

# Greatham Parish Council

## Minutes of the Parish Council meeting held at Greatham Village Hall on Monday 4th March 2013 at 7.30pm

**Present** Councillors A Cheesman, D Jerrard, S Jerrard, J Trodden, D Rudd. Mrs S Bettin (Clerk).

8 members of the public were also present

### 1. Chairman's Announcements

Chairman C Rudd was unable to attend the meeting due to illness - Councillor D Jerrard chaired the meeting. The Chairman welcomed the new clerk and gave a final vote of thanks to the outgoing clerk for doing a superb job and giving such a thorough handover. The Chairman welcomed the members of the public to the meeting. The Chairman pointed out the fire exits and asked members of the public to turn off mobile phones. The Chairman pointed out the meeting was being recorded for the purposes of minute taking.

The public were reminded that standing orders are suspended for 15 minutes to allow the public to speak and during this time they should let it be known if they have something to contribute to any agenda item, so that they may be invited to do so if appropriate. The Chairman suggested that after Item 7, Item 17, the planning application be dealt with as the applicant, Mr Harris was in attendance.

### 2. Apologies for Absence

District Councillor Judy Onslow had sent her apologies. County Councillor Vaughan Clarke would be late.

### 3. Declarations of Interest

There were no declarations of interest.

### 4. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.

The chairman asked if members of the public had any questions.

A member of the public wanted to draw the councils attention to the amount of money that has been spent on recruiting the new clerk. She asked why so much money has been spent. The Chairman confirmed that the council resolved to place advertisements in the normal places. He also confirmed that the Chairman had resigned at the same time and the council accepted Mrs Harts offer to assist with the recruitment process. She also, at the request of the council, agreed to have a handover period. It was questioned whether this had happened before. The Chairman confirmed that it had. It was pointed out that with a small parish council it seemed to be a lot of money. The Chairman noted the comments. Councillor Trodden commented that Mrs Hart was a very good honest clerk. The Chairman pointed out that Mrs Hart had given the council fantastic value for money and regularly worked beyond the requirements without any payment.

A member of the public enquired if there was likely to be a visit from the District Councillor before the next elections and would it be possible to write to enquire when she would be attending. The Chairman confirmed that letters had been written regularly.

A member of the "Out and About in Greatham" group asked if it would be possible to make a presentation at the Annual Parish Meeting. For three years a group have been taking photographs of the village, with a working title of Out and About in Greatham. Expertise is needed from the village to develop the project to produce a book for the village. The photos have been taken during the period from 2009 to 2011. A fundraiser is needed together with a professional graphic designer. The Chairman confirmed that a presentation had been made at a previous parish council meeting and that he believed a resolution had been passed to support the project. He confirmed that a presentation at the APM would be a good idea. It was confirmed that funding in the region of £4000 would be needed to produce a professional publication. The Chairman suggested that the Councillor C Rudd be contacted as she will be setting the agenda for the APM to discuss the format.

#### 5. Minutes of the Parish Council meeting on Monday 4<sup>th</sup> February 2013

Councillor S Jerrard proposed the minutes be approved as a true and accurate record. Councillor J Trodden seconded the proposal and all councillors agreed.

#### 6. Matters arising from the Parish Council meeting on Monday 4<sup>th</sup> February 2013

There were no matters arising.

#### 7. Review of Action log – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status
1.	1.10.12 Item 10 a ii	AC	Councillor to arrange minor repairs for £50 or less	C/F
2	4.2.13 Item 4	SB	To include presentation from GVEC for volunteers to firework working party at APM and publicise in magazine	Open
3	4.2.13 Item 4	DJ	To find out if V Hall could apply for Dev. Contributions AND other grants from EHDC before 5 <sup>th</sup> Feb.	Closed
4	4.2.13 Item 8	CR/ SB	Councillor to approach parishioner/ Clerk to advertise councillor vacancy in magazine	Closed
5.	4.2.13 Item 13a	SB	Clerk to respond to Nick Adams and confirm play inspection	Closed
6.	4.2.13 Item 13c	SB	Clerk to write to HCC Highways to request additional school signage	Open
7.	4.2.13 Item 13d	JT	CLlr to check trees on bridleway	Open
8.	4.12.13 Item 13l	DJ	To inform Community Forum of change of rep.	Closed
9.	4.2.13 Item 13n	SB	To inform SDNPA/ HALC of D Rudd and D Jerrards attendance	Closed
10.	4.2.13 Item 13o	SB	Clerk to email suggestion to Village Hall to apply for grant for lights	Closed
11.	4.2.13 Item 14	SB	Clerk to report back to Old Church Committee that amounts have been approved	Closed
12.	4.2.13 Item 16	SB	Clerk to make payments	Closed

