

Greatham Parish Council

Minutes of the Parish Council Meeting held at Greatham Village Hall on Monday 7th November 2016 at 7.30pm

Present Chairman C Rudd, Councillors Cheeseman, S Jerrard, D Rudd, E Packett, T Whelan and Ms S Spence (the clerk).
C.Cllr V Clarke, D.Cllr K Budden.
6 members of the public were also present.

- 1. Chairman's Announcements** – The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.
- 2. Apologies for Absence** - Apologies had been received from Cllr S Regan.
- 3. Declarations of Interest** - There were no declarations of interest.
- 4. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.**

PCSO Alex Byrne gave an overview of recent crime in the area. Cllr Whelan asked if it was worth noting the registration of any driver seen using their mobile phone. PCSO Byrne to investigate.

Action AB

Cllr Whelan asked about owners who do not pick up dog waste and people who litter. D.Cllr Budden advised that EHDC can give out tickets and said he will ask them to patrol in Greatham. It was noted that photographic evidence of any offences is needed in order to prove any offence. D.Cllr Budden to look into getting another bin for Toll House Corner.

Action KB

A parishioner noted that overgrown brambles had been cut but not removed in Bakersfield. D.Cllr Budden to investigate.

Action KB

- 5. Minutes of the Parish Council Meeting on Monday 3rd October 2016**
The minutes were reviewed and accepted as a true and accurate record of the meeting, proposed by Councillor Jerrard and seconded by Cllr Cheesman, all agreed and they were signed by the Chairman.
- 6. Matters arising from the Parish Council Meeting on Monday 3rd October 2016**
Cllr Whelan noted that she would begin to form a sub-committee to develop the village Emergency Plan, working with Cllr Jerrard.
- 7. Review of Action log** – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status	Update
1.	07.03.16 Item 12b.1	SS	The Clerk to continue to follow up regarding a solution to the damaged grass verges around the school.	Open	With KB
2.	06.06.16 Item 4b	SR	Village Plan viability to be explored in the Autumn.	Open	Open

3.	06.06.16 Item 9	SS	Councillor Whelan, Regan and Packett should be added as signatories. The clerk to circulate the bank mandates for completion.	Open	Closed
5.	11.07.16 Item 12a.1	SS	Cllr Cheeseman confirmed that the 'under 5 only' area sign needed replacing. A request was also made to purchase 2 'no dogs allowed' signs.	Open	Closed
6.	11.07.16 Item 12a.5	SS	The Clerk to contact John Coney at Hampshire Playing Fields Association regarding funding for new playground equipment.	Open	Open
7.	11.07.16 Item 12b.2	SS	The Clerk was asked to investigate getting a new bus shelter for Longmoor Road.	Open	Closed
8.	11.07.16 Item p	EP/CR	Cllr Packett and Chariman Rudd to print and distribute posters to local establishments. Cllr Packett to speak with the primary school headteacher to discuss the possibility of promoting the scheme to local parents / families.	Open	Open
9.	05.09.16 Item 13a	SR	Cllr Regan to speak to the Greatham Inn re New Grant Scheme available to Rural Retailers.	Open	Open
10.	05.09.16 Item 13d	SR	Whitehill and Bordon Survey of Equestrians – Cllr Regan to report back.	Open	Open
11.	05.09.16 Item 14ai	SS	Clerk to review previous emails regarding a junior zipwire and report back.	Open	Closed
12.	03.10.16 Item 4a	SS	Clerk to report overgrown hedge at 5 Bakers Field.	Open	Closed
13.	03.10.16 Item 4b	SS	Clerk should explore the option of having the defibrillator located in the Church until the phone box is completed.	Open	Closed
14.	03.10.16 Item 8	SS	The Clerk to place Trading Standards warning to local parishioners in the Village Magazine.	Open	Open
15.	03.10.16 Item 11	SS	The Clerk to make the payments.	Open	Closed
16.	03.10.16 Item 12c	SS	Clerk to collate comments and send on the Parish Charter to D.Cllr Budden.	Open	Closed
17.	03.10.16 Item	SR	Cllr Regan to collate and send comments on the Local Government Finance Settlement Consultation.	Open	Open
18.	03.10.16 Item 17	SS	The Clerk to make the planning comments.	Open	Closed

8. Report of the County Councillor

County Councillor Clarke presented a similar overview to D.Cllr Budden of Household Waste Recycling Centres. Tooth decay continues to be a problem for adults and children, affecting 15% of 5 year olds in Hampshire. It remains the leading cause of hospital admissions for children aged 5-9 nationally. The full report is filed with these minutes.

