

Greatham Parish Council

Minutes of the Parish Council Meeting held at the Church of St John the Baptist on Monday 8th May 2017 at 7.30pm

Present Chairman C Rudd, Councillors A Cheesman, S Jerrard, D Rudd, T Whelan.
6 members of the public were also present.

- 1. Election of Chairman to the Parish Council for 2017/2018** – The first item of business was introduced, to elect a Chairman. Councillor Jerrard proposed that Councillor C Rudd should be re-elected Chairman and seconded by Cllr Cheesman. There were no other proposals. All councillors voted for Councillor C Rudd.
- 2. Declaration of acceptance of Office.** – Councillor C Rudd accepted the Office and signed the declaration of acceptance in front of the acting Clerk, Councillor Whelan.
- 3. Election of Vice Chairman to the Parish Council for 2017/2018** – The newly elected Chairman asked for any proposals for Vice Chair. Councillor Jerrard proposed Councillor Packett and was seconded by Cllr C Rudd.
- 4. Declaration of acceptance of Office.** - As Councillor Packett was not present, a Resolution was proposed by the Chairman Cllr C Rudd that Councillor Packett should sign the Declaration of acceptance of Office before the next meeting he attends. This Resolution was unanimously agreed.
- 5. Chairman's Announcements** – The Chairman welcomed the members of the public to the meeting, explained that the locum clerk had resigned and that Councillor Whelan would be taking the minutes, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.
- 6. Apologies for Absence** - Apologies had been received from Cllr Packett and Sarah Bettin
- 7. Declarations of Interest** - There were no declarations of interest.
- 8. Review of 'Register of Interest' by each councillor** - The following councillors each declared that there were no changes to their register: Whelan Cheesman D Rudd S Jerrard and C Rudd.
- 9. Election of members of Sub Committees** – It was unanimously agreed that members of the Sub Committees would be elected as for the previous year with the exception of Cllr Regan who did not stand. In addition Cllr C Rudd was elected to join the Old Church sub-committee to which she agreed.
- 10. Election of representatives to existing Organisations, Outside Bodies, Working Parties and Groups** – It was unanimously agreed that the representatives for the previous year would be elected with the exception of Cllr Regan who did not stand. All those representatives agreed. Cllr Whelan agreed to represent parish communications. It was noted, that the representatives on the Greatham Allotment Charity have a four year term. Mrs J Cheesman will inform the Parish Council when a vacancy occurs. Cllr Chessman requested that a rota of parents be introduced for the weekly inspection of the playground and asked that an invitation for volunteers be put into the magazine and onto the notice boards.
Action Clerk

11. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.

Jackie Cheesman asked if the electricity connections for the defibrillator were in hand. Cllr C Rudd confirmed that the order has been placed. Sue Booton asked what was happening about the abandoned cars. She was informed that EHDC will remove them and that the PCSO is actioning this. She also asked what the lengthsman does for 2hrs per month. Cllr C Rudd informed her that he cuts the playground. Don Jerrard requested that the Planning Committee be asked to provide an update on the situation at Fern Farm. He said that there had been no report from EHDC about the consultation on the 9 houses. Sue Booton provided an update on the enforcement at Hill View that EHDC cannot give us any further information at present. Cllr D Rudd reported that the Council said that they would give him an update. He will chase this up. Action DR

12. Minutes of the Parish Council Meeting on Monday 3rd April 2017

The minutes were reviewed. Cllr Jerrard asked that the following items should be amended:

Item 2 Apologies for Absence – Selene’s apologies were not given at this meeting. Cllr Whelan said that she had given them. It was agreed to check the tape at the end of the session.

Item 18 (j) Community Forum – The next meeting is not on 17 May this date was given in error.

13. Matters arising from the Parish Council Meeting on Monday 3rd April 2017

There were no matters arising.

