

Greatham Parish Council

Minutes of the Parish Council Meeting held at Greatham Village Hall on Monday 3rd October 2016 at 7.30pm

Present Chairman C Rudd, Councillors Cheeseman, S Jerrard, D Rudd, E Packett, S Regan and T Whelan and Ms S Spence (the clerk).
C.Cllr V Clarke, D.Cllr K Budden.
6 members of the public were also present.

- Chairman's Announcements** – The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.
- Apologies for Absence** - Apologies had been received from PCSO John Payne. His report is filed with these minutes.
- Declarations of Interest** - There were no declarations of interest.
- Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.**
A parishioner noted that the hedge and foliage outside 5 Bakers Field was overgrown onto the footpath. The Clerk to notify the council. **Action SS**
A parishioner enquired about the village defibrillator. Chairman Rudd advised that work was gradually progressing on refurbishing the phone box. It was agreed that the Clerk should explore the option of having the defibrillator located in the Church until the phone box is completed. **Action SS**
- Minutes of the Parish Council Meeting on Monday 5th September 2016**
The minutes were reviewed and accepted as a true and accurate record of the meeting, proposed by Councillor Cheesman and seconded by Cllr D Rudd, all agreed and they were signed by the Chairman.
- Matters arising from the Parish Council Meeting on Monday 5th September 2016**
There were no matters arising.
- Review of Action log** – the action log was reviewed with the following updates.

| | Meeting Date / Agenda Item | Who | Action | Status | |
|----|----------------------------|-----|---|--------|------|
| 1. | 07.03.16 Item 12b.1 | SS | The Clerk to continue to follow up regarding a solution to the damaged grass verges around the school. | Open | Open |
| 2. | 06.06.16 Item 4b | SR | Village Plan viability to be explored in the Autumn. | Open | Open |
| 3. | 06.06.16 Item 9 | SS | Councillor Whelan, Regan and Packett should be added as signatories. The clerk to circulate the bank mandates for completion. | Open | Open |
| 4. | 06.06.16 Item 12k | SS | Cllr Regan to confirm the date of the next SDNPA meeting. | Open | Open |

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|-----|------------------------|-----------|---|--------|---|
| 5. | 06.06.16 Item 12p | SS | The Clerk to follow up with Elly regarding hiring out the Speedwatch equipment. | Open | Cllr Regan to contact Elly |
| 6. | 11.07.16 Item 12a.1 | SS | Cllr Cheeseman confirmed that the 'under 5 only' area sign needed replacing. A request was also made to purchase 2 'no dogs allowed' signs. | Open | Open |
| 7. | 11.07.16 Item 12a.5 | SS | The Clerk to contact John Coney at Hampshire Playing Fields Association regarding funding for new playground equipment. | Open | Open |
| 8. | 11.07.16 Item 12b.2 | SS | The Clerk was asked to investigate getting a new bus shelter for Longmoor Road. | Open | Open |
| 9. | 11.07.16 Item 12g | DR | Cllr D Rudd to send the minutes of the meeting to the Clerk. | Open | Open |
| 10. | 11.07.16 Item 12m.1 | SS | The Clerk to request the SPAB brochure in electronic format so that the PC might print copies. | Closed | Clerk getting new quote from SJ contact |
| 11. | 11.07.16 Item p | EP/C R | Cllr Packett and Chariman Rudd to print and distribute posters to local establishments. Cllr Packett to speak with the primary school headteacher to discuss the possibility of promoting the scheme to local parents / families. | Open | Open |
| 12. | 05.09.16 Item 4a | SS | The Clerk to contact the Lengthsman and HCC. | Closed | Closed |
| 13. | 05.09.16 Item 4b | KR | D.Cllr Budden to report back re extra parking at Bakers Field. | Open | Awaiting council action |
| 14. | 05.09.16 Item 9 | KR | D.Cllr Budden to report back re bus stop parking issues on Longmoor Road. | Open | Awaiting lines painting |
| 15. | 05.09.16 Item 10 | SS | The clerk to notify Zurich and file the paperwork. | Closed | Closed |
| 16. | 05.09.16 Item 11 | SS | A notice requesting budget suggestions from parishioners to be put in the Village Magazine. | Closed | Closed |
| 17. | 05.09.16 Item 13a | SR | Cllr Regan to speak to the Greatham Inn re New Grant Scheme available to Rural Retailers. | Open | Open |
| 18. | 05.09.16 Item 13b | KB | Workshops for Parish and Town Councils: 'The Future of Local Government in Hampshire. KB to report back. | Open | Closed |
| 19. | 05.09.16 Item 13d | SR | Whitehill and Bordon Survey of Equestrians – Cllr Regan to report back. | Open | Open |
| 20. | 05.09.16 Item 14ai | SS | Clerk to review previous emails regarding a junior zipwire and report back. | Open | Open |

