

Greatham Parish Council

Minutes of the Parish Council Meeting held at the Church of St John the Baptist on Monday 6th March 2017 at 7.30pm

Present Chairman C Rudd, Councillors Cheeseman, S Jerrard, D Rudd, T Whelan E Packett and Mrs R Audsley (the clerk).
10 members of the public were also present.

- 1. Chairman's Announcements** – The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.
- 2. Apologies for Absence** - Apologies had been received from Cllrs Regan and District Councillor Budden
- 3. Declarations of Interest** - There were no declarations of interest.
- 4. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.**

Oliver Rook gave an update with his dealings with the Council with regard to the Asset Community Value listing for the Greatham Inn. He had been unable to speak to the individual responsible, but had obtained a copy of the necessary application and guidance notes and having completed in the past a similar application was seeking approval from the Parish Council to complete the application on the parish councils behalf.

Linda Carr asked why we were looking at such a venture, Oliver Rook gave a brief background of how this came about due to the publican giving notice to leave as the more sold, the higher the prices were for the pub. The publican has now reached an agreement with Enterprise who own the lease, however by applying for Community Asset Value, we can secure the pubs future should the agreement with Enterprise end.

Proposer Cllr Cheesman, 2nd Cllr Wheelan and all in favour for the application to be completed.

Sue Booton asked if the District and County Councillor were joining as she would like to ask about a proposed crossing point at Shipwrights way and the Digby roundabout. This is the new track from Whitehill where it meets the Digby roundabout before the village turning and crosses to the layby.

There are currently plans for two pelican crossings in Bordon and she would like to know plans for Greatham.

The Clerk would put in a request to Highways via Vaughan Clark

Action RA

Doris Voice asked if there had been any update on Bakers Field car parking and Mrs Pink asked if the netting around the garden previously reported had been looked at by Hampshire Council on 5th January.

The Clerk will seek an update for the next meeting.

Action RA

5. Minutes of the Parish Council Meeting on Monday 6th February 2017

The minutes were reviewed and Councillor Wheelan stated that point 4 Tree Planting should have incorporated the planting of hedging outside the school. And the second paragraph should read "Hopeswood". After amending the minutes all Councillors accepted as a true and accurate record of the meeting, proposed by Councillor Jerrard and seconded by Councillor Cheesman. The Chairman signed the minutes.

6. Matters arising from the Parish Council Meeting on Monday 6th February 2017

There were no matters arising.

7. Review of Action log – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status	Update
1.	06.06.16 Item 9	SS	Councillor Whelan, Regan and Packett should be added as signatories. The clerk to circulate the bank mandates for completion.	Open	Open
2.	11.07.16 Item 12b.2	SS	The Clerk was asked to investigate getting a new bus shelter for Longmoor Road.	Ongoing	With EP
4.	07.11.16 Item 10e.i	AC	Cllr Cheesman to fix the lock on GVH noticeboard.	Closed	Closed
5.	06.02.17 Item 4	KB	DCllr Budden to follow up the problem with parked business vehicles on Longmoor Road.	Open	Open
6.	06.02.17 Item 10i	SS	Cllr Whelan expressed her concern at exposing the PC to any level of liability. Clerk to investigate.	Open	Closed
7.	06.02.17 Item 10ii	SS	A parishioner noted that he had recently gone through the process of listing a property in London and offered his services. Clerk to research and report back to the PC in due course.	Open	Open
8.	06.02.17 Item 11a	SS	Clerk to supply the details for an alternative playground inspector for this year.	Closed	Closed
9.	06.02.17 Item 11m	SS	Clerk to give the instruction to Torquil.	Open	Open
10.	06.02.17 Item 11o	SS	Clerk was asked to contact the school for a summary/report to go in the newsletter.	Closed	Closed
11.	06.02.17 Item 16	SS	The Clerk to make the comments.	Closed	Closed

8. Update on latest news from Greatham Village Hall – Josh Dale-Harris, Chairman.

Josh Dale-Harris Chairman of the Village Hall committee started by stating that the purpose of tonight was to explain the proposed plans to refurbish Greatham Village main hall and presented some slides to give some structure to what he wanted to say.

