May 2017 at 7.30pm – St. John the Baptist Church Greatham

Dear Councillor,

You are hereby summoned to attend the Annual General meeting of Greatham Parish Council for the transaction of business set out below.

Sarah Bettin, Locum Clerk to the Council

AGENDA

1. **Election of the Chairman to the Parish Council for 2017/2018.** – To elect a Chairman to lead the council.
2. **Declaration of Acceptance of Office** - To accept the office of Chairman and to sign a declaration of acceptance of office before the proper officer of the council.
3. **Election of Vice Chairman to the Parish Council for 2017/2018.** – To elect a Vice Chair to the council.
4. **Declaration of Acceptance of Office** – To accept the office of Vice-Chairman and to sign a declaration of acceptance of office before the proper officer of the council.
5. **Chairman's Announcements** – To make any announcements to the Council and members of the public in attendance at the meeting.
6. **Apologies for Absence** – To declare any apologies received from Councillors unable to attend the meeting.
7. **Declarations of Interest** – Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
8. **Review of 'Register of Interest' by each councillor** – Each councillor to inform the clerk of any changes.
9. **Election of members of Sub Committees** – To elect councillors to form the subcommittee (s) of the Parish Council.
 - a. Planning sub-committee (4 Councillors including 1 to chair)
 - b. Greatham Old Church Advisory subcommittee (2 Councillors)

For further information regarding the village please visit www.greatham-hants.org.uk

10. Election of representatives to existing Organisations, Outside Bodies, Working Parties and Groups – To elect representatives to liaise between Greatham Parish Council and the following;

- a) Playground - (1 representative)
- b) Highways, Public Transport and Traffic – (3 representatives)
- c) Footpaths and Bridleways– (1 representative & 1)
- d) Tree Warden – (1 representative)
- e) Greatham Village Hall – (1 representative)
- f) Coryton Trust – (2 representatives)
- g) Liss Greatham and Hawkley Friendship Fund (1 representative)
- h) HALC/ EHAPTC – (2 representative)
- i) Greatham Allotment Charity (1 representative)
- j) Community Forum (1 representative)
- k) Joint meeting of SDNPA and HALC (2 representatives)
- l) CTCG (1 representatives)
- m) The Old Church – (2 representatives)
- n) Speedwatch – (1 representative)
- o) Lengthsman Scheme – All Councillors
- p) Parish Communications – All Councillors

11. Public Question Time – To suspend standing orders for 15 minutes to allow members of the public to raise questions.

12. Minutes of the Parish Council meeting on Monday 3rd April 2017 – To review and approve the minutes of the Parish Council meeting, to make any amendments and sign them as true and accurate record of the meeting.

13. Matters arising from the minutes of the Parish Council meeting on Monday 3rd April 2017
- To discuss any matters arising from the minutes of the Parish Council meeting and identify whether any matters should be discussed at a future meeting.

14. Review of Action Log – To review the log of actions from previous meetings for Councillors to provide updates.

15. Report of County Councillor – To hear the report from the County Councillor and raise any concerns.

16. Report of District Councillor – To hear the report from the District Councillor and raise any concerns.

17. Parish Council Finances – To present the current position of the Parish Council's finances.

18. Approval of Payments – To review and approve the following payments to be made to employees and suppliers for the services provided to the Parish Council.

Payee	Purpose	Amount
St John the Baptist Church	Use of Parish Room during March 2017	£31.50
St John PCC	PCC Churchyard Upkeep	£1000.00
Councillor A Cheesman	Cuprinol treatment for playground	£24.00
Councillor T Whelan	Clerk vacancy – advert Petersfield Post	£76.80
PJL Business Services Ltd	Website and Email Hosting for 2017	£28.66
Mrs S Bettin	Locum clerk services during April.	£179.50
	Total Payments	£1340.46

19. Correspondence – To discuss items of correspondence received :

Date	From	Details
27.04.17	Katherine Kirkham	Hampshire Alliance for Rural Affordable Housing
26.04.17	Liss Parish Council	EHDC Planning Training

20. Reports from of outgoing representatives of Organisations, Outside Bodies, Working parties and Groups -

- a. Playground – Cllr Cheesman.
- b. Highways, Public Transport and Traffic – Cllrs D Rudd, Packett and Regan.
- c. Footpaths and Bridleway – Cllr Packett and Mrs Booton.
- d. Tree Warden – Adam Gibson and Anna Dale-Harris.
- e. Greatham Village Hall – Cllr C Rudd.
- f. Coryton Trust – Cllrs Jerrard and C Rudd.
- g. Liss Greatham and Hawkley Friendship Fund – Cllr Jerrard.
- h. HALC/ EHAPTC – Cllrs C Rudd & Regan.
- i. Greatham Allotment Charity – Cllr Jerrard.
- j. Community Forum – Cllr Jerrard.
- k. Joint Meeting of SDNPA and HALC – Cllrs D Rudd & Regan.
- l. CTCG – Cllr Jerrard.
- m. The Old Church – Cllrs D Rudd & Whelan.
- n. Lengthsman Scheme – All Councillors.
- o. Parish Communications – All Councillors.
- p. Speedwatch – Cllr Packett.

21. Minutes of the Parish Council Planning Sub-Committee Meeting on Monday 27th March 2017 – To review and approve the minutes of the Parish Council Planning Meeting, to make any amendments and sign them as true and accurate record of the meeting.

22. Matters arising from the minutes of the Parish Council Planning Sub-Committee Meeting on Monday 27th March 2017 - To discuss any matters arising from the minutes of the Parish Council Planning Meeting and identify whether any matters should be discussed at a future meeting.

23. Date of next meeting – To remind councillors of the date of the next meeting of the Parish Council – Monday 5th June 2017. (If there is a planning meeting it will be on Monday 19th May 2017).

24. Close of meeting

Signed

A handwritten signature in blue ink that reads "S. Bettin".

Mrs Sarah Bettin

Date 2nd May 2017