

Greatham Parish Council

Minutes of the Parish Council meeting held at Greatham Village Hall on Monday 2nd September 2013 at 7.30pm

Present Chairman C Rudd, Councillors A Cheesman, D Jerrard, S Jerrard, D Rudd and J Trodden

10 members of the public were also present.

1. Chairman's Announcements

The meeting followed on from the Parish Council Planning Meeting where the Chairman had welcomed the members of the public to the meeting, pointed out the fire exits and asked members of the public to sign in and turn off mobile phones.

The public were reminded that standing orders are suspended for 15 minutes to allow the public to speak and during this time they should let it be known if they have something to contribute to any agenda item, so that they may be invited to do so if appropriate.

2. Apologies for Absence

Apologies had been received from District Councillor Onslow.

3. Declarations of Interest

There were no declarations of interest.

4. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.

The chairman asked if members of the public had anything to ask or say.

A member of the public enquired with regard to the Coryton Almshouses if the Parish Council have a copy of the Scheme Document. Councillor D Jerrard confirmed that both he and Councillor D Rudd as trustees of the charity have copies. It was asked if the councillors were satisfied that the charity are adhering to the rules. Councillor D Jerrard confirmed that they are entirely unsatisfied. Councillor D Jerrard explained the setup of the charity and confirmed that he could provide copies of the Scheme Document.

5. Minutes of the Parish Council Meeting on Monday 1st July 2013

The minutes were reviewed. It was proposed by Councillor Cheesman and seconded by Councillor S Jerrard that they be accepted as a true and accurate record of the meeting, all agreed and they were signed by the Chairman.

6. Matters arising from the Parish Council Meeting on Monday 1st July 2013

Councillor D Jerrard raised a point regarding the Coryton Almshouses and under point 16g he was actioned to contact Stephanie Woodruff. This has been done. The Charity Commission was also consulted and they confirmed that the matter should be referred to the police which has been done. Councillor D Rudd was not informed of the meeting to be held on 23rd July 2013 and Councillor D

Jerrard was unable to attend. Other councillors were asked to attend as observers. Councillor Trodden did try to attend but was not allowed to be present so there was no observer present. A response has been received from Stephanie Woodruff which was read out and is filed with these minutes. After further discussion it was agreed that Councillor D Jerrard would write a report with the Parish Councils support to be sent to the Headquarters of Hampshire Police and request that it be dealt with outside of the East Hants area. Additionally the Parish Council to make an additional complaint to the Charities Commission. Action DJ

7. Review of Action log – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status
1.	1.10.12 Item 10 a ii	AC	Councillor to arrange minor repairs for £50 or less	Closed
2.	4.3.13 Item 11a(i)	AC	Proposal for the playground sign for next agenda	C/F
3.	4.3.13 Item 11b	DR	Councillor to arrange a meeting with Steve Neat and report back.	Closed
4.	4.3.13 Item 11f	DR	Councillor to raise the question of why the bonfire has not been cleared at next village hall meeting.	Closed
5.	4.3.13 Item 15 No. 4	DJ	Councillor to consult Paul Lerner on Broadband speed.	Closed
6.	1.7.13 Item 10	SB	Clerk to contact GVLGS to confirm amount of developer's contributions and what money will be used for.	Closed
7.	1.7.13 Item 10	SB	Clerk to write to the Village Hall Committee requesting written confirmation from HMRC regarding Mr Cottle's tax affairs and confirming that the grant will not be paid until the work has been completed	Closed
8.	1.7.13 Item 11	SB	Clerk to obtain clarification from Sue Booton and Alan Bridgman if they are happy to restand as trustees	Closed
9.	1.7.13 Item 12	SB	Clerk to research and carry out risk assessments	C/F
10.	1.7.13 Item 12	AC	Councillor Cheesman to provide clerk with playground inspection checklists	Closed
11.	1.7.13 Item 12	SB	The clerk to research arboriculturalists	C/F
12.	1.7.13 Item 13	JT	Councillor Trodden to contact Philip Sheppard regarding the Longmoor Junction	C/F
13.	1.7.13 Item 13	SB	The clerk to forward Philip Sheppard's contact details to Councillor Trodden	Closed
14.	1.7.13 Item 14	SB	The clerk to progress getting quotes etc for reinstating the zipwire	Closed
15.	1.7.13 Item 15	DJ/SB	Councillor D Jerrard to check the status of parking conditions on the stables planning and report back to the clerk. The clerk to write to the stables.	C/F
16.	1.7.13 Item 16 g	DJ	Councillor D Jerrard to contact Stephanie Woodruff regarding the Charities Commission complaint	Closed
17.	1.7.13 Item 18	SB	The clerk to make payments	Closed
18.	1.7.13 Item 19	DJ/SB	Councillor D Jerrard to draft and the clerk to send a letter in response to the correspondence received in regard to the Code of Conduct Complaint	Closed

19.	1.7.13 Item 19	SB	The clerk to attend the play seminar	Closed
20.	1.7.13 Item 21	DJ/SB	Councillor D Jerrard to look at the application and report to the clerk. The clerk to comment on the planning application	Closed

Point One – the repairs have been started and it was pointed out that the materials have been supplied by Kebur free of charge.