He went on say that GVH was run by 9 volunteer trustees, 6 of those elected and gave a history of the changes to the hall over the years and explained that the extension has resulted in an increase in bookings and that the nursery provided good revenue and its rent is about to increase to £25k per annum. The surplus income is then reinvested within the community.

It is felt that the refurbishment is needed in order to bring the main hall up to the same standard as the extension and ran through the changes showing the layout of the new proposals, this would also include some of the following.

- Redecoration in a neutral palette
- Insulation of the walls
- Overhaul of the wooden floor and removal of the discoloured patches
- New heating, wiring and electrics including flexible lighting for different uses and an improved sound system
- The current access to the outside area is through a fire door, therefore new installations of windows and bi-fold doors across the rear in order to utilize the light and outdoor space available including a new separate fire exit.

Councillor Cheesman suggested talking to U-Do with regard to the sound system.

Doris Voice asked "How much do you earn in rent? Josh answered that £13k per annum with £10k running costs (excluding the nursery)

Councillor Wheelan asks if the regular hall users were happy to go away and come back whilst the refurbishment takes place? Josh advised that the Summer months were chosen to lessen the disruption to regular users.

Do villagers get a discount for using the hall? Josh confirmed that if events are for the village we agree to a 75% deduction on their rent.

Doris Voice asked how much did you put toward the nursery school toilets? As she remembered having to fund raise for these when her child was at the nursery school some years ago. Josh couldn't remember and confirmed we were here to discuss the proposed renovation. However, he did confirm that the nursery rent has increased from £15k to £25k in the years that they have been there.

Jackie Cheesman asked that now the nursery hours have increased have you assessed the usage vs the rent they pay? Josh stated that we let on the building, not the activities and they can use it how they like. The commercial property experts Jacobs and Hunt feel that we are getting a good deal from a commercial rate perspective.

Doris Voice feels if we spend £60-80k on the refurbishment the investment is high for very little benefit when you look at the yearly income.

Sue Booton went on to say that the Village Hall was used and supplied for the villagers it was left to the villagers to use for free.

Jackie Cheesman asked why the Village Hall Committee could not honour that agreement. Josh confirmed that the hall was never offered for free but gave substantial discounts for villagers.

The Chairman confirmed that a lot of time had been spent coming up with new rates for the regular hall users.

After much heated debate, the Chairman reminded the meeting that we were here to discuss the proposal and any in depth discussion should be left until the AGM.

Ann Ballard asked if the sound system would address the acoustics in the room. Josh confirmed that no one else had experienced issues but they will get this checked out.

Councillor Rudd asked if there were plans to have a hearing loop fitted? Josh confirmed that he would look into this feature.

When asked why a new sound system was needed, Josh explained that the wrong wiring was used and it currently doesn't work well. Oliver Rook asked if there were plans for a projector and WIFI point. Josh confirmed this would be looked into and is high on the agenda. Oliver also asked if Solar panels had been considered. Josh confirmed it was looked into, however the cost of fitting vs the solar tariff it's not currently feasible but is something they may consider in the future.

Jackie Cheesman asked if the floor had been looked at as either the previous flooring or the space underneath was very damp. Josh confirmed that the floor seems fine, but will be inspected at the time, however the current plan was to take the stained section out and replace.

Ann Ballard asked if there will be a breakdown of costs of where the money is being spent?

Josh confirmed that all items will be itemized within the building quotations and once the tenders had been received they will compare all elements in due course.

The Chairman thanked Josh Dale-Harris for his time.

9. Report of County Councillor – To hear the report from the County Councillor and raise any concerns.

The County Councillor reported that local unemployment rates continues to fall.
The contract for Hampshire's Highways has been awarded to Skanska and will commence on 1st August and will run up to 2024 with an option to extend a further five years.
He confirms that the Council tax rise for Hampshire 4.99% and extra investment in charging points for electric vehicles of which Hampshire currently have 14 points.
As of May some 900 buses in Hampshire will be fitted with contactless payment history.

