

# Greatham Parish Council

## Minutes of the Parish Council meeting held at Greatham Village Hall on Monday 1<sup>st</sup> February 2016 at 7.30pm

**Present** Chairman C Rudd, Councillors Cheeseman, Packett, D Rudd and Whelan, Ms S Spence (the clerk).

7 members of the public were also present.

### 1. Chairman's Announcements

The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.

### 2. Apologies for Absence

Apologies had been received from Cllrs Regan and Jerrard, District Councillor Onslow and PCSO John Payne.

### 3. Declarations of Interest

There were no declarations of interest.

### 4. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.

The chairman asked if members of the public had anything to ask or say.

A parishioner asked what follow up there had been from the local police following the attacks on Cllr C Rudd and D Rudd's cars in December 2015. There was a discussion and all agreed that the police response had been disappointing. The Clerk to write to PCSO John Payne to communicate these concerns and request a response. **Action SS**

A Parishioner noted that several members of the village had tried to use the Post Office service offered at the Village Hall, but had arrived to find no one from the Post Office was there. The Clerk to follow up with Midhurst Post Office / Post Office Counters to find out the current status. **Action SS**

A parishioner asked Cllr Vaughan Clarke for an update on the number of Syrian refugees accepted into the local area. Cllr Clarke said that more refugees will be relocated to the area later in 2016.

### 5. Minutes of the Parish Council Meeting on Monday 4<sup>th</sup> January 2016

The minutes were reviewed and one amendment was made by Cllr Packett. Once this correction was made, the minutes were accepted as a true and accurate record of the meeting, proposed by Councillor Cheeseman and seconded by Councillor D Rudd, all agreed and they were signed by the Chairman.

### 6. Matters arising from the Parish Council Meeting on Monday 4<sup>th</sup> January 2016

There were no matters arising.

**7. Review of Action log** – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status
1.	06.10.14 Item 12	SB	The clerk to start applying for grants for Old Church.	Ongoing
2.	01.06.15 Item 21 No.1	SR	Cllr Regan to research on the consultation on future affiliation to NALC and circulate the information to the other councillors.	C/F
3.	06.07.15 Item 6	SR	Website development.	C/F
4.	06.07.15 Item 16h	All	All councillors to email feedback to Cllr Regan regarding the Parish Charter. Cllr Regan to submit feedback.	C/F
5.	07.09.15 Item 14	AC	Councillor Cheesman to produce a specification for the playground maintenance.	C/F
6.	07.09.15 Item 14	SS	The clerk to obtain re-quotes for the playground maintenance.	C/F
12.	07.12.15 Item 13c	EP	Cllr E Packett to ask David Redman who owns the land, and to remind him to put woodchips at the back of Bakers Field.	Open
13.	07.12.15 Item 13l	SR	Cllr Jerrard to mention parking issues at the school at the next CTCG meeting.	Open
14.	07.12.15 Item 13m	SR	Cllr Regan to follow up with Eric Skipper to clarify the sponsorship arrangement for 'ride and stride'.	Open
16.	07.12.15 Item 20	SS	The Clerk to contact Nick Leach (EHDC solicitor) to advise the Parish Council on planning applications.	Open
17.	04.01.16 Item 4a	SS	The Clerk to contact EHDC to explore what can be done to prevent damage to the grass verges by the school.	Closed
18.	04.01.16 Item 4b	SS	The Clerk to explore the cost of printing leaflets to place on cars, and the possibility of this being funded via the Small Grants Scheme.	Closed
19.	04.01.16 Item 4c	SS	The Clerk to speak to PCSO John Payne about the possibility of local units patrolling around the grass verges near the school at peak times.	Closed
20.	04.01.16 Item 4d	SS	The Clerk to contact the village tree wardens to discuss how the dead branches on the old yew tree can be removed.	Closed
21.	04.01.16 Item 4e	SS	The Clerk to find out if the Parish Council would be liable should injury or damage be caused by one of the dead branches.	Closed
22.	04.01.16 Item 10a	SS	The Clerk to contact Ben Devey to investigate how SPAB fundraising might work.	Open
23.	04.01.16 Item 10b	SS	The Clerk to work with all parties to ensure the proper flow of information and record keeping is achieved.	Closed
24.	04.01.16 Item 10c	SS	The Clerk to contact Julian to acquire a copy of his rates and terms of business.	Closed
25.	04.01.16 Item 12/13a	JDH	Josh Dale-Harris to explore the costs of improving the drainage system on the soccer pitch.	Closed
26.	04.01.16 Item 12/13b	JDH	Josh Dale-Harris to discuss whether the zipwire could be moved to drier ground at the next Village Hall meeting.	Closed

