

Greatham Parish Council

Minutes of the Parish Council meeting held at Greatham Village Hall on Monday 2nd December 2013 at 7.30pm

Present Chairman C Rudd, Councillors, D Jerrard, S Jerrard D Rudd and A Cheesman

10 members of the public were also present.

1. Chairman's Announcements

The Chairman welcomed the members of the public to the meeting, pointed out the fire exits, asked members of the public to turn off their mobile phones and requested that members of the public sign in. The Chairman also explained public question time and requested that when members of the public speak to please confirm their name and to address all comments to the Chairman. It was also confirmed that the meeting was being recorded.

2. Apologies for Absence

Apologies had been received from District Councillor Onslow and Councillor Trodden.

3. Declarations of Interest

Councillor D Rudd confirmed that he had a personal interest with regard to the Old Church. Councillors D Jerrard declared a pecuniary interest in the Cam Green Cottage planning application as the applicant has done work for the councillor. A discussion followed as Councillor Trodden was absent and with Councillor Jerrard having a pecuniary interest it only left Councillors D Rudd and Cheesman to consider the application. It was agreed that the whole council would consider the application.

4. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.

The chairman asked if members of the public had anything to ask or say.

A member of the public had a query regarding an article in a paper regarding Parish Councils registering land used for recreational purpose and if the Parish Council had investigated this. The cutting was read out by the Chairman. Councillor Jerrard confirmed that the Village Hall field does not need protection as the trustees cannot dispose of the field until the village has been consulted. The field is owned by a charity for the good of the village. Councillor D Rudd confirmed that the village green is the small area of land opposite the Old Church.

Councillor D Jerrard asked Linda Carr if there was anything that the Parish Council could do to help the Gardener's Club. Linda Carr confirmed that no one had come forward to volunteer for the position of Chair or Treasurer and thanked the Parish Council for their concern but unfortunately there was nothing that could be done. Councillor D Rudd suggested an amalgamation with the GVLGS. Daniel Field confirmed that this would not be feasible at this time.

5. Minutes of the Parish Council Meeting on Monday 4th November 2013

The minutes were reviewed. It was proposed by Councillor D Rudd and seconded by Councillor A Cheesman that they be accepted as a true and accurate record of the meeting, all agreed and they were signed by the Chairman.

6. Matters arising from the Parish Council Meeting on Monday 4th November 2013

There were no matters arising.

7. Review of Action log – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status
1.	4.3.13 Item 11a(i)	AC	Proposal for the playground sign for next agenda	Closed
2.	1.7.13 Item 12	SB	Clerk to research and carry out risk assessments	C/F
3.	1.7.13 Item 13	JT	Councillor Trodden to contact Philip Sheppard regarding the Longmoor Junction	C/F
4.	1.7.13 Item 15	DJ/SB	Councillor D Jerrard to check the status of parking conditions on the stables planning and report back to the clerk. The clerk to write to the stables.	C/F
5.	2.9.13 Item 6	DJ	Councillor D Jerrard to write a report to send the Hampshire Police. The Parish Council to also make a complaint to the Charities Commission	C/F
6.	2.9.13 Item 13	JT	Councillor Trodden to forward to the clerk his idea for additional stay supports for the zipwire	Closed
7.	7.10.13 Item 10	SB	Clerk to research additional bins for playground	Closed
8.	7.10.13 Item 13f	CR	Cllr C Rudd to follow up decision on moving the phonebox at next Village Hall Committee meeting.	C/F
9.	4.11.13 Item 7, Item 3	SB	Clerk to arrange the arboriculturist survey.	Closed
10.	4.11.13 Item 7, Item 9	JT/SB	Clerk to email map, Cllr Trodden to mark and return. Clerk to email to Richard Peach	Closed
11.	4.11.13 Item 7, Item 12	SB	Clerk to arrange work on playground	Closed
12.	4.11.13 Item 7, Item 14	SB	Clerk to contact Linda Carr regarding playground bin	Closed
13.	4.11.13 Item 10	SB	Clerk to email Alisdair Tweddle to confirm Parish Council's endorsement of GVLGS application of Developers Contributions	Closed
14.	4.11.13 Item 11	SB	Allotment Charity - clerk to check scheme document for correct procedure for appointing trustees.	Closed
15.	4.11.13 Item 13	SB	Blackmoor Soil Recycling Facility – to be put on next Agenda	Closed
16.	4.11.13 Item 14d	SB	Clerk to contact Blackmoor Estate regarding maintenance of footpath 2	Closed
17.	4.11.13 Item 16	SB	Clerk to make payments.	Closed
18.	4.11.13 Item 17 No. 4	SB	Clerk to send a grant application form	Closed
19.	4.11.13 Item 17 No. 6	SB	Clerk to put fund raising for Old Church on next agenda.	Closed
20.	4.11.13 Item 21	SB	Clerk to comment on planning applications.	Closed

