

**GREATHAM PARISH COUNCIL**  
**MINUTES of the MEETING HELD at GREATHAM VILLAGE HALL on**  
**MONDAY, 4th SEPTEMBER, 2006, at 7.30pm.**

**05.196: PRESENT.**

Councillors; Chairman D. Jerrard; P. Larner, G. Davis, A. Bridgman, and fourteen members of the public. Apologies for Absence were presented on behalf of Councillors Chenell, Booton and Evans, and Clerk Wicking.

**05.197: OPEN SESSION.**

A fifteen minute period was provided for questions from the public. Mrs Pat Flack asked about availability of minutes of Council Meetings, and Mr N. Ellis queried the apparently swift turnover of clerks to the council.

**05.198: MINUTES of MEETING of 31<sup>ST</sup> JULY, 2006.** It was proposed by GD, seconded by AB that the minutes be approved. Carried.

**05.199: CHAIRMAN'S ANNOUNCEMENTS:** Cllr. Jerrard reported that council secretary Mrs Teresa Wicking had given notice of resignation, and would cease employment on 22<sup>nd</sup> September, 2006. Cllr Larner gave notice of personal interest in item 9c of the agenda.

**05.200: MATTERS ARISING:** Nil.

**05.201: CORRESPONDENCE:**

(a) Offer from EHDC Chairman Brian Dutton to attend GPC meeting. It was agreed to invite him to attend. **ACTION: CLERK**

(b) Gambling Act 2005, Policy Consultation. It was agreed that Cllr Bridgman should respond, objecting to any provision of Gambling facilities within Greatham Parish. **ACTION: AB**

(c) Letter from ROSPA was deferred to item 11.

(d) EHDC offered 2 places at a meeting on 29/9/06 to discuss Developers Contributions, and the South Downs Management Plan. It was agreed to book 2 places for Cllrs Bridgman and Booton.

**ACTION:AB**

(e) Dog Control Order consultation: EHDC invited consultation on this topic before 21/10/06. Cllr Bridgman agreed to seek comments via the Parish Magazine, and the GPC website. **ACTION:AB**

(f) Letter from David Self deferred to item 14 on agenda.

(g) An email from Cllr Chenell dated 3/9/06 was read out by Cllr Jerrard, and noted.

(h) GVEC had written on 22/8/06 to request GPC assistance in insuring the Firework Display in November, 2006. Cllr Jerrard pointed out that the issue could not wholly be dealt with, since three days advance notice had not been given. Cllr Bridgman proposed, seconded by Cllr Davis, that GPC contribute £500 towards the cost of insuring the Firework Display. This was agreed by all present, and the views of the 3 absent councillors were to be sought. **ACTION: AB**

**05.202: FINANCIAL MATTERS:**

(a) It was proposed by PL, seconded by AB, that payments be made to clerk Mrs Wicking of £232 up to the week commencing 28/8/06, and to Paul Ellis £20 for mowing the play area. Agreed.

(b) **Bank Reconciliation:** Cllr Larner reported that this was incomplete as a result of Cllr Evans failure to supply bank statements in his possession, contrary to the GPC Financial Regulations.

(c) The 2006 Audit Return was signed by Cllrs Jerrard and Bridgman on the proposal of Cllr Davis, seconded by Cllr Larner. It was agreed to ask the Audit Commission for an extension of time to submit this report until 10/10/06.

(d) Following proposal by PL, seconded by GD, it was agreed to purchase a copy of the Practitioners Guide.

(e) It was proposed by PL, seconded by GD, and unanimously agreed, that PL take the following actions on behalf of the Council; (1) reclaim £439.98 in VAT; (2) obtain a CD Rom, & various stated papers from HAPTC; (3) submit a grant application form as an agenda item to the next GPC meeting; (4) check with HAPTC regarding the timescale for retention of documents; (5) obtain from HAPTC pay-scales for the Clerk to the Council, and put on next agenda; (6) amend the GPC asset register, & notify Allianz Cornhill of new items thereon; (7) remove from GPC insurance the cover for councillors aged in excess of 75 years; (8) obtain from Allianz Cornhill a quote for loss of monies up to £40,000 (current insured figure is £10,000); (9) maintain Action Log on behalf of GPC; (10) add Strimmer to GPC asset register; (11) advise bank that all statements should henceforth be sent to Cllr Larner.

(f) Cllr Jerrard tabled a letter from Whitehill CAB, dated 12/12/05, requesting a donation of £250; this sum had been approved by GPC in January, 2006, but appeared not yet to have been paid. Agreed to send £250 without further delay.

**ACTION:AB**

**05.203: FINANCE COMMITTEE;** deferred to next meeting.

**05.204: PLANNING:** (a) Greatham Inn/Silver Birch: Cllr Bridgman reported that following the apparent sale of these two sites, and commencement of building works at Greatham Inn, he had written to Chief Planning Officer at EHDC, requesting a personal meeting without delay, especially since we had been requesting such a meeting since November, 2005. (b) Ashridge, Greatham – permission granted; (c) Lindisfarne, Longmoor Road; site visited by Cllrs Booton & Bridgman – no grounds for objection. (d) Forge House, Selborne Road, new application received after withdrawal of original application.

**05.205: REPORTS from COUNTY & DISTRICT COUNCILLORS:** In the absence of district councillor Onslow, County Councillor Cartwright gave a brief report on HCC matters.

**05.206: TRAINING COURSES:** Relevant papers were passed round by Cllr Jerrard, and it was proposed by DJ, seconded by PL, that the fees payable by GPC be raised to £30 per course.

**05.207: PLAYGROUND:** DJ read out the letter from ROSPA dated 11/8/06, and reported that the inspection of the playground had already been done, and the report was awaited.

(b) Playground Committee – deferred to next meeting.

(c) The strimmer was to be inspected by the auditor on 19/9/06. It was agreed to write to MC to arrange inspection on that date. **ACTION: AB**

(d) Playground drainage: DJ reported that 3 written quotes had now been received by the Village Hall committee. These were examined by Mr Ellis in the audience, who advised checking the necessary specification of work to be done with EHDC, and offered to assist if required.

**05.208: BINS & BUS SHELTERS:** It was noted that authority had already been granted for erection of the waste bins, by MC & ABo, and it was further agreed that this should proceed without further delay. DJ reported that Queensbury Shelters had confirmed that their quotation for replacement bus shelter windows dated 6/4/06 was still valid, and it was agreed to order them. **ACTION: AB**

AB reported that all the village bus shelters were in sound condition, and that the one in Selborne Road had been thoroughly spring-cleaned by Cllr Jerrard, and the rear structure had been repaired.

**05.209: OLD CHURCH:** DJ tabled a legal advice dated 24/10/02 concerning the status of the original trust, which had been recommended for winding up. Mrs Jenkinson confirmed that this had happened. It was agreed that all matters would be discussed by the Old Church committee on 11/9/06. **ACTION: AB**

**05.210: Reports from Representatives: Nil.**

**05.211: Any Other Business:**

(a) It was agreed that a job description for the Clerk would need to be reviewed. **ACTION: AB, PL, GD.**

(b) Pat Flack invited parishioners to attend the St John's Church on 9/9/06, when she would be assisting in the Charity Bicycle Ride.

**05: 212: Date of next Meeting:** Monday, 2<sup>nd</sup> October, 2006 at 7.30pm.

**The meeting closed at 10.20pm.**