8. Report of the County Councillor

County Councillor Clarke noted that the process of Transforming Adult Services has started. There has been a revised approach in assessing people's care needs to offer the right level of support to maintain their independence in, and supported by, their local communities. There will be a new Contact Service dealing with many more calls online which has improved response rates. There is a general move away from residential based care to community supported accommodation. This has particularly helped more young adults with learning disabilities to have greater management of their own homes and finances.

Trading Standards have reported an increase in the number of scams recently. Sound advice is to say 'NO' to all doorstep callers. The Clerk to place warning to local parishioners in the Village Magazine.

Action SS

The full report is filed with these minutes.

9. Report of the District Councillor

District Councillor Budden noted that the parking issues on Longmoor Road have been put on the watch list of the local Parking Enforcement Officer.

He has located a contact at Radian Housing and was awaiting a meeting to discuss the parking problems in Bakers Field.

The problem with parking at the bus stop on Longmoor Road has been reported and it will be properly lined in the near future.

10. Parish Council Finances

- a. Financial Report – the clerk presented the current financial report. The current account balance was £1,769.20. The reserve account balance was £23,243.09. The Old Church account balance was £181.33.
- b. A meeting date was set for 20th October at 1pm in the Church to discuss the 2017-18 budget.

11. Approval of Payments – The following payments were approved. The Clerk to make the payments.

| Payee | Purpose | Amount |
|----------------------|---|----------------|
| Ms Stephanie Spence | Salary 1 st September to 31 st September 2016 | £476.67 |
| Anne Chantal Ballard | Old Church expenses | £8.77 |
| Digitus Printing Ltd | Newsletter August | £114.00 |
| D.I.Y. | Playground Repairs | £55.00 |
| | Total Payments | £654.44 |

12. Correspondence – the following items of correspondence were discussed.

| Date | From | Details |
|----------|---|--|
| 14.09.16 | Susan Ramage, HALC | Hampshire Association of Local Councils 69th AGM - Saturday 22nd October 2016 - 10.00-13.30 - Victoria Hall, West Green Road, Hartley Wintney, Hook RG27 8RE |
| 15.09.16 | Michelle Leadbitter, HALC | HALC and Central Heating Fund |
| 15.09.16 | Jenny Hollington, Secretary, EHAP&TC | EHDC - Parish Charter - and contact details for EHDC Community Development Officers |
| 20.09.16 | Victoria Corrigan, Senior Development Management Officer, SDNPA | Fern Farm |
| 21.09.16 | Vendy Treagust, HALC | 2017/18 Local Government Finance Settlement Consultation |

Item c – any questions or comments to the Clerk by 21st October to collate and send to D.Cllr Budden.

Action SS

Item e – any questions or comments to the Cllr Regan by 21st October to collate and send.

Action SR

13. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.

- a) **Playground** – it was noted that the swings should be repaired by end of the week (9th October).
- b) **Highways, Public Transport and Traffic** – Cllrs D Rudd, Packett and Regan.

