

Greatham Parish Council

Minutes of the Parish Council meeting held at Greatham Village Hall on Monday 3rd Dec 2012 at 8.00pm

Present Chairman P Lerner, Vice Chairman C Rudd, Councillors A Cheesman, D Jerrard, S Jerrard, J Trodden, D Rudd. Mrs A Hart (clerk).

8 members of the public were also present.

1. Chairman's Announcements

The Chairman welcomed the members of the public to the meeting. The Chairman pointed out the fire exits and asked members of the public to turn off mobile phones. The chairman also requested that members of the public raise their hand to speak and to give their name before speaking for the benefit of the clerk and minute taking.

The public were reminded that standing orders are suspended for 15 minutes to allow the public to speak and during this time they should let it be known if they have something to contribute to any agenda item, so that they may be invited to do so if appropriate.

The chairman made reference to item 16 on the agenda and explained the clerk's reasons for her resignation. He explained that at the time of her appointment the clerk had been studying towards achieving a post as a teaching assistant, and that in September of this year she had obtained a job in a school and despite trying to continue as clerk the demands of the new job and mainly her young family meant that she felt she had to resign. He thanked the Clerk for all her hard work. The Chairman continued to highlight the events in the village council during her time as clerk, and his time as Chairman. He mentioned the work on the bridleway, the bench at Bakersfield, sponsorship of GVEC events, the re-opening of the shop and the Parish Council equipping itself with necessary office equipment. He announced that regrettably he was also resigning with effect from the end of the meeting that evening. He continued by saying that he was proud to have been Chairman for nearly 2 years and it had been enjoyable to chair debates which at the end of the day recognised that everyone is working for the good of the same village. He explained that currently he was leaving the village at 6am and returning at 9pm, and whilst other councillors have devoted themselves tirelessly to the role, he hasn't been able to attend all meetings due to the pressure of his work, or devote other time due to the demands of his family life.

Action AH

2. Apologies for Absence

The council were informed that District Councillor Judy Onslow had sent her apologies

3. Declarations of Interest

There were no declarations of interest at this time. Councillor Lerner explained that given his resignation he would not vote on items that evening, although as Chairman he usually only voted when a casting vote was required. Councillor D Jerrard thanked the Chairman for his service, on behalf of the council.

4. Public Question Time. Standing Orders were suspended for 15 minutes to allow public questions.

The chairman asked if members of the public had anything to ask or say.

Sara Osman introduced Tricia Driver who she explained was keen to be involved in traffic matters in the village. Sara recognised and thanked the council for the work that had been done and went on to explain that while they were distributing the wheelie bin stickers they would knock on doors and try and galvanise some more support from villagers.

The chairman responded that any more support would be very welcome as issues seem to fall on the shoulders of the same few people. Sara said she could feedback and relay news to the council working party.

Sara Osman also asked what happened to the 'Welcome pack' for the village. The Chairman admitted that this was one of the things which he had not had time to devote to, but that it was a work in progress which he was happy to pass on to Sara, Councillor Cheesman and Councillor Trodden, and that it should be included in an agenda in the future.

Action PL

Mr Alan Bridgman raised the matter of Fern Farm. He asked the council if they had made plans to decide who will represent the Parish Council at the EHDC planning committee meeting which might be on 20th December 2012.

Councillor D Jerrard responded that the earliest it will be discussed is 20th December but it may not be discussed on that date. If it is to be discussed then the council will receive notification of the agenda and will deal with it immediately by calling a planning meeting.

Mr Bridgman asked if the council are notified 10 days in advance.

Councillor D Jerrard responded that it may be less than that and that usually the agenda goes out the Friday before so giving 6 days notice, and that council are in contact touch with EHDC and each other informally.

Mr Bridgman volunteered to speak in case the Parish Council did not send anyone. Councillor D Jerrard reiterated that the Parish Council **would** send someone but they could also ask that Mr Bridgman also attend to represent the views of the villagers' opposition.

Mrs Susan Booton asked why the matter is discussed informally and not at council meetings? Councillor D Jerrard responded that it has been clear that the PC have objected on the same grounds as before. He explained that the PC had had a meeting with Leslie Wells and 4 councillors attended that meeting. At the meeting with Mrs Wells, ALL the points of the planning meeting, which Mr Booton attended and raised questions at, were raised with EHDC. He reassured Mrs Booton that all the issues that have been raised in PC meetings have been raised with the case officer. He continued that if and when the PC receives the agenda it will also get the report, recommendations and reasons. He added that there is nothing to stop the council asking Mrs Wells if she has a draft officers report which the council may see, (but he didn't think that EHDC are legally obliged to do so). He offered to do that if the council agreed. All councillors agreed.

