

GREATHAM PARISH COUNCIL
MINUTES of the MEETING HELD at GREATHAM VILLAGE HALL on
MONDAY, 5th JULY, 2004, at 7.00pm.

04.094: PRESENT: Councillors E. Evans (Chairman); J. Lodder; M. Chennell; D.Jerrard; A. Booton; A. Bridgman; H. Rowles, several members of the public, J. West (County Councillor, arrived after the meeting had started) and Mrs T. Wicking (Clerk to the Council) were present.

04.095: OPEN SESSION: Mrs Flack enquired about the removal of a broken tree branch. Cllr Evans will investigate.

04.096: APOLOGIES for ABSENCE: Apologies were received from District Cllr Mrs Onslow.

04.097: MINUTES of LAST MEETING: The minutes of the meeting of 07/06/04 were approved, proposed by Cllr Booton, and seconded by Cllr Chennell. All agreed that the minutes be accepted as a true record.

04.098: MATTERS ARISING:

(a) Letter from Mrs Onslow (04.077): Cllr Booton suggested that the Council should write thanking Mrs Onslow for her letter but commenting that part of the District Councillor's role was to attend Parish Council meetings. The Council agreed. Cllr Evans proposed that a letter to this effect be sent, Cllr Booton Seconded.

ACTION: AB

(b) Donations (04.083 /d): Cllr Evans was contacted by Tots Stop to confirm that they no longer require funds. The Council therefore agreed that the following donations should be made; Citizen's Advice Bureau, Alton £75.00, Citizen's Advice Bureau, Whitehill £220.00. Proposed by Cllr Lodder and Seconded by Cllr Booton.

ACTION:CLERK

(c) Website (04.091/b): Cllr Evans asked members of the PCC present whether they had looked at the website. They replied that there will be a PCC meeting at the end of July and they will then look at it and consider what they could put on. It was commented that the Gardener's Club may be interested contributing to in the Website. Cllr Evans reminded everyone that any information put on the website must be updated regularly, and that the Minutes of the Council meetings and the Planning Committee meetings will be available to view on the website. He confirmed for the benefit of the floor that Mr Paul Larner will carry out all the updating.

04.099: FINANCIAL MATTERS: The schedule of payments was circulated to the Council and agreed for payment. Proposed Cllr Booton seconded Cllr Lodder.

04.100: CONTRACT OF EMPLOYMENT – CLERK (04.084) Sample contracts from SLCC and HAPTC together with a sample Job Description were passed to Cllr Lodder in order to put together a new Contract and Job Description.
ACTION:JL

04.101: PARISH PLAN: Cllr Booton thanked Mr Paul Larner for all his hard work so far with regard to the Parish Plan and confirmed that a very successful meeting had taken place on the 29th June. The results of the meeting were that three separate committees have been formed to concentrate on specific areas: Village Design Statement, Update Village Appraisal and the Parish Plan. Cllr Booton was elected as Chairman and Mr Paul Larner as Vice Chairman. They will coordinate and advise the groups by e-mail. Cllr Booton informed the Council that the hope is that the Village Appraisal could be completed within two months, the first step being the put together and send out a form to find out what the villagers of Greatham want for the village.

04.102: HOUSING NEEDS SURVEY: Cllr Jerrard reported that the questionnaire had been finalised and sent to John Lancaster. He spoke to John Lancaster who now requires a covering letter (**ACTION: AB**) to go out with the questionnaire and details of the distribution timing required by the Council. There followed a discussion regarding the various options available. The Council agreed that the Housing Needs Survey be sent as soon as possible, Cllr Jerrard will call John Lancaster tomorrow (6/7/04) advising him to go ahead and this should mean that the Survey is distributed within two weeks.
ACTION:DJ

Cllr Jerrard reported that he had spoken to John Lancaster regarding the letter he received from Mr Bill Baxter (see Planning Committee minutes 15/06/04 item 8). John Lancaster confirmed that he had not replied to the letter and would prefer GPC to write to Bill Baxter with a copy to himself. Cllr Jerrard proposed that he should draft a letter of reply to Bill Baxter, Cllr Lodder seconded.
ACTION:DJ

Cllr Evans advised the Council that Lynn Croker (Housing Development Manager EHDC) had contacted him with regard to attending a meeting in order to brief the Council. The Council agreed to write to Ms Croker inviting her to either the Planning Committee Meeting on 17th August 2004, or the next Council meeting on 6th September 2004.
ACTION:EE&CLERK

04.103: CORRESPONDENCE: Cllr Evans detailed a letter he had received from Mrs Redman enquiring after the proposed weekly bus service. Cllr

Chennell reported that he had no further information other than discussed at the last Council meeting, that the proposed service will be on a Wednesday. Cllr Chennell will continue to try to get more information.