1. Councillor Cheesman confirmed that he has sourced 2 map case signs which will be refurbished and information about the playground can be displayed in them.
6. The clerk confirmed that Councillor Trodden had contacted Handmade Places directly.
7. The clerk confirmed that the bin is emptied once a week and for any additional bin EHDC would need to be contacted. It was agreed that the clerk should contact EHDC to request an additional bin. Action SB
16. The clerk confirmed that Blackmoor Estate has instructed a contractor who will be cutting back Footpath 2.

8. Report of County Councillor

The County Councillor reported that the council had made full preparations for the cold weather and there are six salt barns full with 30,000 tonnes of salt plus a further 8,000 tonnes in reserve which would give 24 hours salting for 15 days. All salt bins are full. The council normally carries out 75 salt runs per year but last year there were 115. He also commented that there were rumours that due to the number of houses being built and the increasing birth rate that there would not be enough school places – he confirmed that this was not the case – the birth rate in Hampshire dropped in the 1990's and reached low point in 2002, since then it has gone up by 4%. He also confirmed that the South Downs National Park are reviewing their requirement for permanent traveller accommodation. There are 7 permanent slots to be provided between EHDC and Winchester up to 2027. He also wished everyone a Merry Christmas. The full report is filed with these minutes.

9. Report of District Councillor

There was no report.

10. The Old Church – to discuss funds needed and fund raising.

Councillor D Rudd confirmed that following the Quinquennial Review the Old Church will require repairs in the very near future and expenditure is inevitable. The Old Church sub-committee will get estimates for the work and will then be able to come back to the Parish Council. Some work will be done by volunteers but professionals will be required for certain things. He also confirmed that there will be a Carol Service on 14th December 2013 at 6pm with mulled wine which will hopefully raise some funds. He confirmed that fundraising will need to be concentrated on.

11. Blackmoor Soil Recycling Facility – to discuss the facility.

This item was postponed to the next agenda.

Action SB

12. Playground Refurbishment/Replacement – to update the Parish Council following the working party meeting.

The Chairman confirmed that a successful meeting had been held with the Village Hall representatives. Points that came from the meeting included the lifespan of the existing playground and further meetings will be held to develop the way forward.

13. Greatham Allotment Charity – to discuss the clerks time for carrying out secretarial duties.

The Chairman confirmed that the Parish Council had previously agreed for the clerk to do 6 hours work for the Allotment Charity each year. Because of the handover and change of trustees and details it was felt that 6 hours would not be enough this year. The clerk has confirmed that once

everything has been set up it is likely to normally be 6 hours per year. Councillor Cheesman proposed and Councillor D Jerrard seconded the increase of the clerk's hours to 10 hours. All agreed

14. Parish Council Meeting Schedule for 2014 – to approve meeting date for 2014.

The meeting dates for 2014 were considered and agreed.

15. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.

