

Greatham Parish Council

Minutes of the Parish Council meeting held at Greatham Village Hall on Monday 3rd March 2014 at 7.30pm

Present Chairman C Rudd, Councillors, D Jerrard, S Jerrard, J Trodden and A Cheesman

5 members of the public were also present.

1. Chairman's Announcements

The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.

2. Apologies for Absence

Apologies had been received from District Councillor Onslow and Councillor D Rudd.

3. Declarations of Interest

There were no declarations of interest.

4. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.

The chairman asked if members of the public had anything to ask or say.

The Chairman invited Anna Dale-Harris to report on the planned hedge planting at the Old Church in response to correspondence received from Dr Paul of the Old School House. Anna Dale-Harris reported that the hedge will be made up of mixed native plants and will be replacing the hedge that was planted as part of the millennium project which at some point since then has been removed. The hedge would be planted on the boundary line and the intention is not to let it grow any higher than 4 or 5 feet. It was agreed that the Parish Council support the planting of the hedge as long as it is maintained and the height controlled. The clerk to respond to Dr Paul to update him. **Action SB**

A member of the public brought to the attention of the Parish Council that the grit bin in Bakers Field is in the wrong position to be helpful to older residents in the bungalows. It is currently sited at the beginning of the green but should be nearer the bungalows. Councillor Trodden volunteered to move it to the grass by the parking area outside the bungalows.

There was a general discussion on footpath 10 by Bakersfield. The clerk confirmed that the poor condition of the surface of the footpath has been reported to Hampshire County Council.

Anna Dale-Harris brought to the attention of the Parish Council correspondence from the CPRE which was asking for a response to an email sent in November 2013 regarding removal of a policy to use brownfield sites for development. All councillors were in agreement to support not removing this policy. The clerk to respond to the CPRE. **Action SB**

A member of the public thanked Councillor D Jerrard for his assistance in dealing with a matter.

5. Minutes of the Parish Council Meeting on Monday 3rd February 2014

The minutes were reviewed. It was proposed by Councillor D Jerrard and seconded by Councillor Cheesman that they be accepted as a true and accurate record of the meeting, all agreed and they were signed by the Chairman.

6. Matters arising from the Parish Council Meeting on Monday 3rd February 2014

There were no matters arising.

7. Review of Action log – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status
1.	1.7.13 Item 15	DJ/SB	Councillor D Jerrard to check the status of parking conditions on the stables planning and report back to the clerk. The clerk to write to the stables.	C/F
2.	2.9.13 Item 6	DJ	Councillor D Jerrard to write a report to send to Hampshire Police. The Parish Council to also make a complaint to the Charities Commission	C/F
3.	7.10.13 Item 13f	CR	Clr C Rudd to follow up decision on moving the phonebox at next Village Hall Committee meeting.	C/F
4.	6.1.13 Item 4	SB	The clerk to write to the Chief Executive of EHDC to clarify the current position regarding Bakers Field.	Closed
5.	6.1.13 Item 7 Point 2	SB	The clerk to ask for an urgent meeting with Phillip Shepherd regarding the Longmoor junction and parking outside Woodlands Cottages.	Closed
6.	6.1.13 Item 7 Point 2	JT	Councillor Trodden to email sketch for repositioning the bus stop and provide a parking bay outside Woodlands cottages.	C/F
7.	6.1.13 Item 11	SB	The clerk to contact HCC and enquire if the Liaison Panel still exists and if so request a meeting.	Closed
8.	6.1.13 Item 12	SB	The clerk to contact Sue Booton regarding the footpath and to also contact the warden.	Closed
9.	6.1.13 Item 16	DJ	Councillor D Jerrard to produce a report on behalf of the Parish Council regarding the Coryton Almshouses.	C/F
10.	6.1.13 Item 21 No. 3	SB	The clerk to find out who the contact is for claiming County Council S106 transport section contributions.	Closed
11.	6.1.13 Item 21 No. 6	CR	Councillor C Rudd to raise the question of using the village hall during power cuts.	C/F
12.	3.2.14 Item 7 No.5	SB	Cleaning of play area surfaces and treating with an appropriate wood preserver to be put on next agenda.	Closed
13.	3.2.14 Item 7 No.17	SB	The clerk to contact landowner to the south of Church Lane to request the ditch be cleared.	Closed
14.	3.2.14 Item 7 No 17	SB	The clerk to confirm with Richard Peach that a larger pipe is needed under the road in Church Lane.	Closed
15.	3.2.14 Item 15	SB	The clerk to comment on planning applications.	Closed

Item 10. Councillor D Jerrard suggested that Councillor Trodden, D Rudd and he form a working party to address the issue of progressing the provision of a parking bay near Woodlands Cottages.

