

Greatham Parish Council

Parish Council Meeting

Monday 7th September 2015 at 7.30pm - Greatham Village Hall

Dear Councillor,

You are hereby summoned to attend a meeting of Greatham Parish Council for the transaction of business set out below.

Sarah Bettin, Clerk to the Council

AGENDA

- 1. Chairman's Announcements** – To make any announcements to the Council and members of the public in attendance at the meeting.
 - 2. Apologies for Absence** – To declare any apologies received from Councillors unable to attend the meeting
 - 3. Declarations of Interest** – Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
 - 4. Public Question Time** – To suspend standing orders for 15 minutes to allow members of the public to raise questions.
 - 5. Minutes of the Parish Council meeting on Monday 6th July 2015** – To review and approve the minutes of the Parish Council meeting, to make any amendments and sign them as true and accurate record of the meeting.
 - 6. Matters arising from the minutes of the Parish Council meeting on Monday 6th July 2015** - To discuss any matters arising from the minutes of the Parish Council meeting and identify whether any matters should be discussed at a future meeting.
 - 7. Review of Action Log** – To review the log of actions from previous meetings for Councillors to provide updates.
 - 8. Report of County Councillor** – to hear the report from the County Councillor and raise any concerns.
 - 9. Report of District Councillor** – To hear the report from the District Councillor and raise any concerns.
 - 10. The Old Church** – following confirmation from the internal auditor that spending on the Old Church does not come under Section 137 and therefore there is no limit on spending, to discuss future spending on the Old Church. To consider public works loans with regard to the Old Church spending.
 - 11. Insurance renewal** – The renewal due 1st October 2015 from Came and Company is £1370.25 compared to £1330.34 last year. - To confirm that the level of cover is satisfactory in relation to identified risks and propose that the clerk accepts the quote and makes payment.
- For further information regarding the village please visit www.greatham-hants.org.uk

- 12. Grant Application from the GVLGS** – to consider a grant application for £200 towards the cost of installing water to the allotments.
- 13. Parish Strategy** – to consider producing a parish strategy to identify and document both short term and long term priorities.
- 14. Playground Maintenance** – to consider quotes received for the maintenance of the playground.
- 15. To consider what action to take regarding replacement of The Clerk following the resignation of the current clerk on 17th August 2015.** One month's notice has been given as per the Clerk's Terms and Conditions and her employment will cease on 30th September 2015.
- 16. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups –**
- a) **Playground** – Cllr Cheesman.
 - b) **Highways, Public Transport and Traffic** – Cllrs D Rudd, Packett and Regan
 - c) **Footpaths and Bridleway** – Cllr Packett and Mrs Booton.
 - d) **Tree Warden** – Adam Gibson and Anna Dale-Harris.
 - e) **Greatham Village Hall** – Cllr C Rudd.
 - f) **Coryton Trust** – Cllrs Jerrard and C Rudd
 - g) **Liss Greatham and Hawkley Friendship Fund** – Cllr Jerrard
 - h) **HALC/ EHAPTC** – Cllrs C Rudd & Regan
 - i) **Greatham Allotment Charity** – Cllr Jerrard
 - j) **Community Forum** – To appoint a representative.
 - k) **Joint Meeting of SDNPA and HALC** – Cllrs D Rudd & Regan
 - l) **CTCG** – Cllr Jerrard
 - m) **The Old Church** – Cllrs D Rudd & Whelan.
 - n) **Lengthsman Scheme** – All Councillors
- 17. Parish Council Finances**
- a. **Financial Report.** – To present the council financial report.
 - b. **Report on Completion of Annual Audit** – Certified Annual Return has been returned with no issues arising or actions to take.
- 18. Approval of Payments** – To review and approve the following payments to be made to employees and suppliers for the services provided to the Parish Council.

Payee	Purpose	Amount
S J Bettin	Salary 1 st August 2015 – 31 st August 2015	£476.67
LWB Horticulture	Playground grass cutting	£23.00
Julian Livingstone	General administration, obtaining quotes, liaising with tenderers and preparation of tender report.	£431.25
Came and Company	Parish Council Insurance 1 st October 2015 – 30 th September 2016	£1370.25
GB Sport & Leisure	To supply and install Aerial Runway	£7613.04
HALC	Councillor Training and Transparency Code Seminar	£150.00
HALC	Councillor Training	£108.00
East Hants Citizens Advice	Grant	£500.00
Phil Beenham	Playground grass cutting	£15.00
	TOTAL PAYMENTS	£10687.21

19. Correspondence – To discuss items of correspondence received :

Date	From	Details
16.07.15	Susan Ramage, Business Support Officer, HALC	Annual Conference - 9th March 2016 - St Mary's Stadium, Southampton - 09.00-16.00
23.07.15	Anna Dale-Harris	Greatham Old Church
23.07.15	Chris Paterson	South Downs National Park Authority - Parish / Town Council workshop – 9 th September 2015
02.08.15	Jack Burcham	Superfast Broadband in the village
27.08.15	Anna Dale-Harris	Feedback on Parish Council Budget for 2016/17

20. Report of Planning Chairman – to highlight any current issues.

21. Date of next meeting – To remind councillors of the date of the next meeting of the Parish Council – Monday 5th October 2015. A Planning meeting should be held on Thursday 17th September 2015 (if applications are received).

22. Close of meeting

Signed 

Mrs. Sarah Bettin

Date 1st September 2015