

Greatham Parish Council

Minutes of the Parish Council Meeting held at the Church of St John the Baptist on Monday 5th December 2016 at 7.30pm

Present Chairman C Rudd, Councillors Cheeseman, S Jerrard, D Rudd, E Packett, T Whelan and Ms S Spence (the clerk).
C.Cllr V Clarke, D.Cllr K Budden.
3 members of the public were also present.

- Chairman's Announcements** – The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.
- Apologies for Absence** - Apologies had been received from Cllr S Regan.
- Declarations of Interest** - There were no declarations of interest.
- Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.**

A parishioner noted that the owner of 5 Bakers Field had fenced off the grass verge which lies in front of their property. The Clerk to write to Radian Housing to raise this issue and ask them to write to the resident requesting they remove the fencing. Action SS

- Minutes of the Parish Council Meeting on Monday 7th November 2016**
The minutes were reviewed and accepted as a true and accurate record of the meeting, proposed by Councillor Packett and seconded by Cllr Jerrard, all agreed and they were signed by the Chairman.
- Matters arising from the Parish Council Meeting on Monday 7th November 2016**
D.Cllr Budden noted that he had placed an order for a new bin at Toll House Corner. There was a discussion around the location of the monthly Parish Council meetings. It was agreed that they would continue to be held in the Church of St John the Baptist until after the March meeting, when the situation would be reviewed.
- Review of Action log** – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status	Update
1.	06.06.16 Item 4b	SR	Village Plan viability to be explored in the Autumn.	Open	Open
2.	06.06.16 Item 9	SS	Councillor Whelan, Regan and Packett should be added as signatories. The clerk to circulate the bank mandates for completion.	Open	Open
3.	11.07.16 Item 12a.5	SS	The Clerk to contact John Coney at Hampshire Playing Fields Association regarding funding for new playground equipment.	Open	Open
4.	11.07.16 Item 12b.2	SS	The Clerk was asked to investigate getting a new bus shelter for Longmoor Road.	Open	EP to advise.

5.	11.07.16 Item 12p	EP/C R	Cllr Packett and Chariman Rudd to print and distribute posters to local establishments. Cllr Packett to speak with the primary school headteacher to discuss the possibility of promoting the scheme to local parents / families.	Open	Open
6.	05.09.16 Item 13a	SR	Cllr Regan to speak to the Greatham Inn re New Grant Scheme available to Rural Retailers.	Open	Open
7.	05.09.16 Item 13d	SR	Whitehill and Bordon Survey of Equestrians – Cllr Regan to report back.	Open	Open
8.	03.10.16 Item	SR	Cllr Regan to collate and send comments on the Local Government Finance Settlement Consultation.	Open	Open
9.	07.11.16 Item 4.i	AB	Cllr Whelan asked if it was worth noting the registration of any driver seen using their mobile phone. PCSO Byrne to investigate.	Open	Closed
10.	07.11.16 Item 4.ii	KB	D.Cllr Budden to look into getting another bin for Toll House Corner.	Open	Open
11.	07.11.16 Item 4.iii	KB	A parishioner noted that overgrown brambles had been cut but not removed in Bakersfield. D.Cllr Budden to investigate.	Open	Open
12.	07.11.16 Item 10b	SS	Clerk to write to L'Abri to request its members not to park on the grass verges on Fridays.	Closed	Closed
13.	07.11.16 Item 10c	SS	Clerk to write to HCC to request repairs to pavement on Selbourne Road. Clerk to request repairs to footpath between the Church and Toll House Corner.	Open	Closed
14.	07.11.16 Item 10d	SS	Cllr Cheesman expressed concerns over the chestnut tree on the green by the Old Church. Clerk to ask Adam Gibson to examine the tree.	Closed	Closed
15.	07.11.16 Item 10e	SS	Clerk was asked to write to GVH to note that the hall is too cold for meetings in winter.	Closed	Closed
16.	07.11.16 Item 10e.i	AC	Cllr Cheesman to fix the lock on GVH noticeboard.	Open	Open
17.	07.11.16 Item 10p	SS	Clerk noted that she was working with Headley with a view to trialing their Speed Limit Reminder service. Clerk to provide costs and timings in December.	Ongoing	Open
18.	07.11.16 Item 12	SS	The Clerk to make the payments.	Closed	Closed
19.	07.11.16 Item 13a	SS	The Clerk to put a notice in the village magazine to publicise the need for everyone to pick up litter.	Open	Closed
20.	07.11.16 Item 13d	SS	The Clerk to send letter from KB to Chairman Rudd for her to send out.	Open	Closed
21.	07.11.16 Item 17	SS	The Clerk to make the planning comments.	Closed	Closed

