

Greatham Parish Council

Minutes of the Parish Council meeting of Greatham Parish Council Old Church Advisory Committee held at St John the Baptist Church on Wednesday 15th March 2017 at 7.30pm

Present Chairman A Bridgman (AB), Theresa Whelan (TW), Carole Rudd (CR), Anne Ballard (ACB), Anna Dale-Harris and Rachel Audsley (RA) (The Parish Council Clerk).

1. Chairman's Announcements

The Chairman welcomed the members to the meeting.

2. Apologies for Absence

There were apologies from Peter Merz, Debbie Hedicker, Boopie Cope, David Redman and David Rudd.

3. Minutes of the Old Church Sub Committee meeting on 28th November 2016

The minutes of the meeting of 15th March 2017 were approved and signed.

4. Matters arising from the minutes of the Old Church Sub Committee meeting on 24th January 2017.

It was noted that the noticeboard text had been received and the noticeboards will be completed at the end of term over the Easter holidays. Ann to double check the date to be added to the board. Action ACB

It was agreed at the last meeting to have a standing agenda item called "Maintenance". The Clerk to ensure heading is added to subsequent agendas. Action RA

Blue hose update. It is now established the hose is fitted into the wall, but the pipe out of the ground is not connected. Ann to check with Peter or Jim as to when this will be completed. Action ACB

5. Alabaster Tomb update.

The Clerk confirmed that she was unable to speak to Peter Fellows at EHDC, however his last email confirmed the grant application would be put before committee early March. The Clerk will follow up which committee it will go before and confirm if funding had been agreed and update with any news. The Clerk would also chase up the William Morris application to confirm receipt of application, how far along the process it is and to update the applicant contact details with the current Clerk. Depending on the outcome of the applications, it was decided at the Parish Meeting that Torquil may need to be postponed. Theresa to update Torquil. Action RA/TW

Anna Dale-Harris confirmed that she was awaiting an update from funding before submitting the application to La Leche and sought clarity on the process should the applications not be successful and asked would the Parish Council cover the funding. CR and TR confirmed that the Parish Council had enough reserves to proceed with the works, however it would be on the basis of a loan and payback would have to be in the form of fund raising, however they had set aside £2,000 towards the Old Church as they do each year, but that wasn't specifically for the tomb. With the potential funding already in place there is currently around a £3,000 shortfall.

It was agreed that the Clerk would establish whether permission was required to create and opening in the door as agreed at the last meeting and if any Listed Building consent was required. Action RA

It was noted that there was inconsistency to the information provided on grant applications, therefore it was decided that all future applications would be completed during the meeting with a final version circulated before submission going forward. Action ALL

Anna Dale-Harris has written a piece for the village magazine and has provided information for the website to be updated. She is currently working on the general leaflet and is proposing an A4 bi-fold leaflet which will hold information. The Clerk is to enquire with the printer of the village magazine with regard for a quotation using standard paper vs heavier paper and to take to the Parish Council for possible funding. Action RA/ADH

6. Event Planning for 2017.

Various suggestions were discussed, and the following outline of events was agreed.

March 2017 Article in the Parish Council Newsletter

It was noted that an article on the Old Church, tree planting and bee keeping had been provided to the clerk for the March newsletter. CR to send details of Messy Church to the Clerk. Action RA

March 2017 Maintenance Day (25th March 10am onwards)

All to promote the event by word of mouth. Ask friends and neighbours to attend and bring their own tools. AB to put up notice of event on board. Action ALL/AB

April 2017 Decorate and celebrate the Tomb (15th April).

ADH is happy to donate marmalade and provide greeting cards for sale. Ann to check with Graham Johnson to confirm his arrival time and that he would be happy to be on hand to answer any questions from the public. ACB to ensure this is publicised and will also ensure repeat dates and extra details are added to the village magazine. Action ADH/ACB

June 2017 Old Church open to coincide with New Church Patronal Day (24th)

July 2017 Summer Event (Pimms Open Air) (29th July, 6-8pm).

It was agreed the at the above event would follow the same format as last year, but the raffle prizes to be reduced to a maximum of 6 with ticket sales to commence on 1st July. ACB to allocate jobs to other available members and arrange sub meetings with volunteers. Action ACB

The events below to be discussed at a later meeting.

September 2017 Activity to link with Ride and Stride (9th September)

December 2017 Carol singing in the Old Church (9th December)

7. Financial Report – to review current finances.

The Clerk had advised that a total of £105.60 had been received since the last statement. This included a cheque from ADH for £90.60 profit from selling Old Church cards, £5.00 donation and a £10.00 donation towards the Tomb. AB also advised that he had today banked donations worth £75.00 that was made up of two donations (£25 & £50) as a result of the appeal in the village magazine.

It was noted that any donation details would be printed onto the bank receipts going forward for audit purposes. The Old Church accounts is currently £1,323.09.

8. Storage Facilities

The Parish Council had discussed erecting a storage shed on site and their general consensus was for a 7 x 5 shed to store tools, lime and sand etc. and they had received a kind donation to cover the cost of the shed.

After much discussion as to the purpose of the shed and size it was decided that Alan would measure the space available and advise the best size and location for the shed. **Action AB**

9. AOB:

None.

10. Date of next meeting – the next meeting will be held on Tuesday 30th May at 3.30pm in the Church of St John the Baptist.

11. Close of meeting – the meeting closed at 9.17pm.