Action DJ

Councillor D Rudd expressed his opinion that the application should be considered by SDNPA not EHDC and it seemed as if the PC were hitting a brick wall. He used the example that initially the PC had been told that conditions have been fulfilled, and then they were told they weren't fulfilled. He expressed the opinion that this case should now be a priority and the Parish Council should address it before the agenda comes out.

Mrs J Cheesman said that she had written to the SDNPA and asked them to call it in and that Mrs Wells had not even noticed that utilities were placed in the wrong place. She told the PC that she had copied the letter to EHDC.

Councillor J Trodden spoke to say that no one in the room wanted to see the development have permission renewed but it seemed as if the Parish Council are being asked to do too much. The Parish Council has done what it can and has objected.

The Chairman clarified that the council has objected, it had been submitted, and that there was nothing sinister in discussing how the objection may be presented in the meeting.

Councillor J Trodden agreed that a lot of discussion could be seen as 'ganging up'.

The Chairman responded to him by saying that the PC represents the feelings of the village and if the opinion of the village is stronger on this issue then they must represent those views.

Councillor J Trodden reiterated that he would like to exercise caution so it is not seen as victimisation. The conversation ended.

Mrs J Cheesman stated that hopefully the school crossing patrol will come to fruition and asked if that meant that at school times the traffic situation would improve? She asked if anyone had considered the effect on the through traffic and reported that the behaviour of the delivery drivers was shocking and that governors should ask deliveries and parents to follow procedures.

The chairman responded that hopefully it would discourage through traffic, and that he knew that when he was a governor that the head teacher had spoken to the milk delivery driver, for example.

Mrs Cheesman made the point that it shouldn't be necessary to remind them.

Mr William Wolmer – asked if he could contribute later in the discussion at item 10d. The Chairman confirmed he could.

5. Minutes of the Parish Council meeting on Monday 5th November 2012

Councillor A Cheesman proposed the minutes be approved as a true and accurate record. Councillor J Trodden seconded the proposal and all councillors agreed.

6. Matters arising from the Parish Council meeting on Monday 5th November 2012

There were no matters arising.

7. Review of Action log – the action log was reviewed with the following updates.

	Meeting Date / Agenda Item	Who	Action	Status
1	5.3.12 Item 4	PL	Chairman to update website with meeting dates, agendas and minutes.	C/F
2	5.3.12 Item 18	AC	Councillor to research signs for playground – to report next meeting	C/F
3	1.10.12 Item 10 a ii	AC	Councillor to arrange minor repairs for £50 or less	C/F
4	1.10.12 Item 14	DR	To address safety issue with rail in Old Church to prevent further accidents	C/F
5	5.11. 12 Item 4	AH	Clerk to check that all consultee comments are on the online system	Closed
6	5.11. 12 Item 7	AC	Councillor to approach John Coney of Playing field association to present funding opportunities	Closed
7	5.11. 12 Item 10	AH	To purchase equipment for litter picking	Closed

8	15.11. 12 tem 11	AH	Clerk to send donation of £1000 to CAB	Closed
9	5.11. 12 Item 12	AH	Clerk to arrange donation of £100 to Friendship Fund	Closed
10	5.11. 12 Item 13 a	AH	To arrange for Steven Lugg to come to Greatham and address all organisations on funding opportunities	Closed
11	5.11. 12 Item 12 b	DR/AH	To contact HCC Highways and County Councillor for information on Ham barn roundabout	Closed
12	5.11. 12 item 13 c	AH	To include in the above action request for information on the A3 slip road	Closed
13	5.11. 12 Item 13 c	AH	To include in the above action concerns about the speed of traffic leaving HB roundabout going towards liss	Closed
14	5.11. 12 Item 13c	AH	To contact Eco Town developers and to get information on money available to Greatham for traffic issues.	Closed
15	5.11. 12 Item 13c	JT/AH	To compose email/ letter to send to parish clerks to rally support for light railway	C/F
16	5.11. 12 Item 15	AH	Clerk to make payments	Closed
17	5.11. 12 Item 18	AH	To submit comments	Closed

Action 1 – The Chairman reported that he had looked at moving the council website to a platform to be updated by authorised persons via a username and password so that after his resignation the website might be updated/ maintained. Sara Osman volunteered to help maintain a village website and suggested that a village Facebook page would be good to link into, as well as any free applications to gauge opinions online. Councillor J Trodden suggested that the website could host the welcome pack and to put the item on the agenda for the next month.

