

# Greatham Parish Council

## Minutes of the Parish Council meeting held at Greatham Village Hall on Monday 2<sup>nd</sup> February 2015 at 7.30pm

**Present** Chairman C Rudd, Councillors, D Rudd, D Jerrard, S Jerrard and A Cheesman

There were 11 members of the public also present.

### 1. Chairman's Announcements

The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.

### 2. Apologies for Absence

Apologies had been received from District Councillor Onslow and Councillor Packett

### 3. Declarations of Interest

There were no declarations of interest.

### 4. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.

The chairman asked if members of the public had anything to ask or say.

Mr Bridgman enquired about the annual expenditure since 2011 of about £50 on the Christmas meal for the Parish Clerk and their spouse and bearing mind the shortage of funds if it is likely to continue. The Chairman stated that she did not know if it would continue as this depends on what the next Parish Council decides to do as there are elections in May. It was also asked how the £50 was entered in the accounts. The Chairman confirmed that it was entered as what it was.

Tricia Porter brought to the attention of the council the fact that her fence had been driven into twice in two days recently highlighting the fact that the road (junction of B3006 and Petersfield Road) is dangerous and something needs to be done. She also stated that the workmen working on the water main were horrified at the speed of the traffic and the police were brought in and speed monitors were installed. She asked if the Parish Council could do everything in their power to help. The Chairman read out an email from Ian Janes, who deals with traffic management at EHDC who intends to make a site visit to assess the current measures in place. A number of residents also at the meeting also voiced their concerns. After further discussion a number of action points were confirmed including reporting the issue at the next CTCG meeting, the clerk to contact the police, residents to write to Ian Janes, the clerk to obtain information from when the traffic was monitored in that area, the clerk to request that the Parish Council meet with Ian Janes when he makes his site visit.

Action SB

The Speedwatch Scheme was brought to the attention of all those present. Without further volunteers it is unlikely that the scheme will go ahead. The clerk informed those present of a planned Speedwatch meeting on Tuesday 3<sup>rd</sup> February.

Another resident reported on the dangerous conditions when walking or cycling along Forest Road, between the junction of the Petersfield Road and where it crosses the A3. It is marked as a cycleway but the road is narrow and double decker buses do travel on it. This would be brought up with Ian Janes.

#### 5. Minutes of the Parish Council Meeting on Monday 5<sup>th</sup> January 2015

The minutes were reviewed. It was proposed by Councillor Cheesman and seconded by Councillor S Jerrard that they be accepted as a true and accurate record of the meeting, all agreed and they were signed by the Chairman.

#### 6. Matters arising from the Parish Council Meeting on Monday 5<sup>th</sup> January 2015

There were no matters arising.

#### 7. Review of Action log – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status
1.	06.10.14 Item 12	SB	The clerk to start applying for grants for Old Church.	Ongoing
2.	03.11.14 Item 13 c	EP	To complete NatWest form and return to the clerk	C/F
3.	01.12.14 Item 4	SB	The clerk to contact Mr Paul regarding offer of help from L'abri.	Closed
4.	01.12.14 Item 7 No. 5	DJ	Cllr D Jerrard to contact the Crime Commissioner and the CPS regarding the land at Fern Farm	C/F
5.	01.12.14 Item 12	SB	The clerk to ask the architect to produce a report on any work that may be required on the Old Church in the next 10 years.	Closed
6.	01.12.14 Item 12	CR/SB	The Chairman and Clerk to report at the next Old Church sub-committee meeting regarding the recommendations made.	Closed
7.	01.12.14 Item 15	SB	The clerk to contact the planning department to ascertain if planning permission would be required for the Zip Wire.	C/F
8.	01.12.14 Item 16	DR	Cllr D Rudd to make a site visit on the land adjacent to the bridleway and report back at the next meeting.	C/F
9.	01.12.14 Item 17e	SB	The clerk to contact the landowner on the northern side of the Longmoor Road to ask them to cut back and maintain the trees.	C/F
10.	05.01.14 Item 7 No. 3	SB	The clerk to contact Steep Parish Council for information on how they moved their phone box.	Closed
11.	05.01.14 Item 7 No. 14	SB	The clerk to complete and submit a DINPP form for the Zip Wire.	Closed
12.	05.01.14 Item 10	SB	The clerk to arrange a meeting with PCSO Goddard and Speedwatch Volunteers.	Closed
13.	05.01.14 Item 11	SB	The clerk to contact architect to gain his opinion and advice on quotes received for work on Old Church.	Closed

