

Greatham Parish Council

Minutes of the Parish Council meeting held at Greatham Village Hall on Monday 2nd June 2014 at 7.30pm

Present Chairman C Rudd, Councillors, D Rudd, D Jerrard, S Jerrard, A Cheesman and J Trodden

7 members of the public were also present.

1. Chairman's Announcements

The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.

2. Co-option of Councillor

The Chairman proposed Mr Eddie Packett and Councillor Trodden seconded. All agreed. Mr Packett joined the council, signed a declaration of acceptance and took away a declaration of interests to be completed and returned within 28 days. He was also given a code of conduct. **Action EP**

3. Apologies for Absence

Apologies had been received from District Councillor Onslow. Councillor Cheesman would be late.

4. Declarations of Interest

There were no declarations of interest.

5. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.

The chairman asked if members of the public had anything to ask or say.

A member of the public enquired why the new bin outside the school had been put in a different position with less footfall. The clerk to find out why it has been moved. **Action SB**

6. Minutes of the Parish Council Meeting on Monday 12th May 2014

The minutes were reviewed. It was proposed by Councillor S Jerrard and seconded by Councillor A Cheesman that they be accepted as a true and accurate record of the meeting, all agreed and they were signed by the Chairman.

7. Matters arising from the Parish Council Meeting on Monday 3rd March 2014

There were no matters arising.

8. Review of Action log – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status
1.	1.7.13 Item 15	DJ/SB	Councillor D Jerrard to check the status of parking conditions on the stables planning and report back to the clerk. The clerk to write to the stables.	C/F
2.	2.9.13 Item 6	DJ	Councillor D Jerrard to write a report to send the Hampshire Police. The Parish Council to also make a complaint to the Charities Commission	C/F
3.	7.10.13 Item 13f	CR	Cllr C Rudd to follow up decision on moving the phonebox at next Village Hall Committee meeting.	C/F
4.	6.1.13 Item 7 Point 2	JT	Councillor Trodden to email sketch for repositioning the bus stop and provide a parking bay outside Woodlands cottages.	Closed
5.	6.1.13 Item 16	DJ	Councillor D Jerrard to produce a report on behalf of the Parish Council regarding the Coryton Almshouses.	C/F
6.	6.1.13 Item 21 No. 6	CR	Councillor C Rudd to raise the question of using the village hall during power cuts.	C/F
7.	3.3.14 Item 12a	SB	The clerk to contact the contractor who installed the drainage in the playground to ask them to check that no damage has been done.	C/F
8.	7.4.14 Item 12 c	AC	Councillor Cheesman to forward information to the clerk regarding dog poo bag dispensers.	Closed
9.	7.4.14 Item 12 c	SB	The clerk to research dog poo bag dispensers	Closed
10.	7.4.14 Item 15. No. 7	SB	The clerk to ask Councillor D Jerrard if he will be the PC representative	Closed
11.	12.5.14 Item 11	SB	The clerk to follow up again regarding the footpath by Bakers Field.	C/F
12.	12.5.14 Item 11	SB	The clerk to contact the relevant person about replacing the bollards in Church Lane and the layby near the school.	Closed
13.	12.5.14 Item 14	SB	Safety at the Longmoor junction of the A3 to be put on the next agenda.	Closed
14.	12.5.14 Item 17	SB	The clerk to ask for a meeting with the residents, Parish Council and David Fitzgerald.	C/F
15.	12.5.14 Item 18	SB	The clerk to confirm with LWB Horticulture to go ahead with the work.	Closed
16.	12.5.14 Item 20	SB	The clerk to make payments.	Closed
17.	12.5.14 Item 21 No. 3	SB	This item to be put on the next agenda.	Closed
18.	12.5.14 Item 24	SB	The clerk to comment on the planning application.	Closed

Point 4. Councillor Trodden distributed a sketch of the proposed layout of parking at Woodlands Cottages and a copy was given to the County Councillor. It was agreed that the clerk would forward the sketch to Ian Janes for his comments. Action SB

9. Report of County Councillor

The County Councillor reported that the British Geological Survey have now completed their study of the shale gas and oil resources of the Weald Basin. The results of the survey concluded that there is

unlikely to be any significant quantity of gas there, but there could be a significant quantity of shale oil in the range of 2 to 8 billion barrels. Being on the edge of the shales, this area is unlikely to be affected by exploration.

