

Greatham Parish Council

Minutes of the Parish Council Meeting held at the Church of St John the Baptist on Monday 3rd April 2017 at 7.30pm

Present Chairman C Rudd, Councillors A Cheesman, S Jerrard, D Rudd, T Whelan .
7 members of the public were also present.

1. **Chairman's Announcements** – The Chairman welcomed the members of the public to the meeting, explained that the locum clerk had resigned and that Councillor Whelan would be taking the minutes, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.
2. **Apologies for Absence** - Apologies had been received from Cllrs Regan and and Packett
3. **Declarations of Interest** - There were no declarations of interest.
4. **Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.**
Jacqui Cheesman asked if the date of the Annual Parish Meeting had been agreed. Cllr C Rudd said that the date of 26th April had been proposed, with the meeting to take place in the Village Hall.
David Greenslade asked if there was any further information regarding the car parking in Bakers Field. Our District Councillor is looking into this but is at a planning meeting in Liss today. He will be making this meeting later if possible , when he will be able to update us.
5. **Minutes of the Parish Council Meeting on Monday 6th March 2017**
The minutes were reviewed and accepted as a true and accurate record of the meeting, proposed by Councillor D Rudd and seconded by Cllr Cheesman, all agreed and they were signed by the Chairman.
6. **Matters arising from the Parish Council Meeting on Monday 6th February 2017**
There were no matters arising.
7. **Review of Action log** – the action log was reviewed with the Action 15 being amended to EP

| | Meeting Date / Agenda Item | Who | Action | Status |
|----|----------------------------|-----|---|---------|
| 1. | 06.06.16 Item 9 | SS | Councillor Whelan, Regan and Packett should be added as signatories. The clerk to circulate the bank mandates for completion. | Open |
| 2. | 11.07.16 Item 12b.2 | SS | The Clerk was asked to investigate getting a new bus shelter for Longmoor Road. | Ongoing |
| 3. | 07.11.16 Item 4.iii | KB | A parishioner noted that overgrown brambles had been cut but not removed in Bakersfield. D.Cllr Budden to investigate. | Ongoing |
| 4. | 07.11.16 Item 10e.i | AC | Cllr Cheesman to fix the lock on GVH noticeboard. | Closed |
| 5. | 06.02.17 Item 4 | KB | DCllr Budden to follow up the problem with parked business vehicles on Longmoor Road. | Open |

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|-----|-----------------------|----|--|--------|
| 6. | 06.02.17 Item 10i | SS | Cllr Whelan expressed her concern at exposing the PC to any level of liability. Clerk to investigate. | Closed |
| 7. | 06.02.17 Item 10ii | SS | A parishioner noted that he had recently gone through the process of listing a property in London and offered his services. Clerk to research and report back to the PC in due course. | Open |
| 8. | 06.02.17 Item 11a | SS | Clerk to supply the details for an alternative playground inspector for this year. | Closed |
| 9. | 06.02.17 Item 11m | SS | Clerk to give the instruction to Torquil. | Open |
| 10. | 06.02.17 Item 11o | SS | Clerk was asked to contact the school for a summary/report to go in the newsletter. | Closed |
| 11. | 06.02.17 Item 16 | SS | The Clerk to make the comments. | Closed |
| 12. | 06.03.17 Item 4i | RA | The Clerk was asked to raise with Highways any plans for a crossing at the Digby roundabout | Open |
| 13. | 06.03.17 Item 4i | RA | Clerk was asked to contact EHDC for a update on Bakers Field | Open |
| 14. | 06.03.17 Item 11b | EP | Cllr Packett was asked to raise the parking in the layby with the PCSO | Open |
| 15. | 06.03.17 Item 11h | EP | To investigate the repositioning of the bus stop and the need for hardstanding in addition to the slow drainage outside Deal Cottage | Open |

8 Report of County Councillor

The County Councillor informed us that Digby Way has an existing informal crossing point including dropped curbs and nothing in the 5 year accident report. This means that Highways will not consider a pelican or other crossing to cater for the Shipwrights Way. Cllr Whelan said she was surprised that the 5 year accident report would apply the Shipwrights way when it has only just been given this route. Cllr Vaughan said that was the current procedure.

