

**GREATHAM PARISH COUNCIL**  
**MINUTES of the MEETING HELD at GREATHAM VILLAGE HALL on**  
**MONDAY, 7<sup>th</sup> JUNE, 2004, at 7.00pm.**

**04.079: PRESENT:** Councillors E. Evans (Chairman); J. Lodder; M. Chennell; D.Jerrard; A. Booton; A. Bridgman; H. Rowles, three members of the public, J. West (County Councillor, arrived after the meeting had started) and Mrs T. Wicking (Clerk to the Council) were present.

**04.080: OPEN SESSION:** No questions or comments were put by the members of public present, so the meeting was opened formally at 7.01pm.

**04.081: APOLOGIES for ABSENCE:** All appointed members being present there were no apologies.

**04.082: MINUTES of LAST MEETING:** The minutes of the meeting of 10/5/04 were considered, with an amendment to item 04.070 (b), to include proposed by Cllr Jerrard, and seconded by Cllr Bridgman. All agreed that the minutes be accepted as a true record.

**04.092: MATTERS ARISING:**

**(a) Bank Mandate (04.070):** Cllr Evans confirmed that three signatures are required for each cheque, and not to include the Clerk as an authorised signatory at present.

**(b) & (c) Coryton Almshouses letter (04.075); Greatham Allotments Trust (04.075):** Cllr Jerrard circulated copies of letters sent to Charities Commission on behalf of GPC.

**(d) District Councillor letter (04.077):** The Council agreed that a letter be sent as soon as possible to the District Councillor, cc: leader of the Council, Mr Andrew Pattie urging attendance at the GPC meetings.

**ACTION: AB**

**(e) Letter re litter (04.077):** The Council agreed that a letter of thanks be sent.

**ACTION: CLERK**

**04.083: FINANCIAL MATTERS:**

**(a)** It was proposed, and agreed by all that, in future a separate sheet should be attached to minutes outlining the financial transactions for that month. May schedule was proposed by Cllr Bridgman and seconded by Cllr Booton. June schedule proposed by Cllr Rowles and seconded by Cllr Chennell.

**(b)** The GPC accounts for the year ending March 2004 have been audited, notices to this effect and that they are available for public view for 20 days, need to be displayed at the Post Office before they can be sent to the Audit Commission.

**ACTION: CLERK**

- (c) Cllr Evans confirmed that he had transferred £3000 from the GPC Business Reserve account to the Current account.
- (d) Cllr Evans proposed that he & the Clerk prepare a list of outstanding donations for the meeting. **ACTION: EE & CLERK**

**04.084: APPOINTMENT OF CLERK (04.071):** Mrs Theresa Wicking was appointed as Clerk to the Council and warmly welcomed by the councillors. Cllr Jerrard suggested that samples of Contracts of Employment be obtained from the HAPTC and circulated with the next agenda. Proposed: Cllr Bridgman, seconded: Cllr Lodder.

**04.085: VILLAGE HALL PLAYING FIELD DRAINAGE (04.069 b):** Cllr Evans gave a brief outline of the work carried out so far to rectify the problem and indicated that it should hopefully be solved after w/e 12/13 June. Cllr Evans confirmed that this was a village hall responsibility.

**04.086: PARISH PLAN:** The Council agreed that a meeting regarding the Parish Plan be held as soon as possible, with copies of the parish plan and the village appraisal to be sent to everyone on the list of volunteers. It was proposed that Cllrs Bridgman and Booton, together with Mr Paul Larnar compose a covering letter and that this letter also includes an invitation to the first meeting of the steering committee.

**ACTION: AB, AJB.**

**a) Housing Needs Survey:** Cllr Jerrard reminded the Council that questions for the Survey need to be finalised and passed to John Lancaster. Cllr Jerrard proposed to circulate five potential questions and a draft letter to the councillors before, and for approval at, the next Planning Committee Meeting. **ACTION: DJ**

**04.087: CORRESPONDENCE:** Correspondence received and listed on the agenda was deferred to the next Planning Committee Meeting. Cllr Bridgman suggested that in future a brief description of the contents of each letter be outlined on the agenda for meetings and any councillor requiring sight of the complete document before the next meeting could do so.