The County Council has applied for more central government funding to deal with winter damage to the roads. With new street lights soon to arrive there will be a HCC/SSE exhibition vehicle in Petersfield Square on Monday 9th June between 10am and 2pm.

10. Report of District Councillor

There was no report.

11. WRVS – to receive an update from Alan Waterhouse.

Mr Waterhouse reported that there are concerns that residents of Greatham are not involved in many activities within the village. The WRVS offer some assistance with transport. With the Greatham Church now running a Thursday coffee morning this would join nicely with the WRVS Thursday lunch club. Would the Parish Council support and encourage people to attend the lunch club. Community transport is used at the moment and people are already collected from Bentley. What can be done to publicise WRVS events and specifically the lunch club. The Chairman put forward the idea of the Parish Council possibly funding some of the transport. The clerk suggested advertising the lunch club in the Village Magazine. Action SB

12. Football Pitch at Village Hall – to consider the update received from the Village Hall with regard to the football pitch and the possibility of removing the zip wire and filling in the zip wire.

The agreement between the village hall and parish council regarding the playground was circulated. Within that point 4.3 states “The Charity reserves the right to move the positioning of The Play Equipment at its own expense if for some reason of redevelopment or other use of the agreed area for The Play Equipment it has to be re-allocated.”

A discussion followed regarding the current state of the zip wire and the possibility of repairing it with councillors unable to agree. It was agreed that a site visit be arranged between Josh Dale-Harris, Neil Casson of Liss Football Club and Andy Sands together with Councillors D Jerrard and Trodden. Action SB

Councillor Trodden requested that the zipwire be put on the next agenda. Action SB

13. Firework Display – to discuss the feasibility of holding a firework display this year.

After discussion it was agreed that Councillor Packett would liaise with Jane MacDonald of GVEC and report back to the clerk. Action EP

14. The A3 Longmoor Junction – to discuss the safety of the junction following the statistics received on the number of accidents.

The clerk had received information following a freedom of information request. There had been one fatal, three serious and three slight accidents during the period from February 2008 to February 2014.

After discussion it was proposed by Councillor Trodden and seconded by Councillor D Jerrard that the clerk would ascertain if it is possible to get more detailed figures and additionally to write to Highways to ask how many times the barriers had been repaired. All agreed. **Action SB**

- 15. Request to support more funds for Parish Councils** – a proposal that the government take the necessary action to allow a percentage of Business Rates to be paid direct to Parish and Town councils for the benefit of local economic growth.

A request had been received from Sevenoak's Town Council to support the above proposal. The County Councillor confirmed that several local councils have supported the proposal. It was considered that it was more a Town Council issue than a Parish Council issue and no comment would be made.

16. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.

- a) **Playground** – Councillor A Cheesman.
- b) **Highways and Public Transport** – Councillor D Rudd confirmed that the hedge has now been cut outside Deal farm but the verge still needs cutting.
- c) **Traffic Working Party** – Councillor J Trodden.
- d) **Footpaths and Bridleway** – Councillor C Rudd.
- e) **Tree Warden** – Councillor J Trodden.
- f) **Greatham Village Hall** – Cllr C Rudd
- g) **Coryton Trust** – Councillors D Jerrard & C Rudd. There is a meeting this Thursday.
- h) **Liss Greatham and Hawkley Friendship Fund** – to confirm who the representative will be for the current year. This item was adjourned to the next meeting.
- i) **HALC/ EHAPTC** – Councillors D Jerrard & C Rudd.
- j) **Greatham Allotment Charity** – Councillor S Jerrard. There is a meeting tomorrow.
- k) **Community Forum** – Councillors D Jerrard & S Jerrard.
- l) **Eco-Town Standing Conference** – Councillors D and S Jerrard.
- m) **Joint Meeting of SDNPA and HALC** – Councillors D Jerrard and D Rudd.
- n) **CTCG** – Councillor S Jerrard

17. Parish Council Finances

Financial Report – the clerk presented the current financial report

Annual Return – to complete section 2 of the Annual Return – Annual Governance Statement.

