

Greatham Parish Council

Minutes of the Parish Council meeting held at Greatham Village Hall on Monday 4th August 2014 at 7.30pm

Present Chairman C Rudd, Councillors, D Rudd, D Jerrard, S Jerrard, A Cheesman and E Packett

13 members of the public were also present.

1. Chairman's Announcements

The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.

2. Apologies for Absence

Apologies had been received from County Councillor Clarke.

3. Declarations of Interest

There were no declarations of interest.

4. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.

The chairman asked if members of the public had anything to ask or say.

A member of the public raised a concern about the maintenance of the vegetation along the highways and in particular the obstruction of signs. Specifically mentioned was the signage around the pinchpoint near the church and the 30mph sign on the Selborne road. Councillor Jerrard confirmed that the County Council were responsible for the highway signage. The clerk to send an email to Hampshire County Council and copy in the County Councillor. **Action SB**

5. Minutes of the Parish Council Meeting on Monday 7th July 2014

The minutes were reviewed. It was proposed by Councillor S Jerrard and seconded by Councillor Packett that they be accepted as a true and accurate record of the meeting, all agreed and they were signed by the Chairman.

6. Matters arising from the Parish Council Meeting on Monday 2nd June 2014

Councillor D Jerrard enquired if Alan Waterhouse had been contacted. The Chairman confirmed that he had been contacted and he was happy to come and talk to the Old Church Committee about funding. Councillor D Jerrard also confirmed that funding for the Old Church would be put on the next agenda.

7. Review of Action log – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status
1.	1.7.13 Item 15	DJ/SB	Councillor D Jerrard to check the status of parking conditions on the stables planning and report back to the clerk. The clerk to write to the stables.	C/F
2.	7.10.13 Item 13f	CR	Clr C Rudd to follow up decision on moving the phonebox at next Village Hall Committee meeting.	C/F
3.	6.1.13 Item 21 No. 6	CR	Councillor C Rudd to raise the question of using the village hall during power cuts.	Closed
4.	3.3.14 Item 12a	SB	The clerk to contact the contractor who installed the drainage in the playground to ask them to check that no damage has been done.	C/F
5.	02.06.14 Item 14	SB	The clerk to try and ascertain more detailed figure on accidents on the longmoor junction of the A3 and to contact Highways to ask how many times the barriers have been repaired.	C/F
6.	07.07.14 Item 4	SB	The clerk to contact the architect who carried out the Quinquennial Inspection of the Old Church to gain his advice on costs for the work that needs carrying out.	Closed
7.	07.07.14 Item 4	CR	The Chairman to contact Alan Waterhouse regarding advice on funding for the Old Church.	Closed
8.	07.07.14 Item 4	SB	The Old Church funding to be on the next agenda.	C/F
9.	07.07.14 Item 4	SB	The clerk to organise putting up warning signs immediately.	Closed
10.	07.07.14 Item 6	EP	Councillor Packett to contact GVEC to ask if they will hold a meeting to discuss the fireworks and parish councillors to attend.	Closed
11.	07.07.14 Item 7 Point 8	DR	Councillor D Rudd to contact the landowner regarding footpath 10.	C/F
12.	07.07.14 Item 7 Point 8	SB	The clerk to find out who is responsible for the path between 6 and 7 Bakers Field.	C/F
13.	07.07.14 Item 10	SB	The clerk to write a letter of thanks to Councillor Trodden.	Closed
14.	07.07.14 Item 12	SB	The clerk to contact the Head Teacher to confirm that the grant application was unsuccessful.	Closed
15.	07.07.14 Item 14 d	SB	The clerk to contact The Manor to see if they would do an annual report on footpaths within the parish.	C/F
16.	07.07.14 Item 14 e	AC	Councillor Cheesman to approach Adam Gibson to become the Tree Warden.	C/F
17.	07.07.14 Item 16	SB	The clerk to make payments.	Closed
18.	07.07.14 Item 17 No.5	SB	Clerk to investigate costs of Speedwatch scheme.	C/F
19.	07.07.14 Item 17 No.9	SB	The clerk to complete the questionnaire.	Closed
20.	07.07.14 Item 17 No.10	SB	The village hall rent to be put in the next budget.	C/F
21.	07.07.14 Item 18	SB	The clerk to find out if parking a caravan in a layby is allowable and to report it to the relevant authority if it is not.	Closed
22.	07.07.14 Item 21	SB	The clerk to make planning application comments.	Closed

- 8. To consider a letter received from EHDC Principal Policy Planner – call for sites for gypsies, travellers and travelling show people.**

