

Greatham Parish Council

Minutes of the Parish Council meeting held at Greatham Village Hall on Monday 8th April 2013 at 7.30pm

Present Councillors C Rudd, A Cheesman, D Jerrard, S Jerrard, J Trodden, D Rudd. Mrs S Bettin (Clerk).

County Councillor V Clarke arrived late (after another meeting)
2 members of the public were also present

1. Chairman's Announcements

The Chairman welcomed the members of the public to the meeting. The Chairman pointed out the fire exits and asked members of the public to turn off mobile phones. The chairman also requested that members of the public raise their hand to speak and to give their name before speaking for the benefit of the clerk and minute taking.

The public were reminded that standing orders are suspended for 15 minutes to allow the public to speak and during this time they should let it be known if they have something to contribute to any agenda item, so that they may be invited to do so if appropriate.

2. Apologies for Absence

District Councillor Judy Onslow had sent her apologies. County Councillor Vaughan Clarke would be late as he was attending another Parish Council meeting.

3. Declarations of Interest

There were no declarations of interest.

4. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.

The chairman asked if members of the public had any questions.

A member of the public raised a query about the state of the roads between Greatham and Bordon and the number of potholes. It was agreed that the query would be brought up with the County Councillor when he arrived.

5. Minutes of the Parish Council meeting on Monday 4th March 2013

Councillor A Cheesman proposed the minutes be approved as a true and accurate record. Councillor D Jerrard seconded the proposal and all councillors agreed.

6. Matters arising from the Parish Council meeting on Monday 4th March 2013

There were no matters arising.

7. Review of Action log – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status
1.	1.10.12 Item 10 a ii	AC	Councillor to arrange minor repairs for £50 or less	C/F
2.	4.2.13 Item 4	SB	To include presentation from GVEC for volunteers to firework working party at APM and publicise in magazine	Closed
3.	4.2.13. Item 13c	SB	Clerk to write to HCC Highways to request additional school signage	Closed
4.	4.2.13 Item 13d	JT	CIlr to check trees on bridleway	Closed
5.	4.3.13 Item 7	SB	Clerk to try and identify landowners and write to them regarding cutting back the trees.	Closed
6.	4.3.13 Item 17	SB	Clerk to provide consultee comments by 18 th March 2013 deadline	Closed
7.	4.3.13 Item 10	SB	Clerk to approach EHDC to ask what assistance is available with regard to dog fouling	C/F
8.	4.3.13 Item 11a(i)	AC	Proposal for the playground sign for next agenda.	C/F
9.	4.3.13 Item 11b	DR	Councillor to arrange a meeting with Steve Neat and report back.	C/F
10.	4.3.13 Item 11c(iv)	SB	Clerk to write to Ian Janes at the Highways Authority to inform that another accident has occurred near to the Greatham Inn.	Closed
11.	4.3.13 Item 11c(v)	SB	Clerk to confirm if any more wheelie bin stickers are required.	Closed
12.	4.3.13 Item 11f	DR	Councillor to raise the question of why the bonfire has not been cleared at next village hall meeting.	C/F
13.	4.3.13 Item 13	SB	Clerk to make payments.	Closed
14.	4.3.13 Item 15 No. 4	DJ	Councillor to consult Paul Lerner on Broadband speed	C/F
15.	4.3.13 Item 15 No. 5	SB	Clerk to forward email to Josh Dale-Harris.	Closed
16.	4.3.13 Item 16	SB	Clerk to write to Mrs Hopkins at EHDC to complain that no response has been received to the letter sent on 7 th January 2013 and to request a meeting.	C/F

Action 1 – Councillor A Cheesman confirmed that due to the weather conditions the work had not been carried out.

Action 3 – A response has been received confirming that additional signage will not be provided. It was agreed that the subject be raised at the Annual Parish Meeting and a response made following the meeting.

Action 4/5 – It was agreed that the clerk should arrange for the trees to be cut back.

Action 7 – It was agreed that the subject be raised at the Annual Parish Meeting.

Action JT

Action SB

Action CR

8. **Report of County Councillor** - as the County Councillor had not yet arrived his report would be heard later in the meeting.

9. **Report of District Councillor** – There was no report.