Cllr Whelan asked if there was an update on the lighting at Bakers field. Cllr Vaughan said that the only option left is for us to ask Highways to raise the lighting level. This would be done by computer.

Action clerk

9. Report of District Councillor

The District Councillor was regrettably unable today.

10. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups –

a) **Playground** – Cllr Cheesman.

Cllr Cheesman has purchased the Ronseal required for all the wood in the playground at a very special rate.

Cllr D Rudd said that Sovereign had made a report following a site visit with him and he would forward this to Cllr Cheesman. The price will be held for 1 year.

b) **Highways, Public Transport and Traffic** – Cllrs D Rudd, Packett and Regan.

Cllr D Rudd advised that some of the areas requiring repair now have white lines around them, near the school and on forest corner so hopefully this work is now in hand. The road closure on the Selborne Road is 8pm to 6am but we do not know when the work will be finished.

c) **Footpaths and Bridleway** – Cllr Packett and Mrs Booton.

d) **Tree Warden** – Adam Gibson and Anna Dale-Harris.

Cllr C Rudd reported that bits of the tree to the left of the track by Wolfmere lane have fallen off. Cllr Cheesman to look into this. **Action AC**

e) **Greatham Village Hall** – report to be supplied by GVH.

The Chairman reported that we are expecting a request for them to Address the APM.

f) **Coryton Trust** – Cllrs Jerrard and C Rudd.

Meeting on 12th April with a view to co-opting two new trustees.

g) **Liss Greatham and Hawkley Friendship Fund** – Cllr Jerrard.

Meeting 6th April at 6.15 to consider one application

h) **HALC/EHAPTC** – Cllrs C Rudd & Regan.

Meeting 8th March, 7.30pm, Greatham Village Hall discussed parishes joining together for training.

i) **Greatham Allotment Charity** – Cllr Jerrard.

j) **Community Forum** – Cllr Jerrard . Next meeting 17th May 10.30am

k) **Joint Meeting of SDNPA and HALC** – Cllrs D Rudd & Regan.

l) **CTCG** – Cllr Jerrard. Next meeting 17th May.

m) **The Old Church** – Next meeting 30th May 3.30pm, the Church of St John the Baptist.

An application for funding from Tesco has been made. We will know by 1st may if we have been accepted. If we are, we will receive one of £4000, 2000, or £1000 depending on how the Tesco shoppers vote. Request for funding with the most tokens receives the £4000 and so on.

An application for funds has also been submitted to William Morris foundation and the Leche Trust.

Cllr D Rudd met someone from Southampton University but unfortunately they are not interested.

Cllr D Rudd will contact EHDC regarding the building regs required for the windows in the door. He will also talk to David Self for an opinion as to whether anything else could be done to improve the ventilation in the church.

- n) **Lengthsman Scheme** – Cllr D Rudd suggested we could ask them to cut the triangle of grass by snailing lane. Cllr Whelan suggested this should wait until the current roadworks were completed. A query was raised as to whose responsibility that area of grass is. **Action clerk**

It was unanimously agreed to continue using the lengthsman system for cutting the playground grass. **Action clerk**

- o) **Parish Communications** – Cllr Whelan.

The Annual Parish Meeting was agreed unanimously to be held on 26th April at the Village Hall at 7.30pm. Councillor Jerrard kindly offered to supply cheese and wine. The Agenda will be published by 18th April.

County Councillor Clarke confirmed that he will be able to attend.

