

Greatham Parish Council

Minutes of the Parish Council meeting held at Greatham Village Hall on Monday 3rd February 2014 at 7.30pm

Present Chairman C Rudd, Councillors, D Jerrard, S Jerrard D Rudd, J Trodden and A Cheesman

6 members of the public were also present.

1. Chairman's Announcements

The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.

2. Apologies for Absence

Apologies had been received from District Councillor Onslow.

3. Declarations of Interest

There were no declarations of interest.

4. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.

The chairman asked if members of the public had anything to ask or say.

The Chairman of the Old Church Sub-Committee confirmed that he had written to the clerk on the 4th November 2013 giving details of the Quinquennial Review and work that would be necessary following this review with an estimated cost of between £4000 and £9000. He confirmed that as much of the work as possible would be done by volunteers but he felt that a fund needed to be set aside for this work. He asked how the parish council could agree that the amount set aside in the budget for maintenance of the old church was only £750 when the parish council own the old church and is responsible for it. Councillor D Jerrard responded that the amount had been set during the budgetary process and the amount was agreed to cover any emergency repairs that may be necessary and that the parish council has to consider all of its responsibilities. He confirmed that funding for the Old Church could be raised through contributions, grants and developer's contributions. The Chairman suggested that she could ask someone she knows to come and talk to the Old Church sub-committee about fund raising. A discussion followed regarding funding for the old church. It was confirmed that the precept has been set and all sources of funding should be explored to fund all the responsibilities of the parish council but it was not realistic for the parish council to set aside £4000 for the old church. Developer's Contributions could assist in the funding.

Jacqui Cheesman apologised for giving the wrong information on the electricity supplier at the last meeting.

5. Minutes of the Parish Council Meeting on Monday 6th January 2014

The minutes were reviewed. It was proposed by Councillor A Cheesman and seconded by Councillor S Jerrard that they be accepted as a true and accurate record of the meeting, all agreed and they were signed by the Chairman.

6. Matters arising from the Parish Council Meeting on Monday 6th January 2014

There were no matters arising.

7. Review of Action log – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status
1.	1.7.13 Item 15	DJ/SB	Councillor D Jerrard to check the status of parking conditions on the stables planning and report back to the clerk. The clerk to write to the stables.	C/F
2.	2.9.13 Item 6	DJ	Councillor D Jerrard to write a report to send the Hampshire Police. The Parish Council to also make a complaint to the Charities Commission	C/F
3.	7.10.13 Item 13f	CR	Clr C Rudd to follow up decision on moving the phonebox at next Village Hall Committee meeting.	C/F
4.	2.12.13 Item 7, point 7	SB	The clerk to contact EHDC to request an additional bin at the village hall.	Closed
5.	2.12.13 Item 15	SB	The clerk to investigate the possibility of the ecobus serving the southern end of the village.	Closed
6.	2.12.13 Item 18 No.2	SB	The clerk to obtain additional quotes for cleaning the play area surfaces.	Closed
7.	6.1.13 Item 4	SB	The clerk to write to the Chief Executive of EHDC to clarify the current position regarding Bakers Field.	C/F
8.	6.1.13 Item 7 Point 2	SB	The clerk to ask for an urgent meeting with Phillip Shepherd regarding the Longmoor junction and parking outside Woodlands Cottages.	C/F
9.	6.1.13 Item 7 Point 2	SB	The clerk to email Ian Janes with a follow up from the meeting with Councillor Trodden last year.	Closed
10.	6.1.13 Item 7 Point 2	JT	Councillor Trodden to email sketch for repositioning the bus stop and provide a parking bay outside Woodlands cottages.	C/F
11.	6.1.13 Item 8	SB	The clerk to put information about making a compensation claim for loss of power on the website and noticeboard.	Closed
12.	6.1.13 Item 10	SB	The clerk to make contact with the Ancient Yew Group, findings to be discussed at next meeting.	Closed
13.	6.1.13 Item 10	SB	The clerk to prepare a schedule of money spent on the Old Church in the last 10 years.	Closed
14.	6.1.13 Item 11	SB	The clerk to contact HCC and enquire if the Liaison Panel still exists and if so request a meeting.	C/F
15.	6.1.13 Item 11	SB	The clerk to obtain a copy of conditions attached to the planning permission for the recycling facility.	Closed
16.	6.1.13 Item 12	SB	The clerk to contact Sue Booton regarding the footpath and to also contact the warden.	C/F

