

Greatham Parish Council

Minutes of the Parish Council Meeting held at Greatham Village Hall on Monday 11th July 2016 at 7.30pm

Present Chairman C Rudd, Councillors Cheeseman, Packett, D Rudd and Regan, Ms S Spence (the clerk).

8 members of the public were also present.

1. **Chairman's Announcements** – The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.
2. **Apologies for Absence** - Apologies had been received from Councillor Jerrard and Whelan and PCSO John Payne.
3. **Declarations of Interest** - There were no declarations of interest.
4. **Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.**
A parishioner noted that any items left by the SPAB working party should be handed to Jacqui Cheeseman before 17th July.

The Clerk noted that she had not yet had a reply to her meeting request to Glen Peacey regarding Superfast Broadband. C.Clr Clarke to investigate. Action VC

5. **Minutes of the Parish Council Meeting on Monday 6th June 2016**
The minutes were reviewed and accepted as a true and accurate record of the meeting, proposed by Councillor D Rudd and seconded by Chairman Rudd, all agreed and they were signed by the Chairman.
6. **Matters arising from the Parish Council Meeting on Monday 6th June 2016**
There were no matters arising.
7. **Review of Action log** – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status	
1.	07.12.15 Item 13m	SR	Cllr Regan to follow up with Eric Skipper to clarify the sponsorship arrangement for 'ride and stride'.	Open.	Open
2.	01.02.16 Item 11b.1	SS	The Clerk to contact Radian Housing and explore Developer Contributions as potential sources of funding for extra parking at Bakers Field.	Clerk trying to establish a contact number.	Open

3.	07.03.16 Item 4a	SR	Cllr Regan to follow up with the council regarding damage around the Village Hall.	Open	Open (Selene)
4.	07.03.16 Item 12b.1	SS	The Clerk to continue to follow up regarding a solution to the damaged grass verges around the school.	Open	Open
5.	07.03.16 Item 12g.1	SS	The Clerk to put a piece in the May Village Magazine/next Newsletter to promote the fund.	Open	Open
6.	04.04.16 Item 12c	SS	The Clerk to write to William Wolmer at Blackmoor to request that barbed wire be removed and to begin crop clearance.	Open	Open
7.	09.05.16 Item 11	SS	The Clerk to forward a list of Old Church members to Mrs Cheeseman.	Open	Closed
8.	09.05.16 Item 17a	SS	The Clerk to make the payments.	Closed	Closed
9.	09.05.16 Item 17b	SS	The Clerk to enquire whether the Lengthsman can be used to maintain the PCC Churchyard.	Closed	Closed
10.	09.05.16 Item 17c	SS	The Clerk to request that the CAB submit a grant form.	Open	Closed
11.	09.05.16 Item 19a	AC	Cllr Cheeseman to fix the gate.	Open	Open
12.	09.05.16 Item 19c i	SS	The Clerk to ask the Lengthsman to clear footpaths 5 and 9.	Closed	Closed
13.	09.05.16 Item 19c ii	EP	Cllr Packett to investigate issues with footpath 37.	Closed	Closed
14.	09.05.16 Item 19h	SS	The Clerk to confirm the date of the next EHAPTC meeting.	Closed	Closed
15.	09.05.16 Item 19m	CR	Cllr C Rudd to speak to Jonny to establish breakfast expectations.	Open	Closed
16.	09.05.16 Item 19o	SS/S R	The Clerk to work with Cllr Regan on the next newsletter.	Open	Open
17.	09.05.16 Item 19p	SS	The Clerk to put an ad for a new Speedwatch co-ordinator in the parish magazine for June.	Closed	Closed

8. Report of the County Councillor

C.Cllr Clarke presented an overview on the latest figures for those diagnosed with cancer in Hampshire. Death rates from all forms of cancer have fallen in the last 60 years, however death rates from alcohol have risen. 40% of cancers are preventable with lifestyle changes.

Extra funding for roads has been provided for the next 4 years, and a further £10m will be spent on Operation Resilience each year up to 2020.

A copy of the full report is filed with these minutes.

9. Parish Council Finances

- a. Financial Report – the clerk presented the current financial report. The current account balance was £50.00. The reserve account balance was £23,359.76. The Old Church account balance was £127.31.
- b. A letter to NatWest enabling the Clerk to discuss the accounts with the bank was signed by Cllr Cheeseman and Chairman C Rudd. The Clerk to post the letter. Action SS

10. Approval of Payments – The following payments were approved. The Clerk to make the payments.

Action SS

Payee	Purpose	Amount
Ms Stephanie Spence	Salary 1 st June to 30 th June 2016	£476.67
Ms Stephanie Spence	Salary 1 st July to 31 st July 2016	£476.67
S Spence	Expenses	£9.60
Anna Dale Harris	Old Church expenses (incorrect – destroyed)	£112.77
Nick Adams (playground)	Playground Inspection	£83.10
Do the Numbers	Audit	£235.00
SPAB	Mortar Analysis	£360.00
	Total Payments	£1,753.81

11. Correspondence – the following items of correspondence were discussed.

Date	From	Details
14.06.16	Joanne Utting, EHDC	CRIME PREVENTION FOR OLDER AND VULNERABLE PEOPLE (leaflets).
17.06.16	Michelle Leadbitter, HALC	Annual General Meeting to be held on 22nd October 2016.
19.06.16	Jane Brighton, GVEC	GVEC event which is the Summer Ball on Saturday 17th September.
29.06.16	Anna Dale-Harris	Advance notice for this year's Ride & Stride, 10 th September.
29.06.16	Katherine Hopkin	Bonfire Smells.
30/06/16	Rebecca Wimsett, EHDC	Statement of nominated persons. Election of a District Councillor.