Councillor D Jerrard reported that a letter had been received from EHDC regarding the above and responses had to be received by 8th August 2014. Greatham already has a one family gypsy site with temporary planning permission for 3 years which has been extended once already. Opinion of the members of the public present at the meeting was canvassed. Opinion was that there were already numerous sites in the locality including Hawkley, Priors Dean, Headley and Bentley. The Chairman commented that EHDC should be looking at sites within Bordon where there are facilities such as shops, schools, doctor's surgeries, buses etc. After discussion it was agreed that Greatham does not have sufficient facilities to be able to put any site within the village forward. It was agreed that all councillors should suggest sites to the clerk and the clerk to complete the form. **Action SB**

- 9. To consider the funding and organisation for the firework display – to consider the quote for the cost of providing fireworks. To receive a 20% discount the order needs to be placed and paid for by 15th August 2014.**

Jane Brighton reported that if the fireworks do go ahead it would be a collaboration between the parish council and GVEC. Concerns had been raised by Councillor Packett regarding whether the event was ticketed or not. GVEC are happy to help on the evening and organise it and order the fireworks and do all the groundwork if the Parish Council can take responsibility for building the fire. Councillor Cheesman confirmed that he had made some enquiries and was waiting for confirmation but telegraph poles, pallets and railway sleepers should be available from the army. The clerk confirmed that an amount of £1500 had been put in the budget for fireworks. A discussion followed regarding whether the event would be ticketed. A member of the public suggested that if people turned up with a copy of the village magazine entry would be free and others would pay. Other displays do not charge for entry. Councillor Packett commented that the village would be providing the fireworks for people outside of the village if no charge is made. The Chairman suggested that people make donations. Jane suggested that there could be a charge for adults but children are free. The clerk confirmed that the quote received was based on what was provided two years ago, in addition to that a club pack was an additional £219.

A discussion followed regarding the insurance and whether the Parish Council insurance would cover the event. The person letting off the fireworks would have public liability insurance. The clerk to clarify the position with the insurers. **Action SB**

It was proposed by Councillor Cheesman and seconded by Councillor D Jerrard that the parish council pay for the fireworks at a cost of £1230.40 plus a club pack at a cost of £219.00 on the basis that adults pay and children get in for free. All agreed. Total cost would be £1449.40.

- 10. Allotments – to discuss the positioning and size of the allotments in relation to the planning permission.**

The Chairman confirmed that a parishioner had enquired about the size of the allotments. Daniel Field confirmed that the area had been marked out originally with Councillor's Trodden and Cheesman. He also confirmed that he had spoken to the planning officer, John Holmes and confirmed with him that there is a variation from the planning permission and the planning officer made note of the telephone conversation and confirmed that he had no issue with what has been done.

A parishioner pointed out that the amount of land that is fenced off is considerably larger than the size that the planning approval gave.

Councillor Cheesman pointed out that he was not present when the plot was originally measured.

A discussion followed and comments from parishioners present included how the allotments, football pitch and playground are beginning to create a great atmosphere. It was queried why the matter was on the parish council agenda and the Chairman confirmed that concerns had been raised by a parishioner. The Chairman of the planning committee pointed out that the matter was nothing to do with the Parish Council and the matter should be raised with the village hall as the owner of the land and EHDC as the planning authority.

- 11. Old Church Schedule of Works** – to consider the need for a schedule of works to be compiled from the Quinquennial Inspection. The schedule of works would enable quotes to be obtained for the work. Cost of the schedule of works would be approximately £525.

The clerk reported that having taken advice a schedule of works is required to enable quotes to be obtained for the work in the Quinquennial Inspection. Julian Livingstone has made a site visit to the Old Church following concerns raised at the last parish council meeting and his opinion is that there has been no significant change to the condition of the building. He also confirmed that it is now too late in the year to carry out any significant work as lime mortar takes a long time to set. His advice is to plan to carry out any work out in the Spring. Councillor Packett confirmed that the advice was also to leave any vegetation on the walls in place until repair work can be carried out simultaneously as the vegetation is holding everything in place. Councillor Cheesman proposed and Councillor Packett seconded that the schedule of works be compiled. All agreed. The clerk to contact Julian Livingstone to confirm. Action SB

Councillor D Jerrard enquired how long it would take to compile the schedule of works. The clerk confirmed that it should be done in time for the next meeting. The Chairman requested that a copy of the Quinquennial Inspection be put on the website. Action SB

12. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.