Action AH

Action 3 – Councillor A Cheesman reported that a friend could do the minor repairs Free of Charge. Councillor Larner warned the council to mindful of safety issues and invalidating insurance if anything more than minor.

Action 4 – Councillor D Rudd reported it would be attended to before the carol concert.

Action 6 – Councillor A Cheesman reported that this would have to be in the New Year.

Action 11 – The clerk reported that she had been in touch with Liss Parish Council who had already raised this with the county councillor and who also provided a contact at Hampshire highways to write to. The clerk reported she had contacted Philip Sheppard of Highways Agency, and copied Damian Hinds MP and Stephen Hammond, Transport Minister to express Parish Councils concerns about the Ham Barn roundabout and the slip road, and was awaiting replies. The County Councillor reported that he was to attend a meeting in January.

8. Report of County Councillor –

The County Councillor read his report which included information from Ofsted on the percentage of schools judged as good or outstanding in the county. Other information included Broadband

developments, tree planting, youth unemployment, and proposed commemorations of 100th anniversary of the start of the First World War. A full report is filed with these minutes.

9. Report of District Councillor

There was no report.

10. Reports from representatives of Organisations, Outside Bodies, Working Parties and Groups – (any updates are inserted next to the item, if there is no information added, there was nothing to report).

a. **Playground** – Councillor A Cheesman

b. **Highways and Public Transport** – Councillor D Rudd

c. **Traffic working party** – An applicant for the post of School Crossing patrol has been successful. Assuming they pass all checks, accept the position and undergo training they might start next term.

d. **Footpaths and Bridleways**– Councillor C Rudd and Mrs. Booton. – Phase 2 of Wolfmere Lane Bridleway repair – delayed by weather / Report on Diversion of footpath no 1 for the council to respond to the consultation.

Mrs. Booton reported that the Bridleway was still riding well in spite of the rain, and the clerk's efforts were greatly appreciated. Mrs. Booton reported that she had walked along the proposed diversion of footpath no 1 and was concerned that the new path had more of a climb and was inaccessible through woodland. Mr. Wolmer responded that he would be happy to invite people to walk the new route, which is hard to find as the path isn't there yet. He reported that the circular route is 40 meters shorter, the gradient will be shallower and there would be better views. He said the new path would be wider than the current one and would be signposted. He reported that the Ramblers Association had walked the path and did not share Mrs. Booton's concerns. The chairman sought clarification on why there was a proposal to move the existing path, and it was confirmed by Councillor J Trodden that it was because of the development of the Hopkiln. The Chairman confirmed with Mrs. Booton that she would be happy to revisit the path with Mr. Wolmer and they agreed to arrange this between them before the next meeting. **Action SB**

e. **Tree Warden** – Councillor J Trodden

f. **Greatham Village Hall** –Councillor C Rudd – The chairman of the council read out an email from the Chairman of the Village Hall committee asking for the council support in its application for Developers Contributions and request for a grant from the PC. Since the email was received after the publication of the agenda, it was noted to include this request in the Agenda for January 7th meeting and invite Mr. Dale Harris (VH Chair). **Action AH**

g. **Coryton Trust** – Councillor D Jerrard and D Rudd reported they had attended last meeting but there was nothing to report.

h. **Liss Greatham and Hawkey Friendship Fund.**

i. **Blackmoor Recycling Liaison Panel** – Councillor D Jerrard.

j. **HALC/ EHAPTC** – Councillors D Jerrard, C Rudd, P Larner – last meeting 28th November 2012 – Cllr S Jerrard reported she had attended, and there were 3 main issues to note. 1 – Councils were urged to use Developers Contributions, 2 – Information on Council Tax capping. 3 – Reminder about SDNPA meeting on 7th December to which councillor D Jerrard, A Cheesman and D Rudd have previously volunteered to go.

k. **Greatham Allotment Charity** – Councillors P Larner, S Jerrard

l. **Community Forum** – Councillor J Trodden, D Jerrard

m. **Eco-Town Standing Conference** - Cllr A Cheesman – last meeting 29th November 2012.

Councillor Cheesman reported that the A325 Traffic Management workshop was only concerned with the Whitehill roundabout to the Old Fire Station and that from next spring there will be a bus from Bordon to Liss once an hour.

n. **Joint meeting of SDNPA and HALC** – Councillors D Jerrard and D Rudd

o. **CTCG** – Councillors A Cheesman and S Jerrard.