- a) **Playground** – Councillor A Cheesman. Councillor Cheesman suggested that all households be written to regarding dog fouling in the playground.
- b) **Highways and Public Transport** – Councillor D Rudd pointed out the County Councillor that the pavement on the Selborne Road had some potholes. He also enquired why the Ecobus could not come completely through the village to service the properties at the southern end of the village. The Chairman requested that the clerk investigate this possibility. **Action SB**
He also confirmed to the County Councillor that there was a hedge that was overgrown in Bakersfield.
- c) **Traffic Working Party** – Councillor J Trodden .
- d) **Footpaths and Bridleways** – Councillor C Rudd.
- e) **Tree Warden** – Councillor J Trodden
- f) **Greatham Village Hall** – Cllr C Rudd
- g) **Coryton Trust** – Councillors D Jerrard & D Rudd. Councillor D Rudd attended the last meeting and an energy survey is being carried out on the houses. Gibson Gammon will continue managing. Councillor D Jerrard confirmed that it was actually himself who proposed that Gibson Gammon continue.
- h) **Liss Greatham and Hawkley Friendship Fund** – Councillors D Jerrard & D Rudd.
- i) **Blackmoor Recycling Liaison Panel** – Councillor D Jerrard
- j) **HALC/ EHAPTC** – Councillors D Jerrard & C Rudd.
- k) **Greatham Allotment Charity** – Councillor S Jerrard confirmed that a meeting had been held on 25th November and Chair appointed. A campaign to make residents more aware of the charity will be carried out.
- l) **Community Forum** – Councillors D Jerrard & S Jerrard.
- m) **Eco-Town Standing Conference** – Councillors D and S Jerrard.
- n) **Joint Meeting of SDNPA and HALC** – Councillors D Jerrard and D Rudd.
- o) **CTCG** – Councillor S Jerrard confirmed that she had attended the last meeting and following Councillor Trodden and the clerk meeting with Ian Janes he is waiting to hear from the Greatham Parish Council regarding proposals for parking provision outside the cottages next to the pub.

16. Parish Council Finances

Financial Report – to present to the council the financial report.
Presentation of budget for approval.

The clerk presented the financial report to the council.

The clerk presented the budget with the precept staying the same as the current year. The budget report was read out, a copy of which is filed with these minutes. Councillor D Jerrard explained the budget process and confirmed that the reserves were still high which had been criticised by the audit commission. Capital projects for the future included work on the playground and the allotment grant. The Chairman, Vice Chairman and Clerk had met to consider the budget. The reserves will be reduced in the coming year. It was considered that as far as possible the precept should not be used

for upkeep of the Old Church but an amount of £750 has been budgeted for repairs which may be needed from a Health and Safety perspective and also to support any grant applications. The Chairman invited questions. A discussion followed on Fireworks. The Chairman proposed and Councillor D Jerrard seconded to accept the budget and to set the precept at £12,000. All agreed.

17. Approval of Payments – All councillors were in agreement of the following payments.

Payee	Purpose	Amount
Mrs. Sarah Bettin	Salary 1 st November 2013 – 30 th November 2013	£433.33
LWB Horticulture	Grass cutting and maintenance – play area November	£60.00
Viking Direct	Stationery	£47.11
	TOTAL PAYMENTS	£721.27

18. Correspondence – to discuss items of correspondence.

Date	From	Details
No. 1 – 29.10.13	Paul Simmonds	Food & Friendship Service (Age Concern)
No. 2 – 06.11.13	Laurence Budd LWM Horticulture	Quote to clean the playground surfaces.
No. 3 – 12.11.13	Josh Dale-Harris	Email regarding suitability of contractors.
No. 4 – 12.11.13	Peter Errington	GWMP Consultation Letter (Ground Water Management Plan)
No. 5 – 14.11.13	Frances Carne	Dog Fouling Stickers
No. 6 – 21.11.13	Joanna Richardson	Invitation to attend a parish engagement event on 16 th January 2014.
No. 7 -	Steven Lugg	Meeting with Head of Planning regarding Developer's Contributions

No. 1 The clerk to advertise the information on the noticeboard and website.

Action SB

No.2 The Chairman read out the details of the quote. Councillor D and S Jerrard confirmed a personal interest as LWB Horticulture provides gardening services for him. It was agreed that the clerk would obtain further quotes for the work.

Action SB

No. 6 The clerk to book three places for Cllr's D Jerrard, S Jerrard and D Rudd.

Action SB

19. Report of Planning Chairman

The planning chairman confirmed that the Joint Core Strategy was close to being adopted and that there were no houses planned within Greatham.