27.	04.01.16 Item 14	SS	The Clerk to complete and submit the Small Grants Scheme form/s.	Closed
28.	04.01.16 Item 15c	SS	The Clerk to pass the comment regarding footpaths to the local Countryside Access Area Team.	Open
29.	04.01.16 Item 15d	AC	Cllr D Rudd noted that the trees on Wolfmere Lane needed to be looked at. Cllr Cheeseman to speak to Adam Gibson.	Open
30.	04.01.16 Item 15d	SR	Cllr Regan to speak to EHDC to clarify the situation with the remaining trees.	Closed
31.	04.01.16 Item 15d	SR	Cllr Regan to draft an article regarding the rules surrounding Tree Protection Orders for inclusion in the January Newsletter.	Closed
32.	04.01.16 Item 15n	SS	The Clerk to review the current Lengthsman workload and schedule.	Closed
33.	04.01.16 Item 15o	ALL	All newsletter articles to be forwarded to Sarah Bettin by 11 <sup>th</sup> January.	Closed
34.	04.01.16 Item 16b	SS	The Clerk to post the precept application.	Closed
35.	04.01.16 Item 16c	SS	The Clerk to post the letter to NatWest.	Closed
36.	04.01.16 Item 17	SS	The Clerk to make the payments.	Closed
37.	04.01.16 Item 18, 3	SS	The Clerk to forward the email offer of chairs to Josh Dale-Harris.	Closed
38.	04.01.16 Item 18, 4	SR	Cllr Regan to draft content for a letter regarding Fern Farm.	Closed
39.	04.01.16 Item 18, 5	VC	Cllr Vaughan Clarke to explore the issue of lighting at Bakers Field.	Open
40.	04.01.16 Item 18, 6	ALL/SR	All Cllrs to review the Neighbourhood Planning process. Cllr Regan to review her notes and report back at the next meeting.	Closed
41.	04.01.16 Item 22	SS	The Clerk to make the comment.	Closed

## 8. Report of the County Councillor

The County Councillor presented the latest (December) figures for those unemployed and claiming benefit in the area.

Hampshire County Council appears to have very large reserves of £462m. However, when broken down most of this is allocated, with the largest part (£227m) set aside for capital work.

Recent research on the lifestyles of Hampshire residents has revealed a marked difference in life expectancy. Those least deprived in the County can expect to live longer than those most deprived. Obesity is a concern, especially among children. Notably 15% of children aged 11 are classified as obese.

The full report is filed with the minutes.

## 9. Report of District Councillor

There was no report

## 10. PCSO Update – PCSO John Payne was unable to attend the meeting.

**11. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.**

- a) **Playground** – Cllr Cheeseman. The Clerk to pass a copy of the playground lease to Cllr Cheeseman. **Action SS**
- b) **Highways, Public Transport and Traffic** – Cllrs D Rudd, Packett and Regan. The Clerk to contact Radian Housing and explore Developer Contributions as potential sources of funding for extra parking at Bakers Field. **Action SS**  
The Clerk to contact SDNP and Wheeldrive to find out if the summer ‘weekender’ bus has been organized. **Action SS**
- c) **Footpaths and Bridleway** – Cllr Packett and Mrs Booton. The Clerk to contact the Lengthsman to highlight the need to cut overhanging branches on the footpath between Petersfield Road and Todmore. **Action SS**  
Cllr Cheeseman noted that the Army is planning to put a cycle track around the perimeter.
- d) **Tree Warden** – Adam Gibson and Anna Dale-Harris. ADH has forwarded an email to the Clerk with details of the most recent Old Yew Tree inspection.
- e) **Greatham Village Hall** – Cllr C Rudd. The Clerk to source a copy of the lease agreement for the playground and distribute it to Cllrs. **Action SS**
- f) **Coryton Trust** – Cllrs Jerrard and C Rudd. There was no update.
- g) **Liss Greatham and Hawkley Friendship Fund** – Cllr Whelan. There was no update.
- h) **HALC/EHAPTC** – Cllrs C Rudd & Regan. Cllrs C Rudd and Regan will attend a devolution meeting 1<sup>st</sup> March 2016.
- i) **Greatham Allotment Charity** – Cllr Jerrard. There was no update
- j) **Community Forum** – Cllr Jerrard. Don Jerrard provided a brief summary.
- k) **Joint Meeting of SDNPA and HALC** – Cllrs D Rudd & Regan. There was no update.
- l) **CTCG** – Cllr Jerrard. There was no update.
- m) **The Old Church** – Cllrs D Rudd & Whelan. Following the letter from SPAB received earlier on 1<sup>st</sup> February 2016, it was proposed by Cllr Whelan that the £7,500 Parish Council donation to fund the SPAB working party be approved. Cllr Cheeseman seconded and all agreed. The Clerk to respond to SPAB, begin to make arrangements for payment of the funds and firm up the requirements for the working party. **Action SS**  
It was noted that a new grant application was required to support work on the Alabaster tomb. The Clerk to begin drafting the application. **Action SS**  
Sarah Bettin was warmly thanked by the Parish Council for her work to date on the project, and for supplying lunch at the Old Church meeting held in December 2015.
- n) **Lengthsman Scheme** – All Councillors. The Clerk advised that the Lengthsman had been working on the Greatham jobs. The Clerk to confirm how many hours remain unused until the project year end, and request additional works from Cllrs if required. **Action SS**
- o) **Parish Communications** – All Councillors. The Clerk to contact Paul Lerner to explore if large files could be stored on the PC website with links so that Cllrs email storage is not all taken up by large documents. **Action SS**
- p) **Speedwatch** – Cllr Packett gave an update of the recent activity and again passed on Jim’s disappointment with the availability of volunteers. It was anticipated that activity would increase as the days begin to get longer. Cllr Packett to speak with Jim to review the schedule. **Action EP**