- 11. Consideration of GVEC request for future funding of events from the Parish Council.** – A letter requesting £3,000 for funding the hire of a LED screen for a 'Big Picnic' event in the summer of 2013 or 2014, and £1,500 for fireworks in November 2013 for an joint event hosted by GVEC and PC. The Chairman read out the letter from GVEC. His first comment was that his first thought had been the high likelihood of rain and that it was a big risk. Councillor D Rudd said that the Parish Council cannot afford to keep funding GVEC events and if they could donate £3,000 for a picnic then they could have afforded to employ a consultant for a planning application. He said that it should be in GVEC constitution that if they could not afford to do something then they can't do it. Councillor J Trodden said that these things should be self supporting and the village itself should raise funds. The Chairman stated that he was sensing that the councillors were not in favour. The clerk informed the council that GVEC had asked her if there would be any indication of how the request would be received. The clerk had responded to GVEC with financial information on the Parish Councils annual income, and the running costs and warned GVEC that this request would most likely be considered a high amount for a high risk project. The Chairman asked if any councillor wished to propose the donation of £3,000. There was no proposal from the councillors to fund the event. The chairman then asked the council to consider the part of the request regarding the future firework display. He summarised the local historical context of the Firework display, pointing out that GVEC had attempted to cover costs through ticket sales, but the problem is that the event is a risk, very dependent on weather. He stated that one year only 3 people turned up. He reminded councillors that for the past two years the council had funded the event to the sum of £1,000 provided that the entrance was free as a way of giving something back to the villagers. He also pointed out a decision on any donation for 2013 did not have to be made that evening. Councillor D Jerrard said that GVEC had worked hard to provide the firework display and there have been few volunteers to help, and this request was an attempt to get more offers of help. He said that his personal view was that it is a popular village event, and it serviced the children's Christmas Party, and that if GVEC do not want to do it alone then it would be fine for the PC to help. The chairman said that the Council could try and supply more volunteers. The Chairman summed up the discussion by saying that at this stage the BIG PICNIC funding was a unanimous 'no', but the firework proposal could be pursued and volunteers arranged, in principle. Councillor D Jerrard proposed a potential joint venture for the firework display for 2013. Councillor C Rudd seconded the proposal. The proposal was approved by 4 votes in favour. Councillor D Rudd abstained and Councillor J Trodden voted against the proposal.

12. Parish Council Finances

Financial Report. – The clerk presented the Parish Council Financial Report.

Presentation of Budget for approval. - The Chairman explained the budget report to the councillors.

Councillor D Jerrard noted that the precept in recent years had been kept down to £10,000 as reserves were high since the previous council had raised the precept to fund the playground but that he thought the precept should go back to £12,000 so the council stop depleting the reserves since the projects at the Village Hall and playground will have to be considered, and because a locum clerk will be more expensive. It was agreed that the playground will need replacing since at 10 yrs old + it will be ending its lifespan and although grants may be available the likely cost may be in the region of £50,000. The Clerk confirmed one initial quote had been for £70,000 which could be tweaked down. Councillor D Jerrard proposed that the precept be raised to £12,000 and the application be made in January. Councillor J Trodden seconded the proposal. All agreed.

- 13. Approval of Payments** – To review and approve the following payments to be made to employees and suppliers for the services provided to the Parish Council.

Purpose		Amount
Mrs. Ann Hart	November Salary by standing order	£433.33
Liss, Greatham and Hawkley Friendship Fund	Donation to charity.	£100
TOTAL PAYMENTS		£533.33

Councillor D Rudd proposed approval of payments; Councillor J Trodden seconded the proposal. All agreed.

- 14. Correspondence – To discuss items of correspondence received :**

Date	From	Details
14th November 2012	Julia Mansi – Planning Manager EHDC	Notification of permitted development changes consultation period until 24th Dec.
20th November 2012	Holly Woodward – Chief Ex East Hampshire CAB	Letter of thanks for recent £1000 donation to CAB

Councillor D Jerrard reported there was nothing of concern to Greatham in the first item of correspondence. The letter of thanks was acknowledged.

A letter requesting the Parish Council's opinion on the proposed mobile Post Office services at the Village Hall was included as a late item as it was received after the agenda was set. The council's response was that they supported the proposal and hoped it would be successful.