- c) **Footpaths and Bridleway** – Cllr Packett and Mrs Booton.
- d) **Tree Warden** – Adam Gibson and Anna Dale-Harris. Cllr D Rudd noted that the resident of Pooks Cottage had reported a dangerous tree. The Clerk advised that she had spoken to the parishioner and council and that it had been agreed that the parishioner could remove the tree.
- e) **Greatham Village Hall** – Cllr C Rudd. It was noted that the car park would be closed for repairs from 10th October.
- f) **Coryton Trust** – Cllrs Jerrard and C Rudd. Next meeting in November.
- g) **Liss Greatham and Hawkley Friendship Fund** – Cllr Jerrard.
- h) **HALC/EHAPTC** – Cllrs C Rudd & Regan. Next meeting November/December tbc.
- i) **Greatham Allotment Charity** – Cllr Jerrard.
- j) **Community Forum** – Cllr Jerrard.
- k) **Joint Meeting of SDNPA and HALC** – Cllrs D Rudd & Regan.
- l) **CTCG** – Cllr Jerrard. Next meeting Wednesday 5th October 2016, 1030-1200 at Fire Station, Conde Way, Bordon.
- m) **The Old Church** – Cllrs D Rudd & Whelan. Next meeting 28th November.
- n) **Lengthsman Scheme** – Clerk noted that the funding for 2016-17 has been spent and that the lead parish will advise in early 2017 if unused funds can be transferred from other parishes.
- o) **Parish Communications.** Cllr Regan.
- p) **Speedwatch** – Cllr Packett. Cllr Regan agreed to contact Elly regarding hiring out the Speedwatch equipment.

14. **Report of Planning Chairman** – there was no report.

15. **Minutes of the Parish Council Planning Sub-Committee Meeting on Monday 18th July 2016** – to be approved at the next planning meeting.

16. **Matters arising from the minutes of the Parish Council Planning Sub-Committee Meeting on Monday 18th July 2016** - To discuss at the next planning meeting.

17. Planning Applications

| Ref No | Address | Proposal/Councillor | Consultation end date |
|------------------------|---|---|---|
| SDNP/16/03214/ HOUS | 9 Bakers Field Greatham Liss GU33 6EX | Single storey side porch extension, following demolition of existing side extension. D Rudd / E Packett / S Regan / A Cheesman | 5 th October 2016 (extended) |
| SDNP/16/04512/ CND | Orchard Bungalow Stairs Hill Empshott Liss Hampshire GU33 6HL | Variation of condition 11 of SDNP/50720/001 to allow substitution of plans (addition of 3 dormers and external staircase to provide office area above garage and also 2 windows in south elevation of garage, and addition of 2 conservation velux light tunnels and wine cellar in new bungalow. D Rudd / E Packett / S Regan / A Cheesman | 10 th October 2016 |
| SDNP/16/04696/ TCA | Golds Farm Barn Petersfield Road Greatham Liss Hampshire GU33 6HA | Willow – remove. D Rudd / E Packett / S Regan / A Cheesman | 14 October 2016 |
| SDNP/16/04693/ TCA | Goulds House Petersfield Road Greatham Liss Hampshire GU33 6HA | Carry out works to trees in the orchard, as described in letters and plan received 20.9.2016 D Rudd / E Packett / S Regan / A Cheesman | 14 October 2016 |
| SDNP/16/04708T | The Barn House | T6 Norway Maple - reduce by 20% and balance to leave finished height of | 14 October |

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| CA | Forest Road Liss GU33 6HD | 9m and crown spread (radius) of 4m. T7 Goat Willow - fell. T8 Goat willow - reduce by 50% to leave finished height of 3m and crown spread (radius) of 1.5m. T9 Common Hazel - fell. T10 Oak, small - reduce by 20%, shape and feather into larger overhanging oak to leave finished height of 4.5m and crown spread (radius) of 2m. T11 Oak, large - reduce back from neighbours' house all overhanging branches, feather into upper crown and shape and feather round existing canopy to leave finished height of 9m and crown spread radius of 5m and to provide clearance of 2.5m from neighbouring property. D Rudd / E Packett / S Regan / A Cheesman | 2016 |
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The following comments were agreed. The Clerk to make the comments.