17.	6.1.13 Item 13	SB	The clerk to contact the relevant authority to request that a larger pipe be put in the culvert and the ditch be cleared.	Closed
18.	6.1.13 Item 15	SB	The clerk to contact the trust to inform them of the decision regarding their grant application.	Closed
19.	6.1.13 Item 16	DJ	Councillor D Jerrard to produce a report on behalf of the Parish Council regarding the Coryton Almshouses.	C/F
20.	6.1.13 Item 17	SB	The clerk to contact LWB Horticulture to confirm the renewal of the contract.	Closed
21.	6.1.13 Item 20	SB	The clerk to make the payments.	Closed
22.	6.1.13 Item 21 No. 3	SB	The clerk to find out who the contact is for claiming County Council S106 transport section contributions.	C/F
23.	6.1.13 Item 21 No. 6	SB	The clerk to write to Mr Williams-Thomas asking for his assistance in identifying vulnerable people.	Closed
24.	6.1.13 Item 21 No. 6	CR	Councillor C Rudd to raise the question of using the village hall during power cuts.	C/F

Item 4. The clerk had spoken to Katie Ennis at EHDC who had confirmed that litter bins were on back order and as soon as she had some in stock she would be looking at the possibility of providing another bin.

Item 5. The clerk had received correspondence from Sue Knight stating that other requests had been received to change the route of the ecobus. This will be looked at over the next few weeks.

Item 6. Cleaning of the play area surfaces to be put on the next agenda. Action SB

Item 12. The clerk confirmed that Anna Dale-Harris had been in touch with the Ancient Yew Group and it was planned to have an onsite meeting with Peter Norton to gain his advice.

Item 17. The ditch to the north of the road has been cleared. The clerk to contact the landowner to the south of the road to ask them to clear the ditch. Action SB

The clerk to confirm with Richard Peach that a larger pipe is needed under the road and request that he puts it on his list for possible capital funding. Action SB

Item 22. County Councillor Clarke suggested contacting Stuart Jarvis, Head of Highways.

8. Report of County Councillor

The County Councillor reported that superfast broadband is being installed across the County and 90% of the public will be covered by the end of 2015. £9.2 million has been set aside to increase the level of coverage to 95% by the end of 2016.

The County Council is increasing its efforts to save energy and the top 25 energy consuming buildings will have a lot of capital spent on them to reduce their energy usage.

December's rainfall was 285.5mm and January had even more with 375mm. This has caused a lot of damage to the roads so a further £10 million has been set aside for spending and it is hoped that further government grants will be received.

It is expected that there will be no increase in the Council Tax with savings coming from a reduction in the workforce, mainly on the managerial side and drawing on reserves. Hampshire remains as the county with the 4th lowest Council Tax, but with the 3rd lowest funding from central government. The full report is filed with these minutes.

9. Report of District Councillor

There was no report.

10. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.