13.	4.2.13 Item 19	DJ	Cllr to visit site and report on planning application to clerk	Closed
14.	4.2.13. Item 19	SB	Clerk to provide consultee comments by 20 <sup>th</sup> Feb deadline	Closed

Action 1 – Councillor A Cheesman confirmed that if the dry spell continued the work would be carried out on Friday 15<sup>th</sup> March 2013.

Action 2 – Carried forward.

Action 6 – The clerk confirmed that a response had been received from Ian Janes who has confirmed that the matter has been raised to his list of sites to be visited.

Action 7 – Councillor Trodden confirmed that there is some cutting back needed in the first 50 metres of the bridleway. After discussion it was proposed that the clerk should try and identify the landowners and write to them regarding the cutting back. **Action SB**

8. As the County Councillor had not yet arrived his report would be heard later in the meeting.

9. **Report of District Councillor** – There was no report.

17. **Planning Applications** – West Fork – Change of use of land.

Ref No	Address	Details	Consultation end date
SDNP/13/00546/FUL	West Fork, Farnham Road, Liss, Hants, GU33 6LA	Change of use of land for camping and caravanning, the provision of three eco pods and shower/toilet block.	18 <sup>th</sup> March 2013

Councillor Trodden confirmed that he had made a site visit and had been shown round. The site cannot be seen from the public highway or by other properties. The proposal is for three timberclad dutch style roof pods with disabled access throughout together with a toilet block. This is classed as temporary accommodation. Mr Harris commented that he felt it would be a good location for the facility within the National Park. Councillor Trodden commented that the replacement buildings would be an improvement on the buildings they are replacing and he proposed that the council support and welcome the application. All agreed. **Action SB**

10. **Complaint about dog fouling.**

Councillor D Jerrard had received a complaint from a resident about the amount of dog faeces in the village. He was also aware from other residents that there is a dog fouling problem at the moment. The village does not have any specific dog waste bins. Councillor Cheesman suggested that education is needed. The Chairman suggested that the clerk approach EHDC to ask what assistance is available to improve the situation. **Action SB**

8. **Report of County Councillor**

The annual highways budget for the county is between £75m-£80m. Hampshire has about 5,500 miles of roads. From the middle of February the method of dealing with reports and instructions to road gangs has become completely computerised. Time to repair an emergency defect will be between 2 and 24 hours. For normal defects the repair will be completed between 10 days and 2 months.

Another £1.5m has been allocated to Highways from mid Feb to the end of March to employ extra teams to deal with potholes.

In the light of the current problems with finding horsemeat in beef products it should be pointed out that all meat supplied to the County Council to supply school dinners or to care homes is supplied by Lavestock Farm an organic farm supplier.

Over the last two years there have been lengthsman trials in Hampshire, employing people to clear ditches, roadsides etc. There is a proposal to roll out the scheme to another 43 parishes. There is a meeting being held on 5<sup>th</sup> March 2013 and a further report will be given next month.

**11. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups (any updates are inserted next to the item, if there is no information added there was nothing to report).**

**a. Playground – Councillor A Cheesman**

- i. The proposal for the playground sign was postponed to the next meeting. **Action AC**
- ii. Nick Adams will be carrying out the play area inspection.