10. Report of District Councillor – To hear the report from the District Councillor and raise any concerns.

EHDC followed up a report on recent activity at the site behind Highfield Cottages. The Officer confirmed that after his visit last week there was no evidence of new activity therefore it was assumed that the activity was simply some minor landscaping. However, not to hesitate in contacting the District Councillor or Parish Council should any activity be spotted.

He confirmed that the Dragons teeth had been installed to deter parking near the school and EHDC has now set its budget for the coming year which will see a reduction in the EHDC share of the council tax of 2.6%, the second consecutive year that council tax has been reduced.

The District Councillor has confirmed that he is still working on proposals for the relocation of the travellers sites to land to be vacated by the Army at Longmoor camp and is currently awaiting the results of the TAG Farnborough consultation.

11. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups –

a) **Playground** – Cllr Cheesman.

Cllr Cheesman would like to stain all the playground equipment at the end of April and will provide the Clerk with costs in readiness for discussion at the next meeting to seek approval of expenditure.

Action AC

b) **Highways, Public Transport and Traffic** – Cllrs D Rudd, Packett and Regan.

Cllr Packett advised that the PCSO had spoken to the owner of the truck alongside Longmoor Road and has suggested that it be parked on the opposite side to Hopeswood, but the Parish must report back that it's affecting the bus to get any long-term resolution.

Car parked in layby – Cllr Packett to raise with the PSCO at the next coffee morning.

Action EP

c) **Footpaths and Bridleway** – Cllr Packett and Mrs Booton.

Footpaths appear to be in order and still awaiting an update on bridleway 11.

d) **Tree Warden** – Adam Gibson and Anna Dale-Harris.

Anna previously suggested organizing hedging to screen the cars alongside the school. Sue Booton asked what the costs for ongoing maintenance would be? Doris Voice asked why more hedges were required and that we were enclosing the village even more and refers to the existing trees put up near the playground.

The general public consensus was opposed to new trees due to ongoing maintenance cost, enclosing the village and the types of hedgerows suggested due to a safety point of view around children.

The general opinion from the Parish Council was that further hedges were not needed and suggested clarity between the School and Anna be sought further with regard to type of tree, whose boundary they will sit within and who will maintain.

- e) **Greatham Village Hall** – report to be supplied by GVH.

The Chairman reported that GVH are continuing the GPC to store items at no cost.

- f) **Coryton Trust** – Cllrs Jerrard and C Rudd.

Two applicants have been received for co-option at the meeting on 12th April.

- g) **Liss Greatham and Hawkley Friendship Fund** – Cllr Jerrard.

- h) **HALC/EHAPTC** – Cllrs C Rudd & Regan. Meeting 8th March, 7.30pm, Greatham Village Hall.

It was agreed that the current bus stop requires hard standing and a raised area to allow passengers ease of access.

It was suggested that the bus stop opposite Toll House corner was moved due to the bus being unable to maneuver properly due to cars parking at the stop. An alternative was discussed by moving to outside the Manor House due to accessibility and hard standing. Cllr Wheelan to email and ask if possible.

Oliver Rook also asked if at the right forum, could the surface outside Deal Cottage be assessed as a large puddle forms regularly and is slow to drain away.

Action TW

- i) **Greatham Allotment Charity** – Cllr Jerrard.
- j) **Community Forum** – Cllr Jerrard advised that Ferris Cowper had reported that there would be a care home in Bordon and that he was trying to get an A&E department for minor injuries at the hospital which will be built.
- k) **Joint Meeting of SDNPA and HALC** – Cllrs D Rudd & Regan.
- l) **CTCG** – Cllr Jerrard confirmed that parking along Longmoor Road had been highlighted.
- m) **The Old Church** – Next meeting 15th March, 7.30pm, the Church of St John the Baptist. Cllr Rudd advised that he had met with an Archaeologist lecturer from Southampton who would like to visit the site on Saturday 18th March.

Cllr Wheelan provided details of a 7x5 shed from B&Q to house storage of equipment for the Parish Council. There were no objections to the proposal at the meeting and all Councillors unanimously agree to placing a shed on site.

