

GREATHAM PARISH COUNCIL
MINUTES of the ANNUAL GENERAL MEETING HELD at GREATHAM VILLAGE
HALL on
MONDAY, 8th May 2006 at 7pm

05.158 PRESENT: Councillors; A Booton; A Bridgman (Vice Chairman) ; P Larner; M Chennell; G Davis; D Jerrard; County Councillor Mr Cartwright; Mrs T Wicking (Clerk to the Council) were present, together with fifteen members of the public also attended the meeting.

Vice Chairman Cllr Bridgman opened the meeting in the absence of the Chairman.

05.159 ELECTION OF CHAIRMAN: Proposed by Cllr Larner, seconded by Cllr Davis that Cllr Jerrard is elected. Cllr Chennell abstained, vote 3 to nil, the chairman not voting. There being no other nominations,

RESOLVED: That Cllr D Jerrard be elected Chairman of Greatham Parish Council.

05.160 CHAIRMANS ANNOUNCEMENTS: The Chairman thanked the Council and pointed out the fire exits for the benefit of the public and asked that mobile phones be switched off for the duration of the meeting. With reference to the New Planning Applications the Chairman suggested that these be deferred to the next Planning meeting on 23rd May 2006, all agreed. The Chairman reminded members of their obligation to make any declarations of interest. There were none.

05.161 ELECTION OF VICE-CHAIRMAN: Proposed by Cllr Jerrard, seconded by Cllr Booton that Cllr Bridgman be re-elected as Vice-Chairman. All in favour,

RESOLVED: That Cllr A Bridgman be re-elected as Vice-Chairman of Greatham Parish Council.

05.162 APOLOGIES FOR ABSENCE: Apologies were received from Cllr Evans.

05.163 MINUTES OF THE LAST MEETING: Amendments, item 05.147 should be proposed Cllr Booton; item 05.150 re Precept insert " then increased to £8000 and then doubled to pay for the playground"; item 05.150 add at the end "for invitation to speak at Annual Parish Assembly".

Proposed by Cllr Bridgman and seconded by Cllr Booton,

RESOLVED: That the minutes of the meeting held on 3rd April 2006, copies of which had been previously circulate, be confirmed and signed as a true record, with the above amendments.

05.164 MATTERS ARISING: Cllr Chennell reminded the Chairman that it had been agreed at the last meeting that the microphones would be used. The Chairman apologised for the error and promised to make sure they were in use for the next meeting.

05.165 PUBLIC QUESTIONS: The Chairman suspended standing orders for 15 minutes for public questions.

Mr Lewis said that he was sorry that Cllr Evans was not here this evening, that he had been a superb servant to the parish and work very hard over the years for the village.

Cllr Jerrard agreed with Mr Lewis and added that Cllr Evans had specifically said that he didn't want a vote of thanks. Cllr Booton agreed with Mr Lewis and said that he would have like to have thanked Cllr Evans.

There being no more questions the meeting was resumed.

05.166 CORRESPONDENCE:

a) Letter EHDC re Local Plan – deferred to next Planning meeting. All agreed.

b) Letter & quote for bus shelters – Cllr Chennell explained the details contained within the quote that had been previously circulated, and stressed the importance of getting this worked done. Proposed by Cllr Chennell, seconded by Cllr Larner, all in favour,

RESOLVED: That £ be spent on repairing the bus shelters as quoted.

ACTION: CLERK

c) Letter Daryl Phillips – All agreed that Mr Phillips be invited to a future Parish Council meeting.

ACTION: Clerk

d) Letter Julia Mansi re Biodiversity issues – All agreed that this matter should be deferred to the next meeting of the Planning Committee.

e) Letter HCC re Footpath Survey – Cllr Booton will contact HCC for more information.

ACTION: AJB

Pook's Cottage – Contact Mr Thompson at HCC. **ACTION:** CLERK

f) Letter Greatham Village Hall Trustees – deferred to item Representative.

05.167 ANNUAL PARISH ASSEMBLY: Following the adjournment of the Annual Parish Assembly all agreed,

RESOLVED: That the Annual Parish Assembly be re-convened on Tuesday 30th May at 8pm, and will include a public forum and that the presentations be offered again if the parishioners wished.

Proposed by Cllr Larner, seconded by Cllr Booton,

RESOLVED: That Vice Chairman, Cllr Bridgman, be asked write Chairman's Report should Cllr Evans not wish to do so.

05.168 FINANCIAL MATTERS:

a) Summary of Receipts & Payments Account for Year End 31 March 2006. Proposed by Cllr Booton, seconded by Cllr Chennell,

RESOLVED: That the Summary of Receipts & Payments Account Y/E 31/03/06, copies of which had been previously circulated, be agreed and the documents passed on for internal audit.

B) Bank Reconciliation – previously circulated. Cllr Larner asked that the cheque details be written by the cheque number.

05.169 FINANCE COMMITTEE: Cllr Jerrard proposed, all agreed.

RESOLVED: That Finance Committee, comprising of three Councillor and RFO, be set up with initial brief to examine finances of council and report back to Parish Council in three months.

