

GREATHAM PARISH COUNCIL
MINUTES of the MEETING HELD at GREATHAM VILLAGE HALL on
MONDAY, 4th OCTOBER 2004, at 7.00pm.

04.125 PRESENT: Councillors E. Evans (Chairman); J. Lodder; D.Jerrard; A. Booton; H. Rowles, five members of the public, and Mrs T. Wicking (Clerk to the Council) were present.

04.126: OPEN SESSION: Mrs Jenkinson questioned whether the Agenda for this meeting had been displayed in the village beforehand, and asked why the latest minutes on the website were from July's meeting? Cllr Evans explained that there had not been a Parish Council meeting in August and that September's minutes would be approved by the council at this meeting and then displayed on the website. He also assured Mrs Jenkinson that the Agenda had been displayed at the Village Hall noticeboard and also in Blackmoor Stores, but agreed that they had not been pinned up at the church due to lack of pins!

Mr Larner asked, from the floor, if everyone was happy with the website? Cllr Evans commented that it would be nice to have more input from other organisations in the village and also public adverts i.e. items for sale etc.

There being no more public questions the meeting started at 7.10pm.

04.127: APOLOGIES for ABSENCE: Apologies were received from District Cllr Mrs Onslow, County Councillor Mr West and Cllr Bridgman.

04.128: MINUTES of LAST MEETING: The minutes of the meeting of 06/09/04 were approved, proposed by Cllr Lodder, and seconded by Cllr Rowles. All agreed that the minutes be accepted as a true record with a change to item 04.117 from 45% to 35%.

04.129: CHAIRMAN'S ANNOUNCEMENTS: The Chairman had no announcements.

04.130: DECLARATIONS OF INTEREST:

Cllr Jerrard declared a personal interest in:

Item 11c – Planning/15 Todmore; serves on the same committee (Village Hall) as applicant, Mrs Carr.

Item 10 e – Correspondence/Greatham Village Hall Trustees; also serves on this committee.

Cllr Jerrard remained in the meeting for these items.

Cllr Evans declared a personal interest in:

Item 11c – Planning/15 Todmore; serves on the same committee (Village Hall) as applicant, Mrs Carr.

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Cllr Evans remained in the meeting for these items.

04.131: MATTERS ARISING:

(a) Lynn Croker (04.012): It was confirmed that both Lynn Croker and John Lancaster will be attending the next Parish Council Meeting in November.

(b) Old Church (04.123): Cllr Evans confirmed that L'Abri will dig the trench under supervision from David Self and Cllr Booton. He then thanked Cllr Booton for donating the necessary materials. Cllr Booton reported that 90% of material required to carry out the work was already on site; they were just waiting for the pipes.

04.132: FINANCIAL MATTERS: The schedule of payments was circulated to the Council and agreed for payment. Proposed Cllr Booton seconded Cllr Rowles.

04.133: CONTRACT OF EMPLOYMENT – CLERK (04.100) The Contract was discussed and accepted by the Council, subject to a few minor corrections and approval by Clerk. Cllr Lodder will amend and forward to Clerk who will notify the Council of acceptance within two weeks of receipt.
ACTION: JL/CLERK

04.134: PARISH PLAN: Cllr Booton revisited the process for the benefit of members of the public present and advised that Council that the situation continued to progress as expected.
ACTION: AJB

04.135: HOUSING NEEDS SURVEY: Cllr Jerrard informed the Council that John Lancaster will be sending a draft report as soon as possible and will be attending the next Council meeting in November.

04.136: CORRESPONDENCE: The correspondence had been circulated prior to the meeting:

(a) Greatham Village Hall Trustees: Cllr Evans outlined the plans to extend and modernise the Village Hall in respect of the Disability Discrimination Act 1995. Compliance with the Act will require a considerable number of changes to be made to the building to allow ease of access and building of disabled toilets for the Village Hall and the Nursery. The total cost of the work, which will be done in phases, will cost between £130,000 and £170,000. The Village Hall Trust will be able to put in percentage of the cost and asked the Parish Council together with the District Council to help to fund the balance. Cllr Chennell proposed and Cllr Jerrard seconded: Clerk to write to the Village Hall Trustees asking for further details and more detailed costings. **ACTION: CLERK**

(b) Letter from Parochial Church Council: Cllr Evans read a letter from Mrs Jenkinson of the PCC regarding cleaning work required to the War Memorial and the Coryton bench. Cllr Evans will make enquiries to see what can be done before Remembrance Sunday. **ACTION: EE**