- n) **Lengthsman Scheme** – It was unanimously agreed that Greatham would continue to participate in the lengthsman scheme.
- o) **Parish Communications** – Cllr Whelan.
- p) **Speedwatch** – Cllr Packett advised that it has been difficult to get anyone to commit to becoming the Speedwatch Co-ordinator. It was decided to try and advertise in the Parish Magazine and Newsletter.

12. Parish Council Finances

- a. **Financial Report** – as of 22nd February 2017

Financial Report - The current account balance was £50.00. The reserve account balance was £27,966.44 The Old Church account balance was £394.68

- b. **Change of Clerk details** – to review and sign a letter to NatWest to change the name and address details for the Clerk.
- c. **Cancel Standing Order for Stephanie Spence** – to review and sign a letter to NatWest to cancel the monthly salary standing order. The Chairman read out a letter asking for termination of the Standing Order effective from 27th February 2017. All Councillors unanimously agreed and The Chairman and Councillor Packett signed the letter.
- d. **Estimate from Simon Sharpe Electrical** – to review and approve an estimate for £253.81 to install electricity supply for a new defibrillator. It was agreed that the council would instruct the above contractor to install the electricity supply. Proposed by Councillor Cheesman and 2nd by Councillor Wheelan.
- e. **Transfer of Funds between the reserve account and current account** – it was agreed that in order to cover expenses between now and year end £3,000 would be transferred into the current account.

- 13. **Approval of Payments** – To review and approve the following payments to be made to employees and suppliers for the services provided to the Parish Council.

Payee	Purpose	Amount
Ms Stephanie Spence	Salary 1 st Feb 2017 to 28 th February 2017	£476.67
St John the Baptist Church	Room Hire	£73.50
	Total Payments	£550.17

- 14. **Correspondence** – To discuss items of correspondence received :

Date	From	Details
03.02.17	Tom Horwood, Executive Director, East Hampshire & Havant Councils	Impact of Farnborough Airspace Change Proposal
09.02.17	Vicki Colwell Major Planning Projects Officer South Downs National Park Authority	SDNPA Community Infrastructure Levy
10.02.17	Laura, Clerk, Grayshott PC.	Parish Lengthsman Scheme 2017/2018. Notification of scheme continuation.

15. Report of Planning Chairman – to highlight any current issues.

Draft

16. Notable Meeting Dates not listed above – none.**17. Date of next meeting.**

The Clerk advised that the next Parish Council meeting will be held on Monday 3rd April 2017.

A Planning Sub-Committee Meeting will be held on Monday 20th March 2017 if applications are received.

The Annual Parish Meeting will be held on Wednesday 26th April 2017 and the suggested speakers would be as follows.

District and County Councillors

Alan Bridgeman update on the Old Church

Josh Dale-Harris GVH Update

MOD update

18. Close of meeting

The council meeting was closed at 9.17pm.

ACTION LIST

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3.	07.11.16 Item 4.iii	KB	A parishioner noted that overgrown brambles had been cut but not removed in Bakersfield. D.Cllr Budden to investigate.	Ongoing
4.	07.11.16 Item 10e.i	AC	Cllr Cheesman to fix the lock on GVH noticeboard.	Closed
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8.	06.02.17 Item 11a	SS	Clerk to supply the details for an alternative playground inspector for this year.	Closed
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10.	06.02.17 Item 11o	SS	Clerk was asked to contact the school for a summary/report to go in the newsletter.	Closed
11.	06.02.17 Item 16	SS	The Clerk to make the comments.	Closed
12.	06.03.17 Item 4i	RA	The Clerk was asked to raise with Highways any plans for a crossing at the Digby roundabout	Open
13.	06.03.17 Item 4i	RA	Clerk was asked to contact EHDC for a update on Bakers Field	Open

14.	06.03.17 Item 11b	EP	Cllr Packett was asked to raise the parking in the layby with the PCSO	Open
15.	06.03.17 Item 11h	TW	To investigate the repositioning of the bus stop and the need for hardstanding in addition to the slow drainage outside Deal Cottage	Open

Draft