14. Review of Action log

	Meeting Date / Agenda Item	Who	Action	Status
1.	06.06.16 Item 9	SS	Councillor Whelan and Packett should be added as signatories. The clerk to circulate the bank mandates for completion.	Open
2.	11.07.16 Item 12b.2	SS	The Clerk was asked to investigate getting a new bus shelter for Longmoor Road.	Ongoing
3.	07.11.16 Item 4.iii	KB	A parishioner noted that overgrown brambles had been cut but not removed in Bakersfield. D.Cllr Budden to investigate.	Ongoing
4.	06.02.17 Item 4	KB	DCllr Budden to follow up the problem with parked business vehicles on Longmoor Road.	Open
5.	06.02.17 Item 10ii	SS	A parishioner noted that he had recently gone through the process of listing a property in London and offered his services. Clerk to research and report back to the PC in due course.	Open
6.	06.02.17 Item 11m	SS	Clerk to give the instruction to Torquil.	Closed
7.	06.03.17 Item 4i	RA	The Clerk was asked to raise with Highways any plans for a crossing at the Digby roundabout	Closed
8.	06.03.17 Item 4i	RA	Clerk was asked to contact EHDC for a update on Bakers Field	Closed
9.	06.03.17 Item 11b	EP	Cllr Packett was asked to raise the parking in the layby with the PCSO	Closed
10.	06.03.17 Item 11h	EP	To investigate the repositioning of the bus stop and the need for hardstanding in addition to the slow drainage outside Deal Cottage	Open
11.	03.04.17 Item 8	Clerk	Clerk to ask Highways to raise the lighting level in Bakers Field.	Closed

12.	03.04.17 Item 10d	AC	AC to look into fallen branches in the track off Wolfmere Lane	Open
13.	03.04.17 Item 10n	Clerk	The clerk to find out whose responsibility the triangle of grass is at the end of Snailing Lane	Closed
14.	03.04.17 Item 10o	CR TW AC	CR to invite Alan Bridgman, the PCSO to the APM. TW to ask EP about Speedwatch, AC to ask Longmoor Camp, CR to ask Josh Dale-Harris	Closed
15.	03.04.17 Item 11	CR/TW	CR/TW to progress sending order to Simon Sharpe Electrical for installation of the electricity supply for the difib.	Closed
16.	03.04.17 Item 12	Clerk	The clerk to make the payments.	Closed

15. Report of County Councillor

The new County Councillor R Oppenheimer does not take up this office until 25th May.

16. Report of District Councillor

The District Councillor was regrettably unable to attend the meeting.

17. Parish Council Finances

a. Financial Report –

Financial Report – It was unanimously agreed to redirect bank statements to the locum clerk, Sarah Bettin until a new clerk is in place. A letter to the bank was signed to this effect by Clls Cheesman and Jerrard.

The bank accounts at 8th May are:

Current A/c £1486.50

Reserve A/c £32632.46

Old Church A/c £ 469.69

18. Approval of Payments – To review and approve the following payments to be made to employees and suppliers for the services provided to the Parish Council.

Payee	Purpose	Amount
St John the Baptist Church	Use of Parish Room during March 2017	£31.50
St John PCC	PCC Churchyard Upkeep	£1000.00
Councillor A Cheesman	Cuprinol treatment for playground	£24.00
Councillor T Whelan	Clerk vacancy – advert Petersfield Post	£76.80
PJL Business Services Ltd	Website and Email Hosting for 2017	£28.66
Mrs S Bettin	Locum clerk services during April.	£179.50
	Total Payments	£1340.46

The above payments were approved with all in favour. Proposed Cllr Jerrard and seconded by Cllr Cheesman

19. Correspondence – To discuss items of correspondence received :

Date	From	Details
27.04.17	Katherine Kirkham	Hampshire Alliance for Rural Affordable Housing
26.04.17	Liss Parish Council	EHDC Planning Training

- a) Affordable housing. After a short discussion the consensus was that this was not acceptable as this should be outside the SDNP area.
- b) The EHDC Planning Training meeting was held in Greatham village hall and run by EHDC Head of Planning. Cllr Whelan asked Don Jerrard to comment on this as he attended the meeting on behalf of Liss Parish Council. Essentially the idea is that clusters of parishes get together for training purposes for instance Greatham could tie up with Hawkley and others. He explained how a parish can get permission for 4 affordable houses. These were not bought by an association and therefore the builder could sell them at full rate.

Cllr Whelan proposed that both these items should be passed to the Planning sub-committee for further discussion. This was seconded by Cllr Jerrard.

20. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups –

- a) **Playground** – Cllr Cheesman.

Cllr Cheesman said the Nick Adams wanted to know if he was to do the inspection this year and he suggests that we say yes but investigate now for a new person for next year.

- b) **Highways, Public Transport and Traffic** – Cllrs D Rudd, Packett.

Cllr D Rudd advised that Liss Forest corner is still cracking up and getting more dangerous every day.

Cllr C Rudd said that an email has been received from Headley PC that the cost of the mobile speed check unit is £98 per 2 week period, but we must insure it. We need to find out its value and check with our insurance company to see if this is covered. It was agreed that the first use should be September and the second in January. Suggested location is near Longmoor Road for those going towards the school.