**12. Parish Council Finances**

- a) **Financial Report** – the clerk presented the current financial report. The current account balance was £50.00 with no undrawn cheques. The reserve account balance was £19,796.81. The Old Church account balance was £5,626.34.
- b) **Clerk’s Salary Standing Order** – a letter to Natwest was approved and signed. The Clerk to post. **Action SS**

**13. Approval of Payments** – The following payment was deferred until the March meeting as the Clerk had not brought the cheque book.

Payee	Purpose	Amount	VAT Amnt
S J Spence	Salary 1 <sup>st</sup> January 2016 – 31 <sup>st</sup> January 2016	£476.67	£0
	<b>TOTAL PAYMENTS</b>	<b>£476.67</b>	<b>£0</b>

**14. Correspondence – to discuss items of correspondence.**

Date	From	Details
15.01.16	Rachel Webb	Notification of meeting - East Hampshire Passenger Transport fora on Tuesday 24th May 2016.
19.01.16	Josh Dale-Harris, Chairman of GVH Committee	Cost estimate and update on drainage issues.
19.01.16	Jonny Garlick	Cost Estimate for SPAB working party work.
19.01.16	EHDC	Invitation to meeting on 26/1 to hear EHDC's financial strategy

Item 1 – Cllrs to consider who might attend.

Item 2 – covered in Agenda items 11a and 11e.

Item 3 – covered in Agenda item 11m.

Item 4 – covered in Agenda item 11j.

**15. Report of Planning Chairman** – to highlight any current issues. There was no report. The Clerk noted that she had sent a letter to Damian Hind and an email to SDNP regarding the Fern Farm application.

Planning Sub-Committee meeting dates from April 2016 were confirmed to take place 14 days after the PC meetings. The Clerk to add the dates to the website. **Action SS**

**16. Date of next meeting.**

The council was reminded that the next Parish Council meeting would be Monday 7<sup>th</sup> March 2016. A Planning Sub-Committee Meeting will be held on Thursday 18<sup>th</sup> February 2016 if applications are received.

**17. Close of meeting**

The council meeting was closed at 9.05pm.

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9.	07.12.15 Item 13m	SR	Cllr Regan to follow up with Eric Skipper to clarify the sponsorship arrangement for 'ride and stride'.	Open
10.	01.02.16 Item 4a	SS	The Clerk to write to PCSO John Payne to communicate concerns over the poor response to the attacks on C Rudd and D Rudd's cars.	Open
11.	01.02.16 Item 4b	SS	The Clerk to follow up with Midhurst Post Office / Post Office Counters to find out the current status with the local counter at GVH.	Open
12.	01.02.16 Item 11a & 11e	SS	The Clerk to pass a copy of the playground lease to all Cllrs.	Closed
13.	01.02.16 Item 11b.1	SS	The Clerk to contact Radian Housing and explore Developer Contributions as potential sources of funding for extra parking at Bakers Field.	Open
14.	01.02.16 Item 11b.2	SS	The Clerk to contact SDNP and Wheeldrive to find out if the summer 'weekender' bus has been organized.	Open
15.	01.02.16 Item 11.c	SS	The Clerk to contact the Lengthsman to highlight the need to cut overhanging branches on the footpath between Petersfield Road and Todmore.	Closed
16.	01.02.16 Item 11m.1	SS	The Clerk to respond to SPAB, begin to make arrangements for payment of the funds and firm up the requirements for the working party.	Open
17.	01.02.16 Item 11m.2	SS	It was noted that a new grant application was required to support work on the Alabaster tomb. The Clerk to begin drafting the application.	Open
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19.	01.02.16 Item 11o	SS	The Clerk to contact Paul Lerner to explore if large files could be stored on the PC website with links so that Cllrs email storage is not all taken up by large documents.	Closed
20.	01.02.16 Item 11p	SS	Cllr Packett to speak with Jim to review the Speedwatch schedule.	Open
21.	01.02.16 Item 12b	SS	The Clerk to post a Standing Order letter to Natwest.	Closed
22.	01.02.16 Item 15	SS	The Clerk to add the new Planning Sub Cttee dates to the website.	Closed