**b. Highways and Public Transport – Councillor D Rudd confirmed that he is still trying to arrange a meeting with Steve Neat to discuss various issues. **Action DR****

**c. Traffic working party – Councillor J Trodden**

- i. With regard to additional signs for the school crossing Ian Janes will be contacting the parish council with his findings in due course.
- ii. The work on the layby near the school will be carried out in 2013/14.
- iii. The additional work on the layby opposite the shop will be included in the 2014/15 minor capital works programme.
- iv. The EHDC meeting has not been rescheduled. Councillor Trodden confirmed that he is very keen to meet with Philip Sheppard to discuss the layout of the Longmoor sliproad. The matters of the Ham Barn roundabout and the Longmoor sliproad remain very important subjects to Greatham. The Chairman also pointed out that there has been another accident outside The Greatham Inn, which is the third quite serious accident in that location. It was resolved that the clerk write to Ian Janes at the Highways Authority informing them of another accident and that the parish council wishes to reiterate its concern that something needs to be done. **Action SB**
- v. Wheelie Bin Stickers - Councillor Cheesman asked if the clerk could check if Sara Osman and Tricia Driver need any additional stickers. **Action SB**
- vi. Mark Menzies has confirmed that they are in agreement with the traffic calming measures and that they will be adding a 2<sup>nd</sup> and 3<sup>rd</sup> prize to school poster competition.

**d. Footpaths and Bridleways – Councillor C Rudd and Mrs. Booton**

- i. Councillor Trodden confirmed that there were still some remedial work that needed carrying out on the bridleway. It was agreed that this item would be put on the next meetings agenda.

**e. Tree Warden – Councillor J Trodden**

**f. Greatham Village Hall – Councillor C Rudd.** Councillor D Rudd reported that the main concern at the moment is funding for the drainage of the field. A query was raised to why the remains of the

bonfire is still on the field. Councillor D Rudd confirmed he would raise the question at the next meeting.

Action DR

g. **Coryton Trust** – Councillor D Jerrard and D Rudd

h. **Liss Greatham and Hawkley Friendship Fund** – Councillor D Jerrard.

i. **Blackmoor Recycling Liaison Panel** – Councillor D Jerrard.

j. **HALC/ EHAPTC** – Councillors D Jerrard and C Rudd. Councillors D Jerrard and C Rudd will be unable to attend the meeting on Wednesday 6<sup>th</sup> March 2013 in Liss. Councillor D Rudd confirmed he would attend.

k. **Greatham Allotment Charity** – Councillors S Jerrard

l. **Community Forum** – Councillor J Trodden, D Jerrard. Councillor Jerrard attended the last meeting and reported that the Joint Core Strategy was discussed. There were two requests at the meeting for developers contributions and grants, one for a £5000 grant and £7500 developer contributions towards the drainage of the field which passed through.

m. **Eco-Town Standing Conference** - Cllr A Cheesman confirmed that he would now be able to attend the meeting to be held on 6<sup>th</sup> March 2013.

n. **Joint meeting of SDNPA and HALC** – Councillors D Jerrard and D Rudd. Councillor D Rudd attended the meeting on 26<sup>th</sup> February 2013 which was very informative. The local plan will be published in January 2013 and the management plan will be published in July 2013. All parish councils will be kept informed. A book has been published which is also very informative.

o. **CTCG** – Councillors A Cheesman and S Jerrard. The next meeting will be held on 20<sup>th</sup> March 2013 at 1pm.

**12. Parish Council Finances**

- i. Financial Report – The clerk presented the council financial report.
- ii. Councillors S Jerrard and D Rudd signed the necessary paperwork to change the addresses for bank statements and correspondence. Councillors D Jerrard and A Cheesman signed an additional letter that was required.
- iii. Councillors J Trotten and D Rudd signed the necessary paperwork to facilitate paying the clerk by standing order.

**13. Approval of Payments** – To review and approve the following payments to be made to employees and suppliers for the services provided to the Parish Council.

Purpose		Amount
Mrs. Ann Hart	Administration and clerking services including handover. 32 hours at £10 per hour.	£320.00
Mrs. Sarah Bettin	February Salary	£433.33
<b>TOTAL PAYMENTS</b>		<b>£753.33</b>

Councillor D Jerrard proposed approval of payments; Councillor D Rudd seconded the proposal. All agreed.