- c) **Footpaths and Bridleway** – Cllr Packett and Mrs Booton.

Sue Booton reported that work has started on the bridleway by Wolfmere Lane now has a closure order for one month. There have been a few fires over the ranges and by the bridleway

Regarding the footpath behind Bakersfield, Brian needs to be written to to re-instate the surface of the footpath. Action Clerk

The Stile at Le Court to Church Lane needs replacing. The Landowner is responsible. Also, the access for dogs has been closed up. It is required to be open. The barbed wire also needs to be removed. The clerk to contact the landowner. Action Clerk

- d) **Tree Warden** – Adam Gibson and Anna Dale-Harris.

No report

- e) **Greatham Village Hall** – report to be supplied by GVH.

No report

- f) **Coryton Trust** – Cllrs Jerrard and C Rudd.

One of the Almshouses is to be refurbished. No meetings arranged yet.

- g) **Liss Greatham and Hawkley Friendship Fund** – Cllr Jerrard.

One applicant in Liss, but no meeting arranged yet.

- h) **HALC/EHAPTC** – Cllr C Rudd.

No report

- i) **Greatham Allotment Charity** – Cllr Jerrard.

One application has been received this year

- j) **Community Forum** – Cllr Jerrard .

No report

- k) **Joint Meeting of SDNPA and HALC** – Cllr D Rudd.

No report

- l) **CTCG** – Cllr Jerrard.

Meeting 17th May will include Longmoor Road abandoned car

- m) **The Old Church** – Cllrs D Rudd and Whelan

15th April the church was open for the celebration of the Wedding Anniversary of Dame Margery Caryll. As a result of the announcement in the Parish Magazine, a cheque for £50 was received and a further cheque for £20 given to Alan Bridgman. These have both been paid into the bank. L'Abri have kindly cut the grass. We may need to water in dry spell but will check with SPAB if this is needed for the soft capping.

- n) **Lengthsman Scheme** – Cllr D Rudd

No report.

- o) **Parish Communications** – Cllr Whelan.

It was unanimously agreed to publish the next Newsletter in August after the three summer events so that the reports can be included. We also need to find advertisers to help cover the costs for this.

p) **Speedwatch** – Cllr Packett

Nothing to report – see b) above

20. Report of Planning Chairman – Nothing to report

21. Minutes of the Parish Council Planning Sub-committee Meeting on Monday 27th March 2017

The Minutes were circulated and nothing to be actioned. These were signed as true by Cllr D Rudd.

22. Matters arising from the minutes of the Parish Council Planning Sub-Committee Meeting on Monday 27th March 2017

There were no matters arising.

23. Date of next meetings:

Parish Council Planning sub-committee meeting: If required this will be on Monday 22nd May.
Next Parish Council meeting will be Monday 5th June

24. Close of meeting

The council meeting was closed at 8.45pm.

ACTION LIST

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4.	06.02.17 Item 4	KB	DCllr Budden to follow up the problem with parked business vehicles on Longmoor Road.	Open
5.	06.02.17 Item 10ii	SS	A parishioner noted that he had recently gone through the process of listing a property in London and offered his services. Clerk to research and report back to the PC in due course.	Open
6.	06.03.17 Item 11h	EP	To investigate the repositioning of the bus stop and the need for hardstanding in addition to the slow drainage outside Deal Cottage	Open
7.	03.04.17 Item 10d	AC	AC to look into fallen branches in the track off Wolfmere Lane	Open
8.	08.05.17 Item 10	Clerk	The clerk to put an invitation in the village magazine for volunteers to complete the playground inspections.	Open
9.	08.05.17 Item 11	DRudd	Cllr D Rudd to chase up update on enforcement at Hill View from EHDC	Open
10.	08.05.17 item 18	Clerk	The clerk to make the payments.	Open
11.	08.05.17 Item 19	Plan Comm	Planning Sub-committee to consider Hampshire Alliance for Rural Affordable Housing and Liss Parish Councils proposal.	Open
12.	08.05.17 Item 20b	Clerk	The clerk to find out value of SLR Sign from Headley PC and confirm that insurance company will cover it. Siting of sign to be confirmed to Headley PC.	Open
13.	08.05.17 Item 20c	Clerk	Clerk to write to Bryant Brothers to ask them to re-instate the surface of the footpath behind Bakers Field.	Open
14.	08.05.17 Item 20c	Clerk	The clerk to contact the landowner to ask for the stile to be repaired and the dog access to be opened and the barbed wire removed.	Open