

Greatham Parish Council

Annual General Meeting

Monday 18th May 2015 at 7.30pm - Greatham Village Hall

Dear Councillor,

You are hereby summoned to attend the Annual General meeting of Greatham Parish Council for the transaction of business set out below.

Sarah Bettin, Clerk to the Council

AGENDA

- 1. Election of the Chairman to the Parish Council for 2015/2016.** – To elect a Chairman to lead the council.
- 2. Declaration of Acceptance of Office** - To accept the office and to sign a declaration of acceptance of office before the proper officer of the council.
- 3. Election of Vice Chairman to the Parish Council for 2015/2016.** – To elect a Vice Chair to the council.
- 4. Declaration of Acceptance of Office** – To accept the office and to sign a declaration of acceptance of office before the proper officer of the council.
- 5. Parish Councillors Declaration of Office** – for all Parish Councillors to sign a declaration of acceptance of office before the proper officer of the council.
- 6. Chairman's Announcements** – To make any announcements to the Council and members of the public in attendance at the meeting.
- 7. Apologies for Absence** – To declare any apologies received from Councillors unable to attend the meeting.
- 8. Declarations of Interest** – Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 9. Electronic Delivery of Summonses for Meetings** – for all Parish Councillors to sign a consent form to receive summons to attend meetings via email.

For further information regarding the village please visit www.greatham-hants.org.uk

- 10. Completion of 'Register of Interest' Forms** – each councillor to complete a register of interest form.
- 11. Election of members of Sub Committees** – To elect councillors to form the subcommittee (s) of the Parish Council.
 - a. Planning subcommittee (4 Councillors including 1 to chair)
 - b. Greatham Old Church Advisory subcommittee (1 Councillor)
- 12. Election of representatives to existing Organisations, Outside Bodies, Working Parties and Groups** – To elect representatives to liaise between Greatham Parish Council and the following;
 - a) Playground - (1 representative)
 - b) Highways and Public Transport – (1 representative)
 - c) Traffic working party (4 representatives)
 - d) Footpaths and Bridleways– (1 representative & 1)
 - e) Tree Warden – (1 representative)
 - f) Greatham Village Hall – (1 representative)
 - g) Coryton Trust – (2 representatives)
 - h) Liss Greatham and Hawkey Friendship Fund (1 representatives)
 - i) HALC/ EHAPTC – (2 representative)
 - j) Greatham Allotment Charity (1 representative)
 - k) Community Forum (2 representatives)
 - l) Eco-Town Standing Conference (1 representative)
 - m) Joint meeting of SDNPA and HALC (2 representatives)
 - n) CTCG (1 representatives)
- 13. Public Question Time** – To suspend standing orders for 15 minutes to allow members of the public to raise questions.
- 14. Minutes of the Parish Council meeting on Monday 13th April 2015** – To review and approve the minutes of the Parish Council meeting, to make any amendments and sign them as true and accurate record of the meeting.
- 15. Matters arising from the minutes of the Parish Council meeting on Monday 13th April 2015** - To discuss any matters arising from the minutes of the Parish Council meeting and identify whether any matters should be discussed at a future meeting.
- 16. Review of Action Log** – To review the log of actions from previous meetings for Councillors to provide updates.
- 17. Report of County Councillor** – To hear the report from the County Councillor and raise any concerns.
- 18. Report of District Councillor** – To hear the report from the District Councillor and raise any concerns.
- 19. Parish Council Finances** – to present the current position of the Parish Council's finances.

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20. Approval of Payments – To review and approve the following payments to be made to employees and suppliers for the services provided to the Parish Council.

Payee	Purpose	Amount
Mrs Sarah Bettin	Salary 1 st April to 30 th April 2015	£433.33
Greatham Village Hall	Payment of Football Pitch Grant	£700.00
Viking Direct	Stationery	£55.82
LWB Horticulture	Playground Maintenance – April 2015	£93.00
Mrs Sarah Bettin	Clerk's Expenses	£20.29
	Total Payments	£1302.44

21. Correspondence – To discuss items of correspondence received :

Date	From	Details
04.05.15	St John Dunt, Chairman Liss NPSG	Liss Neighbourhood Plan
05.05.15	Mark Webb Planning Comm. Officer	Parish and Town Council Training – Planning 2015
06.05.15	Joanne Utting Community Safety Officer	CTCG Membership Review May 2015
08.05.15	Susan Ramage	South Downs NPA Elections
06.05.15	Stephen Sellers	Woolmer road traffic/Bordon increased housing

22. Reports from of outgoing representatives of Organisations, Outside Bodies, Working parties and Groups -

- a) Playground – Councillor A Cheesman
- b) Highways and Public Transport – Councillor D Rudd
- c) Traffic Working Party – Councillor J Trodden
- d) Footpaths and bridleways – Councillor C Rudd and Mrs Booton
- e) Tree Warden – Councillor J Trodden
- f) Greatham Village Hall – Councillor C Rudd
- g) Coryton Trust – Councillors D Jerrard & D Rudd
- h) Liss Greatham and Hawkley Friendship Fund – Councillors D Jerrard & D Rudd
- i) HALC/ EHAPTC – Councillors D Jerrard & C Rudd
- j) Greatham Allotment Charity – Councillor S Jerrard
- k) Community Forum – Councillors D Jerrard
- l) Eco-Town Standing Conference – Councillor's S & D Jerrard
- m) Joint Meeting of SDNPA and HALC – Councillors D Jerrard and D Rudd
- n) CTCG – Councillors S Jerrard
- o) Old Church – Councillor D Rudd

23. Minutes of the Parish Council planning meeting on Wednesday 6th May 2015 – To review and approve the minutes of the Parish Council planning meeting, to make any amendments and sign them as true and accurate record of the meeting.

- 24. Matters arising from the minutes of the Parish Council planning meeting on Wednesday 6th May 2015** - To discuss any matters arising from the minutes of the Parish Council planning meeting and identify whether any matters should be discussed at a future meeting.
- 25. Date of next meeting** – To remind councillors of the date of the next meeting of the Parish Council – Monday 1st June 2015. (If there is a planning meeting it will be on Thursday 28th May 2015)
- 26. Close of meeting**

Signed 

Mrs Sarah Bettin

Date 12th May 2014