- 14. To consider request from Lawrence Budd for periodical payments for grass cutting.** The clerk confirmed that Lawrence Budd is happy to receive payment every two months

**15. Correspondence – To discuss items of correspondence received:**

Date	From	Details
No. 1. – 13.02.13	Ian Reidy	Consultation on The Strategic Road Network and the Delivery of Sustainable Development.
No. 2 -19.02.13	Richard Dollamore	Consultation of Liss Village Design Statement SPD. The South Downs National Park Authority (SDNPA) is consulting on the updated Village Design Statement for Liss Parish. Comments must be received by 19 <sup>th</sup> March 2013.
No. 3 – 21.02.13	Kevin Davis	Special Edition Councillor Newsletter
No. 4 – 23.02.13	Susan Halstead	HALC invitation to CLA/LEP Broadband Conference to be held Friday 22 <sup>nd</sup> March 2013 9.30am-4.30pm at Winchester Holiday Inn.
No. 5 – 25.02.13	Amanda Hull	Small Grants Scheme to improve countryside paths and encourage people to explore more of their local countryside.

Item 2 – no comment to be made

Item 4 – Councillor D Jerrard would consult Paul Larnar on the subject.

Action DJ

Item 5 – Clerk to forward the email to the village hall for consideration. Councillor D Rudd to mention it at the next village hall meeting.

Action SB

- 16. Report of Planning Chairman** – Councillor D Jerrard reported that there have been two additional applications. The Hammers have sort preapplication advice for a carport and workshop over. 1 River View, Longmoor Road have asked if they need planning permission for an infill of a porch area.

Regarding the Joint Core Strategy there has been a consultants draft board on the Strategic Housing Market Assessment. This does not represent a massive significance directly to Greatham.

Councillor D Rudd referred to the condition of the gate from Fern Farm onto Wolfmere Lane and the planning condition for the gate to be sealed. It was proposed that the clerk writes to Mrs Hopkins at EHDC to complain that no response has been received to the letter sent on 7<sup>th</sup> January 2013 from the parish council and to request a meeting to discuss the issues raised.

Action SB

- 17. Date of next meeting** – Councillors were reminded that the date of the next meeting of the Parish Council was Monday 8<sup>th</sup> April 2013 and that a Planning meeting should be Thursday 21<sup>st</sup> March 2013 (subject to receipt of any applications).

- 18. Close of meeting** – The meeting was closed at 9.30pm

## Action Log

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1.	1.10.12 Item 10 a ii	AC	Councillor to arrange minor repairs for £50 or less	C/F
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3.	4.2.13. Item 13c	SB	Clerk to write to HCC Highways to request additional school signage	C/F
4.	4.2.13 Item 13d	JT	CIlr to check trees on bridleway	C/F
5.	4.3.13 Item 7	SB	Clerk to try and identify landowners and write to them regarding cutting back the trees.	Open
6.	4.3.13 Item 17	SB	Clerk to provide consultee comments by 18 <sup>th</sup> March 2013 deadline	Open
7.	4.3.13 Item 10	SB	Clerk to approach EHDC to ask what assistance is available with regard to dog fouling	Open
8.	4.3.13 Item 11a(i)	AC	Proposal for the playground sign for next agenda.	Open
9.	4.3.13 Item 11b	DR	Councillor to arrange a meeting with Steve Neat and report back.	Open
10.	4.3.13 Item 11c(iv)	SB	Clerk to write to Ian Janes at the Highways Authority to inform that another accident has occurred near to the Greatham Inn.	Open
11.	4.3.13 Item 11c(v)	SB	Clerk to confirm if any more wheelie bin stickers are required.	Open
12.	4.3.13 Item 11f	DR	Councillor to raise the question of why the bonfire has not been cleared at next village hall meeting.	Open
13.	4.3.13 Item 13	SB	Clerk to make payments.	Open
14.	4.3.13 Item 15 No. 4	DJ	Councillor to consult Paul Lerner on Broadband speed	Open
15.	4.3.13 Item 15 No. 5	SB	Clerk to forward email to Josh Dale-Harris.	Open
16.	4.3.13 Item 16	SB	Clerk to write to Mrs Hopkins at EHDC to complain that no response has been received to the letter sent on 7 <sup>th</sup> January 2013 and to request a meeting.	Open