Item 1 – The Clerk handed out leaflets to be distributed as appropriate.

Item 3 – It was noted that cllrs would like to see profits made from GVEC events invested/donated to local projects.

Item 5 – Cllr Regan advised that the bonfires had stopped some weeks ago following reports to the Environmental Services team. The Clerk to respond to the parishioner.

Action SS

12. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.

a) **Playground** – Cllr Cheeseman confirmed that the 'under 5 only' area sign needed replacing. A request was also made to purchase 2 'no dogs allowed' signs.

Action SS

Cllr Cheeseman noted that the swings needed to be reviewed and repaired. Cllr D Rudd to speak to a contact with a view to undertaking the repairs.

Action DR

Cllrs expressed their disappointment with the recent playground inspection. The Clerk to investigate and source an alternative for 2017.

Action SS

The Clerk to speak with other local Clerks to establish a process for inspection and on-going maintenance.

Action SS

The Clerk to contact John Coney at Hampshire Playing Fields Association regarding funding for new playground equipment.

Action SS

Councillors agreed to visit local playgrounds over the summer break in order to source ideas for new playground equipment. Blackmoor and Oakhanger were noted as examples.

Action ALL

The Clerk confirmed that the developer contributions currently allocated for a new zipwire could be used for any zipwire from any supplier should it be decided to source an alternative to the one noted in the application.

b) **Highways, Public Transport and Traffic** – Cllrs D Rudd, Packett and Regan.

The Clerk was asked to notify Highways that the recently resurfaced area at the Ham Barn Roundabout was breaking up. Action SS

The Clerk was asked to investigate getting a new bus shelter for Longmoor Road. Action SS

- c) **Footpaths and Bridleway** – Cllr Packett and Mrs Booton. See 9n.
- d) **Tree Warden** – Adam Gibson and Anna Dale-Harris.
- e) **Greatham Village Hall** – Cllr C Rudd.
- f) **Coryton Trust** – Cllrs Jerrard and C Rudd. Next meeting in November.
- g) **Liss Greatham and Hawkley Friendship Fund** – Cllr Jerrard. Cllr D Rudd to send the minutes of the meeting to the Clerk. Action DR

- h) **HALC/EHAPTC** – Cllrs C Rudd & Regan. Next meeting tbc.
- i) **Greatham Allotment Charity** – Cllr Jerrard.
- j) **Community Forum** – Cllr Jerrard. Next meeting 26th July.
- k) **Joint Meeting of SDNPA and HALC** – Cllrs D Rudd & Regan. Cllr Regan to confirm the date. Action SR

- l) **CTCG** – Cllr Jerrard. Next meeting, Wednesday 10th August 2016 1300-1430 at Conde Way Fire Station, Bordon.
- m) **The Old Church** – Cllrs D Rudd & Whelan. A rota to water the soft-capping, a summer event and ongoing maintenance will be discussed at the next Old Church meeting on 18th July.
A brochure from the SPAB working party was viewed. The Clerk to request the brochure in electronic format so that the PC might print copies. Action SS
The Clerk to forward the names of the Old Church cttee members to Jacqui Cheeseman. Action SS

- n) **Lengthsman Scheme** – Clerk. Footpath 711a to be added to the schedule. Footpath 10 noted as not yet cleared. The Clerk to notify the Lengthsman. Action SS
- o) **Parish Communications** – Cllr Regan has Microsoft publisher on a personal laptop that she will lend to the Clerk for the production of the Newsletter. The Clerk and Cllr Regan to progress. Action SS/SR
The Clerk to contact Tricia Porter to get her photos of the SPAB event for possible use in the Newsletter. Action SS
- p) **Speedwatch** – it was noted that a new co-ordinator has not yet been found and volunteers were offering poor availability. The Clerk noted that Tilford advertises for local support via posters in local nurseries. Cllr Packett and Chariman Rudd to print and distribute posters to local establishments. Cllr Packett to speak with the primary school headteacher to discuss the possibility of promoting the scheme to local parents / families. Action EP

13. Report of Planning Chairman – there was no report.

Minutes of the Parish Council Planning Sub-Committee Meeting on Monday 20th June 2016 – The minutes were reviewed and accepted as a true and accurate record of the meeting, proposed by Councillor D Rudd and seconded by Chairman Rudd, all agreed and they were signed by the Chairman.

14. Matters arising from the minutes of the Parish Council Planning Sub-Committee Meeting on Monday 20th June 2016 – There were no matters arising.

