

# Greatham Parish Council

Minutes of the meeting of Greatham Parish Council held at Greatham Village Hall on Monday 10<sup>th</sup> May 2010 at 7.30 p.m.

**Present** Cllrs A Bridgman, A J Booton, D Redman, and C Rudd. Also present Mrs T Whelan (clerk)

The meeting was declared open at 7.30 p.m

## **064/10 Appointments and Election of Chairman**

Cllr Bridgman reported that a letter of resignation had been received from Cllr Ascherl saying that this was due to personal circumstances and after much consideration. He read the letter in full and Proposed acceptance of this resignation. **Seconded** by Cllr Booton.

Mr Jerrard reported the position of the recent election for a new councillor and reported that there was only one candidate which was himself. He had been informed by EHDC that the clerk would be sent an email confirming this. This had not been received by the clerk by 7pm. today. Mr Jerrard said that he is currently occupied with other matters and will not be able to stay for the meeting and therefore not be able to take up the vacancy today.

**Election of Chairman and appointment to positions of responsibility.** Cllr Bridgman said that he was not aware of volunteers for any position and hoped the current incumbents wished to resume responsibility.

Cllr Booton **Proposed** Cllr Bridgman for Chairman. **Seconded** by Cllr Redman  
Representatives:

Coryton Almshouses - Cllr Booton **Proposed** by Cllr Bridgman **Seconded** by Cllr Rudd  
Village Hall representative - no one at present, Cllr Bridgman asked for a volunteer. There being none this was put aside to a future meeting

Church representative - Cllr Bridgman **Proposed** by Cllr Rudd **Seconded** by Cllr Booton  
Transport and Highways - Cllr Booton **Proposed** by Cllr Rudd **Seconded** by Cllr Redman  
Footpath and Tree Warden – Cllr Rudd **Proposed** Cllr Fellows as he was very happy to continue **Seconded** by Cllr Booton

Planning Committee – Cllr Booton **Proposed** by Cllr Rudd **Seconded** by Cllr Redman

Playground Committee – Cllr Bridgman **Proposed** by Cllr Rudd **Seconded** by Cllr Booton

Vice Chairman - Cllr Booton **Proposed** by Cllr Bridgman **Seconded** by Cllr Redman

Cllr Bridgman confirmed that Cllr Rudd would be on the Planning Committee. Mr Jerrard said that he would like to be on the Planning committee. Cllr Bridgman said that this would be considered at the next meeting.

## **065/10 Apologies for Absence**

Cllr Ascherl, Cllr Fellows

## **066/10 Chairman's Announcements**

The Chairman pointed out the fire escapes in the event of a fire.

The Chairman reminded members that there is now a signing in book for members attending the meeting and asked for everyone to sign in.

## **067/10 Declarations of Interest**

None

## **068/10 Public Question Time**

Mr Jerrard said that he had three issues in no particular order.

1. He reminded the Council that the Notice for the Annual Meeting on 24 May had to be put up more than 7 days before the meeting and that there must be an invitation to members of the village for items for the Agenda. Mr Lewis asked that a discussion of a parish plan be an agenda item which he would lead. Mr Jerrard suggested that an advertisement should go into the newspaper. Ms Checkley said that she would include an item on this in the Bordon Herald. The clerk said that it is already in the Parish Magazine. Ms Checkley also suggested that a glass of wine goes down well at these meetings. Cllr Bridgman said that this would be considered.

1. Mr Jerrard would like to know the proposals for dealing with the Annual Accounts and audit check that needs to be done by 30<sup>th</sup> June. He asked if it would be possible to have the accounts for the Annual Meeting and approved at the June Parish Council Meeting.
2. He wanted to know the status of the complaint against a councillor.

**069/10 Approval of Minutes of meeting held on 12<sup>th</sup> April 2010**

**PROPOSED** by Cllr Booton and **SECONDED** by Cllr Rudd, with all in favour. The minutes were then signed.

**070/10 Matters arising from the Minutes**

The clerk said that she had received quotes for £65 and £80 for the ROSPA annual inspection of the playground. It was unanimously agreed to accept the quote of NW Adams.

**071/10 Reports from County and District Councillors**

Councillor Clarke and Mrs Onslow both sent their apologies.

**072/10 Reports of Representative**

(a) **Coryton Almshouses**

Cllr Booton reported that he attended the meeting and commented that they are very well run. About £74,000 for annual maintenance is good value. Gibson and Gammon have done a fine job and they are now very stable.

(b) **Village Hall**

Cllr Booton reported that the Village Hall Committee had told Mrs voice that she could not have a shop at the village hall whilst there was a shop open at the other end of the village.