10. **Parking outside Woodland Cottages** – a complaint had been received from a resident about the way vehicles are parked outside the cottages and the parking on the grass verge. The Parish Council has

previously suggested a layby opposite for parking. Councillor D Jerrard stated that in his opinion somebody will get killed sooner or later and it is likely to be a child or elderly person. The junction with Todmore Road adds to the problem. It was agreed to add the item to the Action Log and Councillor Trodden to raise it with Ian Janes at their onsite meeting. It should also be raised at the Annual Parish Meeting. Action CR

11. Reports from representatives of Organisations, Outside Bodies. Working Parties and Groups (any updates are inserted next to the item, if there is no information added there was nothing to report).

a. Playground – Councillor A Cheesman

- i. The proposal for the playground sign was postponed to the next meeting.

b. Highways and Public Transport – Councillor D Rudd confirmed that he had nothing to report. Councillor A Cheesman confirmed that he had two people approach him about street light – the light by the bus stop and the light by Kingshott Cottages are flickering. Action DR

c. Traffic working party – Councillor J Trodden

- i. Ian Janes response to request for additional child warning signs. This item had been dealt with earlier in the meeting.

d. Footpaths and Bridleways – Councillor C Rudd and Mrs. Booton

- i. The clerk met with Dave Coles and Mrs Booton last week. The additional work will be carried out in 4 to 6 weeks depending on the weather.

e. Tree Warden – Councillor J Trodden confirmed that there is a large oak tree just outside the village on the junction with Blackmoor Road which is shedding a lot of branches. He confirmed that he would bring this up with Ian Janes at their meeting. Action JT

f. Greatham Village Hall – Councillor C Rudd confirmed that she sort clarification from Kevin Sawyer at Community Action on a possible conflict of interest in the nursery. He confirmed that running a similar business would not give a conflict of interest. The village hall did not receive the grant that people had to vote for. A separate grant was received to put double glazing in.

g. Coryton Trust – Councillor D Jerrard and D Rudd. Councillor D Jerrard confirmed that a meeting has been called for Thursday 11th April 2013. He confirmed that at the last meeting he expressed his concern at the way in which number 4 Coryton Almshouses had been let. The correct procedure for allocation had not been followed on a number of occasions. There were people within Greatham who could have been eligible. A draft protocol has now been produced. The correct procedure for any trust is to have the AGM of the charity after the AGM of the Parish Council because the trustees are elected at the AGM. Councillor D Jerrard considers that the current chairman, Mrs Cartright has taken control of the charity and passed the benefits of the charity to people that are not eligible without advertising them to the people who are meant to have them. It was suggested that the clerk speak to the Charities Commission. Councillor Trodden proposed and Councillor Cheesman seconded that a letter be sent confirming that the Parish Council are appauld at the unfair way properties have been allocated in the past and that the correct procedure has not been followed. All agreed. Action SB

h. Liss Greatham and Hawley Friendship Fund – Councillor D Jerrard. The LG&HFF has sent a letter to The Charity Commission seeking approval for Greatham to be removed from the charity

as the Greatham Parish Council were reluctant to support the FF financially and would prefer applicants for assistance be referred to the Allotments Fund Charity. Councillor D Jerrard confirmed that this is completely incorrect, Councillor C Rudd also confirmed this. The Parish Council had in fact given £100 to the FF in the last year. There is a charity within Greatham that people can apply to for assistance but this does not mean that the people of Greatham should not be able to apply to the FF. Councillor D Jerrard confirmed that in his opinion Mrs Cartwright is not fit to be a trustee of a charity. He confirmed that Mrs Cartwright has given awards without any reference to any other trustees. It was resolved that a letter be written to the LG&HFF confirming that the situation is absolutely outrageous and an apology is expected and to be immediately reinstated. Any objection that a beneficiary of the charity be removed is an absolute disgrace. Councillor Trodden proposed and Councillor Cheesman seconded. All agreed.

Action DJ/SB

8. **Report of County Councillor** – Between November 2013 and April 2014 27 lamps with columns and 21 lamps without columns will be changed within the village.

A report was presented which gave details of highways claims data and highways settlement figures. The figures were for the last three years. The amounts paid out for damage for vehicles varied from £80,000 to £140,000. The total amount paid out was nearly £2 million and there was a large increase last year for highway injury. It is difficult to see a trend. The full report is filed with these minutes.

A question was raised about the number of potholes between the village and Bordon. The County Councillor confirmed that they should be repaired within two months. Councillor D Rudd enquired where street lighting problems should be reported to. The County Councillor confirmed that problems should be reported to the county offices in Winchester.

Action DR

Councillor Trodden raised the point of the oak tree on the Blackmoor Road junction. The County Councillor confirmed that Steve Neat in the area office in Petersfield should be contacted.

Action JT

- i. **Blackmoor Recycling Liaison Panel** – Councillor D Jerrard.
- j. **HALC/ EHAPTC** – Councillors D Jerrard and C Rudd.
- k. **Greatham Allotment Charity** – Councillors S Jerrard
- l. **Community Forum** – Councillor J Trodden, D Jerrard.
- m. **Eco-Town Standing Conference** – Councillor A Cheesman
- n. **Joint meeting of SDNPA and HALC** – Councillors D Jerrard and D Rudd.
- o. **CTCG** – Councillors A Cheesman and S Jerrard.