Point Two – Councillor D Jerrard confirmed that Steve Neat had come into the Parish Office in Liphook and he had discussed the Ham Barn Roundabout and the area outside the pub.

8. Report of County Councillor

The County Councillor explained the position of the County Council with regard to fracking. The County Council cannot have a stated view on the topic as it would prejudice any discussion and voting if fracking was requested on County Council land. The South Downs National Park also don't have a position on fracking but the issue will shortly come before their planning committee for permission in Fernhurst, which is in the National Park. Two large offshore wind farms off Poole and Shoreham are being looked at with regard to bringing the power onshore and the issues with regard to laying underground cables through the National Park. The full report is filed with these minutes.

9. Report of District Councillor

There was no report.

10. Greatham Village Leisure Gardeners Society – to discuss the grant application received and request for the Parish Council's support for an application for Developers Contributions.

Daniel Field was invited to comment. He confirmed that it was minuted previously that the Parish Council had set aside £1000 for the allotment project. At that time no site had been found. A total of £7500 will be required for the project. The grant would go towards the overall project including fencing and landscaping. After further discussion Councillor Trodden proposed that the Parish Council in principle give a grant of £1000 to the GVLGS for the allotments, Councillor D Jerrard seconded. All agreed. It was pointed out that additional quotes will be required.

With regard to the Developers Contributions Daniel Field confirmed that he had been corresponding with Mr Tweddle at East Hants but he could not progress the application any further without the Parish Councils endorsement. The Chairman confirmed that the Parish Council was unable to support any application without knowing the sums involved. Discussion ensued regarding ongoing possible projects and the Parish Council budget. To progress further Daniel Field offered to copy the clerk in on all correspondence with Mr Tweddle. It was agreed that Daniel Field would continue to work with Mr Tweddle in order to try and devise schemes for which developers contributions might be used. The clerk to email Mr Tweddle confirming that in principle the Parish council is supportive of the GVLGS application for Developers Contributions and copy Daniel Field in. **Action SB**

11. Greatham Allotment Charity Trustees – to discuss the trustee vacancies following the end of the four year term of Alan Bridgman and Sue Booton.

It was confirmed by the clerk that she had contacted both Alan Bridgman and Sue Booton to enquire whether they would like to restand. Sue Booton had confirmed that she does not wish to restand, a response is yet to be received from Alan Bridgman. Councillor D Jerrard proposed and Councillor

Cheesman seconded that Councillor C Rudd become a trustee. All agreed. Councillor D Jerrard suggested that the additional vacancy should be advertised.

12. Quinquennial Inspection of the Old church – to discuss the report.

The inspection report was distributed. Councillor D Jerrard commented that the Parish Council cannot afford the upkeep of the Old Church. He suggested that quotes be obtained for moving the tomb to the new church and then look at charities that could take the building over. Councillor D Rudd commented that he was unsure if the new church would want the tomb as there would be costs involved. He suggested that the Parish Council consult with the village and that the report needs looking at in greater depth.

13. Zipwire – update from clerk regarding reinstatement of zipwire.

The clerk confirmed that Handmade Places would honour the quote given in January 2013 to repair the zipwire at a cost of £800. They are unable to guarantee that the repair will be successful given the age of the equipment. Additionally two other companies have made site visits and one of their concerns is the bark in the pit needs topping up. Handmade Places have given a quote of £2175 to do this. Additional concerns were raised about the condition of the support posts. Councillor Trodden commented that as well as the reinstatement extra support stays would be required to additionally support the support posts. It was agreed that the clerk and the chairman put together a proposal for the entire playground at the next meeting. The clerk requested that Councillor Trodden email her his idea for the additional support stays so this can be forwarded to Handmade Places.

Action SB/CD
Action JT

14. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups.