8. **Parish Council Meeting Schedule for 2017** – the proposed dates were approved. Clerk to put on the website. Action SS

9. Report of the County Councillor

Hampshire County Council has been successful in reducing carbon emissions; now 35.8% lower than in 2010. The reduction in costs has amounted to nearly £3m a year, savings made in part by making many buildings more energy efficient and installing energy efficient street lights.

The latest take up of rural broadband has been higher than expected which will release more funding.

Local councils are requested to check all grit bins and inform the Highways department if they are getting low. The full report is filed with these minutes.

10. Report of the District Councillor

District Councillor Budden noted that the Boundary Commission is reviewing the layout of the wards in E.Hampshire to balance up the numbers of residents in each ward. This is a work in progress. Cllr Cheesman noted that there is a lot of new housing being built just over the ward border in Whitehill, and that these residents will access many of Greatham's amenities. D.Cllr Budden noted that he would raise this issue with the appropriate department. Action KB

11. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.

- a) **Playground** – Cllr Cheesman is working on scoping out a junior zipwire.
- b) **Highways, Public Transport and Traffic** – Cllr Packett.
- c) **Footpaths and Bridleway** – Cllr Packett and Mrs Booton. Clerk to write to HCC to chase the requested repairs to pavements and footpaths in the village. Action SS
- d) **Tree Warden** – Adam Gibson and Anna Dale-Harris. Cllr Cheesman noted that Adam Gibson had reviewed and pruned the chestnut tree on the green by the Old Church.
- e) **Greatham Village Hall** – Cllr C Rudd. Clerk was asked to write to GVH to request a written monthly report/update for review at the monthly PC meetings. Action SS
- f) **Coryton Trust** – Cllrs Jerrard and C Rudd. Cllr Jerrard noted the trust has a new chairman, Mike Kendall who will stand for the next 6 months.
- g) **Liss Greatham and Hawkey Friendship Fund** – Cllr Jerrard. The overriding issue is the lack of applications. Marketing activity has been agreed and is underway.
- h) **HALC/EHAPTC** – Cllrs C Rudd & Regan. It was noted that more planning training sessions are needed for councillors. There was a discussion about a possible planning newsletter produced by EHDC. D. Cllr Budden to investigate. Action KB
- i) **Greatham Allotment Charity** – Cllr Jerrard noted that a meeting had been held and there were actions to try to promote the Charity. Alan Bridgeman noted that logs for household use have been offered at a cheap price and it was agreed that £60 would be released from the trust fund to pay for these. Logs to be offered to locals deemed to be vulnerable/in need.
- j) **Community Forum** – Cllr Jerrard.
- k) **Joint Meeting of SDNPA and HALC** – Cllrs D Rudd & Regan.
- l) **CTCG** – Cllr Jerrard. Next meeting Wednesday 14th December 2016, 1300-1430 at Fire Station, Conde Way, Bordon.
- m) **The Old Church** – Cllrs D Rudd & Whelan. Alan Bridgman noted the Carol Service on 10th December at 5pm. Cllr D Rudd to investigate shed suppliers. Action DR
- n) **Lengthsman Scheme** – Clerk noted reluctance from other parish councils to advertise for Lengthsman tenders. Clerk was asked to request that they consider advertising in local parish magazines/newsletters. Action SS
- o) **Parish Communications** – Cllr Regan. It was agreed to work towards producing the next Newsletter for February. Councillors should come to the January meeting with ideas. Action ALL
- p) **Speedwatch** – Cllr Packett. It was agreed that the brightly coloured sign previously distributed via email would achieve maximum impact. Clerk to ask the supplier to create the artwork. Action SS

12. Parish Council Finances

- a. Financial Report - The current account balance was £50.00. The reserve account balance was £30,389.13. The Old Church account balance was £206.35.
- b. The grant application form from the CAB was proposed by Cllr Whelan, seconded by Cllr Cheesman, all approved. The Clerk to post the cheque.