15. Planning Applications

Ref No	Address	Proposal/Councillor	Consultation end date
SDNP/16/03034/FUL	Telecommunications Mast Longmoor	30m high monopole with six antennas and one 0.3m transmission dish on new concrete base, following	19 July 2016

	Lodge Longmoor Road Greatham Liss GU33 6AP	removal of the existing 23m high telecommunications monopole structure, and two new equipment cabinets and one meter cabinet following removal of two existing equipment cabinets. Cllr Regan.	
--	--	--	--

SDNP/16/03034/FUL – after a discussion and review of the plans, Cllr Packett recommended that an objection be made. Cllr Regan to summarise and send to the Clerk. Clerk to make the comments.

Action SS

16. Date of next meeting.

The Clerk advised that the next Parish Council meeting will be held on Monday 5th September 2016. A Planning Sub-Committee Meeting will be held on Monday 18th July 2016 if applications are received.

17. Close of meeting

The council meeting was closed at 8.50pm.

ACTION LIST

	Meeting Date / Agenda Item	Who	Action	Status
1.	01.02.16 Item 11b.1	SS	The Clerk to contact Radian Housing and explore Developer Contributions as potential sources of funding for extra parking at Bakers Field.	Clerk trying to establish a contact number.
2.	07.03.16 Item 12b.1	SS	The Clerk to continue to follow up regarding a solution to the damaged grass verges around the school.	Open
3.	09.05.16 Item 19o	SS/ SR	The Clerk to work with Cllr Regan on the next newsletter.	Open
4.	06.06.16 Item 4b	SR	Village Plan viability to be explored in the Autumn.	Open
5.	06.06.16 Item 9	SS	Councillor Whelan, Regan and Packett should be added as signatories. The clerk to circulate the bank mandates for completion.	Open
6.	06.06.16 Item 12k	SS	Cllr Regan to confirm the date of the next SDNPA meeting.	Open
7.	06.06.16 Item 12p	SS	The Clerk to follow up with Elly regarding hiring out the Speedwatch equipment.	Open
8.	11.07.16 Item 4	VC	C.Cllr Clare to chase up meeting request to Glen Peacey regarding Superfast Broadband.	Closed
9.	11.07.16 Item 9b	SS	The Clerk to post the letter to NatWest.	Closed
10.	11.07.16 Item 10	SS	The Clerk to make the payments.	Closed
11.	11.07.16 Item 11 / 5	SS	The Clerk to respond to the parishioner regarding bonfire smells.	Closed

12.	11.07.16 Item 12a.1	SS	Cllr Cheeseman confirmed that the 'under 5 only' area sign needed replacing. A request was also made to purchase 2 'no dogs allowed' signs.	Open
13.	11.07.16 Item 12a.2	DR	Cllr Cheeseman noted that the swings needed to be reviewed and repaired. Cllr D Rudd to speak to a contact with a view to undertaking the repairs.	Open
14.	11.07.16 Item 12a.3	SS	Cllrs expressed their disappointment with the recent playground inspection. The Clerk to investigate and source an alternative for 2017.	Open
15.	11.07.16 Item 12a.4	SS	The Clerk to speak with other local Clerks to establish a process for inspection and on-going maintenance.	Open
16.	11.07.16 Item 12a.5	SS	The Clerk to contact John Coney at Hampshire Playing Fields Association regarding funding for new playground equipment.	Open
17.	11.07.16 Item 12a.6	ALL	Councillors agreed to visit local playgrounds over the summer break in order to source ideas for new playground equipment. Black Oak and Oakhanger were noted as good examples.	Open
18.	11.07.16 Item 12b.1	SS	The Clerk was asked to notify Highways that the recently resurfaced area at the Ham Barn Roundabout was breaking up.	Closed
19.	11.07.16 Item 12b.2	SS	The Clerk was asked to investigate getting a new bus shelter for Longmoor Road.	Open
20.	11.07.16 Item 12g	DR	Cllr D Rudd to send the minutes of the meeting to the Clerk.	Open
21.	11.07.16 Item 12m.1	SS	The Clerk to request the SPAB brochure in electronic format so that the PC might print copies.	Closed
22.	11.07.16 Item 12m.2	SS	The Clerk to forward the names of the Old Church cttee members to Jacqui Cheeseman.	Closed
23.	11.07.16 Item 12n	SS	Footpath 711a to be added to the schedule. Footpath 10 noted as not yet cleared. The Clerk to notify the Lengthsman.	Open
24.	11.07.16 Item 12o.1	SS/ SR	The Clerk and Cllr Regan to progress the newsletter. SR to loan laptop to the Clerk.	Open
25.	11.07.16 Item 12o.2	SS	The Clerk to contact Tricia Porter to get her photos of the SPAB event for possible use in the Newsletter.	Closed
26.	11.07.16 Item p	EP/ CR	Cllr Packett and Chariman Rudd to print and distribute posters to local establishments. Cllr Packett to speak with the primary school headteacher to discuss the possibility of promoting the scheme to local parents / families.	Open
27.	11.07.16 Item 15	SS	Cllr Regan to summarise and send to the Clerk. Clerk to make the comments.	Closed