9. Report of the District Councillor

District Councillor Budden attended a meeting to discuss fly tipping, and how offenders can be deterred and caught. Surveillance cameras could be put in hot-spots. The plan to close recycling centres on Thursdays has been put on hold. Councillors and parishioners were advised to report any fly tipping they discover. Local recycling of fridge freezers is at capacity.

He is working with Radian Housing to resolve the parking problems in Bakers Field. When the parked cars at the bus stop on Longmoor Road are removed (enforcement proceedings have commenced) it will be properly lined.

10. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.

- a) **Playground** – Cllr Cheesman is working on scoping out a junior zipwire.
- b) **Highways, Public Transport and Traffic** – Cllr Packett noted that he was in communication with AMK to resolve the issue of closing doors. Clerk to follow up the request to move the bus stop opposite Todmore. Clerk to write to L'Abri to request its members not to park on the grass verges on Fridays. Action SS
- c) **Footpaths and Bridleway** – Cllr Packett and Mrs Booton. Clerk to write to HCC to request repairs to pavement on Selbourne Road. Clerk to request repairs to footpath between the Church and Toll House Corner. Action SS
- d) **Tree Warden** – Adam Gibson and Anna Dale-Harris. Cllr Cheesman expressed concerns over the chestnut tree on the green by the Old Church. Clerk to ask Adam Gibson to examine the tree. Action SS
- e) **Greatham Village Hall** – Cllr C Rudd. Clerk was asked to write to GVH to note that the hall is too cold for meetings in winter. Action SS
Cllr Cheesman to fix the lock on GVH noticeboard. Action AC
- f) **Coryton Trust** – Cllrs Jerrard and C Rudd. Next meeting in November.
- g) **Liss Greatham and Hawkley Friendship Fund** – Cllr Jerrard.
- h) **HALC/EHAPTC** – Cllrs C Rudd & Regan. Next meeting is being held in conjunction with East Hants District Council at Penns Place on Tuesday, 29th November with refreshments being served from 7.00 p.m.
- i) **Greatham Allotment Charity** – Cllr Jerrard.
- j) **Community Forum** – Cllr Jerrard noted that the EHDC focus was on replacing/repairing yellow lines. Primary focus is to attend to lines relating to safety issues.
- k) **Joint Meeting of SDNPA and HALC** – Cllrs D Rudd & Regan.
- l) **CTCG** – Cllr Jerrard. Next meeting Wednesday 14th December 2016, 1300-1430 at Fire Station, Conde Way, Bordon.
- m) **The Old Church** – Cllrs D Rudd & Whelan. Next meeting 28th November. Alan Bridgman noted the Carol Service on 10th December at 5pm. He will put the notice in the Village Magazine.
- n) **Lengthsman Scheme** – Clerk noted that the funding for 2016-17 has been spent and that the lead parish will advise in early 2017 if unused funds can be transferred from other parishes.
- o) **Parish Communications**. Cllr Regan.
- p) **Speedwatch** – Cllr Packett. Clerk noted that Speedwatch signs had been sourced. Clerk to print out copies of these signs for selection/approval at the December meeting. Clerk noted that she was working with Headley with a view to trialing their Speed Limit Reminder service. Clerk to provide costs and timings in December. Action SS

11. Parish Council Finances

- a. Financial Report - The current account balance was £1,219.56. The reserve account balance was £30,513.29. The Old Church account balance was £206.34.
- b. The draft budget for 2017-2018 which had been previously circulated was presented by the Clerk, proposed by Cllr Cheesman and seconded by Cllr Packett, all agreed.

12. Approval of Payments – The following payments were approved. The Clerk to make the payments.

Payee	Purpose	Amount
Ms Stephanie Spence	Salary 1 st October to 31 st October 2016	£476.67
Teresa Whelan	Old Church expenses	£67.00

The Royal British Legion	Remembrance Wreath	£17.00
Zurich	Annual Insurance	£704.35
SLCC	Subscription Fees	£103.00
Farnham Signs	Playground Signs	£75.00
S Spence	Ink (June/August)	£35.57
	Total Payments	£1,478.59

13. Correspondence – the following items of correspondence were discussed.

Date	From	Details
15.10.16	Peter Coley, Liss Forest Residents' Association	Request a regular litter pick at the Greatham end of Forest Road. They continue to keep an eye on Forest Road up to the A3.
18.10.16	Grayshott Parish Council	Training offer to councillors, including those that don't have visions of being Chairman of the Council so that they fully appreciate a chairman's role.
24.10.16	Colin Taylor Deputy Director – HCC Highways, Traffic and Transport	Link to the independent national survey carried out each year by the NHT. Deadline 15 th December.
24.10.16	Steven Lugg, HALC Chief Executive.	Precept Capping Consultation Response to Minister of State

Item a – the Clerk to put a notice in the village magazine. All Cllrs to remind parishioners about the community benefits of everyone doing their bit to keep Greatham clean. Action SS

Item d – the Clerk to send letter from KB to Chairman Rudd for her to send out. Action SS/CR

14. Report of Planning Chairman – there was no report.

15. Minutes of the Parish Council Planning Sub-Committee Meeting on Monday 18th July 2016 – the minutes were reviewed, approved and signed by the Planning Chairman.

