

Greatham Parish Council

Annual General Meeting

Monday 9th May 2016 at 7.30pm - Greatham Village Hall

Dear Councillor,

You are hereby summoned to attend the Annual General meeting of Greatham Parish Council for the transaction of business set out below.

Stephanie Spence, Clerk to the Council

AGENDA

1. **Election of the Chairman to the Parish Council for 2016/2017.** – To elect a Chairman to lead the council.
2. **Declaration of Acceptance of Office** - To accept the office of Chairman and to sign a declaration of acceptance of office before the proper officer of the council.
3. **Election of Vice Chairman to the Parish Council for 2016/2017.** – To elect a Vice Chair to the council.
4. **Declaration of Acceptance of Office** – To accept the office of Vice-Chairman and to sign a declaration of acceptance of office before the proper officer of the council.
5. **Chairman's Announcements** – To make any announcements to the Council and members of the public in attendance at the meeting.
6. **Apologies for Absence** – To declare any apologies received from Councillors unable to attend the meeting.
7. **Declarations of Interest** – Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
8. **Review of 'Register of Interest' by each councillor** – Each councillor to inform the clerk of any changes.
9. **Election of members of Sub Committees** – To elect councillors to form the subcommittee (s) of the Parish Council.
 - a. Planning sub-committee (4 Councillors including 1 to chair)
 - b. Greatham Old Church Advisory subcommittee (2 Councillors)

For further information regarding the village please visit www.greatham-hants.org.uk

10. Election of representatives to existing Organisations, Outside Bodies, Working Parties and Groups – To elect representatives to liaise between Greatham Parish Council and the following;

- a) Playground - (1 representative)
- b) Highways, Public Transport and Traffic – (3 representatives)
- c) Footpaths and Bridleways– (1 representative & 1)
- d) Tree Warden – (1 representative)
- e) Greatham Village Hall – (1 representative)
- f) Coryton Trust – (2 representatives)
- g) Liss Greatham and Hawkley Friendship Fund (1 representative)
- h) HALC/ EHAPTC – (2 representative)
- i) Greatham Allotment Charity (1 representative)
- j) Community Forum (1 representative)
- k) Joint meeting of SDNPA and HALC (2 representatives)
- l) CTCG (1 representatives)
- m) The Old Church – (2 representatives)
- n) Speedwatch – (1 representative)
- o) Lengthsman Scheme – All Councillors
- p) Parish Communications – All Councillors

11. Public Question Time – To suspend standing orders for 15 minutes to allow members of the public to raise questions.

12. Minutes of the Parish Council meeting on Monday 4th April 2016 – To review and approve the minutes of the Parish Council meeting, to make any amendments and sign them as true and accurate record of the meeting.

13. Matters arising from the minutes of the Parish Council meeting on Monday 4th April 2016 - To discuss any matters arising from the minutes of the Parish Council meeting and identify whether any matters should be discussed at a future meeting.

14. Review of Action Log – To review the log of actions from previous meetings for Councillors to provide updates.

15. Report of County Councillor – To hear the report from the County Councillor and raise any concerns.

16. Parish Council Finances –

- a) to present the current position of the Parish Council’s finances.
- b) To authorize a letter to the bank transferring £5,500 from the Old Church Account to the Parish Council Reserve Account.

17. Approval of Payments – To review and approve the following payments to be made to employees and suppliers for the services provided to the Parish Council.

Payee	Purpose	Amount
Ms Stephanie Spence	Salary 1 st April to 30 th April 2016	£476.67

For further information regarding the village please visit www.greatham-hants.org.uk

St John PCC	PCC Churchyard Upkeep	£1000.00
TBC	Whitehill CAB	£500.00
Premier Grounds & Garden Maintenance	Lengthsman (wood preserver bus shelters)	£80.00
HALC	Affiliation Fees	£226.00
HALC	NALC Levy	£40.00
Jim Smith	Speedwatch Expenses (ink)	£18.99
Viking	Ink and Paper	£48.66
	Total Payments	£2,390.32

18. Correspondence – To discuss items of correspondence received :

Date	From	Details
29.03.16	Buriton Parish Council	SDNPA Parish Workshops - Hampshire 18th May
04.04.16	Michelle Leadbitter	SDNPA Hampshire Parish Member Appointment Protocol
22.03.16	Joanne Utting	CRIME PREVENTION FOR OLDER OR VULNERABLE PEOPLE - PRESENTATIONBY HAMPSHIRE CONSTABULARY
07.04.16	EHDC	Local Plan Part 3 Consultation
08.04.16	Anna Tharne	Hampshire Hospitals NHS Foundation Trust Questionnaire
12.04.16	Buriton Parish Council	Hampshire Devolution Bids
15.04.16	Cllrs Clarke, Kemp-Gee and Harvey	East Hampshire and the proposed Solent Combined Authority
14.04.16	Cath Hart	Shipwrights Update
18.04.16	Rebecca Mundy	Community Resilience – community emergency workshop – Monday 23 rd May
19.04.16	Abby Sullivan	Rights of Way Parish Reference Guide
21.04.16	Abby Sullivan	Small Grants Scheme
21.04.16	Josh Dale-Harris	Zipwire
25.04.16	Rachel Webb	East Hampshire Passenger Transport Forum - Tuesday 24th May 2016

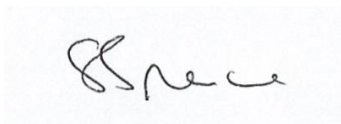
19. Reports from of outgoing representatives of Organisations, Outside Bodies, Working parties and Groups -

- a. Playground – Cllr Cheesman.
- b. Highways, Public Transport and Traffic – Cllrs D Rudd, Packett and Regan.
- c. Footpaths and Bridleway – Cllr Packett and Mrs Booton.
- d. Tree Warden – Adam Gibson and Anna Dale-Harris.
- e. Greatham Village Hall – Cllr C Rudd.
- f. Coryton Trust – Cllrs Jerrard and C Rudd.
- g. Liss Greatham and Hawkey Friendship Fund – Cllr Jerrard.
- h. HALC/ EHAPTC – Cllrs C Rudd & Regan.
- i. Greatham Allotment Charity – Cllr Jerrard.
- j. Community Forum – Cllr Jerrard.
- k. Joint Meeting of SDNPA and HALC – Cllrs D Rudd & Regan.
- l. CTCG – Cllr Jerrard. Next meeting 13th April 2016.
- m. The Old Church – Cllrs D Rudd & Whelan.
- n. Lengthsman Scheme – All Councillors.
- o. Parish Communications – All Councillors.
- p. Speedwatch – Cllr Packett.

20. Date of next meeting – To remind councillors of the date of the next meeting of the Parish Council – Monday 6th June 2016. (If there is a planning meeting it will be on Monday 23rd May 2016).

21. Close of meeting

Signed



Ms Stephanie Spence

Date 29th April 2016