Action SS

- SDNP/16/03214/HOUS – no objection.
- SDNP/16/04512/CND – repeat previous comments.
- SDNP/16/04696/TCA – no comment.
- SDNP/16/04693/TCA – no comment.
- SDNP/16/04708TCA – no comment.

18. Notable Meeting Dates not listed above:

- Hampshire Parishes workshop (DR) 14 November starting at 6.30pm in the Festival Hall, Petersfield.

19. Date of next meeting.

The Clerk advised that the next Parish Council meeting will be held on Monday 7th November 2016. A Planning Sub-Committee Meeting will be held on Monday 17th October 2016 if applications are received.

20. Close of meeting

The council meeting was closed at 9.25pm.

ACTION LIST

| | Meeting Date / Agenda Item | Who | Action | Status |
|----|----------------------------|-----|---|--------|
| 1. | 07.03.16 Item 12b.1 | SS | The Clerk to continue to follow up regarding a solution to the damaged grass verges around the school. | Open |
| 2. | 06.06.16 Item 4b | SR | Village Plan viability to be explored in the Autumn. | Open |
| 3. | 06.06.16 Item 9 | SS | Councillor Whelan, Regan and Packett should be added as signatories. The clerk to circulate the bank mandates for completion. | Open |
| 4. | 06.06.16 Item 12k | SS | Cllr Regan to confirm the date of the next SDNPA meeting. | Open |
| 5. | 11.07.16 Item 12a.1 | SS | Cllr Cheeseman confirmed that the 'under 5 only' area sign needed replacing. A request was also made to purchase 2 'no dogs allowed' signs. | Open |
| 6. | 11.07.16 Item 12a.5 | SS | The Clerk to contact John Coney at Hampshire Playing Fields Association regarding funding for new playground equipment. | Open |
| 7. | 11.07.16 Item 12b.2 | SS | The Clerk was asked to investigate getting a new bus shelter for Longmoor Road. | Open |

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| 8. | 11.07.16 Item p | EP/C R | Cllr Packett and Chariman Rudd to print and distribute posters to local establishments. Cllr Packett to speak with the primary school headteacher to discuss the possibility of promoting the scheme to local parents / families. | Open |
| 9. | 05.09.16 Item 13a | SR | Cllr Regan to speak to the Greatham Inn re New Grant Scheme available to Rural Retailers. | Open |
| 10. | 05.09.16 Item 13d | SR | Whitehill and Bordon Survey of Equestrians – Cllr Regan to report back. | Open |
| 11. | 05.09.16 Item 14ai | SS | Clerk to review previous emails regarding a junior zipwire and report back. | Open |
| 12. | 03.10.16 Item 4a | SS | Clerk to report overgrown hedge at 5 Bakers Field. | Open |
| 13. | 03.10.16 Item 4b | SS | Clerk should explore the option of having the defibrillator located in the Church until the phone box is completed. | Open |
| 14. | 03.10.16 Item 8 | SS | The Clerk to place Trading Standards warning to local parishioners in the Village Magazine. | Open |
| 15. | 03.10.16 Item 11 | SS | The Clerk to make the payments. | Open |
| 16. | 03.10.16 Item 12c | SS | Clerk to collate comments and send on the Parish Charter to D.Cllr Budden. | Open |
| 17. | 03.10.16 Item | SR | Cllr Regan to collate and send comments on the Local Government Finance Settlement Consultation. | Open |
| 18. | 03.10.16 Item 17 | SS | The Clerk to make the planning comments. | Open |