- a) **Playground** – Councillor A Cheesman – to approve re-employment of Nick Adams to conduct the annual playground Health and Safety inspection at an increased rate of £88.80 (the cost in 2013 was £73.80). Councillor Cheesman proposed and Councillor S Jerrard seconded that Nick Adams be instructed to carry out the inspection again in 2014. All agreed.
- b) **Highways and Public Transport** – Councillor D Rudd reported that cars are driving to the side of the pinchpoint just south of the Longmoor Road junction. It may become necessary to put some posts in to stop this happening. He also reported that the road surface was breaking up in Wolfmere Lane. Concerns were also raised about the top of Longmoor Road. The County Councillor confirmed that a works order had already been raised for this work.
- c) **Traffic Working Party** – Councillor J Trodden.
- d) **Footpaths and Bridleways** – Councillor C Rudd.
- e) **Tree Warden** – Councillor J Trodden commented that he had looked at the Yew in the Old Church and he felt that nothing needed doing to it.
- f) **Greatham Village Hall** – Cllr C Rudd
- g) **Coryton Trust** – Councillors D Jerrard & D Rudd.
- h) **Liss Greatham and Hawkley Friendship Fund** – Councillors D Jerrard & D Rudd.
- i) **Blackmoor Recycling Liaison Panel** – Councillor D Jerrard
- j) **HALC/ EHAPTC** – Councillors D Jerrard & C Rudd. Councillors D Jerrard and D Rudd attended the HALC meeting recently which was very good.
- k) **Greatham Allotment Charity** – Councillor S Jerrard
- l) **Community Forum** – Councillors D Jerrard & S Jerrard. Councillor D Jerrard reported that at the last meeting it had come to light that each parish should have a priority list of things that need doing within the parish and which developers contributions could be used to fund any work. It was agreed that this would be a good exercise to complete and may help with funding of the Old Church.
- m) **Eco-Town Standing Conference** – Councillors D and S Jerrard.
- n) **Joint Meeting of SDNPA and HALC** – Councillors D Jerrard and D Rudd.
- o) **CTCG** – Councillor S Jerrard reported that Bakers Field and the parking outside Woodlands Cottages had been raised at the last meeting. Karen Dawes had contacted the County Councillor about the accidents outside Woodlands Cottages.

11. Parish Council Finances

Financial Report – the clerk presented the current financial report.

To sign a letter to authorise the transfer of £47 from the business reserve account to the old church account – paid into the wrong account by the bank. The letter was signed by two councillors.

12. Approval of Payments – The following payments were proposed by Councillor Cheesman and seconded by Councillor Trodden. All councillors agreed.

Payee	Purpose	Amount
Mrs. Sarah Bettin	Salary 1 st December 2013 – 31 st December 2013	£433.33
	TOTAL PAYMENTS	£433.33

13. Correspondence – to discuss items of correspondence.

Date	From	Details
No. 1 – 13.01.14	Lucy Whittle	Community Funding available from EHDC
No. 2 – 15.01.14	Rachel Webb	Parish Transport rep meeting – 15 th March 2014
No. 3 – 17.01.14	Valerie Dobson	East Hants Draft Guide to Developer’s Contribution Document – Consultation
No. 4 – 21.01.14	Susan Halstead	Joint Core Strategy Briefing
No. 5 – 23.01.14	Ian Janes	Temporary Speed Signage
No. 6 – 26.01.14	Frank Williams-Thomas	Power Cut
No. 7 – 28.01.14	Josh Dale-Harris	Various Greatham Village Hall matters
No. 8 – 29.01.14	Rachel Webb	East Hants Passenger Transport

No. 2 Councillors D Rudd and Cheesman may attend.

No. 5 It was confirmed that the temporary speed signage had been considered previously and was too expensive to implement.

No. 6 Councillor C Rudd would bring up the possibility of using the village hall during power cuts at the next village hall meeting.

14. Report of Planning Chairman

The Planning Chairman reported that the Joint Core Strategy modifications were being considered. There are no houses planned for Greatham. Within the report the word “minimum” is proposed instead of the word “about” which would have a significant impact. The general impression is that there will be a huge pressure everywhere for more houses.

15. Planning Applications

Ref No	Address	Details	Consultation end date
SDNP/14/00002/TPO	Greatham Primary School, Petersfield Road, Greatham, GU33 6HA	Remove lower branches of two Oak trees to a height of 30-35ft overhanging the nursery. Cllr A Cheesman	10 February 2014

Councillor Cheesman confirmed that it was not the primary school that has put in the application but the nursery next door. He confirmed that there was no reason for any objections to be made and proposed that no objection be made. All agreed.