Page 2 of the annual return was considered and completed and signed by the Chairman and the Clerk.

- 18. Approval of Payments** – The following payments were proposed by Councillor C Rudd and seconded by Councillor D Rudd. All councillors agreed.

Payee	Purpose	Amount
Mrs. Sarah Bettin	Salary 1 st May 2014 – 31 st May 2014	£433.33
Mrs. Sarah Bettin	Expenses – mileage for course/meeting and reimbursement of stationery expenses	£46.82
LWB Horticulture	Playground maintenance May	£90.00
	TOTAL PAYMENTS	£570.15

19. Correspondence – to discuss items of correspondence.

Date	From	Details
No. 1 – 16.05.14	Damian Hinds	Consultation on small sewage discharge.
No. 2 – 19.05.14	Daniel Field	GVLGS – thank you.
No. 3 – 24.05.14	Jane Macdonald	GVEC – update.
No. 4 – 30.05.14	Lara Nolan	Citizenship Session – 10 th June 2014 – Greatham Primary School.
No. 5 – 31.05.14	LWB Horticulture	Play area work to be carried out 21/22 June.

20. Report of Planning Chairman

Councillor D Jerrard confirmed that there was a planning application for water main replacement outside the school and on the B3006 which was asking for screening opinion. No comment need to be made.

21. Date of next meeting.

The council was reminded that the next Parish Council meeting would be Monday 7th July 2014. A planning meeting will be held on Thursday 19th June 2014 if applications are received.

22. Close of meeting

The council meeting was closed at 9.15pm

Action List

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3.	7.10.13 Item 13f	CR	Cllr C Rudd to follow up decision on moving the phonebox at next Village Hall Committee meeting.	C/F
5.	6.1.13 Item 16	DJ	Councillor D Jerrard to produce a report on behalf of the Parish Council regarding the Coryton Almshouses.	C/F
6.	6.1.13 Item 21 No. 6	CR	Councillor C Rudd to raise the question of using the village hall during power cuts.	C/F
7.	3.3.14 Item 12a	SB	The clerk to contact the contractor who installed the drainage in the playground to ask them to check that no damage has been done.	C/F
8.	12.5.14 Item 11	SB	The clerk to follow up again regarding the footpath by Bakers Field.	C/F
9.	12.5.14 Item 17	SB	The clerk to ask for a meeting with the residents, Parish Council and David Fitzgerald.	C/F
10.	02.06.14 Item 2	EP	Councillor Packett to return Declaration of Interests to clerk within 28 days.	Open
11.	02.06.14 Item 5	SB	The clerk to find out why the rubbish bin outside the school has been moved.	Open
12.	02.06.14 Item 8 Point 4	SB	The clerk to forward Councillor Trodden's sketch to Ian Janes.	Open
13.	02.06.14 Item 11	SB	The clerk to advertise the WRVS Thursday lunch club in the Village Magazine	Open
14.	02.06.14 Item 12	SB	The clerk to arrange a meeting between Councillors D Jerrard and Trodden and Josh Dale-Harris, Neil Casson and Andy Sands.	Open
15.	02.6.14 Item 12	SB	The Zip Wire to be put on the next agenda,	Open
16.	02.06.14 Item 13	EP	Councillor Packett to liaise with Jane MacDonald and report back to the clerk regarding Fireworks.	Open
17.	02.06.14 Item 14	SB	The clerk to try and ascertain more detailed figure on accidents on the longmoor junction of the A3 and to contact Highways to ask how many times the barriers have been repaired.	Open
18.	02.06.14 Item 18	SB	The clerk to make the payments.	Open