(c) Allotments Charity Letter: Cllr Jerrard proposed that he draft a letter replying, for approval at the next meeting. Mrs Jenkinson confirmed that the Trustees were still waiting for a response from the Charity Commission regarding the changes to the Trust Deed. **ACTION: DJ**

04.137: PLANNING MATTERS: There followed a discussion on the set up of the Planning Committee. Cllr Evans reiterated that the Committee was set up with four councillors so that it could make unanimous decisions that could not then be overturned at a full Council meeting. He went on to say that as long as a decision was reached with a majority vote the Minutes could then be sent to the Councillors not present at the Planning Committee to enable them to bring up any comments as required. It was therefore, not necessary to go through the whole Planning Committee Minutes at the Parish Council Meeting, only the points for discussion. However if a decision was 3-1 split, it should then be referred to the main Council for a decision. Cllr Jerrard disagreed stated that his belief was that the Planning Committee does have legal powers to make decisions on planning issues and sometimes may have to do so to comply with the requirement to respond to an application within 21 days of receipt.

(a) External Audit: Cllr Jerrard read the correspondence to date regarding the external audit, and stated that further to a telephone conversation with Bill Price (Auditor) the Audit would now not start until w/c 1.11.04. Cllr Jerrard advised the Council that they need to prepare documents as preliminary evidence for the Chief Executive to present to the Auditors. There will then be a meeting arranged with the Auditors by Cllr Evans for all the Councillors who wish to attend. Cllr Jerrard proposed that a working committee be put together to draft the papers and collate the evidence for this and present a written document to the next meeting. Cllr Evans questioned whether the Council should still make representations to the Ombudsman, but it was agreed to concentrate on the Auditors for the time being, and then if necessary go back to the Ombudsman.

(b) Game Shop: There followed a lengthy discussion between the Council, with questions from the floor and a statement from the owners of Well diggers Cottage,

who expressed a preference for a single dwelling if it was not possible for the building to remain a shop. The result from the Council was a unanimous preference for a single dwelling for the following reasons: 1) parking availability would sustain a single family dwelling 2) Majority of properties in Greatham have gardens and it would not be in keeping with the rest of the village to have a property without a garden. 3) This is the preference of the owners of properties in the immediate vicinity.

With the following reservations: 1) Right of Way through Well diggers garden, the owners would prefer that access was for repairs only. 2) That the garage is demolished. 3) The design should incorporate two windows at the front not three as this ensures more stability within the building and is more complementary to the surroundings. 4) Entrance to the property is from its own grounds.

- c) **15 Todmore:** Site visited by Cllrs Booton and Chennell. The plan is for a single storey extension to the kitchen and there are no objections for this type of extension. Cllr Booton stated that the only thing that should concern the Council is if planning were received in future for a two-storey extension. Proposed by Cllr Bridgman and seconded by Cllr Rowles: Cllr Booton drafts a letter outlining Council approval with this reservation. **ACTION: AJB**

04.138 CORYTON ALMSHOUSES: For the benefit of the public present Cllr Evans and Cllr Jerrard outlined the details of the Trust and the problems discovered with the Trustees from Greatham, that the Trust Deed states that they must be parish councillors. Cllr Evans read a letter from the Chairman of the Trustees, Mrs Cartwright. **ACTION: EE/DJ**

Proposed: Cllr Chennell Seconded: Cllr Lodder: That together with Cllr Jerrard, Cllr Booton be appointed as Parish Council Trustee in place of Cllr Bridgman. Cllr Jerrard confirmed the next meeting of the Coryton Almshouse Trustees will be 21.10.04.

04.139 REPORTS FROM COUNTY & DISTRICT COUNCILLORS:

There were no reports from the County and District Councillors.

04.140: REPORTS FROM REPRESENTATIVES:

- a) **Highways:** Cllr Chennell reported that the path in Longmoor Road has been done and that the trees are being trimmed slowly.
- b) **HAPTC:** Cllr Lodder confirmed that he attended the meeting and that the core area for housing development will be Southampton, Portsmouth and Fareham.
- c) **Footpaths:** Cllr Booton confirmed that re footpath 1 crop obstruction, referred to the letter from Barry Lockyer of HCC, the land belongs to Lord Selbourne.

04.141: ANY OTHER BUSINESS: There was no other business, but Cllr Evans thanked Paul Larner for his work to date on the village website.

04.142: DATE AND TIME OF NEXT MEETING: It was agreed to meet at 7pm on Monday 1st November 2004, in the Village Hall.

The meeting closed at 9.40pm.