14.	05.01.14 Item 12	SB	The clerk to inform LSB Horticulture that contract has been renewed for playground maintenance.	Closed
15.	05.01.14 Item 13	SB DR	The clerk to collate breakdown of additional work required on playground. Cllr D Rudd to contact the contractor regarding carrying out work.	Closed Closed
16.	05.01.14 Item 14	ALL	Plan and compile Newsletter to distribute door to door in March to raise awareness of the Councillor vacancy, what the PC has been doing, the APM and the election in May 2015.	C/F
17.	05.01.14 Item 15	SB	The clerk to add additional footpaths to the ROW Vegetation Priority Cutting List.	Closed
18.	05.01.14 Item 16	SB	The clerk to apply for the Precept.	Closed
19.	05.01.14 Item 17	SB	The clerk to make payments.	Closed
20.	05.01.14 Item 18	SB	The clerk to find out cost of police referendum.	Closed
21.	05.01.14 Item 20/21	SB	Planning minutes to be put on next agenda.	Closed

Item 3. Volunteers from L'abri had cleared the grass from the French drain and offered assistance with replacing the gravel if this is required.

Item 5. The architect had confirmed that to produce a 10 year plan would cost between £300 and £400. This item to be put on the next agenda for consideration. **Action SB**

Item 13. The clerk confirmed that the architects ongoing bill was currently £306.25.

Item 15. This item to be put on the next agenda for consideration. **Action SB**

Item 16. The clerk to organise a meeting to plan and compile the Newsletter.

**8. Report of County Councillor** – to hear the report from the County Councillor and raise any concerns.

The County Councillor reported that unemployment currently stands at 0.4%. The Highways Team have recently published the details for work completed in East Hampshire in December which included 7188 miles of roads gritted, gullies cleaned, carriageway resurfacing, potholes repaired and other works. In Hampshire last year 50,000 potholes were repaired.

The Boundary Commission are about to start an investigation into County Council seats and are likely to move boundaries. Divisions would not cross District boundaries.

Hampshire residents generate about 1 tonne of waste per household per year. 62,000 tonnes of food waste is thrown away each year in Hampshire, two thirds of which is 'avoidable'. Families with children spend about £60 a month on food that gets thrown away.

The full report is filed with these minutes.

**9. Report of District Councillor** – to hear the report from the District Councillor and raise any concerns.

There was no report.

**10. Accident at the junction at Toll House Corner** – to consider what measures could be taken to make the junction safer.

This item had been discussed under public question time earlier in the meeting.

**11. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.**

- a) **Playground** – Councillor Cheesman to approve re-employment of Nick Adams to conduct annual playground Health and Safety inspection (the cost in 2014 was £88.80). The inspection is due in May 2015. Councillor Cheesman proposed and Councillor D Rudd seconded the proposal. All agreed. The clerk reported that Developers Contributions would be available for the full cost of the replacement Zipwire. A discussion followed regarding whether the Parish Council or Village Hall would be paying for the installation costs. If the full cost is covered by Developers Contributions then there is no need for the Village Hall to pay for the installation. Councillor Cheesman requested two more “Shut the Gate” signs for the insides of the gate.
- b) **Highways and Public Transport** – Councillor D Rudd reported that the additional layby near the school has now been completed and is much used. The pinch point near Deal Farm needs clearing so it can be used by cyclists. Parking outside the village hall at school dropoff time is becoming an issue. The clerk to email the village hall to bring it to their attention. **Action SB**
- c) **Traffic Working Party** – Councillor Packett.
- d) **Footpaths and Bridleway** – Councillor C Rudd and Mrs Booton.
- e) **Tree Warden** – Adam Gibson
- f) **Greatham Village Hall** – Councillor C Rudd. Clearing up of the bonfire. Councillor Cheesman reported that this was yet to be done but would be done soon when weather allows.
- g) **Coryton Trust** – Councillors D Jerrard & C Rudd.
- h) **Liss Greatham and Hawkley Friendship Fund.** Councillor S Jerrard reported that there is a meeting this week.
- i) **HALC/ EHAPTC** – Councillors D Jerrard & C Rudd.
- j) **Greatham Allotment Charity** – Councillor S Jerrard.
- k) **Community Forum** – Councillor D Jerrard had missed the last meeting.
- l) **Eco-Town Standing Conference** – Councillors D and S Jerrard.
- m) **Joint Meeting of SDNPA and HALC** – Councillors D Jerrard and D Rudd.
- n) **CTCG** – Councillor S Jerrard. Next meeting 18<sup>th</sup> March 2015.
- o) **The Old Church** – Councillor D Rudd. Update following sub-committee meeting held on 28<sup>th</sup> January 2015. There will be a Summer Event which will be held on Saturday 20<sup>th</sup> June 2015. The clerk gave an update on the grant applications. The Conservation Officer wants to meet with the architect on site to gain information for his report for the EHDC Historic Buildings grant application. The architect has confirmed that his time for this meeting would be between £150 and £180.

**12. Parish Council Finances**

- a. **Financial Report** – the clerk presented the current financial report.