05.170 PLANNING MATTERS: Cllr Chennell questioned when Cllr Larner had been voted on to the Planning Committee. Cllr Booton replied that Cllr Larner had been co-opted for that meeting of the Planning Committee in order that it is quorate.

a) Permission Granted - Rooklea F.27547/005/FUL/JN

b) Game Shop Appeal – Cllr Jerrard still not produced promised report will try to do for next Planning Committee meeting.

05.171 REPORTS FROM REPRESENTATIVES;

a) **Coryton Almshouses:** Cllr Bridgman reported that there is a vacancy available, if anyone is interested they should apply to the Secretary. Cllr Booton reported that he hadn't received an agenda and will speak to Mr Healy to rectify. **ACTION: AJB**

b) **HAPTC:** Nothing to report.

c) **Village Hall:** Nothing to report.

d) **Old Church:** Nothing to report.

e) **Transport & Highways:** Cllr Chennell reported that the it is doubtful for the bus service – "if they can get more people with free bus passes using it, it would be more viable"! Litter Bins – the stakes are being made and the bins should be up next week. Bus Shelter – the one on Selborne Road needs replacing, it should be cheaper to replace than rebuild. **ACTION: CLERK**

f) **Footpaths:** Nothing to report.

g) **Le Court:** Nothing to report.

h) **Blackmoor Recycling:** Cllr Bridgman reported that the last meeting was adjourned as not enough representatives turned up.

05.172 REPORTS FROM DISTRICT & COUNTY COUNCILLORS:

No report from the District Councillor.

County Councillor Mr Cartwright reported that he would be happy to do a report at the Annual Parish Assembly. He also reported that Greatham Primary School had been praised as being excellent by Children's Services. Cllr Jerrard reported another puncture on the traffic calming. Cllr Chennell pointed out that Highways argument is that this is what the granite sets are supposed to do! The idea is to deter people from driving over them!

05.173 REPORT FROM GREATHAM ALLOTMENT CHARITY:

A presentation was given on behalf of the Greatham Allotment Charity by the Chairman, Mr R Lewis. Mr Lewis explained the history of the Charity and the ways in which it can help the parishioners of Greatham. He thanked the previous Trustees for their work over the previous years and also expressed sadness at the loss earlier this year of Trustee, Mr Christie and asked if anyone was interested in becoming a Trustee they should contact the Parish Council. Mr Lewis explained that one of the problems facing the Charity is that it cannot approach people with offers to help, but must wait to be asked.

The Chairman thanked Mr Lewis for his presentation.

Election of Trustee: Next Parish Council meeting. Advert for vacancy in the usual places around the village and the parish magazine.

ACTION: CLERK

05.174 PLANNING COMMITTEE ELECTION: Proposed by Cllr Jerrard, seconded by Cllr Larner, that Cllr Booton be Chairman of the Planning Committee.

RESOLVED: That Cllr Booton be elected as Chairman of the Planning Committee.

Cllrs Bridgman, Chennell and Larner offered to serve on the Committee. All agreed.

05.175 FINANCE COMMITTEE ELECTION: Proposed by Cllr Booton, seconded by Cllr Bridgman that Cllr Larner be Chairman of Finance Committee,

RESOLVED: That Cllr Larner be elected as Chairman of the Finance Committee.

Cllr Bridgman offered to serve on the Committee. A third member was discussed, there being no volunteers it may have to be someone from

outside the Parish Council, it was decided to leave this matter until the next meeting.

05.176 ELECTION OF REPRESENTATIVES:

- a) **Coryton Almshouses:** Cllrs Bridgman & Booton.
- b) **Village Hall:** There were no volunteers. Cllr Jerrard suggested that he step down as a Trustee of the Village Hall at the AGM in June and become the Parish Council representative. All agreed.
- c) **HAPTC:** Cllr Bridgman.
- d) **Old Church:** Cllrs Bridgman & Booton.
- e) **Transport & Highways:** Cllr Chennell.
- f) **Footpaths & Tree Warden:** Cllr Booton.
- g) **Blackmoor Recycling:** Cllr Bridgman.
- h) **Le Court:** Cllr Booton.

05.177 ANY OTHER BUSINESS:

The Chairman asked that the playground should be put on the Agenda for the next meeting. Cllr Larner reported that the surface water had gone but that the grass needed cutting. The Parish Council has a strimmer, Cllr Jerrard will talk to Cllr Evans to see if he had someone in mind to ask to do the job. Cllr Larner suggested that maybe the person who cuts the grass at the Church might be interested?

ACTION: CLERK

Cllr Chennell asked why the donations to Old Church and Village Hall had not been made. Chairman replied that Old Church money had been committed, but Village Hall had not yet made a formal request to the Parish Council with what they want to spend the money on. Cllr Jerrard will be dealing with this. He also said that he felt no formal resolution had been made to this effect and this needs dealing with. Cllr Chennell asked that this matter be put on the Agenda for the next meeting.

ACTION: DJ/CLERK

The Chairman outlined the correct procedure for setting the Agenda; the Clerk sets the Agenda liaising with the Chairman. Any Councillor can ask for an item to be put on the Agenda giving ten days notice.

05. 178 DATE & TIME OF NEXT MEETING: The next meeting is on Monday 5th June 2006 at 7pm in the Village Hall.

Meeting closed at 9.04pm.