

GREATHAM PARISH COUNCIL

Minutes of the meeting of Greatham Parish Council held at the Village Hall on Wednesday 4 December 2002 at 8.00pm.

Present: E.Evans Chairman
B.Chiverton, Mrs.P.Lucas, D.Redman
C.Rowe Clerk to the Council
N.W.O.Miles Adviser to the Council

Also present: J.K.West County Councillor and one member of the press

APOLOGIES FOR ABSENCE

02/119 Apologies received from Mrs.A.Dale-Harris, J.Lodder and Mrs.J.Onslow.

MINUTES

02/120 **RESOLVED:** That the minutes of the meeting held on 6 November 2002, copies of which had been previously circulated, be confirmed as a true record.

MATTERS ARISING

- 02/121 (a) Listed Buildings: Details of Listing Procedure received, agreed discussion be deferred.
(b) H.C.C. Periodic Electoral Review - Boundary Committee: Reported, draft recommendations in respect of review of Electoral Arrangements available August 2003.
(c) Greatham Old Church: Received a letter from Church Trust, Council to confirm takeover and use of existing funds solely for Old Church.
(d) Old Church Wall: Reported, Diocese asked to repair wall; reply awaited.

FINANCE

02/122 (a) Audit: Agreed to defer appointment of new internal auditor until next meeting.

Agreed, Clerk to write to Audit office in January 2003 to establish new system requirements.

(b) Grants:

RESOLVED: That a grant for Greatham Village Hall to help pay for a hearing loop be deferred until more detailed information available. A form listing the Councils Set of Criteria will be produced and made available.

D.Redman, as a member of the Village Hall Committee, declared an interest in the application and left the meeting.

(c) Filing Cabinet:

Proposed by Mrs.P.Lucas, seconded by B.Chiverton.

RESOLVED: Purchase of suitable filing cabinet up to £150 be authorised. The filing cabinet is to be used by the Clerk but remain the property of the Council.

(d) Payments:

Proposed Mrs.P.Lucas, seconded by D.Redman.

RESOLVED: That payments as follows be authorised:

- N.W.O.Miles – salary & allowance for 6 months £2,400.00
- N.W.O.Miles – admin. expenses £53.64
- C.G.Rowe – salary & admin.expenses(November'02) £335.79

- (e) Council Tax/Precept 2003/2004: Report by Clerk previously circulated. Following discussion and consideration of likely levels of expenditure:

Proposed Mrs.P.Lucas, seconded by D.Redman.

RESOLVED: That the total amount to be precepted on Council Tax for the year 2003/2004 be £15,900.

PLANNING

02/123 (a) Previous applications: EHDC decisions reported as follows:

- (i) F.24329/003/FUL, 2 Woolmer Cott., conservatory to rear: **Permitted**
- (ii) F.22724/005/LBC, Deal Fm., retain replacement roof and velux windows to storage shed: **Refused**
- (iii) F.25283/001/CMA, Blackmoor Esr., soil recycling and green composting: **Permitted**

(b) New applications: Planning Committee comments were reported as follows:

- (i) F.30092/002/FUL/JR, 1 Bridge Cott., two storey extension and conservatory to rear, after demolition of garage: **Object**
- (ii) Other applications for consideration:
F.37534/001/FUL/PB, 1 Leighwood Cott., two storey side extension with pitched roof referred to Planning Committee.

(c) East Hampshire District Local Plan:

- (i) Second review, pre-enquiry meeting, 13 November 2002:

Public Inquiry Procedure explained to representative who will follow up as and when necessary.
- (ii) Settlement Policy Boundaries – no change: policy can be challenged at Public Inquiry.

REPORTS OF REPRESENTATIVES

02/124 (a) The following representatives had nothing to report: Assocn. P&TC's; Village Hall; Coryton Trust; Public Transport; Footpaths.

(b) Tree Warden: E.Evans advised that the Jubilee Tree had been planted in the middle of the roundabout to replace the Millennium Tree that had died. A plaque is also to be placed on site.

REPORT OF DISTRICT COUNCILLOR

02/125 Nothing to report.

REPORT OF COUNTY COUCILLOR

02/126 Hampshire Now publication available; Periodic Review of Electoral Divisions; South Downs National Park amended boundaries; Government grant campaign; local fencing, bollards and road signs.

CHILDREN'S PLAYGROUND

02/127 (a) Draft Lease: Draft circulated and considered at the previous meeting (ref. 02/111(a)) was further considered: Council was advised by the Council's Adviser that clause 3.6(i) did not represent the best interests of the Council as it was unnecessarily advantageous to the Landlord.

Proposed by B.Chiverton, seconded by E.Evans that the draft lease be accepted.
After a show of hands there appeared For, 2., Against, 0., Abstained, 2.

RESOLVED:

(i) That the draft lease, as circulated, for the lease of land by the Parish Council from the Greatham Village Hall Committee for use as a Children,s Playground be approved.

(ii) That the authorisation of signatories to the lease, the ordering of the equipment, the appointment of a Playground Committee and the arrangement of additional insurance cover be deferred pending consultation with RoSPA about safety of the equipment and its installation and H.M.Customs and Excise about reimbursement of VAT (amounting to £6125 on the £35000 order).

SOUTH DOWN NATIONAL PARK

02/128 The Countryside Agency had agreed to include the whole of Greatham within the South Down National Park. However, the Agency will refer their decision to DEFRA for final approval. Agreed to submit Councils comments and publication to DEFRA.

FREEDOM OF INFORMATION ACT

02/129 Details of schemes for making information about the Council's activities available to Electors of the Parish in compliance with the Freedom of Information Act 2000 had been circulated and were considered.

Proposed by D.Redman, seconded by P.Lucas and

RESOLVED: That the Council acknowledges the duty placed upon it by the Freedom of Information Act 2000 to adopt and maintain a Publication Scheme and will adopt the Model Scheme for Local Councils (Core Classes plus optional information within core classes).

GREATHAM VILLAGE EVENTS COMMITTEE

02/130 Report by Committee on Bonfire Night had been previously circulated and was noted.

STREETCARE QUESTIONNAIRE

02/131 Agreed that P.Lucas complete this and return it directly to the District Council.

PARLIMENTARY CONSTITUENCY BOUNDARIES

02/132 Reported that the Boundaries Commission had recommended the creation of an East Hampshire Constituency based on the whole of the District except for the wards of Clanfield and Finchdean, all 5 Horndean wards and Rowlands Castle.

CONTRACT OF EMPLOYMENT FOR CLERK TO THE COUNCIL

02/133 Draft Contract previously circulated.
Proposed by B.Chiverton, seconded by D.Redman.
RESOLVED: That the Contract of Employment for the Clerk to the Council, as circulated, be approved and duly signed by both the Chairman and the Clerk. In addition it was agreed P.Lucas undertake a risk assessment of the Clerk's working area.

CORRESPONDENCE

02/134 (i) Government are currently undertaking a review of Play Provision. Agreed Clerk to write to E.H.D.C. and outline the Council proposal.
(ii) E.H.D.C. Transport Forum noted.

NEXT MEETING

02/135 **RESOLVED:** That the next meeting of the Council be confirmed at the Village Hall at 8pm on Wednesday 5 January 2003.

CLOSURE OF MEETING

There being no further business the Chairman closed the meeting at 10.30pm.

Signed.....*E Evans*.....

Date: *05.02.03*