- a) **Playground** – Councillor A Cheesman.
- b) **Highways and Public Transport** – Councillor D Rudd. Councillor Trodden had had a concern from a local resident about the length of the grass on the bank opposite the shop. The clerk to contact Ian Janes to ascertain who is responsible for this. Action SB
- c) **Traffic Working Party** – Councillor J Trodden .
- d) **Footpaths and Bridleways** – Councillor C Rudd commented that part of footpath two was impassible. The clerk confirmed that she had been copied in on correspondence from a Liss resident.
- e) **Tree Warden** – Councillor J Trodden
- f) **Greatham Village Hall** – Cllr C Rudd confirmed that the Village Hall Committee have asked whether the Parish Council has a copy of the lease for the playground. The clerk to check the archives. Action SB
- g) **Coryton Trust** – Councillors D Jerrard & D Rudd.
- h) **Liss Greatham and Hawkley Friendship Fund** – Councillors D Jerrard & D Rudd.
- i) **Blackmoor Recycling Liaison Panel** – Councillor D Jerrard
- j) **HALC/ EHAPTC** – Councillors D Jerrard & C Rudd. The HALC annual conference is to be held on 19th October 2013. Councillors D Jerrard and C Rudd to attend.
- k) **Greatham Allotment Charity** – Councillor S Jerrard.
- l) **Community Forum** – Councillors D Jerrard & S Jerrard.
- m) **Eco-Town Standing Conference** – Councillors D and S Jerrard are unable to attend the meeting next week.
- n) **Joint Meeting of SDNPA and HALC** – Councillors D Jerrard and D Rudd.
- o) **CTCG** – Councillor S Jerrard.

15. Parish Council Finances

Financial Report – the clerk presented the current financial report.

16. Approval of Payments – the following payments were authorised.

Payee	Purpose	Amount
Mrs. Sarah Bettin	Salary 1 st June 2013 – 30 th June 2013	£433.33
LWB Horticulture	Grass cutting and maintenance – play area July and August	£150.00
Julian R A Livingstone	Quinquennial inspection and report for Old Church	£317.50
	TOTAL PAYMENTS	£900.83

Cllr D Jerrard proposed and Cllr A Cheesman seconded the approval of the above payments. All agreed. Action SB

17. Correspondence – to discuss items of correspondence.

Date	From	Details
No. 1 – 03.07.13	Julia Mansi	Planning training session – 2 nd October and 5 th October
No. 2 – 05.07.13	Trevor Beattie	Public consultation on the draft South Downs National Park Partnership Management Plan
No. 3 – 08.07.13	John Poynton	NHT Public Representative Survey 2013
No. 4 – 23.07.13	Linda Carr	Letter regarding telephone box, playground and basketball area.
No. 5 – 31.07.13	Kevin Gardner	Public Path Diversion Order 2013 – part of footpath 1
No. 6 – 02.08.13	Sue Ramage	66 th HALC AGM – Saturday 19 th October 2013
No. 7 – August	Valerie Dobson	East Hants District Local Plan: Joint Core Strategy Further Proposed Modifications

No. 1 The clerk to attend. Action SB

No. 4 The letter was read out. Councillor Trodden queried who owns the telephone box. It was confirmed that the Parish Council own it.

18. Exclusion of members of the public and press

The Motion: “This Council resolves to exclude members of the public and the press during the consideration of the following items, as it is likely, in view of the nature of the business to be transacted, of the nature of the proceedings, that if members of the public were to be present during that item there would be disclosure of exempt information as specified in paragraphs 3, 4 and 5 of Part 1 of Schedule 12A (as amended) to the Local Government Act 1972.

Unanimous vote.

It was resolved that a request be made for the Parish Council to attend the next Village Hall meeting.

It was resolved to write to Ms Hopkins and to contact SEROCU.

19. Date of next meeting.

The council was reminded that the next meeting would be Monday 7th October 2013. A planning meeting will be held on Thursday 19th September 2013 if applications are received.

20. Close of meeting

The council meeting was closed at 10.25pm

Action List

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1.	4.3.13 Item 11a(i)	AC	Proposal for the playground sign for next agenda	C/F
2.	1.7.13 Item 12	SB	Clerk to research and carry out risk assessments	C/F
3.	1.7.13 Item 12	SB	The clerk to research arboriculturalists	C/F
4.	1.7.13 Item 13	JT	Councillor Trodden to contact Philip Sheppard regarding the Longmoor Junction	C/F
5.	1.7.13 Item 15	DJ/SB	Councillor D Jerrard to check the status of parking conditions on the stables planning and report back to the clerk. The clerk to write to the stables.	C/F
6.	2.9.13 Item 6	DJ	Councillor D Jerrard to write a report to send the Hampshire Police. The Parish Council to also make a complaint to the Charities Commission	Open
7.	2.9.13 Item 10	SB	The clerk to email Mr Tweddle confirming that in principle the Parish Council is supportive of the GVLGS application for Developers Contributions	Open
8.	2.9.13 Item 13	SB/CD	The clerk and chairman to put together a proposal for the playground for the next meeting.	Open
9.	2.9.13 Item 13	JT	Councillor Trodden to forward to the clerk his idea for additional stay supports for the zipwire	Open
10.	2.9.13 Item 14b	SB	The clerk to ascertain who is responsible for cutting the grass on the bank opposite the shop	Open
11.	2.9.13 Item 14f	SB	The clerk to check if the Parish Council has a copy of the lease	Open
12.	2.9.13 Item 16	SB	The clerk to make payments.	Open
13.	2.9.13 Item 17 No. 1	SB	The clerk to attend the planning training	Open