20. Planning Application

Ref No	Address	Details	Consultation end date
SDNP/13/05294/HOUS	South Court Cottage, Selborne Road, Greatham, GU33 6BF	Single storey extension to side/rear within existing courtyard. Councillor D Jerrard	29 November 2013 (extended to 3 December)

Cllr D Jerrard confirmed that he had been unable to access the planning application online earlier in the day. He suggested that he will try and access it tomorrow and the three planning committee members to confer and make a response. All agreed.

The Chairman confirmed that a complaint be made to the planning department regarding the unavailability of the applications online. **Action SB**

Ref No	Address	Details	Consultation end date
SDNP/13/05241/FUL	Carylls, Petersfield Road, Greatham, GU33 6AS	Detached dwelling and associated works. Alterations to north elevation of Carylls. Councillor J Trodden	4 December 2013

Cllr Trodden was not in attendance. Cllr D Jerrard confirmed that no comments had been received from Councillor Trodden.

Ref No	Address	Details	Consultation end date
SDNP/13/005358/LDP	Cam Green Cottage, Church Lane, Greatham, GU33 6HB	Lawful Development Certificate for a proposed development – erection of porches. Councillor Cheesman	10 December 2013

Cllr's D and S Jerrard were not present for the discussion of the above application. Cllr Cheesman described the work and confirmed that it has already been carried out. Cllr D Rudd commented that this was of concern. Councillor Cheesman proposed that the previous comments be reviewed and a similar comment be made. All agreed.

Ref No	Address	Details	Consultation end date
SDNP/13/04571/FUL	Greatham Village Hall, Petersfield Road, Greatham, GU33 6EY	Change of use from agricultural to allotment including the installation of deer fencing and rabbit fencing. Councillor D Jerrard	12 December 2013

Councillor D Jerrard described the detail of the application. A discussion followed the name of allotments or community garden. Councillor D Jerrard proposed that no objection be made regarding the application. All agreed

21. Date of next meeting.

The council was reminded that the next meeting would be Monday 6th January 2014. A planning meeting will be held on Thursday 19th December 2013 if applications are received.

22. Close of meeting

The council meeting was closed at 9.00pm

Action List

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1.	1.7.13 Item 12	SB	Clerk to research and carry out risk assessments	C/F
2.	1.7.13 Item 13	JT	Councillor Trodden to contact Philip Sheppard regarding the Longmoor Junction	C/F
3.	1.7.13 Item 15	DJ/SB	Councillor D Jerrard to check the status of parking conditions on the stables planning and report back to the clerk. The clerk to write to the stables.	C/F
4.	2.9.13 Item 6	DJ	Councillor D Jerrard to write a report to send the Hampshire Police. The Parish Council to also make a complaint to the Charities Commission	C/F
5.	7.10.13 Item 13f	CR	Cllr C Rudd to follow up decision on moving the phonebox at next Village Hall Committee meeting.	C/F
6.	2.12.13 Item 7, point 7	SB	The clerk to contact EHDC to request an additional bin at the village hall.	Open
7.	2.12.13 Item 11	SB	The clerk to put Blackmoor Soil Recycling Facility on the next agenda	Open
8.	2.12.13 Item 15	SB	The clerk to investigate the possibility of the ecobus serving the southern end of the village.	Open
9.	2.12.13 Item 16	SB	The clerk to apply for the precept.	Open
10.	2.12.13 Item 17	SB	The clerk to make payments.	Open
11.	2.12.13 Item 18 No.1	SB	The clerk to advertise the information on the noticeboard and website,	Open
12.	2.12.13 Item 18 No.2	SB	The clerk to obtain additional quotes for cleaning the play area surfaces.	Open
13.	2.12.13 Item 18 No. 6	SB	The clerk to book 3 places for Cllr's D Jerrard, S Jerrard and D Rudd	Open
14.	2.12.13 Item 20	SB	The clerk to comment on planning applications.	Open
15.	2.12.13 Item 20	SB	The clerk to make a complaint to the planning department regarding the unavailability of applications online.	Open