

GREATHAM PARISH COUNCIL

Minutes of the meeting of Greatham Parish Council held at the Village Hall on Wednesday 10 July 2002 at 8.00pm.

Present: E.Evans Chairman.
B.Chiverton., J.Lodder., Mrs. J.Onslow., D.Redman.
N.W.O.Miles Acting Clerk to the Council.

Also present: J.K.West, County Councillor, Mrs.A.Dale-Harris, Mrs.P.Lucas, Mrs. S.Gillard, Clerk to Beech Parish Council, observer, and one press representative.

Clerk to the Council: The Chairman introduced Mr.N.W.O.Miles. Subject to Council agreeing the appointment Mr.Miles would be undertaking the role of Clerk to the Council temporarily.

Minutes.

02/47 **RESOLVED:** That the minutes of the meeting held on 5 June 2002, copies of which had been previously circulated, be confirmed and signed as a true record.

Matters arising from the minutes:

2/48 Round-a-bout at Digby Way: sponsorship by garden centre being investigated.

Casual Vacancies – Co-option of Councillors

02/49 Consequent upon resignations two vacancies on the Parish Council had been advertised. There having been no request for an election to be held within the prescribed time the Council proceeded to fill the vacancies by co-option. Proposed by Mrs.J. Onslow, seconded by J.Lodder that Mrs.A.Dale-Harris and Mrs.P.Lucas be co-opted. There being no other nomination,
RESOLVED: That (a) Mrs.A.Dale-Harris be co-opted onto the Parish Council to fill an existing vacancy; (b) Subject to no election being claimed Mrs.P.Lucas be co-opted onto the Parish Council to fill an existing vacancy with effect from 12 July 2002.
Mrs.Dale-Harris and Mrs.Lucas being present at the meeting were invited to take their places on the Council and did so after first having signed the Declarations of Acceptance of Office.

Planning Committee

02/50 E.Evans having informed the Council that he could no longer serve on the Committee there were two vacancies. Proposed by Mrs.J.Onslow, seconded by B.Chiverton and ,
RESOLVED: That (a) Mrs. A.Dale-Harris and Mrs.P.Lucas be appointed to the Planning Committee; (b) Mrs.A.Dale-Harris be appointed Chairman of the Committee.
Proposed by D.Redman, seconded by B.Chiverton and,
RESOLVED: That the Committee be authorised to act on the Council's behalf in commenting on planning applications the closing date for which is before the Council's next meeting.

Finance

02/51(a) Summary R & P account: proposed by Mrs.J.Onslow, seconded by D.Redman and,
RESOLVED: That the revised Summary Receipts and Payments Account year ended 31.3.02. copies of which had been circulated, be approved.
(b) Payments: proposed, seconded and,
RESOLVED: (i) that payment authorised by the Chairman as follows since the last meeting be approved:
Cornhill Insurance PLC – annual premium: £264.15
(ii) that payments as follows be authorised:
J.Wrenn – final salary and administrative expenses: £82.39
H.A.P.T.C. – Gov'nce & Accountability Guide: £9.95
(c) Insurance: Council considered additional cover. Proposed, seconded and,
RESOLVED: That additional insurance cover be arranged as follows:
Fidelity Guarantee ---- to £10000
Libel & Slander & Officials Indemnity ---- to 2x £250000
War Memorial – all risks ---- value £10000
Flagpole - all risks ----- value £300

P.T.O.

and that Cornhill Insurance PLC be asked to survey the Old Church in order to advise the Council as to the cover available and the estimated premium.

- (d) Council considered up-dating the bank mandate and changing the reserve account.
Proposed by J.Lodder, seconded by Mrs.A.Dale-Harris and,
RESOLVED: That (i) National Westminster Bank PLC be requested to continue to act as bankers to the Council; continue an account in the name of the Council and is authorised to accept instructions for operations on the account and to release items held in security or safe custody in the name of the Council from any two members of the Council plus the Clerk to the Council.
(ii) the Bank should send statements of account to the Clerk to the Council.
(iii) the Bank be instructed to open a Capital Reserve account in the name of the Council by transfer of all monies presently held in the Council's Clubs & Societies account and to close that account with immediate effect.
(iv) the Bank be given a list of all current members of the Council and the Clerk to the Council as signing officers.
- (e) Audit: new arrangements for annual audit of local authority accounts had been introduced and required the appointment of a competent local person to undertake an examination of the Council's accounts prior to scrutiny by District Audit. Proposed, seconded and ,
RESOLVED: That Mrs.C. Steadman be asked to undertake the 'internal' audit of the Council's accounts but that if she were unable to do so Mr.P Joyce be asked to do so.