Action DJ/JT/DR

8. Report of County Councillor

This was heard later in the meeting. The County Councillor reported that unemployment stood at 0.5% in January. The flooding and its aftermath continue to be a major issue with the rise in the level of groundwater seeming to be the main problem. The County Council has a 3 year programme called "Supporting Hampshire's troubled families". The object is to target 1600 families with multiple complex issues. Each troubled family cost the public purse £75000 per annum. To date there have been 397 positive outcomes.

He confirmed that he had contacted highways about Knapp Field Cottage flooding and the details had been passed to Steve Neat for further investigation to see if raising the curb is possible.

9. Report of District Councillor

There was no report.

10. Playground Cleaning and Maintenance – to discuss the cleaning of the play area surfaces and the treatment of the whole play area with an appropriate wood preserver.

Following quotes received it was proposed by Councillor Cheesman and seconded by Councillor S Jerrard that LWB Horticulture carry out the work. The clerk to make contact to confirm. Action SB

11. Developers Contributions for Greatham/Parish Priorities and Requirements – to discuss how to progress compiling a list of priorities for spending and requirements.

It was agreed that the Chairman, Vice-Chairman and Clerk work to compile a list of priorities and requirements which would be presented at the Annual Parish Meeting to then ask for parishioners views at the APM. Action CR/DJ/SB

12. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.

- a) **Playground** – Councillor A Cheesman asked that the contractor who installed the drainage in the playground be asked to come in and check that no damage has been done. Action SB
- b) **Highways and Public Transport** – Councillor D Rudd. Councillor C Rudd reported that a bollard is missing on the traffic calming by the Old Rectory is missing. The clerk confirmed that this has already been reported.
- c) **Traffic Working Party** – Councillor J Trodden.
- d) **Footpaths and Bridleway** – Councillor C Rudd.
- e) **Tree Warden** – Councillor J Trodden. The Chairman reported that the planning department has confirmed that the yew at the manor can be felled. The clerk to confirm that permission has been given to fell the tree and notify Councillor Trodden. Action SB
- f) **Greatham Village Hall** – Cllr C Rudd
- g) **Coryton Trust** – Councillors D Jerrard & D Rudd.
- h) **Liss Greatham and Hawkey Friendship Fund** – Councillors D Jerrard & D Rudd.
- i) **Blackmoor Recycling Liaison Panel** – Councillor D Jerrard. The clerk reported that the panel no longer exists.
- j) **HALC/ EHAPTC** – Councillors D Jerrard & C Rudd.
- k) **Greatham Allotment Charity** – Councillor S Jerrard. There is a meeting on 5th March 2014.
- l) **Community Forum** – Councillors D Jerrard & S Jerrard.

- m) **Eco-Town Standing Conference** – Councillors D and S Jerrard.
- n) **Joint Meeting of SDNPA and HALC** – Councillors D Jerrard and D Rudd.
- o) **CTCG** – Councillor S Jerrard confirmed that the next meeting is mid-March.

13. Parish Council Finances

Financial Report – the clerk presented the current financial report.

- 14. Approval of Payments** – The following payments were proposed by Councillor Trodden and seconded by Councillor Cheesman. All councillors agreed.