**13. Approval of Payments** – The following payments were agreed. The clerk to action. **Action SB**

Payee	Purpose	Amount
Mrs. Sarah Bettin	Salary 1 <sup>st</sup> January 2015 – 31 <sup>st</sup> January 2015	£433.33
Adam Gibson Treecare	Removal of silver birch tree at the Old Church	£190.00
D Jerrard	Reimbursement for payment for the clerk and spouses’ Christmas meal on 19 <sup>th</sup> December 2014	£46.40
	<b>TOTAL PAYMENTS</b>	<b>£669.73</b>

After the agenda had been published an enquiry from a resident had been received regarding the payment for the clerks Christmas meal. It was confirmed that this has been done for the last four years. The Councillors pay for themselves. It was pointed out by a councillor that the clerk had

provided food for the Annual Parish Meeting without requesting reimbursement. The Council appreciate the efforts of the clerk.

**14. Correspondence** – to discuss items of correspondence received:

Date	From	Details
No. 1 – 09.01.15	Chris Love, Delivery Manager, South East Water	Water main replacement in Selborne Road (B3006), Greatham, Hampshire
No. 2 – 14.01.15	Marie Dill, Editor of LCR, NALC	LCR Opinion Question – response deadline 13/02/15
No. 3 – 20.01.15	Linda Carr – Village Hall	Phone Box, Hall for Emergency Centre, Bonfire Site
No. 4 – 21.01.15	Meryl Balchin, HIHCT	Greatham Old church Grant Application
No. 5 - 22.01.15	Dan Oakley, Dark Skies Lead & Ranger SDNPA	Dark Skies in the SDNP

**15. Report of Planning Chairman** – to highlight any current issues.

There was no report.

**16. Minutes of the Parish Council Planning Sub-Committee Meeting on Friday 21<sup>st</sup> November 2014** – to review and approve the minutes of the Parish Council Planning Meeting, to make any amendments and sign them as a true and accurate record of the meeting.

The minutes were reviewed. It was proposed by Councillor D Jerrard and seconded by Councillor D Rudd that they be accepted as a true and accurate record of the meeting, all agreed and they were signed by the Chairman.

**17. Matters arising from the minutes of the Parish Council Planning Sub-Committee Meeting on Friday 21<sup>st</sup> November 2014** – to discuss any matters arising from the minutes of the Parish Council Planning Meeting and identify whether any matters should be discussed at a future meeting.

There were no matters arising.

**18. Planning Applications**

Application	Address	Proposal / Designated Councillor	Consultation Expiry Date
SDNP/14/06604/FUL	Land at South East junction with Liphook Road, Petersfield Road, Whitehill, Bordon, Hampshire.	Hybrid Application  Full Application – southern section of new relief road linking A325.  Outline Application – with some matters reserved for the demolition of MOD buildings and redevelopment of Bordon Garrison and adjoining land for up to 2400 dwellings.	9 February 2015

It was noted that the Parish Council had been consulted. It was agreed that no comment would be made.

**19. Date of next meeting.**

The council was reminded that the next Parish Council meeting would be Monday 2<sup>nd</sup> March 2015. A planning meeting will be held on Thursday 19<sup>th</sup> February 2015 (if applications were received).

**20. Close of meeting**

The council meeting was closed at 8.50pm

**Action List**

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3.	01.12.14 Item 7 No. 5	DJ	Cllr D Jerrard to contact the Crime Commissioner and the CPS regarding the land at Fern Farm	C/F
4.	01.12.14 Item 15	SB	The clerk to contact the planning department to ascertain if planning permission would be required for the Zip Wire.	C/F
5.	01.12.14 Item 16	DR	Cllr D Rudd to make a site visit on the land adjacent to the bridleway and report back at the next meeting.	C/F
6.	01.12.14 Item 17e	SB	The clerk to contact the landowner on the northern side of the Longmoor Road to ask them to cut back and maintain the trees.	C/F
7.	05.01.14 Item 14	ALL	Plan and compile Newsletter to distribute door to door in March to raise awareness of the Councillor vacancy, what the PC has been doing, the APM and the election in May 2015.	C/F
8.	02.02.15 Item 4	SB	The clerk to contact the police regarding speeding at the junction of the B3006 and the Petersfield Road. The clerk to obtain information from the traffic monitoring at the junction. The clerk to request that the Parish Council meet with Ian Janes when he makes his site visit.	Open
9.	02.02.15 Item 7 No. 5	SB	The clerk to put the Old Church 10 year report on the next agenda for consideration.	Open
10.	02.02.15 Item 7 No. 15	SB	The clerk to put the additional work identified as being required on the playground on the next agenda.	Open
11.	02.02.15 Item 11 b	SB	The clerk to email the village hall to bring to their attention the parking issue outside at school drop off and pick up times	Open
12.	02.02.15 Item 13	SB	The clerk to make payments.	Open