16. Matters arising from the minutes of the Parish Council Planning Sub-Committee Meeting on Monday 18th July 2016 – there were no matters arising.

17. Planning Applications

Ref No	Address	Proposal/Councillor	Consultation end date
SDNP/16/0 5166/HOU S	Greenhaven Petersfield Road Greatham Liss Hampshire GU33 6AS	Raise roof to create accommodation at first floor level, to include dormer to rear. D Rudd / E Packett / S Regan / A Cheesman	16 November 2016

There was no objection. The Clerk to make the comments.

Action SS

18. Notable Meeting Dates not listed above:

- Hampshire Parishes workshop (DR) 14 November starting at 6.30pm in the Festival Hall, Petersfield.

19. Date of next meeting.

The Clerk advised that the next Parish Council meeting will be held on Monday 5th December 2016.

A Planning Sub-Committee Meeting will be held on Monday 19th December 2016 if applications are received.

20. Close of meeting

The council meeting was closed at 9.05pm.

ACTION LIST

	Meeting Date / Agenda Item	Who	Action	Status
1.	06.06.16 Item 4b	SR	Village Plan viability to be explored in the Autumn.	Open
2.	06.06.16 Item 9	SS	Councillor Whelan, Regan and Packett should be added as signatories. The clerk to circulate the bank mandates for completion.	Open
3.	11.07.16 Item 12a.5	SS	The Clerk to contact John Coney at Hampshire Playing Fields Association regarding funding for new playground equipment.	Open
4.	11.07.16 Item 12b.2	SS	The Clerk was asked to investigate getting a new bus shelter for Longmoor Road.	Open
5.	11.07.16 Item 12p	EP/C R	Cllr Packett and Chariman Rudd to print and distribute posters to local establishments. Cllr Packett to speak with the primary school headteacher to discuss the possibility of promoting the scheme to local parents / families.	Open
6.	05.09.16 Item 13a	SR	Cllr Regan to speak to the Greatham Inn re New Grant Scheme available to Rural Retailers.	Open
7.	05.09.16 Item 13d	SR	Whitehill and Bordon Survey of Equestrians – Cllr Regan to report back.	Open
8.	03.10.16 Item 8	SS	The Clerk to place Trading Standards warning to local parishioners in the Village Magazine.	Open
9.	03.10.16 Item	SR	Cllr Regan to collate and send comments on the Local Government Finance Settlement Consultation.	Open
10.	07.11.16 Item 4.i	AB	Cllr Whelan asked if it was worth noting the registration of any driver seen using their mobile phone. PCSO Byrne to investigate.	Open
11.	07.11.16 Item 4.ii	KB	D.Cllr Budden to look into getting another bin for Toll House Corner.	Open
12.	07.11.16 Item 4.iii	KB	A parishioner noted that overgrown brambles had been cut but not removed in Bakersfield. D.Cllr Budden to investigate.	Open
13.	07.11.16 Item 10b	SS	Clerk to write to L'Abri to request its members not to park on the grass verges on Fridays.	Closed
14.	07.11.16 Item 10c	SS	Clerk to write to HCC to request repairs to pavement on Selbourne Road. Clerk to request repairs to footpath between the Church and Toll House Corner.	Open
15.	07.11.16 Item 10d	SS	Cllr Cheesman expressed concerns over the chestnut tree on the green by the Old Church. Clerk to ask Adam Gibson to examine the tree.	Closed
16.	07.11.16 Item 10e	SS	Clerk was asked to write to GVH to note that the hall is too cold for meetings in winter.	Closed
17.	07.11.16 Item 10e.i	AC	Cllr Cheesman to fix the lock on GVH noticeboard.	Open

18.	07.11.16 Item 10p	SS	Clerk noted that she was working with Headley with a view to trialing their Speed Limit Reminder service. Clerk to provide costs and timings in December.	Ongoing
19.	07.11.16 Item 12	SS	The Clerk to make the payments.	Closed
20.	07.11.16 Item 13a	SS	The Clerk to put a notice in the village magazine to publicise the need for everyone to pick up litter.	Open
21.	07.11.16 Item 13d	SS	The Clerk to send letter from KB to Chairman Rudd for her to send out.	Open
22.	07.11.16 Item 17	SS	The Clerk to make the planning comments.	Closed

Draft