The following will be asked to give a brief presentation at the APM:

Jackie Cheesman on the Allotment charity, Alan Bridgman on the Old Church (CR), The PCSO (CR), Councillor Packet on Speedwatch volunteers (TW), Longmoor Camp (AC), Josh Dale-Harris on the Village Hall (CR)

- p) **Speedwatch** – Cllr Whelan suggested that maybe we should carry out the speedwatch operations once every 4 or 6 weeks which would make the task less onerous and perhaps easier to recruit volunteers.

11. Parish Council Finances

- a. **Financial Report** –

Financial Report – bank current balances are not known as the latest statements have not yet been received. The new church cheque for £73.50 has not yet been sent. A new Invoice for £14.00 has been received for St John the Baptist and one for £440 for the outgoing clerk. These were approved. Proposed Cllr Jerrard and seconded Cllr Cheesman. It was agreed to send the payment to the outgoing clerk once the timesheet has been received.

Jackie Cheesman asked when the order would be sent to Simon Sharpe Electrical to install electricity supply for a new defibrillator. **Action CR/TW**

Transfer of Funds between the reserve account and current account – it was agreed that a transfer would be made to cover the currently unpaid cheques.

- 12. Approval of Payments** – To review and approve the following payments to be made to employees and suppliers for the services provided to the Parish Council.

| Payee | Purpose | Amount |
|----------------------------|---|----------------|
| Ms Rachel Audsley | Salary 6th march to 31 st March 2017 | £440.00 |
| St John the Baptist Church | Room Hire | £14.00 |
| | Total Payments | £454.00 |

- 13. Correspondence** – To discuss items of correspondence received :

| Date | From | Details |
|------------|--------------------|-------------------------------------|
| 27th March | Lucy Whittle, EHDC | The Great Get Together 17/18th June |
| 27th March | Jo Utting, EHDC | Policing Survey |
| 25th March | Jane Brighton GVH | Request for Grant |
| 18th March | Adam Carew | Speedwatch |

A discussion was held between the councillors regarding supporting the GVEC request for a grant towards a G-Fest afternoon on 1st July. GVEC were reminded that these requests for a grant should be with us in September each year. The councillors agreed to award a grant of £350 towards this event as the GVEC events have proved successful with the villagers and their families. This is subject to receiving an income and expense report after the event. Cllr Jerrard proposed and was seconded by CllrD Rudd

- 14. Report of Planning Chairman** –
- 15.** Minutes will be available at next meeting 18th April.
- 16.** Any matters arising will be dealt with on 18th April
- 17. Parish clerk** – Cllrs Jerrard and Whelan will liaise with Cllrs Rudd and Packett to advertise for a replacement clerk.
- 18. Notable Meeting Dates not listed above** – none.
- 19. Date of next meeting.**

The Annual Parish Meeting will be held on Wednesday 26th April 2017 in the Village Hall
The next Parish Council meeting will be on Monday 8th May. This will be the Annual General Meeting of the Parish Council

- 20. Close of meeting**

The council meeting was closed at 8.45pm.

ACTION LIST

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| 10. | 06.03.17 Item 11h | EP | To investigate the repositioning of the bus stop and the need for hardstanding in addition to the slow drainage outside Deal Cottage | Open |
| 11. | 03.04.17 Item 8 | Clerk | Clerk to ask Highways to raise the lighting level in Bakers Field. | Open |
| 12. | 03.04.17 Item 10d | AC | AC to look into fallen branches in the track off Wolfmere Lane | Open |
| 13. | 03.04.17 Item 10n | Clerk | The clerk to find out whose responsibility the triangle of grass is at the end of Snailing Lane | Open |
| 14. | 03.04.17 Item 10o | CR TW AC | CR to invite Alan Bridgman, the PCSO to the APM. TW to ask EP about Speedwatch, AC to ask Longmoor Camp, CR to ask Josh Dale-Harris | Open |
| 15. | 03.04.17 Item 11 | CR/TW | CR/TW to progress sending order to Simon Sharpe Electrical for installation of the electricity supply for the difib. | Open |
| 16. | 03.04.17 Item 12 | Clerk | The clerk to make the payments. | Open |