ACTION:MC

04.104; PLANNING MATTERS: County Cllr Mr West informed the Council that the meeting of the South Planning Committee on 1st July 2004 had been postponed until 15th July 2004 due to the death of Cllr Clegg. The Council expressed its surprise and sympathy.

Cllr Evans passed to Cllr Jerrard the following planning applications received since the publication of the agenda:

- 11 Todmore: (F.39286/FUL/JN Single storey extension) to be included as an agenda item for the next planning committee meeting and a site visit to be arranged. **ACTION:DJ & CLERK**
- Chalfont: (F.20424/035/FUL/JR Two storey extension & conservatory, alternative to planning permission F.20424/034) to be included as an agenda item for the next planning committee meeting and a site visit to be arranged. **ACTION:DJ & CLERK**

Cllr Jerrard went through the minutes of the last Planning Committee meeting outlining the following points:

- Mill Farm: Still ongoing Cllr Jerrard has received the objections as promised. Agenda item next Planning Committee Meeting.
- Kingshott Cottages: Cllr Jerrard waiting to speak to Sarah Marr. **ACTION:CLERK**
- Wolfmere Lane garage extension: Cllr Booton will find out more details and report to the Planning Committee Meeting. **ACTION: AJB**
- Greatham Inn Car Park: Mr Maxwell has asked the Council to confirm the conditions of planning permission granted with regard to the pub car park. Specifically whether or not the builders can obstruct or prevent access to any part of it. Cllr Jerrard asked Cllr Bridgman to write to EHDC for details. **ACTION: AB**

04.104: REPORTS FROM COUNTY & DISTRICT COUNCILLORS: Cllr West commented that from what he had seen the council grass cutting seems to be much better this season, however he expressed some concern as to whether the weed killers had been to Greatham yet!

Cllr West reported that a site meeting had been arranged for Thursday 8th July to look at the traffic calming fencing. The work should then be carried out as soon as possible.

Cllr West was then asked a question from the floor regarding the granite curb stones in Greatham. The edges of the stones are very sharp and have been the cause of several tyres bursting in contact. Cllr West said he was very disappointed to hear that people were experiencing problems and would look into the matter.

04.105: REPORTS FROM REPRESENTATIVES:

(a) Footpaths: Cllr Booton reported that the footpaths in Todmore were not being kept clear and had contacted Barry Lockyear for details on minimum widths of footpaths in Todmore.

(b) Old Church Trust: Cllr Bridgman reported on the last meeting of the Trust and future fundraising events planned.

(c) Highways: Cllr Chennell reported that he will be having a meeting with a member of EHDC Highways within the next two weeks.

04.106: ANY OTHER BUSINESS: The cost of installing a telephone line into the Committee room at the Village Hall was discussed. Cllr Bridgman proposed that the costs, at present, were too expensive Cllr Booton seconded.

04.107: DATE AND TIME OF NEXT MEETING: It was agreed to meet at 7pm on Monday 6th September 2004, in the Village Hall.

04.108: The meeting closed at 9pm.

The Council members and Clerk then adjourned to the Committee Room for a Confidential Meeting:

GREATHAM ALLOTMENTS CHARITY: It was resolved that a letter be sent to Mrs Eaves, to be drafted by Cllr Bridgman, requesting sight of the relevant documentation of the Charity.

It was resolved that Cllr Jerrard should contact Mackarness & Lunt, the solicitors who acted for the Charity in the sale of the allotments, to explain the general situation and to request a meeting with the solicitors to review the files and to ensure the vicinity of the proceeds of sale pending resolution of the overall situation, such meeting to be attended by the Chairman and Cllr Jerrard who would then report back to the council.

Proposed by Cllr Lodder, seconded by Cllr Booton.

CROYTON ALMSHOUSES: It was resolved that Cllr Bridgman be elected to be second Trustee of the Charity in addition to Cllr Jerrard and noted that a meeting was to be arranged as soon as possible between

the two Greatham Trustees and Mr Healey of Gibson Gamon, the Charity correspondent, to review the situation of this charity.

Proposed by Cllr Lodder, and seconded by Cllr Booton.

LISS & GREATHAM SICK POOR FUND: It was agreed that the Chairman would discuss the position regarding this Charity with Mrs Jill Mitchell, when she has sufficiently recovered from her current indisposition.