- 15. To approve meeting dates for 2013.** – The dates were reviewed and approved by all councillors.
- 16. To consider what action to take regarding replacement of The Clerk following the resignation of current clerk on 27th November 2012.** Once months notice has been given as per the Clerk's Terms and Conditions and her employment will cease on 31st Dec 2012.

The council discussed the actions required and decided to advertise in the school book bags, and the Petersfield Post. A budget of £100 was approved. Adverts were also to be placed on the notice boards in the village and on the website. It was suggested that HALC could assist with recruitment of a permanent clerk and a locum clerk. It was decided that the closing date should be three weeks after the advert is printed in the newspaper (due to Christmas). It was noted at the next meeting recruitment / interviewing committee should be formed and as such this should be put on the agenda.

Action AH

- 17. Report of Planning Chairman** – to highlight any issues not detailed below. The Chairman of the planning committee had nothing to add.
- 18. Approval of Minutes of the Planning sub-committee meeting of Greatham Parish Council on Thursday 20th September 2012.** – Councillor A Cheesman proposed the approval of the minutes, and Councillor D Rudd seconded the proposal. All members of the planning committee agreed.
- 19. Matters arising from the minutes of Planning Sub-committee meeting of Greatham Parish Council on Thursday 20th September 2012.** – There were none that had not already been discussed.

- 20. Planning Applications** – To discuss the following planning applications that have been submitted to Greatham Parish Council for consideration and comments.

Application	Address	Proposal/ Councillor	Consultation Expiry Date
SDNP/12/02660/HO US	Meadowside, Petersfield Road, Greatham, Liss GU33 6HA	Single storey extension to side and conversion of roof space to provide annex accommodation with detached garage to front. /AC	10th December 2012

Councillor A Cheesman stated that he had visited the property and the next door neighbour reported no issues to him. He explained the proposed extension and said that he thought it was in keeping with the property in style and materials. Councillor Cheesman proposed the council have 'no objection'. All members of the planning subcommittee agreed.

Application	Address	Proposal/ Councillor	Consultation Expiry Date
SDNP/12/02616/TI ME	Chalfont Petersfield Road, Greatham, Liss GU33 6AB	Renewal of extant permission EHDC 20434/036 – detached garage with office over following demolition of garage (plans available to view on EHDC website) / JT	5th December 2012

Councillors P Lerner, D Rudd and A Cheesman declared that they know the applicant, although they had no pecuniary interest to declare.

Councillor J Trodden stated that the application had no impact on anything and recommended that the council have 'no objection' to it. Councillors D Jerrard, S Jerrard, C Rudd agreed.

- 21. Date of next meeting** – To remind councillors of the date of the next meeting of the Parish Council – Monday 7th January 2013. A Planning meeting should be Thursday 20th December 2012 (subject to receipt of any new applications) however if the Fern Farm application is discussed by EHDC on 20th December it would be held on Tuesday 18th December 2012.
- 22. Close of meeting** – The meeting was closed at 10.20pm.

Action Log

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4	1.10.12 Item 14	DR	To address safety issue with rail in Old Church to prevent further accidents	C/F
5	5.11.12 Item 13c	JT/AH	To compose email/ letter to send to parish clerks to rally support for light railway	C/F
6	3.12.12 Item 1	AH	Clerk to advertise casual vacancy of Councillor and follow up with appropriate action	
7	3.12.12. Item 4	PL	To forward to Sara Osman and Councillors Trodden and Cheesman the work in progress Welcome Pack	
8	3.12.12 Item 4	DJ	To ask EHDC if the PC can have sight of any draft planning officers report in advance of the committee meeting for the Fern Farm planning application renewal.	
9	3.12.12 Item 7	AH	To include in the agenda for January 2013 meeting decision on who may have access to PC website and review of what items need to be included in website	
10	3.12.12. Item 10d	SB	To arrange to walk the proposed footpath and feedback to council before 18 th December 2012	
11	3.12.12 Item 11	AH	To include GVH request to support Dev Contribution application and request for £5,000 grant and invite Chairman of GVH.	
12	3.12.12 Item 13	AH	To make payments	
13	3.12.12 Item 13	AH	To create advert for new clerk for newspaper, notice boards and school flyer. To enquire with HALC for locum clerk services.	
14	3.12.12 Item 16	AH	To include in next month's agenda item to consider membership of recruitment committee to review CV's received, arrange and conduct interviews	
15	3.12.12 Item 20	AH	To submit consultee comments for planning applications	
16	3.12.12 Item 21	AH	To arrange planning meeting as required.	