

Greatham Parish Council

Minutes of the Parish Council meeting of Greatham Parish Council Old Church Advisory Sub Committee held at St John the Baptist Church on Monday 20th June 2016 at 7.30pm

Present Chairman A Bridgman (AB), David Rudd (DR), Carole Rudd (CR), Teresa Whelan (TW), Anne Ballard (ACB), David Redman (DRed), Peter Merz (PM), Sarah Bettin (SB) Jonny Garlick, Conor Meehan, and Stephanie Spence (SS) (The Parish Council Clerk).

1. Chairman's Announcements

The Chairman welcomed the members to the meeting.

2. Apologies for Absence

There were apologies from Boopie Cope and Anna Dale-Harris.

3. Minutes of the Old Church Sub Committee meeting on 5th April 2016

The minutes of the meeting of 5th April 2016 were read, approved and signed by the Chairman.

4. Matters arising from the minutes of the Old Church Sub Committee meeting on 5th April 2016.

There were no matters arising.

5. SPAB Working Party

- Accommodation

Sarah Bettin and Anne-Chantal Ballard presented a work in progress schedule. They were thanked for their hard work. Jonny asked if the addresses (map) and contact details for the villagers hosting SPAB volunteers could be added to the sheet and that this be passed to Catherine Peacock who is the main volunteer contact at SPAB. Action SB/ACB

- It was noted that John Lister will be coming with his wife and young daughter. He has requested that his family might be permitted to camp in a quiet area ie ACB's field. ACB to consider and confirm with Catherine Peacock. Action ACB

- Food

Breakfast will be available at 8am in the New Church. It was noted that more volunteers are needed to help serve.

Coffee and Tea breaks will be held in the New Church with Boopie Cope helping serve.

Lunch – time to be confirmed by JG. Action JG

Lunch – Cold pasta salads were suggested. Carole Rudd to explore the acquisition of a jacket potato oven. Action CR

BBQ Wednesday – this was confirmed as being held at the Old Church from 6.30pm to 9pm.

The food will be supplied by the Greatham Inn with quantity estimated at 100 people. Jonny Garlick noted that SPAB team members will help to transport the food from the Inn to the Old Church. Action SB

The cost of this and other food will be funded/reimbursed (on request with receipts) via Stephanie Spence at the PC. Jonny Garlick to advise SS what SPAB funding is available to support the cost of the food for SPAB. Action JG

JG reminded everyone that this evening BBQ was a great opportunity to promote The Old Church and SPAB and that any contacts people may have should be approached and invited

to attend the event. It was noted that press details have already been passed to SPAB. SS to contact BBC South and TW to contact local radio. Action SS/TW

Greatham Inn Buffet Tuesday – SB to pass contact details to JB for him to discuss SPAB's requirements directly with the Inn. Action SB/JG

BBQ Friday – this will be paid for and served by the PCC. Action CR

JG asked for a list of all volunteer servers/helpers names so that SPAB could produce name badges. Action SB

JG asked for a bell or similar to aid in the communication of meal times to volunteers. David Rudd has one that he will provide to JG. Action DR

- Showers

It was discussed that a plan was needed to facilitate the 20-25 campers who would need a daily shower. David Rudd advised that Terry at the caravan park has said that his showers can be used, though it was noted this was a longer walk away. Peter Merz noted that campers might be able to use the showers at the L'Abri Manor. Peter to advise SS and JG if this is possible. Action PM

- Churchyard Use and Protection

There was a discussion about preparing and protecting the grounds around the Old Church prior to the working party. Jonny Garlick handed a rough cutting guide to Peter Merz who will work with his team at L'Abri and Jonny to ensure the work is done. Action PM

- Soft Capping

The newly laid soft capping will need to be watered regularly, especially over the summer months. There was a discussion about water supply and the need to ensure there is good access to water. Peter Merz offered the use of the supply at the School House as an immediate solution. Alan Bridgman and Peter Merz to investigate a more permanent solution (possibly installing a separate tap and meter). Action AB/PM

- Mortar Analysis

This is work in progress. Jonny Garlick to confirm any costs required to SS when they become available. Action JG

- Tables

The Working Party will require 3 trestle tables. David Redman to ask the Village Hall if their tables can be borrowed. Action DRed

- Marquee

The Working Party will require 1 or 2 marquees. Carole Rudd to ask her local contact. Alan Bridgman has one that might be used. Action CR/AB

- Tools etc

David Rudd has organized for the use of portaloos, cement mixer, wheel barrows and scaffolding. Action DR

- Photography

Carole Rudd noted that she has a contact that might be interested in taking photographs of the Working Party. Action CR

- Parking

SS to speak to David Redman re his previous offer to open up the Village Hall field for extra parking. Action SS

- Old Church/SPAB Website

JG advised that this was work in progress and would advise when he had an update. Action SS

- Faith in Maintenance

Places remain on the course. Carole and David to widen the promotion of the course to other local diocese. Action CR/DR

6. Financial Report

The clerk reported that the balance of the reserve account was £130.

7. On going fund raising

The allocated grant of £2,500 from EHDC was discussed. SS to contact EHDC to bring the process up to date and secure the funds. **Action SS**

The proposed second grant of £2,500 from EHDC for the Alabaster Tomb was discussed. SS to work with JG and SPAB to produce the report needed to start a tender process and access the grant funding. **Action SS**

SS noted that Cllr Vaughan Clarke had promised a County Councillor Grant of £500 to help support the Old Church repairs and £400 to pay towards the food costs. The Clerk to complete the application. **Action SS**

8. Ride and Stride Event (10th September)

A rota is needed to man the Old Church during the event. Peter Merz to discuss with Anna Dale-Harris in August. **Action PM**

9. A.O.B.

Alan Bridgman to consider the viability of holding a summer fundraising event. **Action AB**

10. Date of next meeting – It was agreed that the next Sub Committee meeting should be held on 18th July 2016 at 7.30pm.

11. Close of meeting. – The meeting closed at 9.35pm.