

# Greatham Parish Council

## Parish Council Meeting

### Monday 1<sup>st</sup> June 2015 at 7.30pm - Greatham Village Hall

Dear Councillor,

You are hereby summoned to attend a meeting of Greatham Parish Council for the transaction of business set out below.

Sarah Bettin, Clerk to the Council

#### AGENDA

- 1. Chairman's Announcements** – To make any announcements to the Council and members of the public in attendance at the meeting.
- 2. Apologies for Absence** – To declare any apologies received from Councillors unable to attend the meeting
- 3. Declarations of Interest** – Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. Public Question Time** – To suspend standing orders for 15 minutes to allow members of the public to raise questions.
- 5. Minutes of the Parish Council meeting on Monday 18<sup>th</sup> May 2015** – To review and approve the minutes of the Parish Council meeting, to make any amendments and sign them as true and accurate record of the meeting.
- 6. Matters arising from the minutes of the Parish Council meeting on Monday 18<sup>th</sup> May 2015** - To discuss any matters arising from the minutes of the Parish Council meeting and identify whether any matters should be discussed at a future meeting.
- 7. Review of Action Log** – To review the log of actions from previous meetings for Councillors to provide updates.
- 8. Report of County Councillor** – to hear the report from the County Councillor and raise any concerns.
- 9. Report of District Councillor** – To hear the report from the District Councillor and raise any concerns.
- 10. Report from L'abri** – To receive a report and update from Mr Paul – the Director of L'abri.
- 11. Report from GVEC** – an update on events planned for 2015.
- 12. Speedwatch** – to update on volunteer numbers and to consider purchasing the equipment.

For further information regarding the village please visit [www.greatham-hants.org.uk](http://www.greatham-hants.org.uk)

- 13. HCC Lengthsman Scheme** – to consider inclusion in the HCC Lengthsman Scheme and joining the cluster lead by Grayshott Parish Council.
- 14. Village Post Boxes** – to consider the collection times in relation to location of post boxes.
- 15. Questions Raised by Parishioners at the APM** – to consider the questions raised at the APM and action required to address any issues.
- 16. Newsletter** – to consider if the Parish Council want to continue with producing a newsletter.
- 17. Transparency Code** – to update the Parish Council on the introduction of transparency obligations for parish councils with an annual turnover not exceeding £25,000.
- 18. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups –**
- a. Playground – Councillor Cheesman
  - b. Highways, Public Transport & Traffic – Councillors D Rudd, Packett and Regan
  - c. Footpaths and Bridleways– Councillor Packett and Mrs Booton.
  - d. Tree Warden – Adam Gibson & Anna Dale-Harris
  - e. Greatham Village Hall –Councillor C Rudd
  - f. Coryton Trust – Councillor Jerrard and C Rudd
  - g. Liss Greatham and Hawkley Friendship Fund – Councillor Jerrard
  - h. HALC/ EHAPTC – Councillors C Rudd & Regan
  - i. Greatham Allotment Charity – The clerk to update on trustee terms and vacancies and to appoint a representative.
  - j. Community Forum – To appoint a representative.
  - k. Joint meeting of SDNPA and HALC – Councillors D Rudd and Regan.
  - l. CTCG – Councillor Jerrard
  - m. The Old Church – Councillor D Rudd & Whelan
- 19. Parish Council Finances**
- a. To present the current position of the Parish Council’s finances
  - b. To approve the annual return and confirm that the council has considered it’s risk assessment policies and processes and found it’s risk management arrangements to be appropriate.
  - c. To complete section 2 of the Annual Return – Annual Governance Statement
  - d. Bank mandates and signatories – to agree account signatories and sign bank mandates.
- 20. Approval of Payments** – To review and approve the following payments to be made to employees and suppliers for the services provided to the Parish Council.

Payee	Purpose	Amount
S J Bettin	Salary 1 <sup>st</sup> May 2015 – 31 <sup>st</sup> May 2015	£476.67
	<b>TOTAL PAYMENTS</b>	<b>£476.67</b>

**21. Correspondence – To discuss items of correspondence received :**

Date	From	Details
12.05.15	Steven Lugg Chief Executive	Consultation on future affiliation to NALC.
26.05.15	Richard Inman	Rural Sounding Board – Rural Priorities for Government Action.

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26<sup>th</sup> May 2015

**22. Report of Planning Chairman** – to highlight any current issues.

**23. Date of next meeting** – To remind councillors of the date of the next meeting of the Parish Council – Monday 7<sup>th</sup> July 2014. A Planning meeting should be held on Thursday 19<sup>th</sup> June 2015 (if applications are received).

**24. Close of meeting**

Signed 

Mrs. Sarah Bettin

Date 26<sup>th</sup> May 2015