12. **Parish Council Finances** - Financial Report – The clerk presented the council financial report.

13. **Approval of Payments** – To review and approve the following payments to be made to employees and suppliers for the services provided to the Parish Council.

Purpose		Amount
Mrs. Sarah Bettin	Salary March 2013	£433.33
HALC	Affiliation Fees 2013/14	£244.00
HALC	Clerk Training Courses	£102.00
PC Connections	Repair to laptop	£65.00
L Budd	Grass Cutting	£40.00
TOTAL PAYMENTS		£884.33

Councillor C Rudd proposed approval of payments; Councillor S Jerrard seconded the proposal. All agreed.

14. Correspondence – To discuss items of correspondence received:

Date	From	Details
No. 1. – 08.03.13	Dave Griffiths Environmental Protection Officer EHDC	New Dog Fouling Signs Available.
No. 2 -12.03.13	Navigus Planning	Journal of Local Planning
No. 3 – 22.03.13	Gareth Giles, CIL Project manager, SDNPA	The SDNPA is seeking the view of Parish Councils about the infrastructure needed to support sustainable growth.
No. 4 – 26.03.13	Kim Combes EHDC	Invitation to attend a reception on Wednesday 8 th May 2013 to mark the end of Councillor Pat Swards year in office.
No. 5 – 27.03.13	Susan Halstead	Supporting Communities in Neighbourhood Planning.

Item 3 – Councillor Trodden confirmed that he may attend

Action JT

- 16. Report of Planning Chairman** – Councillor D Jerrard reported that following on from not having received responses to various emails and letters that had been sent it had been resolved at the last meeting to write to Ms S Hopkins at EHDC. He then read out a letter that he had drafted. It was proposed by Councillor D Jerrard and Councillor A Cheesman seconded that the clerk prepare and send the letter. All agreed apart from Councillor C Rudd who abstained from voting. Action SB

17. Minutes of the Parish Council Planning Subcommittee Meeting on Thursday 21st March 2013

Councillor D Jerrard proposed the minutes be approved as a true and accurate record. Councillor C Rudd seconded the proposal and all councillors agreed.

18. Matters arising from the minutes of the Parish Council Meeting on Thursday 21st March 2013.

There were no matters arising.

- 19. Date of next meeting** – Councillors were reminded that the date of the next meeting of the Parish Council was Monday 13th May 2013 and that a Planning meeting should be Thursday 25th April 2013 (subject to receipt of any applications).

- 20. Close of meeting** – The meeting was closed at 9.22pm

Action Log

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1.	1.10.12 Item 10 a ii	AC	Councillor to arrange minor repairs for £50 or less	C/F
2.	4.3.13 Item 10	SB	Clerk to approach EHDC to ask what assistance is available with regard to dog fouling.	C/F
3.	4.3.13 Item 11a(i)	AC	Proposal for the playground sign for next agenda	C/F
4.	4.3.13 Item 11b	DR	Councillor to arrange a meeting with Steve Neat and report back.	C/F
5.	4.3.13 Item 11f	DR	Councillor to raise the question of why the bonfire has not been cleared at next village hall meetin.	C/F
6.	4.3.13 Item 15 No. 4	DJ	Councillor to consult Paul Lerner on Broadband speed.	C/F
7.	4.3.13 Item 16 & 8.4.13 Item 16	SB	Clerk to write to Mrs Hopkins at EHDC to complain that no response has been received to the letter sent on 7 th January 2013 and to request a meeting.	C/F
8.	4.3.13 Action Log # 3	JT	Additional signage outside school – to be raised at the APM	Open
9.	4.3.13 Action Log # 4/5	SB	Clerk to arrange for the trees to be cut back on bridleway.	Open
10.	4.3.13 Action Log # 7	CR	Dog fouling – to be raised at the APM	Open
9.	8.4.13 Item 10	JT	Parking outside Woodland Cottages – to be raised at APM	Open
10.	8.4.13 Item 11b and 8	DR	Councillor D Rudd to report flickering street lights.	Open
11.	8.4.13 Item 11e and 8	JT	To report large oak tree on Blackmoor Road to Steve Neat	Open
12.	8.4.13 Item 11g	SB	To write a letter to the Coryton Trust.	Open
13.	8.4.13 Item 11h	DJ/ SB	To write a letter to the Liss, Greatham & Hawkley Friendship Fund	Open
14.	8.4.13 Item 13	SB	Clerk to make payments	Open
15.	8.4.13 Item 15 No. 3	JT	Councillor Trodden to attend the meeting if possible.	Open