Planning

- 02/52(a) Previous applications: E.H.D.C. decisions were reported as follows:
F.30622/3, Witham Hse/Silver Birch Inn, 16 dwellings: deferred for site visit
F.24695/3, The Queen's, 2 detached dwellings: deferred for site visit.
Council was told informally that both applications had been refused.
- (b) New applications: Consideration of the following applications was deferred pending discussions with the Planning Authority's officers:
F.23298/8 – 11, Le Court Cheshire Home;
F.22067/10&11,LBC, The Old Rectory, Petersfield Rd., single storey exten.
F.35034/2, 2 The Mount, Petersfield Rd., attached single garage & porch.
F.27086/17, adj. B3006, South, Greatham Bridge, 14 m. telegraph pole etc.

Reports of Representatives

- 02/53(a) Association of P & T Councils: nothing to report
(b) Village Hall: “ “
(c) Coryton Trust: representative needed.
(d) Liss Sick & Poor Fund: nothing to report
(e) Public Transport: “ “
(f) Footpaths: “ “
(g) Tree Warden: trees prospering.
(h) GLAMA: application for grant of £49000 for provision and erection of play equipment submitted; recent Fun Day had been a success and raised £700; current bank balances were approximately £14500- more income expected; GLAMA would meet legal fees arising shortly.

Report of District Councillor

- 02/54 Attended meeting of local councils to consider transport needs; Countryside Agency funding was available to support rural bus/transport schemes. Need to evaluate real level of support for local bus services.

Report of County Councillor

- 02/55 H.C.C. Area Surveyor's office had been re-named Hampshire Highways and re-organised. Area Surveyor re-titled Chief Engineer and supported by a deputy and three area managers. Monthly meetings with local parishes planned but current heavy work-load might delay implementation.

Race Relations (Amendment) Act 2000

- 02/56 H.A.P.T.C. CIRCULAR MAIL59-02 with NALC's Legal Team note on the general duty for Parish Councils to promote Race Equality had been previously circulated. Proposed by Mrs.A.Dale-Harris, Seconded by J.Lodder and,

RESOLVED: That Greatham Parish Council acknowledges the general duty placed upon it by the Race Relations (Amendment) Act 2000. The Council will continue within its functions and policies to have due regard to the need to eliminate discrimination, promote equality of opportunity and promote racial equality between people of different racial groups.

Code of Conduct

02/57 DTLR consultation paper on Local investigation and determination of misconduct allegations had been received and noted without comment.

South Downs National Park

02/58 Mrs.A.Dale-Harris had attended the District Council Central Area Community Committee meeting on 2 July 2002 and presented a case for the whole of Greatham Parish to be included in the National Park on the grounds that the area excluded met the criteria for inclusion laid down by the Countryside Agency. H.C.C. Environment Policy Review Committee would be considering the matter on 15 July 2002 and had agreed that Mrs.Dale-Harris could make a presentation to the Committee. After discussion, proposed by D.Redman, seconded by Mrs.J.Onslow and,

RESOLVED: That Mrs.A.Dale-Harris, in consultation with the Chairman and the Clerk, submit a case for the whole of Greatham Parish to be included within the boundary of the proposed South Downs National Park to the Countryside Agency, that copies be sent to appropriate persons at E.H.D.C. for consideration by that Council on 24 July 2002 and that Mrs.Dale-Harris be authorised to incur reasonable expenditure on the production of the necessary documentation.

Crime and Disorder Act 1998 – Section 17

02/59 Copies of Section 17 of the Crime and Disorder Act 1998 advising of the Council's obligations and rights had been circulated. Proposed, seconded and,

RESOLVED: That the provisions of Section 17 of the Crime and Disorder ACT 1998 be noted and the Council record its support for measures aimed at reducing crime.

Correspondence

02/60 The following item was noted:
H.A.P.T.C. Bulletin 203.

Next Meetings

02/61 **RESOLVED:** That the next meetings of the Council be held at the Village Hall at 8pm on Wednesdays 21 August and 9 October 2002.

Confidential Business

02/62 Proposed by D.Redman, seconded by B.Chiverton and,

RESOLVED: That members of the press and public be excluded from the meeting in order that matters of a confidential nature may be discussed.

Appointment of Clerk to the Council

02/63 Proposed by Mrs.A.Dale-Harris, seconded by Mrs.J.Onslow and,

RESOLVED: That Mr.N.W.O.Miles be appointed temporary Clerk to the Council and Responsible Finance Officer for the period 1 July to 31 December 2002 with a salary and allowances of £2400 for the period: the hours to be based on an average of 10 per week. The Council will also pay the cost of all telephone calls made on Council business, travel at a rate of 49.4p per mile and will re-imburse the Clerk's out of pocket administrative expenditure.

Review of Administration

02/64 The Chairman and Clerk outlined the background to the review of the Council's administration, the need for change and the main areas where changes would be introduced.

Closing of the Meeting

There being no further business the Chairman closed the meeting at 10.25pm.

E Evans Chairman

21 August 2002 Date