

Greatham Parish Council

To all Councillors

6th May 2008

Notice is hereby given that the Annual meeting of the Council will be held in Greatham Village Hall on **Monday 12th May 2008 at 7:30pm** when the under mentioned business will be transacted.

CJ Youngs

Chris Youngs
Locum Clerk

AGENDA

1. Chairman's Announcements
2. To receive apologies for absence
3. Election of Chairman and to receive declaration of acceptance of office
4. Election of Vice Chairman
5. Election of Councillors to the Planning Committee and Playground Working Party
6. Election of Representatives to the following organisations:
 - a) HALC (1)
 - b) Village Hall (1)
 - c) Coryton Trust (2)
 - d) Public Transport (2)
 - e) Footpaths (1)
 - f) Tree Warden (1)
 - g) Blackmoor Recycling Liaison Panel (1)
 - h) Old Church (1)
 - i) Liss & Greatham Sick & Poor Fund (2)
7. Declarations of Interest
8. To suspend Standing Orders for 15 minutes (if appropriate) for Public question time
9. To approve as a correct record and authorise the signing of the minutes of the meeting of the Greatham Parish Council held on 7th April 2008
10. To approve as a correct record and authorise the signing of the minutes of the meeting of the Greatham Parish Council held on 19th June 2007.
11. Financial Matters
 - a) Payment schedule, Bank reconciliations and reappointment of internal auditor - Financial Responsible Officer to report
 - b) Grant aid Application from the Greatham Village Hall Trustees – details attached

Exclusion of Press and Public

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw.

c) Locum Clerks – Terms, conditions and contractual arrangements

12. Correspondence:
 - a) Audit Commission
 - b) EHDC New Planning application forms
 - c) South Downs Campaign update/South Downs Focus
 - d) Lupin invitation
 - e) HCC Invitation
 - f) Regional Housing Strategy 2008-2011
 - g) Mrs Cheesman
13. Reports from County and District Councillors
14. To review Planning matters
15. To receive the Playground Report
16. To receive a Highways and Transport Report
17. To receive a Footpath Report
18. Old Church Update
Yew Tree
19. Coryton Almshouses Report
20. To confirm the date of the next meeting

Annual Meeting of Council 12th May 2008

Report on Item 11 b)

A grant aid application has been received from the Greatham Village Hall Trustees for £3,500.

The application is for a grant to contribute to the costs of extending the hall to incorporate new disabled toilets, new baby change area, extend the kitchen and have space for prams and push chairs. In addition the committee room will be extended and to build disabled access around the hall. The recent amendments to the plans have been approved by EHDC.

The total cost of the scheme is approximately £60,000. The Trustees hope to receive £15,000 from EHDC and £9,500 from HCC.

The trustees have submitted a copy of the plans and building regulations, a copy of their audited accounts and a quotation for the work from a builder (more to arrive soon).

The Council has the power to incur this expenditure via the Local Government Act 1972 section 133.