**04.088: PLANNING MATTERS:**

**(a) Report of Planning C'tee 18/5/04:** Cllr Jerrard tabled a letter from Ian Ellis re; Farm Cottage and suggested that this item be deferred to the next Planning C'tee Meeting to produce a draft letter of reply.

**(b) Minutes of the South Planning C'tee 6/5/04:** Cllr Jerrard attended the June meeting, the main item for discussion being the house build behind the Royal Anchor Pub in Liphook. As the problems appeared identical in nature to the Queen's, Cllr Jerrard

suggested that the matter be discussed at the next Planning C'tee meeting in order to produce a letter of support for Liphook from GPC.

**(c) Other current planning applications:** Items deferred to the next Planning C'tee meeting.

**(d) Planning applications to 27/5/04:** 1 Toms Acre Cottages, conservatory to rear; it was agreed that this be dealt with at the next Planning C'tee meeting, and that Cllr Jerrard should send a letter requesting a site visit. **ACTION: DJ**

**(e) 1-3 Kingshott Cottages:** Cllr Jerrard informed the council that there had been no discussion by 3/6/04 at EHDC, although there had been 45 letters of objection from members of the public. Cllr Jerrard proposed that GPC authorise him to approach the South Planning C'tee for further information.

**04.089: REPORTS FROM COUNTY & DISTRICT COUNCILLORS:** Cllr West apologised for being a little late and asked if GPC could make sure that he continues to receive agendas and minutes for meetings. Cllr West informed the council that he had recently been elected Deputy Chairman, and he was warmly congratulated.

Cllr Booton enquired about repairs to Traffic Island posts near the school, Cllr West replied that it takes 3-4 weeks for routine work to be carried out. Cllr Evans nominated Cllr Chennell as contact to County Council and asked him to contact whoever is responsible for Greatham at Hants Highways and arrange a meeting as soon as possible. **ACTION: MC**

Cllr Evans enquired about hedges, Cllr West replied that 99% of the time they were the responsibility of the landowner. There then followed a discussion regarding the ownership of hedges in Longmoor Road.

There was nothing to report from the District Councillor.

**04.090: REPORTS FROM REPRESENTATIVES:**

**(a) Highways:** MC reported new bus timetable indicates duplicate service on Wednesday. All agreed that this was unsatisfactory. **ACTION: JL to raise with HAPTC 16/6/04**

**(b) HAPTC:** Cllr Evans passed details to Cllr Lodder of meeting in Liss.

**(c) Le Court:** Nothing to report.

**04.091 ANY OTHER BUSINESS:**

**(a)** Cllr Bridgman passed to Cllr Chennell a letter he had received from Mr Andrew White, 4 Pine Villas, Longmoor Road re: dangerous trees. Cllr Bridgman suggested approaching EHDC requesting a site visit to

discuss the problems. Cllr Chennell will write on behalf of council to High Level Design, the owners of the land containing the disputed trees.

**(b) Parish Website:** Cllr Evans circulated a copy of the proposed website, and the council agreed that they were happy with the proposed design, by Mr Paul Larner. Cllr Evans outlined the costs and proposed maintenance charges. Cllr Bridgman proposed, and Cllr Booton seconded, a budget of £300 for the set up of the parish website, and that a maintenance contract of £10 per hour be drawn up with Mr Larner, with expenses approved by full parish council on a monthly basis.

**04.092 DATE & PLACE OF NEXT MEETING:** It was agreed to meet at 7.00pm on Monday, 5<sup>th</sup> July 2004, in the Village Hall.

**04.093: MEETING DECLARED CLOSED at 8.40pm.**

Signed ..... (Chairman)

Date .....