- a) **Playground** – Councillor A Cheesman. It was confirmed that the zipwire should be removed from the asset register. Action SB
- b) **Highways and Public Transport** – Councillor D Rudd confirmed that he had spoken today to Southeast Water regarding the watermain work outside the school. They had confirmed to him that the work would be completed before the school goes back in September. A discussion followed regarding the 38 bus service. Councillor Packett had spoken to the bus company and they are not re-routing the service whilst the road is closed. The clerk has contacted Hampshire County Council and is awaiting a response.
- c) **Traffic Working Party** – Councillor Packett.
- d) **Footpaths and Bridleway** – Councillor C Rudd and Mrs Booton.
- e) **Tree Warden.**
- f) **Greatham Village Hall** – Cllr C Rudd. Councillor Packett reported that work is continuing on the stage floor but they are having issues with the humidity.
- g) **Coryton Trust** – Councillors D Jerrard & C Rudd.
- h) **Liss Greatham and Hawkley Friendship Fund.**
- i) **HALC/ EHAPTC** – Councillors D Jerrard & C Rudd to attend the AGM later in the year.
- j) **Greatham Allotment Charity** – Councillor S Jerrard.
- k) **Community Forum** – Councillors D Jerrard.
- l) **Eco-Town Standing Conference** – Councillors D and S Jerrard.

- m) **Joint Meeting of SDNPA and HALC** – Councillors D Jerrard and D Rudd.
- n) **CTCG** – Councillor S Jerrard
- o) **The Old Church** – Councillor D Rudd reported that there will be a working party this Saturday between 10am and 12pm and a quote is being obtained for the work required on the silver birch tree.

13. Parish Council Finances

- a. **Financial Report** – the clerk presented the current financial report

14. Approval of Payments – The following payments were proposed by Councillor Cheesman and seconded by Councillor D Jerrard. All councillors agreed. The clerk to make payments. **Action SB**

Payee	Purpose	Amount
Mrs. Sarah Bettin	Salary 1 st July 2014 – 31 st July 2014	£433.33
LWB Horticulture	Maintenance of playground in July	£44.00
Kimbolton Fireworks	Fireworks	£1449.40
TOTAL PAYMENTS		£1926.73

15. Minutes of the Parish Council Planning Sub-Committee Meeting on Thursday 24th July 2014 – to review and approve the minutes of the Parish Council Planning Meeting, to make any amendments and sign them as a true and accurate record of the meeting.

Councillor Packett pointed out his name was spelt incorrectly within the minutes. The clerk made a pen amendment. Councillor D Jerrard proposed and Councillor Cheesman seconded that the minutes be approved. All agreed. The Planning Chairman signed the minutes.

16. Matters arising from the minutes of the Parish Council Planning Sub-committee Meeting on Thursday 24th July 2014 – to discuss any matters arising from the minutes of the Parish Council Planning Meeting and identify whether any matters should be discussed at a future meeting.

There were no matters arising.

17. Date of next meeting.

The council was reminded that the next Parish Council meeting would be Monday 1st September 2014. A planning meeting will be held on Thursday 21st August 2014 if applications are received.

18. Close of meeting

The council meeting was closed at 9.05pm

Action List

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5.	02.06.14 Item 14	SB	The clerk to try and ascertain more detailed figure on accidents on the longmoor junction of the A3 and to contact Highways to ask how many times the barriers have been repaired.	C/F
6.	07.07.14 Item 4	SB	The Old Church funding to be on the next agenda.	C/F
7.	07.07.14 Item 7 Point 8	DR	Councillor D Rudd to contact the landowner regarding footpath 10.	C/F
8.	07.07.14 Item 7 Point 8	SB	The clerk to find out who is responsible for the path between 6 and 7 Bakers Field.	C/F
9.	07.07.14 Item 14 d	SB	The clerk to contact The Manor to see if they would do an annual report on footpaths within the parish.	C/F
10.	07.07.14 Item 14 e	AC	Councillor Cheesman to approach Adam Gibson to become the Tree Warden.	C/F
11.	07.07.14 Item 17 No.5	SB	Clerk to investigate costs of Speedwatch scheme.	C/F
12.	07.07.14 Item 17 No.10	SB	The village hall rent to be put in the next budget.	C/F
13.	04.08.14 Item 4	SB	Clerk to contact HCC and copy in the County Councillor regarding vegetation overgrowing road signs.	Open
14.	04.08.14 Item 8	SB	The clerk to write to Peter Brett Associates regarding the call for Sites for Gypsies	Open
15.	04.08.14 Item 9	SB	The clerk to clarify the position of cover for the fireworks display with the insurer.	Open
16.	04.08.14 Item 11	SB	The clerk to contact Julian Livingstone to confirm he is to go ahead with compiling the schedule of works for the Old Church	Open
17.	04.08.14 Item 11	SB	The clerk to put the Quinquennial Inspection on the website.	Open
18.	04.08.14 Item 12	SB	The clerk to remove the zip wire from the asset register.	Open
19.	04.08.14 Item 14	SB	The clerk to make payments.	Open