Ref No	Address	Details	Consultation end date
SDNP/13/06139/HOUS	Lynden, Longmoor Road, Greatham, GU33 6AH	Two story extension to rear, replace flat roof over garage with new pitched roof. Cllr D Jerrard	10 February 2014

The Chairman reported that he had yet again had issues accessing planning applications online and the website is lacking information on the application and no plans were available online. He

confirmed that he would check further online and if necessary go to the planning office and will raise the issue of accessing the website at the same time.

Ref No	Address	Details	Consultation end date
SDNP/14/00294/TCA	Manor House, Petersfield Road, Greatham, GU33 6HF	Fell one Yew Tree Cllr J Trodden	11 February 2014

Councillor Trodden reported that the tree is about a metre from a barn but does not take light nor impinge on the building's entrance. It has been trimmed near the barn. He estimated that it is 80-100 years old and recommended that the Parish Council strongly object to the felling of the tree. All agreed.

Ref No	Address	Details	Consultation end date
SDNP/13/06089/LDP	Apple Blossom House, Selborne Road, Greatham, GU33 6BF	Lawful Development Certificate for Proposed Development – Two story extension to side and conservatory to rear. Cllr D Rudd	17 February 2014

Councillor Rudd confirmed that he had spoken to the planning officer, Mark Webb and he has confirmed that as it is a Lawful Development Certificate the Parish Council should not be considering it at this time. It can be considered when the planning application has been received.

16. Date of next meeting.

The council was reminded that the next meeting would be Monday 3rd March 2014. A planning meeting will be held on Thursday 20th February 2014 if applications are received.

17. Close of meeting

The council meeting was closed at 9.15pm

Action List

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2.	2.9.13 Item 6	DJ	Councillor D Jerrard to write a report to send the Hampshire Police. The Parish Council to also make a complaint to the Charities Commission	C/F
3.	7.10.13 Item 13f	CR	Cllr C Rudd to follow up decision on moving the phonebox at next Village Hall Committee meeting.	C/F
4.	6.1.13 Item 4	SB	The clerk to write to the Chief Executive of EHDC to clarify the current position regarding Bakers Field.	C/F
5.	6.1.13 Item 7 Point 2	SB	The clerk to ask for an urgent meeting with Phillip Shepherd regarding the Longmoor junction and parking outside Woodlands Cottages.	C/F
6.	6.1.13 Item 7 Point 2	JT	Councillor Trodden to email sketch for repositioning the bus stop and provide a parking bay outside Woodlands cottages.	C/F
7.	6.1.13 Item 11	SB	The clerk to contact HCC and enquire if the Liaison Panel still exists and if so request a meeting.	C/F
8.	6.1.13 Item 12	SB	The clerk to contact Sue Booton regarding the footpath and to also contact the warden.	C/F
9.	6.1.13 Item 16	DJ	Councillor D Jerrard to produce a report on behalf of the Parish Council regarding the Coryton Almshouses.	C/F
10.	6.1.13 Item 21 No. 3	SB	The clerk to find out who the contact is for claiming County Council S106 transport section contributions.	C/F
11.	6.1.13 Item 21 No. 6	CR	Councillor C Rudd to raise the question of using the village hall during power cuts.	C/F
12.	3.2.14 Item 7 No.5	SB	Cleaning of play area surfaces and treating with an appropriate wood preserver to be put on next agenda.	Open
13.	3.2.14 Item 7 No.17	SB	The clerk to contact landowner to the south of Church Lane to request the ditch be cleared.	Open
14.	3.2.14 Item 7 No 17	SB	The clerk to confirm with Richard Peach that a larger pipe is needed under the road in Church Lane.	Open
15.	3.2.14 Item 15	SB	The clerk to comment on planning applications.	Open