Payee	Purpose	Amount
Mrs. Sarah Bettin	Salary 1 st February 2014 – 28 th February 2014	£433.33
HALC	Clerk Minute Taking Course	£36.00
Greatham PCC	Maintenance and upkeep of Churchyard 2012/13 & 2013/14	£1600.00
	TOTAL PAYMENTS	£2069.33

15. Correspondence – to discuss items of correspondence.

Date	From	Details
No. 1 – 04.02.14	Susan Ramage	Broadband Conference 1 st April 2014
No. 2 – 10.02.14	Anna Dale-Harris	Letter from CPRE re: house building on brownfield sites
No. 3 – 11.02.14	Beata Ginn	Response regarding meeting to discuss the Longmoor Junction and parking outside Woodlands Cottages.
No. 4 – 12.02.14	Chris Paterson	SDNP – Local Plan Consultation Programme
No. 5 – 13.02.14	Ben Marsh	Path to Partnership Parish Conference 5 th June 2014
No. 6 – 20.02.14	Dr James Paul	Greatham Old Church – proposed planning of holly hedge
No. 7 – 21.02.14	Lucy Whittle	Small Grant Funding Opportunities
No. 8 – 24.02.14	David Smith	Blackmoor Recycling Facility
No. 9 – 18.02.14	Vendy Treagust	NALC Policy Consultation re Local Audit and Accountability Act, and NALC Cheques LRO Briefing
No. 10 – 28.02.14	Inovem Consult	South Downs National Park - Local Plan Options Consultation and CIL Preliminary Draft Charging Schedule

No. 1 Councillor D Jerrard to attend – clerk to book space

Action SB

No. 3 Following discussion regarding the Longmoor Junction on the A3 it was agreed that the clerk would contact the police to obtain the statistics for accidents at the junction.

Action SB

No. 5 Councillors D & S Jerrard to attend – clerk to book spaces

Action SB

16. Report of Planning Chairman

There was no report from the Planning Chairman.

17. Date of next meeting.

The council was reminded that the next meeting would be Monday 7th April 2014. A planning meeting will be held on Thursday 20th March 2014 if applications are received.

18. Close of meeting

The council meeting was closed at 8.45pm

Action List

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1.	1.7.13 Item 15	DJ/SB	Councillor D Jerrard to check the status of parking conditions on the stables planning and report back to the clerk. The clerk to write to the stables.	C/F
2.	2.9.13 Item 6	DJ	Councillor D Jerrard to write a report to send the Hampshire Police. The Parish Council to also make a complaint to the Charities Commission	C/F
3.	7.10.13 Item 13f	CR	Cllr C Rudd to follow up decision on moving the phonebox at next Village Hall Committee meeting.	C/F
4.	6.1.13 Item 7 Point 2	JT	Councillor Trodden to email sketch for repositioning the bus stop and provide a parking bay outside Woodlands cottages.	C/F
5.	6.1.13 Item 16	DJ	Councillor D Jerrard to produce a report on behalf of the Parish Council regarding the Coryton Almshouses.	C/F
6.	6.1.13 Item 21 No. 6	CR	Councillor C Rudd to raise the question of using the village hall during power cuts.	C/F
7.	3.3.14 Item 4	SB	Clerk to respond to Dr Paul regarding hedge planting at the Old Church.	Open
8.	3.3.14 Item 4	SB	The clerk to respond to the CPRE	Open
9.	3.3.14 Item 7 No.10	DJ/JT/ DR	Councillor's D Jerrard, Trodden and D Rudd to form a working party to address the issue of progressing the provision of a parking bay near Woodlands Cottages	Open
10.	3.3.14 Item 10	SB	The clerk to contact LWB Horticulture to confirm the cleaning and maintenance work be carried out on the playground.	Open
11.	3.3.14 Item 11	CR/DJ/ SB	The Chairman, Vice-Chairman and clerk to compile a list of priorities and requirements to present at the APM.	Open
12.	3.3.14 Item 12a	SB	The clerk to contact the contractor who installed the drainage in the playground to ask them to check that no damage has been done.	Open
13.	3.3.14 Item 12e	SB	The clerk to notify Councillor Trodden about the decision of the planning application to fell a yew at the Manor.	Open
14.	3.3.14 Item 14	SB	The clerk to make payments.	Open
15.	3.3.14 Item 15 No. 1	SB	The clerk to book space at the Broadband Conference for Councillor D Jerrard.	Open
16.	3.3.14 Item 15 No. 3	SB	The clerk to contact the police to obtain the statistics for accidents at the Longmoor junction.	Open
17.	3.3.14 Item 15 No. 5	SB	The clerk to book spaces at the Path to Partnership Conference for Councillors D & S Jerrard.	Open