13. Approval of Payments – The following payments were approved. The Clerk to make the payments.

Payee	Purpose	Amount
Ms Stephanie Spence	Salary 1 st November to 30 th November 2016	£476.67
Greatham Village Hall	Rent 2015-16	£350.00
David Rudd	Playground swings repair	£180.00
	Total Payments	£1,006.67

14. Correspondence – the following items of correspondence were discussed.

Date	From	Details
07.11.16	Lisa Kirby-Hawkes - Development Planning Manager Strategic Planning Hampshire County Council.	Hampshire County Council – Consultation on revisions to the Hampshire draft of Community Involvement Consultation (planning).
15.11.16	Abby Sullivan Countryside Access Ranger (Community Engagement).	Expressions of interest for Footpath Workshop early 2017.
21.11.16	Jenny Hollington, Secretary, EHAP&TC.	Request to inspect local grit bins.
22.11.16	District Councillor Keith Budden.	Appeal decision for Land to the north of 8 Woolmer Cottages, GU33 6BH.

Item b – the Clerk noted that she had expressed interest in attending the workshop.

Item c – councillors agreed to check all the parish grit bins.

15. Report of Planning Chairman – there was no report. D.Cllr Budden was asked to investigate the situation with caravans at Springwood Stables. Action KB

16. Notable Meeting Dates not listed above – none.

17. Date of next meeting.

The Clerk advised that the next Parish Council meeting will be held on Monday 9th January 2017.

A Planning Sub-Committee Meeting will be held on Monday 23rd January 2017 if applications are received.

18. Close of meeting

The council meeting was closed at 8.55pm.

ACTION LIST

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3.	11.07.16 Item 12a.5	SS	The Clerk to contact John Coney at Hampshire Playing Fields Association regarding funding for new playground equipment.	Open

4.	11.07.16 Item 12b.2	SS	The Clerk was asked to investigate getting a new bus shelter for Longmoor Road.	Open
5.	11.07.16 Item 12p	EP/C R	Cllr Packett and Chariman Rudd to print and distribute posters to local establishments. Cllr Packett to speak with the primary school headteacher to discuss the possibility of promoting the scheme to local parents / families.	Open
6.	05.09.16 Item 13a	SR	Cllr Regan to speak to the Greatham Inn re New Grant Scheme available to Rural Retailers.	Open
7.	05.09.16 Item 13d	SR	Whitehill and Bordon Survey of Equestrians – Cllr Regan to report back.	Open
8.	07.11.16 Item 10e.i	AC	Cllr Cheesman to fix the lock on GVH noticeboard.	Open
9.	07.11.16 Item 10p	SS	Clerk noted that she was working with Headley with a view to trialing their Speed Limit Reminder service. Clerk to provide costs and timings in December.	Ongoing
10.	05.12.16 Item 8	SS	Clerk to put the 2017 meeting dates on website.	Open
11.	05.12.16 Item 10	KB	D.Cllr Budden to follow up on Cllr Cheesman's concerns over new housing in Whitehill and these residents using Greatham amenities.	Open
12.	05.12.16 Item 11c	SS	Clerk to chase the council on footpath repairs.	Closed
13.	05.12.16 Item 11e	SS	Clerk was asked to write to GVH to request a written monthly report/update for review at the monthly PC meetings.	Closed
14.	05.12.16 Item 11h	KB	D.Cllr Budden to looking into a possible planning newsletter produced by EHDC.	Open
15.	05.12.16 Item 11m	DR	Cllr D Rudd to look into getting a shed for the Old Church.	Closed
16.	05.12.16 Item 11n	SS	Clerk was asked to request that the lead Lengthsman parish consider advertising for tenders in local parish magazines/newsletters.	Closed
17.	05.12.16 Item 11o	ALL	It was agreed to work towards producing the next Newsletter for February. Councillors should come to the January meeting with ideas.	Open
18.	05.12.16 Item 11p	SS	It was agreed that the brightly coloured sign previously distributed via email would achieve maximum impact. Clerk to ask the supplier to create the artwork.	Open
19.	05.12.16 Item 15	KB	D.Cllr Budden was asked to investigate the situation with caravans at Springwood Stables.	Open