(c) **Old Church**

Cllr Bridgman reported that an open day was held on 24 April and that 6 books on Greatham were sold with a further 4 sold shortly afterwards. The next meeting will be on 6<sup>th</sup> July in the village Hall at 7.30 and Mr Rudd was invited. Cllr Booton said that he is concerned about the old tomb deteriorating in the old church and feels it should be relocated to the new church. She is not buried under the tomb which has been moved several times. He had spoken with David Heatley but was not sure where it could be put. Mr Rudd said that he would raise this at the next PCC meeting

(d) **Transport and Highways**

Mr Rudd pointed out that are nasty potholes on the Forest Road. Cllr Booton said he would inform EHDC.

(e) **Footpath and Tree Warden**

No one present

(f) **Planning Committee**

Cllr Booton reported that there had been a revised application on one of the houses at Leigh Court.

(g) **Playground Committee**

Cllr Bridgman reported that it is all in order and does not expect an problems at the annual inspection. Cllr Booton asked who is currently cutting the grass. Cllr Bridgman suggested that maybe the manor is cutting it. The clerk commented that no bill has been received . Cllr Booton offered a strimmer which the Manor do not need to borrow so if needed please see him.

**073/10 RFO report to 31/01/10**

Cllr Bridgman read out the RFO report and the balances on accounts on 1<sup>st</sup> May are as follows:

Bank reserve	£ 31217.21
Current	£ 78.39
Old church	£ 1,227.21

A further £6 to be paid in

**Schedule of payments**

Payments to be made this month:

Clerk's salary April	£235.00
Clerk's expenses April	£ 15.19
SLCC subscription	£ 82.00
<b>TOTAL</b>	<b>£332.19</b>

It was proposed that the schedule of payments be made and that £400.00 was to be transferred to the current account from the reserve account. **PROPOSED** by Cllr Booton and **SECONDED** by Cllr Rudd. The clerk will send the signed transfer request to the bank.

### **Renewal of Insurance**

The clerk went through the Insurance Proposal from Came & Company and it was agreed that the clerk should see if she could get the premium reduced as some of the Core Sections were not appropriate to Greatham Parish Council. Cllr Redman declared a personal interest in GVEC as a committee member. It was confirmed that the Parish council Insurance covers the fireworks display and that the organisers need to give at least 14 days notice to the insurers of this event. It was unanimously agreed to renew the annual premium before 1<sup>st</sup> June and not take a three year tie in for a £67 reduction. The clerk to draw up the cheque once the premium has been confirmed.

### **074/10 Notice Board for Village Hall**

The Clerk confirmed that she would put forward a proposal with three options for the June Meeting.

### **075/10 Correspondence**

1. A letter of 20th April from Sandy Hopkins in response to the Parish council's regarding the handling of the complaint against a councillor was read out in full including here assurance that processes are now in place to assist the speedy turnaround time for all code of conduct issues and that she had commissioned some further work to investigate this area of the council's work in handling complaints from Town and Parish councils with a view to seeing further improvements.
2. An invitation to the Chairman of Greatham Parish Council to a Service at St Matthews including refreshments. Cllr Bridgman will attend
3. EHDC Standard committee have produced a newsletter for distribution and asked that we draw attention to it to all members and staff and that they would be grateful for feedback. Everyone has seen this document.
4. EHAPT Agenda for the next meeting at Liss Village Hall on Wednesday 9<sup>th</sup> June at 7.30pm. No one wished to go.
5. Minutes of EHAPT meeting of 10 March at Horndean. A relevant item is the future role of community forums. "The Committee structure would be reorganised, with among members, representatives from the Towns and Parishes as well as the county council and Youth council members would probably stand for two years. It was envisaged that the new Forums would be in a better position to move forward projects identified through Parish and Area plans.
6. A letter from EHDC regarding the changes to the Community Forums
7. HALC Update – the government intends to introduce a new power for rural parish councils to be able to build local affordable housing. Draft constitution will shortly be made available on the website..
8. Basics of employment law training course details. Not required as Cllr Booton is expert in that area..
9. Clydesdale Bank making a special offer for members of HALC. Cllr Bridgman said that we would stay with NatWest as they are local and reasonable.
10. Email from Sue Halstead regarding Norman Miles Retirement and asking if any councillor would be interested in becoming the new 4<sup>th</sup> member of EHAPTC. There was no interest.
11. An email regarding EH Passenger Transport Forum on 21 May. The clerk will attend.
12. Invitation to the Annual county Service at Winchester Cathedral on Sunday 13 June followed by a reception at the Great Hall Winchester. There was no interest.
13. An email to say that South Downs Focus is now available on the internet. [www.southdownsonline.org](http://www.southdownsonline.org)
14. We have received a supply of Travel concession forms which will be put in the village hall.
15. A notice for the Board for micro chipping of dogs and dog warden telephone numbers.

**076/10 Any Other business for the next Meeting**

Cllr Booton proposed that the Grant for John the Baptist church be discussed at the next meeting.

**077/10 Date and place of next meeting:**

The next full Parish Council meeting will be on Monday 7<sup>th</sup> June 2010 at 7.30 p.m. in the Village Hall.

There being no further business, the public meeting closed at 8.50 p.m.